

GROSSMONT COLLEGE
Planning & Institutional Effectiveness (PIEC) Committee
Friday, April 19, 2019
11:00 a.m. – 12:20 p.m.
ASGC Board Room
NOTES

Purpose The goal of the Planning and Institutional Effectiveness Committee is to ensure a culture of continuous quality improvement and data-informed decision-making. Best practices for institutional effectiveness include improving equity and student learning and achievement by analyzing data and using results to inform practice. It uses environmental scan data as well as institutional outcomes to drive institutional responses. The committee reviews program assessment results against the college's mission, values, and strategic goals. The committee is also responsible for assuring the continuous integration of planning across the campus, regularly evaluating the college's progress to ensure institutional effectiveness.

CO-CHAIRS	ASSOCIATE STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Catherine Webb	<input checked="" type="checkbox"/> Aivan Kakoz	<input type="checkbox"/> Mike Reese
<input checked="" type="checkbox"/> Jocelyn Pacheco-Fonseca	<input type="checkbox"/> Blanca Valdez	<input type="checkbox"/> Marsha Gable
		<input checked="" type="checkbox"/> Bill McGreevy
		<input checked="" type="checkbox"/> Sam Ballard
		<input type="checkbox"/> Joyce Fries
		<input checked="" type="checkbox"/> Natalie Ray

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Lara Braff	<input checked="" type="checkbox"/> Nadia Almaguer	<input type="checkbox"/> Joan Ahrens
<input type="checkbox"/> Yohanny Corona-Batalona	<input checked="" type="checkbox"/> Alexis Lytle	<input checked="" type="checkbox"/> Dee Oliveri
<input checked="" type="checkbox"/> Tiffany Glen-Hall		<input checked="" type="checkbox"/> Heriberto Vasquez

EX-OFFICIO	RECORDER	INVITED BY Chairs
<input type="checkbox"/> Lida Rafia	<input checked="" type="checkbox"/> Cindy Emerson	<input checked="" type="checkbox"/> Aaron Starck
<input checked="" type="checkbox"/> Bonnie Ripley		
<input type="checkbox"/> Christine Vicino		

ROUTINE BUSINESS	
1. Welcome and Introductions	
2. Public Comment	None
3. Additions/Deletions to Agenda	Bonnie Ripley requested Resigned Time Report and Faculty Count report be discussed at the next DIEC meeting. Catherine will follow-up.
4. Approve 03/08/19 Meeting Notes & Follow-up	Approved

NEW BUSINESS	
5. Annual Unit Plans	<p>The purpose if the annual unit plan (AUP) is to help the institution make better decisions based on data. The data will help Grossmont College link resources to program goals and activities, and create institutional memory. The main purpose of annual unit planning is for each department/program to chart their progress in meeting their goals and to focus resources where needed. The AUP becomes part of the data we provide to our college community regarding departmental needs and accomplishments.</p> <p>The Academic Annual Unit Plan (see AUP draft) aligns with the Academic Program Review and has the endorsement of the operations committee. We still need to determine how data is collected. AUP's need to be created for Student Services and Administrative Services. Natalie Ray and Bonnie Ripley will draft the Student Services AUP. Bill McGreevy and team will draft an Administrative Services AUP. Both groups will present their drafts at the May 17 PIEC meeting. As we integrate our program outcome process a calendar needs to be developed to determine what and when things are due (see Butte College PBA Process example). Tiffany Glen-Hall, Natalie Ray and Bill McGreevy will draft a calendar and present at the May 17 PIEC meeting.</p>
6. <i>Vision for Success</i> : Overview and process for goal-setting	<p>This committee is charged with setting the Vision Goals for Grossmont College. The framework for the Vision goals are based on Chancellor Oakley's Vision for Success which he developed with the help of experts, community college stakeholders, leaders from inside and outside the system and research and literature of community colleges. (see vision for success presentation)</p> <p>The Vision for Success has five goals.</p> <p>(1) Completion-Increase certificates and degrees, (2) Transfer- Increase transfer to CSU and UC, (3) Unit Accumulation-Decrease units to complete, (4) Workforce- Increase employment in field of study, (5) Equity.-Close equity gaps and close regional achievement gaps.</p> <p>There are seven commitments: (1) Focus on student goals, (2) Design and decide with students in mind, (3) Pair high expectations with high support, (4) Foster the use of data, inquiry and evidence, (5) Take ownership of goals and performance, (6) Enable action and thoughtful innovation, (7) Lead the work of partnering across systems.</p> <p>We will accomplish these goals and achieve these commitments through Guided Pathways: ▶Clarify the path. ▶ Enter the path. ▶Stay on the path. ▶ Ensure student are learning.</p> <p>System level support is provided through:</p> <p>Program alignment ♦ (AB 705) Development Ed. Reform, ♦AB 19 California Promise, ♦and Associate Degrees for Transfer, ♦ Regulator reform.</p> <p>Fiscal reform: ♦Student Centered Funding Formula. ♦ Guided Pathways allocations. ♦Student Equity and Achievement Program.</p> <p>Policy Connections: ♦Student Success Metrics. ♦Vision resources Center. ♦ Investment in staff and faculty. ♦ Regional support strategy. ♦ Local board goals (AB 1809).</p> <p>The CCCC is thinking about goals in broad percentages and raw numbers. Long-term increase for 2021-2022 with the consideration of enrollment fluctuation. The timeline is tight. PIEC should come up with a draft recommendation by the end of the semester. The original deadline was May 31st however the chancellor has asked for an extension through the end of July.</p> <p>(see "What would it look like if GC Mirrored CCCC's Vision Goals)</p> <p>A PIEC's Vision Goals workgroup will be formed to create a draft to be presented at the May 17 PIEC meeting. <i>PIEC members</i>: Sam Ballard, Jocelyn Pacheco-Fonseca, Heriberto Vasquez. <i>Enrollment Strategies members</i>: Judd Curran, Mike Reese, Marsha Gable, Aaron Starck, and Agustin Albarran. <i>Student Equity members</i>: Lida Rafia, Shawn Hicks. <i>Strong Workforce</i>: Javier Alaya</p>

COMMITTEE REPORTS	
7. Student Success & Equity Committee	Tabled to May 17 meeting

DISCUSSION	
8. Grossmont KPI Annual Reports & implications of CCCCO plans for Scorecard	The Student Success Scorecard is will be replace in the near future by a different set of Student Success Metrics.

FOR CONSENSUS	
9.	

FOLLOW-UP (5 minutes)		
Who	Item	Timeline
Natalie Ray and Bonnie Ripley	Student Service AUP draft	Present at 05/17/19 PIEC meeting
Bill McGreevy and team	Administrative Service AUP draft	Present at 05/17/19 PIEC meeting
Tiffany Glen-Hall, Natalie Ray and Bill McGreevy	AUP, Integrated Outcome Calendar draft	Present at 05/17/19 PIEC meeting
Catherine Webb, Aaron Starck, Agustin Albarran, Heriberto Vasquez, Javier Alaya, Jocelyn Pacheco-Fonseca, Judd Curran, Lida Rafia, Marsha Gable, Mike Reese, Sam Ballard, Shawn Hicks.	PIEC' Vision Goals draft	Present at 05/17/19 PIEC meeting
Catherine Webb	Discuss Reassigned Time and Faculty Count report at next DIEC meeting.	Next DIEC meeting date TBD.

10. WORK AHEAD

NEXT MEETING: Friday, May 17, 2019 between 11:00 – 12:30 in the ASGC Board Room
--

***Planning & Institutional Effectiveness Committee
Norms***

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following:

- Thumb up- all the way in; Thumb middle- can live with it; Thumb down-want to keep talking about additional solutions.
- Quick check (weather check-in at the beginning of the meeting. This would help us calibrate our body language with one another.
- Raise hand to let folks know you are going to speak. Be respectful of others who may have raised their hand before you.
- Everybody's voice is equal, important and valuable.
- If there are times when we feel unsafe. Find ways to recalibrate and move forward in a gentle way.
- Use a parking lot.
- Give ourselves passing time at the end of meetings.
- If a proxy is requested make sure the proxy is briefed prior to the meeting.
- Operate under the assumption that everyone is speaking with a positive intent.
- Be solution focused when you don't understand where someone is coming from.
- Periodically check in on our norms and adjust them.