



GROSSMONT COLLEGE
Staffing Committee
Thursday, February 21, 2019
3:00-4:30
ASGC Board Room (60-207)
MEETING SUMMARY

Purpose: The Staffing Committee is responsible for drafting Grossmont College’s multi-year Staffing Plan based on Educational Master Plan and Strategic Plan goals, and for monitoring the implementation of Staffing Plan to promote employment equity and diversity consistent with the college’s mission, vision and values. The Grossmont College Staffing Committee is responsible for prioritization of faculty and classified staffing requests from annual unit plans.

	CO-CHAIRS		CLASSIFIED SENATE		RECORDER
<input checked="" type="checkbox"/>	Sara Varghese for Mike Reese	<input checked="" type="checkbox"/>	Caroline Althaus	<input checked="" type="checkbox"/>	Linda Daley
<input checked="" type="checkbox"/>	Marion de Koning	<input checked="" type="checkbox"/>	Bryan Lam		
<input type="checkbox"/>	ACADEMIC SENATE	<input type="checkbox"/>	Jessica Lee		
<input type="checkbox"/>	Jennifer Bergovoy		EX-OFFICIO		
<input type="checkbox"/>	Kelly Menck	<input checked="" type="checkbox"/>	Bill McGreevy		
	ADMINISTRATORS' ASSOCIATION	<input type="checkbox"/>	Marsha Gable		
<input checked="" type="checkbox"/>	Barbara Gallego	<input type="checkbox"/>	Faculty Staffing Co-chair		
<input checked="" type="checkbox"/>	Sara Varghese	<input type="checkbox"/>	Luma Shamon, Classified Staffing Co-chair		
<input checked="" type="checkbox"/>	Cary Willard	<input type="checkbox"/>	ADVISORY		
	ASSOCIATE STUDENTS OF GROSSMONT COLLEGE		Sr. Dean of College Planning		
<input checked="" type="checkbox"/>	Carlos Espinoza	<input type="checkbox"/>	Lida Rafia		
<input type="checkbox"/>	Vacant				
<input type="checkbox"/>	Vacant				

ROUTINE BUSINESS	
1. Welcome and Introductions	Sara welcomed the attending committee members and introductions were made.
2. Additions/Deletions to Agenda	There were none.
3. Approve Meeting Notes & Follow-up	First meeting – not applicable
NEW BUSINESS	
4. 4.1 Handbook review 4.1.1 Composition and charge of committee 4.1.2 Committee member responsibilities	The members reviewed the Purpose of this committee. There is a discrepancy in the last sentence as this committee is not responsible for prioritization of faculty staffing and classified staffing. The committee is responsible for creating the multi-year Staffing Plan and reporting their findings to the College Council. New positions will also be considered by this committee. This committee will not include budget considerations in its recommendations.

ROUTINE BUSINESS	
<p>4.1.3 Relationship with Faculty Staffing Prioritization and Classified Staffing Prioritization committees</p> <p>4.1.4 Set meeting norms</p> <p>4.1.5 Establish tentative calendar</p> <p>4.2 Goals</p> <p>4.2.1 Long-term: Multi-year Staffing Plan</p> <p>4.2.2 Short-term: Classified Staffing Plan</p>	<p>It was recommended that this committee assist in the development of the rubrics for the Faculty Staffing and Classified Staffing Committees. The committee will also provide College Council with the prioritized lists that the Faculty Staffing and Classified Staffing committees develop.</p> <ul style="list-style-type: none"> • Members agree to raise hands if needed and wait to be called on by one of the chairs. • Members agree to use thumbs up, side or down when voting. • Members agree to ask questions of others and seek participation from all members. • Members understand all questions are welcome. • Members agree to be aware of time. • Members agree food is allowed. • Members agree to explain acronyms. • Members agree to stick to the agenda. • Members agree to plan a social event, preferably off campus, at least once a year to enhance the group. • Members agree to educate proxies <p>The committee will consider what will be coming up first.</p> <p>This item was not discussed. This item was not discussed.</p>

COMMITTEE REPORTS		
5. There were no committee reports		
FOLLOW-UP		
6.		
Who	Item	Timeline
Not determined	Create a Canvas shell with needed documents such as, AUP, FON calculations, explanations of 50% and 75% rules, Accreditation HR and Staffing requirements	Not determined
Not determined	Invite district personnel to discuss FON at a future meeting	Not determined

7.

Work Ahead:

- Announcements
- Preparations for futures meetings

Consider if Classified Staffing and Faculty Staffing timelines should be aligned to make the outcomes more equitable.

Next Meeting: March 21, 2019 @ 3:00-4:30/ASGC Board Room