| **CO-CHAIRS** | **ASSOCIATED STUDENTS OF GROSSMONT COLLEGE** | **ADVISORY** |
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| [x]  Loren Holmquist | [x]  Leobardo Rubio | [ ]  Mike Reese |
| [x]  Vaunette Allen | [ ]  Student Vacancy | [ ]  Marsha Gable |
|   |   | [x]  Karen Caires |
|  |   | [ ]  Reyna Torriente |
|  |  | [ ]  Jacqueline Hall |

| **ACADEMIC SENATE** | **CLASSIFIED SENATE** | **ADMINISTRATORS’ ASSOCIATION** |
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| [x]  Randy Abshier | [x]  Andy Timm | [x]  Lorena Ruggero |
| [x]  Jennifer Bennett |  | [ ]  Melissa Takagi |

| EX-OFFICIO | RECORDER |
| --- | --- |
| [ ]  Patrice Braswell-Burris | [x]  Patty Sparks |
| [x]  Bill McGreevy |  |

| ROUTINE BUSINESS |
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| Welcome and Introductions –Loren Holmquist | Introductions made. Guests: Ken Emmons, District Facilities Director Hayley Ruthrauff, Gensler Architects |
| Additions/Deletions to Agenda –  | No additions/deletions.  |
| Approve Meeting Notes & Follow-up  | NA |
| 5-Minute Public Comment –  | NA |
| NEW BUSINESS |
| Facilities Master Plan Discussion | Haley Ruthrauff– Gensler Architects, provided three handouts as follows:* GCCCD Facilities Master Plan – 2019 Update
* Grossmont College 2019 Facilities Master Plan Update – Map
* Summary of Unfunded Projects – Grossmont College Projects List

Ruthrauff explained that the last Facilities Master Plan (FMP) is dated 2013. A 2016 FMP update dated 2016 was prepared in hopes to get bond money.  It was explained that meetings were held with President’s Cabinet to discuss what is still relevant, what needs to change, and what needs to be added. Further, it was reported that President Abu-Ghazaleh wants to improve the campus experience for new and existing students with engagement spaces throughout the campus that provide a welcoming experience.Ruthrauff presented the Grossmont College Projects List. Some of the projects will be a part of a new bond initiative with the goal to meet the November or Spring 2020 Ballot. A color map was provided (Attached hereto) wherein:* Existing Projects - identified in Dark Blue
* In Design/Construction - identified in Orange
* New Facilities - identified in Royal Blue
* Swing Space/Temporary - identified in Yellow

Projects:Instruction and Career Preparation Complex:Preliminary Scope – Demolish Buildings 52, 53 & 54, including the 500 Sodexo trailer.Buildings 52 and 55 will house Instructional Career ProgramsBuilding 54, New Building to house President’s Office personnel. Eventually, deans would relocate to their respective areas.Suggestions: Building 52, renovate roof top for event space. Child Development Center (CDC): Demolish and rebuild the CDC and improve the outdoor instructional spaceEnvironmental Science Outdoor Instructional Lab:Build outdoor lab for instructional programs, environmental observations and preservation study – west side of campus, to include crosswalk, and site improvements.Campus Entry Safety & Signage:Install signage and electronic communication system to improve safety, access, and wayfinding and security. Discussion: Signage to be determined as initially two marquee signs were proposed, however placement and visibility issues hindered further discussions. * Possible Marquee locations, Lot 7, furthest south corner and furthest northeast corner.

Roadway & Parking Repairs/Replacement:Improve traffic safety and accessibility on campus.Discussion:* A Small portion of the perimeter road is under construction on the west side from Lot 2 to a portion of Lot 3.

Pool reconstruction:To be changed to *New Construction*.Discussion:* The existing pool is a “shell” and not a traditionally constructed pool.

Building 42 Gymnasium:Modernize existing building:Lower Gym: To include HVAC system, new ceiling tiles, lighting and restroom upgrades. Suggestion: Renovate the Roof for event space. Softball and Baseball Field Upgrades:Accessible pathways, replace grass with turf, new restrooms, team facility room improvements, fencing, scoreboards and improved lighting and most importantly, ADA accessibility. Track and Football Field Upgrades: Change to: Track and Exercise Science and Wellness FieldsThis adjustment can include Soccer Field* Football Field is incorrect as it has additional uses

New stadium seating, accessible pathways and improved lightingDiscussion:* ADA Ramp under construction currently.
* Renting smaller bleachers

Goal to install permanent bleachers with bond funding.Gym 42 HVAC Upgrades:Bond may cover a new facility. Not going to pencil this out. Welcome Center: Welcome Center – Where the bookstore is now. Discussion points:* First contact student services functions to the front of campus to welcome students and improve access to services
* Student Center to free up space for key student services
* Relocate President’s Office personnel to make room for student services to be located together in Student Services Building
* Accessibility
* A starting space for students

Student Services Renovation: Centralize related Student Services to improve access, share resources and achieve operational efficiencies. This would include relocating the President’s Office personnel.Suggestions:* Provide a more private area for assessment testing and make-up test area

Campus-wide Improvements: Includes fire systems upgrade.Suggestions:* Campus wide Isolation Valves. This will ensure that the entire college will not have to shut down, just the affected building
* EMS controls/HAVAC and Water Systems upgrades
* Retrofitting latch doors to access control
* Outdoor charging stations for students
* Watt Stopper – Time out Usage
* Faculty Professional Development Area – possibly Building 53 (recommendation must come from Professional Development Committee)
* Master pump

Other suggestions:* Quanza Huts utilized by facilities personnel are over 70 years old. This should be addressed.

*Engagement Spaces Suggestions:** Outdoor charging stations for students
* Power stations for vehicles with Solar
* Habitat and Landscape care
* Trademarking the Campus, i.e., spray paint trash cans with Grossmont College Logo or Grossmont College Griffin

District-Wide Improvements:Sustainability Projects such as energy generation, potential PV arrays and Access Control/Intrusion Alarm Upgrades.Beyond the Master Plan Refresh:Soccer field – change wording and track and ESW Fields Ruthrauff explained how bond funding is processed. Bonds are the most common way districts get funding for construction. If a Bond passes, funding may come with matching dollars from the District. Next Steps:1. Facilities Committee meets Aug 7, 9:30am to hear the updates from today’s comments and solidify the Master Plan report.
2. Take the report back to your constituent groups for feedback. Loren can provide a presentation if needed.
3. Aug 22, Loren and Vaunette to present the report to the College Counsel as what to expect.
4. Facilities Committee meets September 5. Will prioritize the Master Plan Projects that goes to the College Counsel, September 26.
5. Will need Board for approval, the Goal is to get it to the October Board meeting .
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| NEXT MEETING: August 7, 2019 |
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***Committees are to establish norms***

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

## *Rules of Engagement*

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

* There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
* Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.
* Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
* Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.
* Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
* All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.
* All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee’s charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.
* Once consensus is reached after deliberation, council/committee members will support the group's recommendation.