



GROSSMONT COLLEGE
Staffing Committee
Thursday, May 16, 2019
3:00 p.m. – 4:30 p.m.
GRIFFIN GATE
AGENDA

Note
Location
Change

Purpose The Staffing Committee is responsible for drafting Grossmont College’s multi-year Staffing Plan based on Educational Master Plan and Strategic Plan goals, and for monitoring the implementation of Staffing Plan to promote employment equity and diversity consistent with the college’s mission, vision and values. The Grossmont College Staffing Committee is responsible for prioritization of faculty and classified staffing requests from annual unit plans.

CO-CHAIRS	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input type="checkbox"/> Mike Reese	<input type="checkbox"/> Carlos Espinosa	<input type="checkbox"/> Catherine Webb
<input type="checkbox"/> Marion de Koning, Faculty Co-Chair	<input type="checkbox"/> Student vacancy	<input type="checkbox"/> Lida Rafia
	<input type="checkbox"/> Student vacancy	

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS’ ASSOCIATION
<input type="checkbox"/> Marion de Koning	<input type="checkbox"/> Caroline Althaus	<input type="checkbox"/> Barbara Gallego
<input type="checkbox"/> Shina Alagia	<input type="checkbox"/> Bryan Lam	<input type="checkbox"/> Sara Varghese
<input type="checkbox"/> Faculty vacancy	<input type="checkbox"/> Jessica Lee	<input type="checkbox"/> Cary Willard

EX OFFICIO	RECORDER
<input type="checkbox"/> Bill McGreevy	<input type="checkbox"/> Krista Ames-Cook
<input type="checkbox"/> Marsha Gable	PROXIES (if applicable)
<input type="checkbox"/> Hau Nguyen	<input type="checkbox"/>
<input type="checkbox"/> Luma Shamon	<input type="checkbox"/>

ROUTINE BUSINESS	
1. Welcome and Introductions	Classified Staffing Prioritization Committee Faculty Staffing Prioritization Committee
2. Public Comment(s)	
3. Additions/Deletions to Agenda	
4. Approve Meeting Summaries & Follow-up	<u>March 21, 2019 Meeting Summary:</u> <u>April 18, 2019 Meeting Summary:</u>

NEW BUSINESS	
5. Update on the Classified Prioritization - # of requests submitted and updated timeline	
6. Review previous Faculty Staffing Prioritization Rubric & Discuss Process / Past Practices	

COMMITTEE REPORTS	
7. Budget Committee	
8. Faculty Staffing Prioritization Committee	
9. Classified Staffing Prioritization Committee	
10. Other(s):	

DISCUSSION ON PREVIOUS AGENDA ITEMS	
11. Review "What we need to learn" list (see attached)	
12. Review Canvas shell / modules	

FOR CONSENSUS	
13. Summer Meeting Schedule	Tabled from 4/18/2019 due to lack of quorum. No summer meetings per Mike Reese to stay consistent with other Governance committees.

FOLLOW-UP		
Who	Item	Timeline
All Staffing Committee members	Summer Research related to Faculty Staffing Prioritization Ranking(s)	Submit findings to Mike Reese on/before Thursday, Aug. 8th (copy Krista Ames-Cook)

<p>14. WORK AHEAD</p> <ul style="list-style-type: none"> • Announcements • Preparations for future meetings: Summer Research (Independent)

<p>NEXT MEETING: Thursday, August 15, 2019 3:00 – 4:30 p.m. ASGC Board Room (60-207)</p>

CONCLUSION
Meeting adjourned at _____ p.m.

Committees are to establish norms

In order to create valued outcomes, a commitment to participation, dialogue, and the pursuit of value in the form of useful output by all is necessary. It is acknowledged that there are power dynamics in a room. Work must be done to create the equitable and inclusive environment sought for effective and active participation. To do so, council/committee members will establish behavioral norms that include the following meeting rules of engagement, make use of meeting tools, and respect the roles of each member.

Rules of Engagement

In participatory government, a high level of collegiality, respect, and civility is expected. Those expectations include the following rules:

- There is no rank in the room when at the committee table. All participants are treated as peers, both between constituencies and within constituencies.
- Speakers will be heard one at a time and without interruption. Participants will allow for moments of silence for thought and other viewpoints. In consideration of hearing all feedback, members should be mindful of how often and how long they speak. Equity in consensus building means including diverse perspectives at all levels of the organization.
- Members will be engaged and contribute, and challenge ideas, not people. All meeting attendees will be respectful/civil in their comments, responses, and body language.
- Members will listen to others, and seek to focus on the merits of what is being said, while making a good faith effort to understand the concerns of others. Council/committee members are encouraged to ask questions of clarification.
- Each person reserves the right to disagree with any proposal and accepts responsibility for offering alternatives that accommodate individual interests and the interests of others.
- All members should be mindful of the language used in discussions, including use of "I" statements instead of "they" attributions to relate anecdotal evidence or experiences. Members are encouraged to use an asset-minded approach that focuses on what works and how something can be done. This is in contrast to a deficit-minded approach that focuses on the negative and why an initiative, idea, or project can't get done.
- All council/committee members will be aware of the purpose and responsibility of their committees. When issues arise in discussion that are not supported by the committee's charge, the chair will identify the proper council, committee, or constituency group leadership for review, and forward the issue for consideration.
- Once consensus is reached after deliberation, council/committee members will support the group's recommendation.