



GROSSMONT COLLEGE
Budget Committee
Thursday, April 11, 2019
3:00 p.m. – 4:30 p.m.
College Conference Room

MEETING NOTES

Purpose The Budget Committee encourages transparency and constituency understanding of the budget, works to ensure that the budget allocation process is driven by college-wide planning and strategic priorities, and provides recommendations to the College Council on issues related to budget development and management.

In addition, the Budget Committee provides ongoing oversight in relation to budget changes and information at the State and District levels.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Bill McGreevy	<input checked="" type="checkbox"/> Mario Boroquez	<input type="checkbox"/> Mike Reese
<input checked="" type="checkbox"/> Judd Curran, Faculty Co-Chair	<input checked="" type="checkbox"/> Carlos Espinoza	<input checked="" type="checkbox"/> Marsha Gable
	<input type="checkbox"/> Blanca Valdez	

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Sara Ferguson	<input checked="" type="checkbox"/> Bryan Lam	<input checked="" type="checkbox"/> Wayne Branker
<input checked="" type="checkbox"/> Richard Schaper	<input type="checkbox"/> Michele Martens	<input checked="" type="checkbox"/> Michael Copenhaver
	<input checked="" type="checkbox"/> Carol Rapolla	<input checked="" type="checkbox"/> Genie Montoya

RECORDER
<input type="checkbox"/> Patty Sparks
Guest: Dawn Heuft Natalie Ray June Yang

ROUTINE BUSINESS	
1. Public Comment (5 Minutes)	No public comments provided.
2. Welcome and Introductions	Introductions and representation on Committee stated.
3. Additions/Deletions to Agenda	No additions.
4. Approve Meeting Notes & Follow-up	March Meeting Notes – approved.

NEW BUSINESS	
<p>5. Review off-cycle budget augmentation requests (McGreevy)</p> <ul style="list-style-type: none"> - Suggested form edits - Current requests 	<p><u>Off-Cycle Budget Augmentation Request Form</u> Committee reviewed edits suggested by members and made additional edits. It was noted that the form will be utilized until the Annual Unit Plan process is in place.</p> <p><i>Action Taken: Edits/changes will be incorporated into the form and routed to members for review.</i></p> <p><u>Off-Cycle Budget Augmentation Requests Spreadsheet (handout)</u> The handout, <i>Budget Augmentation Requests as of 4/11/19</i>, was provided to the Committee. The handout was utilized to educate committee members as to what kinds of requests will be coming to them. Requests were reviewed and discussed. It was noted that Committee members may provide additional comments or concerns to co-chairs McGreevy and Curran.</p> <p><i>Action Taken: Budget augmentation requests to be advanced to President’s Cabinet. Members may provide comments to co-chairs.</i></p> <p>Discussion Point: Responsibilities of other committees regarding augmentation requests, i.e., Technology Committee regarding software and technology.</p> <p>Clarification is needed on the routing of requests between other participatory governance committees and the Budget Committee.</p> <p><i>Action Taken: Current requests that are not appropriate for the Budget Committee will be forwarded to the respective governance committees.</i></p>
<p>6. Budget 101</p> <ul style="list-style-type: none"> - Review Financial Aid Budget (Copenhaver) - Budget Update (McGreevy) 	<p>Michael Copenhaver provided an overview of the Financial Aid Budgets he manages for both restricted and non-restricted smart keys, followed by Committee questions and discussion.</p> <p>The state currently is experiencing a budget shortfall due to delays in collecting some revenues and potential shortfalls from revenue sources. The reduction in the state appropriation to GCCCD in the current year is estimated at approximately \$2.5 Million. However, this amount may go down by the end of the fiscal year.</p> <p>The commitment from the state is that for three years (18/19, 19/20, and 20/21), community colleges will be funded according to the Student Centered Funding Formula (SCFF), or at the 2017/18 level plus the Cost of Living Adjustment (COLA), whichever is greater. This is the “hold harmless” commitment. However, the SCFF is under review at the state level, with adjustments being possible. The best case scenario for the GCCCD is that the SCFF stays in place as originally implemented. The worst-case possibility would be if funding reverts back to the old model which was based solely on enrollment given that our enrollment at the college and district are down currently. We do not yet know what the final version will be. Work is being done at the District and by the campus CBOs to find ways to offset possible reduced appropriation in the current year. A reduction would result in reduced ending balances at the end of the fiscal year that have traditionally been used for facilities, etc.</p>

7. Canvas container for Budget Committee (Curran/Heuft)	<u>Campus Committee container for Budget Committee</u> Dawn Heuft provided a visual demonstration of a sample Canvas “container” for the Budget Committee to consider using for working documents. The committee discussed possibly using Canvas as a “workshop” space and posting final documents on the Budget webpage. Committee members will consider the proposal and discuss further at the May meeting.
8. Cash handling (McGreevy)	Handout was provided, however discussion was tabled to the next meeting.

COMMITTEE REPORTS	
9.	

DISCUSSION ON PREVIOUS AGENDA ITEMS	
10. Future Agenda Items	Cash Handling Process Possible usage of Canvas
11. Meeting Summary, Parking Lot, and Follow-up Assignments	

FOR CONSENSUS	
12.	
13.	

FOLLOW-UP		
Who	Item	Timeline

14. WORK AHEAD <ul style="list-style-type: none"> • Announcements • Preparations for future meetings

NEXT MEETING: Thursday, May 9, 2019, 3 – 4:30 p.m., College Conference Room
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