

Participatory Governance System Evaluation (Year I)

Proposed Timeline & High-Level Activities

Phase 1: Governance Process Evaluation

WHEN	WHAT
February 2020	✓ Convene Governance Committee Co-Chairs for input on discuss survey instrument, evaluation methods, and high level process
March 2020	<ul style="list-style-type: none"> • Update survey instrument • Launch survey (on or around Mar. 30)
April 2020	<ul style="list-style-type: none"> • Administer survey • Gather & review initial results
May 2020	<ul style="list-style-type: none"> • Conduct semi-structured focus groups in Governance Committees to contextualize survey results
June & July 2020	<ul style="list-style-type: none"> • Synthesize survey and focus group results
August / September 2020	<ul style="list-style-type: none"> • Present evaluation findings and recommendations for improvement to campus (venues TBD)

Phase 2: Governance Handbook Evaluation and Updates

WHEN	WHAT
August / September 2020	<ul style="list-style-type: none"> • Develop “Handbook” survey using findings from Phase 1 to inform questions • Launch survey (on or around Sept 14)
October 2020	<ul style="list-style-type: none"> • Incorporate feedback and recommendations for improvement into second edition of the Handbook
November / December 2020	<ul style="list-style-type: none"> • Review & discuss draft of second edition of Handbook in committees & constituencies • Finalize draft
January 2021	<ul style="list-style-type: none"> • Publish & distribute second edition of the Handbook