



GROSSMONT COLLEGE
Budget Committee
Thursday, December 12, 2019
3 – 4:30 p.m.
College Conference Room

MEETING NOTES

Purpose The Budget Committee encourages transparency and constituency understanding of the budget, works to ensure that the budget allocation process is driven by college-wide planning and strategic priorities, and provides recommendations to the College Council on issues related to budget development and management.

In addition, the Budget Committee provides ongoing oversight in relation to budget changes and information at the State and District levels.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Bill McGreevy	<input type="checkbox"/> Benjamin Blevins	<input checked="" type="checkbox"/> Mike Reese
<input checked="" type="checkbox"/> Judd Curran, Faculty Co-Chair	<input checked="" type="checkbox"/> Kaelin Mastronardi	<input checked="" type="checkbox"/> VPSS
	<input type="checkbox"/> Nhi Nguyen	

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Gary Johnson	<input checked="" type="checkbox"/> Bryan Lam	<input type="checkbox"/> Wayne Branker
<input checked="" type="checkbox"/> Richard Schaper	<input checked="" type="checkbox"/> Michele Martens	<input checked="" type="checkbox"/> Michael Copenhaver
	<input checked="" type="checkbox"/> Carol Rapolla	<input checked="" type="checkbox"/> Genie Montoya

RECORDER
<input checked="" type="checkbox"/> Patty Sparks

ROUTINE BUSINESS	
1. Public Comment (5-Minutes)	No public comment.
2. Welcome and Introductions	Guest: Sahar Abushaban, Interim Vice Chancellor, District Business Services. Committee made introductions and welcomed Sahar Abushaban.
3. Additions/Deletions to Agenda	No additions.
4. Approve Meeting Notes & Follow-up	November Meeting Notes approved

NEW BUSINESS	
5. Budget 101 Income Allocation Model	Sahar Abushaban, Interim Vice Chancellor, District Business Services provided a PowerPoint Presentation regarding the Income Allocation Model (IAM). Notes from the presentation will be posted as part of these meeting minutes.
6. Student-Centered Funding Formula (SCFF) changes/updates - McGreevy	<p>The Supplemental Allocation Metrics definitions are available on the State Chancellor's Webpage.</p> <p>For Student Success Allocation, the SCFF:</p> <ul style="list-style-type: none"> • Counts only the highest degree or certificate a student earned in a year and counts an award only if the student was also enrolled that year. • Defines a transfer student as one who completed at least twelve units in the District and subsequently enrolled in a four-year university. • Uses three-year rolling average of the factors for year-to-year stability in allocations. <p>If there is a short fall, it will come out of the 2019/20 Allocation. The budget extends the minimum revenue provision so that the districts will receive at least their 2017/18 apportionment, adjusted by COLA, through 2021-22. The additional year recognizes the amount of work required at the Chancellor's Office and at the Colleges to put the formula in place.</p> <p>As a note, the 2018/19 recalculations are being done now and will be locked on January 15.</p> <p>The District is proofing state data metrics that will be used to calculate the next round of the SCFF. Corrections must be submitted by January 14 2020.</p> <p>The California Community Colleges Chancellor's Office has information regarding financial aid, SIS and MSIC, see link CCCCO –Data Mart</p> <p>Enrollments from fall-to-fall are down approximately 7.3% and down 12% from this time last year.</p> <p>It was discussed that retention and new students are issues and nearly 40% of high school students do not go to college in the East County.</p> <p>Further, enrollment rates are anticipated to drop another 10% - 15% in the next 10 years.</p> <p>The Committee briefly discussed student populations and the need to reach potential students, possibly using alternative strategies.</p>
7. Ongoing/One-time requests discussion - McGreevy	Ongoing requests are requests to add to the permanent budget. One-time requests are for one-time, short-term needs.

COMMITTEE REPORTS	
8.	No reports

DISCUSSION ON PREVIOUS AGENDA ITEMS	
9. Off-Cycle Budget Augmentation Request Form - McGreevy	This Committee will review the Off-Cycle Budget Augmentation Request form in February

FOLLOW-UP	
10. Budget Committee	Plan Social Gathering – Discuss on or off campus
11. McGreevy	Mid-year (2 nd Qtr.) Budget Report 2 nd Quarter Budget Report will be provided at the February Budget Committee Meeting
12. Curran/McGreevy	Review Budget Committee Composition/Membership Terms – Advice for College Council

NEXT MEETING: Thursday, February 13, 2020, College Conference Room

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Rules of Engagement

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

- There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
- Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.
- Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.
- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
- All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.
- All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee's charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.
- Once consensus is reached after deliberation, council/committee members will support the group's recommendation.