



**GROSSMONT COLLEGE**  
**College Council**  
**Thursday, January 23, 2020**  
**3:00 – 5:00 p.m.**

**Location: 41-117 (ESW Classroom)**

*(Location change for January only)*

**AGENDA**

[UPDATED 1/22/2020]

**Purpose:** The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision making.

CONVENOR	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE (ASGC)	ADVISORY
<input type="checkbox"/> <i>Mike Reese</i>	<input type="checkbox"/> Leobardo Rubio	<input type="checkbox"/> <i>Bill McGreevy</i>
	<input type="checkbox"/> Nhi Nguyen	<input type="checkbox"/> <i>Judd Curran</i>
	<input type="checkbox"/> Blanca Valdez	<input type="checkbox"/> <i>Patty Sparks</i>
	<input type="checkbox"/> Vacant	<input type="checkbox"/> <i>Barbara Gallego</i>
		<input type="checkbox"/> <i>Aaron Starck</i>

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input type="checkbox"/> Joel Castellaw	<input type="checkbox"/> Nadia Almaguer	<input type="checkbox"/> Javier Ayala
<input type="checkbox"/> Denise Schulmeyer	<input type="checkbox"/> Cindy Emerson	<input type="checkbox"/> Martha Clavelle
<input type="checkbox"/> Julio Soto	<input type="checkbox"/> Michele Martens	<input type="checkbox"/> Lida Rafia
<input type="checkbox"/> Richard Unis	<input type="checkbox"/> Colleen Parsons	<input type="checkbox"/> Michael Copenhaver

RECORDER	GUESTS	
<input type="checkbox"/> <i>Krista Ames-Cook</i>	<input type="checkbox"/> <i>Eric Klein</i>	<input type="checkbox"/> <i>Loren Holmquist</i>
<i>*Italicized = Non-voting Member</i>	<input type="checkbox"/> <i>Jocelyn Pacheco-Fonseca</i>	

ROUTINE BUSINESS (15 minutes)	
1. Welcome	
2. Establish Quorum (50% + 1)	
3. Additions/Deletions to Agenda	
4. Approve Meeting Notes (5 minutes)	<a href="#">Meeting on December 6, 2019</a>
5. Public Comment (5 minutes)	

DISCUSSION OF PRIOR AGENDA ITEMS / OLD BUSINESS (10 minutes)	
1.	

NEW BUSINESS (20 minutes)	
1. Facilities Process Presentation (Loren Holmquist)	Presentation also shared at Flex Week Division Meetings (2020SP)

FOR CONSENSUS (35 minutes)	
1. Strategic Hires  <a href="#">Attachment:</a> Packet of Strategic Hire Forms (8 total)	<ul style="list-style-type: none"> <li>- AOJ Administrative Assistant I</li> <li>- CDC Assistant Sr.</li> <li>- Custodial Supervisor</li> <li>- Financial Aid Assistant</li> <li>- Financial Aid Assistant, Sr.</li> <li>- Health Professions Specialist</li> <li>- Outreach Coordinator</li> <li>- Researcher</li> </ul>
2. Participatory Governance Spring 2020 Schedule – College Council	<ul style="list-style-type: none"> <li>• Request from student leaders (ASGC) to not have shared governance committee meetings scheduled during the last week of classes (Admin. Roundtable 9 Jan. 2020)</li> <li>• Decide on changes to College Council (CC) meeting dates that conflict with spring break and finals week.</li> <li>• <u>Refer to graphic (below) for reference.</u> <i>Green shaded cells are when faculty and/or students are out.</i> Suggestions for new College Council dates are highlighted in yellow.</li> <li>• Dates for SSEC and PIEC in January were changed, noted with an asterisk (*).</li> <li>• Date for Facilities in February has been changed, noted with an asterisk (*).</li> </ul>

Week of:	M	T	W	R	F
12/30/2019			<b>FC</b>	<b>SSEC</b>	
1/6/2020				<b>BC</b>	
1/13/2020			<b>PDC</b>		
1/20/2020	<b>HOLIDAY</b>			<b>CC, SSEC *</b>	
1/27/2020	<b>TC</b>				<b>PIEC *</b>
2/3/2020	<b>FC *</b>			<b>SSEC</b>	
2/10/2020				<b>BC</b>	<b>HOLIDAY</b>
2/17/2020	<b>HOLIDAY</b>		<b>PDC</b>	<b>SC</b>	<b>PIEC</b>
2/24/2020	<b>TC</b>			<b>CC</b>	
3/2/2020			<b>FC</b>	<b>SSEC</b>	
3/9/2020				<b>BC</b>	
3/16/2020			<b>PDC</b>	<b>SC</b>	<b>PIEC</b>
3/23/2020	<b>TC</b> SPRING BREAK	SPRING BREAK	SPRING BREAK	<b>CC</b> SPRING BREAK	<b>HOLIDAY</b> SPRING BREAK
3/30/2020			<b>FC</b>	<b>SSEC</b>	<b>CC?</b>
4/6/2020				<b>BC</b>	
4/13/2020			<b>PDC</b>	<b>SC</b>	<b>PIEC</b>
4/20/2020				<b>CC</b>	
4/27/2020	<b>TC</b>				
5/4/2020			<b>FC</b>	<b>SSEC</b>	
5/11/2020				<b>BC</b>	<b>PIEC</b>
5/18/2020			<b>PDC</b>	<b>SC</b>	<b>CC?</b>
5/25/2020	<b>TC</b> <b>HOLIDAY</b>	FINALS	FINALS	<b>CC</b> FINALS	FINALS
6/1/2020			<b>FC</b>	<b>SSEC</b> Graduation	4/10 - Closed

INFORMATION AND DISCUSSION (15 minutes)	
1. Participatory Governance Committee Spring 2020 Schedules	Participatory Governance committees should finalize their spring schedules and share them when they are ready. <b>Action Item: Finalize spring meeting schedules and share with College Council.</b>
2. Guided Pathways Scale of Adoption Self-Assessment (Lida Rafia)	Scale of Adoption Self-Assessment (SOAA) submission deadline is March 1, 2020.

COMMITTEE REPORTS (20 minutes)	
1. <b>Budget Committee (BC)</b> (Bill McGreevy)	No Report
2. <b>Facilities Committee (FC)</b> (Loren Holmquist)	No Report
3. <b>Planning and Institutional Effectiveness Committee (PIEC)</b> (Jocelyn Pacheco-Fonseca)	
4. <b>Professional Development Committee (PDC)</b> (Lida Rafia)	
5. <b>Staffing Committee (SC)</b> (Marion de Koning)	No Report
6. <b>Student Success &amp; Equity Committee (SSEC)</b> (Lida Rafia)	
7. <b>Technology Committee (TC)</b> (Eric Klein)	

FOLLOW-UP (5 minutes)		
Who	Item	Timeline
Participatory Governance Committee Co-Chairs	Finalize spring meeting schedules and share them to College Council via email to Mike Reese and Krista Ames-Cook	One week prior to February College Council Meeting (by Feb. 20, 2020)

<p>8. <b>WORK AHEAD (10 minutes)</b></p> <ul style="list-style-type: none"> <li>• Date for Committee Chairs and College Council to meet</li> <li>• Date for College Council Retreat</li> </ul>
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**NEXT MEETING: Thursday, February 27<sup>th</sup> (3:00 p.m. – 5:00 p.m., DLR 70-066)**

### ***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

#### ***Rules of Engagement***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

1. Free flow of conversation and raising hands when needed.
2. Thumbs up/Thumbs down/Thumbs sideways to convey individual council members vote toward action items.
3. Parking lot for ideas and possible future action items.
4. Summarize talking points with similar language for constituency representatives to take back to their respected constituency, and taking the last 5 minutes of the meeting to do this.
5. Estimated times for each agenda item is up to the Convenor of the council.
6. No rank in the room, but those that wish can use salutations.
7. Please keep dialogue respectful.
8. Reminder – body language.
9. Once a semester have a social gathering.
10. Starting and Ending the meeting on time.
11. Respect each other.
12. Repeating what was voted on after the vote.
13. Education/background from other committees to make appropriate decisions.
14. Use of technology/cell phones is only in an emergency, and to be mindful and professional of the meeting.
15. Norms will be revisited once a semester for now.