



GROSSMONT COLLEGE

Institutional Effectiveness Council (IEC)

AGENDA

Friday, April 21, 2017
11:00 am – 12:30 pm
ASGC Board Room (60-207)

Attendees

Aaron Starck, Interim Sr. Dean CPIE, IEC Co-chair	<input type="checkbox"/>	Bonnie Ripley, IEC Co-chair	<input checked="" type="checkbox"/>
Nabil Abu-Ghazaleh, President	<input type="checkbox"/>	Beth Kelley, Basic Skills Coordinator	<input checked="" type="checkbox"/>
Joan Ahrens, SLO Coordinator	<input type="checkbox"/>	Lorenze Legaspi, VP Administrative Services	<input type="checkbox"/>
Martha Clavelle, Dean Counseling Services	<input checked="" type="checkbox"/>	Geradette Nutt, Program Specialist CalWORKS	<input type="checkbox"/>
Michael Copenhaver, Director Financial Aid	<input checked="" type="checkbox"/>	Lida Rafia, Associate Dean Student Success and Equity	<input checked="" type="checkbox"/>
Judd Curran, Chair of Chairs	<input type="checkbox"/>	Laura Sahagun, Financial Aid Technician	<input type="checkbox"/>
Marsha Gable, VP Student Services	<input checked="" type="checkbox"/>	Nate Scharff, Academic Program Review Chair	<input type="checkbox"/>
Cindi Harris, Professional Development	<input type="checkbox"/>	Denise Schulmeyer, ISLO Coordinator	<input checked="" type="checkbox"/>
Tate Hurvitz, Academic Senate President	<input type="checkbox"/>	Christopher Tarman, Associate VC RPIE	<input type="checkbox"/>
Micah Jendian, Professional Development	<input type="checkbox"/>	Stacy Teeters, Research and Planning Analyst	<input type="checkbox"/>
		Katrina VanderWoude, VP Academic Affairs	<input type="checkbox"/>

1. Welcome and Introductions - Aaron and Bonnie New committee members Monica Blando and Cindy Emerson (in absentia) representing classified staff were welcomed.	
2. Review March 17, 2017 IEC notes	
3. Additions to the Agenda— Student Success & Equity Council, Lida On the way to forming a SS&E Council, Lida Rafia has established a SS&E Task Force with Courtney Williams and Beth Kelly. Based on conversations that have been ongoing around campus and statewide the goal is to integrate planning across the several major funded initiatives, including Basic Skills, SSSP and Equity. All areas will now be part of an Integrated Plan, rather than operating independently. This plan is due in December, while the separate plans for each of the areas are not required this year. The function of the Council will be to provide a place for discussions about how to apply for funds from any of these areas, what they are for, what has been done and/or what is being done already, and to make decisions on what to implement, and to evaluate and redirect the efforts as needed. The Basic Skills Committee will no longer exist. The Task Force will meet at least once by the end of the semester. AtD Coaches Visit Scheduled for May 3. Day will start with District Breakfast. Activities will center on developing one-page action sheets for key focus areas to follow up from last coaches visit and college Planning & Implementation Forum. Why isn't the College Planning web site directly linked from the main dropdown menu on the college homepage? Action Item— Bonnie, contact Chris Rodgers about moving link to CPIE page. REQUEST MADE 5/2/17	
4. CPIE Dean situation update	Search was concluded without a hire. Aaron Starck will be stepping down as interim as of May 1. A job ad for a replacement interim position for the next 6 months has been posted. Ensuing discussion revealed that the Faculty list was not included in the mailing addresses. Action Item: Lida—email JacQueline Osborne to re-post job ad with extended application deadline. COMPLETED 4/24/17

<p>5. Decision on next steps: Mission Statement</p>	<p>Cabinet had discussed the timing of moving forward on Mission Statement revision. With failed search for permanent CPIE dean, the Cabinet did not want to move forward until an interim replacement was in place. Discussion resulted in a strong consensus that waiting for the permanent CPIE dean to be hired was too long and that once the interim was in place the plan for the process, beginning Fall 2017, should be decided on and begun. Determining the process will be an agenda item for the May IEC meeting.</p>
<p>6. Report on MMAP Workshop (Multiple Measures & Accelerated Pathways)</p>	<p>The event was well-attended and successful. The result will be continued work by English and Math on multiple measures implementation and acceleration without waiting for the Common Assessment to be implemented. The speakers were engaging and thought-provoking and had success convincing audiences using concrete examples and data. This model—high-quality outside speakers brought in to meet specific needs on campus—was identified as a potentially replicable model for out campus going forward. Stacy Teeters was praised for organizing the event and making it possible by knowing the speakers personally.</p>
<p>7. ISLO Update</p>	<p>Denise shared that although the Academic Senate vote on the framework of ISLO was postponed she was confident that it would be approved. Work by the Task Force on Phase II will begin in 2 weeks which will be fleshing out in more detail what the ISLO statements mean. Conversations about how they will be assessed will be included in these discussions, with help from Stacy Teeters over the summer.</p>
<p>8. Accreditation Conference update</p>	<p>No one at the meeting had gone, but the main comment Aaron had passed on from attending was raised, that the ACCJC is emphasizing that planning and continual improvement should be continuous and ongoing, rather than a once-in-six-years effort.</p>
<p>9. Flex Week presentation suggestions/needs?</p>	<p>Joan and Denise are already planning workshops on SLO and ISLO. Suggestions were made for: share out on changes to the overall college committee structure (e.g. SS&E Committee), data sources and their use (especially Tableau), Accreditation roll-out sessions (info on each standard). Issues with lack of attendance to flex week workshops were raised and suggestions were made to investigate making these presentations to the Joint Academic Senate, Division Meetings, and/or Chairs & Coordinators, rather than offering them as stand-alone options. Action Item: Bonnie—follow up with Prof. Dev for input on content and format. COMPLETED 5/2/17</p>
<p>10. TracDat update</p>	<p>Aaron Stack will continue revision of TracDat software implementation that he has been working on as CPIE dean after he steps down. TracDat has a software update that will allow for SLO disaggregation. The Program Review process for Administrative Services will occur along with the TracDat update. Student Services will finish developing their program review template, which can then be integrated into the TracDat structure. The Academic template will have to be modified to develop annual versus periodic program review so it will be more complicated.</p>

<p>11. Accreditation Planning for Fall 17—added to agenda at meeting</p>	<p>Planning for getting the self-study process off to a good start for the Fall will require some advance planning. Denise suggested that the Administrative co-chairs for each Standard be in place by Flex Week and that faculty volunteers be solicited following informational flex week sessions. Faculty Accreditation Liaison will be Bonnie Ripley starting Fall 2017 with 0.2 reassigned time, with concomitant decrease in Program Review Data Liaison duties. Other preparation needs to include conversations with different stakeholder groups around campus to prepare our minds for the shared responsibilities of the process. Academic Senate, Classified Senate, and other venues were discussed as places where the issues of what are the roles and responsibilities of everyone on campus to be discussed. Previous year’s problems with lack of general participation are hoped to be avoided. Action Items: Lorenze—take need for Standard Co-chair selection to Cabinet; Bonnie—ask Senate presidents to add item to agendas, ask Professional Development folks to schedule sessions.</p>
<p>12. Work Ahead:</p> <ul style="list-style-type: none"> a. Assessment & Survey Task Force work b. Set targets/standards for Strategic Plan metrics c. Review IEC charge and membership 	
<p>13. Next Meeting</p>	<p>Friday, May 19, 11:00 am -12:30 pm, ASGC Conference Room</p>