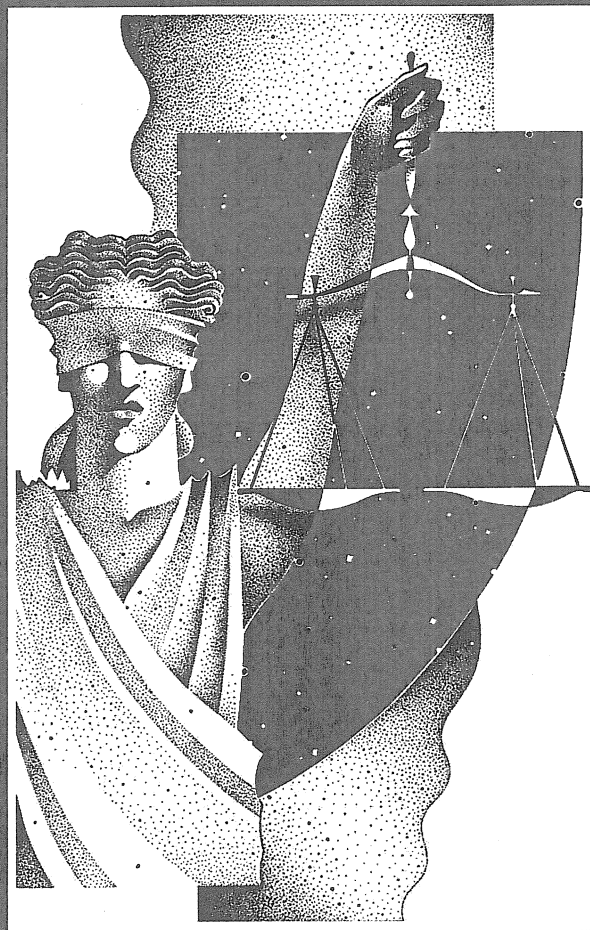


ADMINISTRATION of JUSTICE

Academic Program Review



GROSSMONT COLLEGE FALL 2007



GROSSMONT COLLEGE
ADMINISTRATION OF JUSTICE DEPARTMENT
2007

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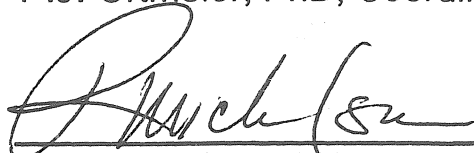
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ADMINISTRATION OF JUSTICE ACADEMIC PROGRAM REVIEW SIGNATURE SHEET

The undersigned fulltime members of the Administration of Justice Department concur with the Program Review Report as submitted in the Fall of 2007.



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DEPARTMENT/PROGRAM REVIEW ADMINISTRATION OF JUSTICE

SECTION 1 – OVERVIEW

Department/program history, recent trends, response to last program review recommendations.

Concise History

1.1 Introduce the self-study with a brief department/program history. Describe any unique characteristics, concerns or trends affecting the program and any significant changes or needs anticipated in the next three years. These may include items such as increases or decreases in number of full-time and adjunct faculty, sections offered, and growth or decline of the department/program. Remember that this is a broad general assessment versus the more detailed responses and recommendations covered in the following emphasis areas (1 page maximum).

The Administration of Justice (AOJ) Department commenced operations in 1964 with the first courses offered on the Monte Vista High School campus in Spring Valley, California. The program was entitled Police Science, a title commonly used for AOJ programs at two-year colleges during that era. The first Police Science Coordinator was Vince Alfaro, a former Fresno, CA police officer. The department was relocated to temporary quarters on the Grossmont College campus in the Spring of 1966 and moved to permanent classroom and office facilities in the South 300 building (the department's present location) in the Fall of 1967. The South 300 building was constructed entirely with vocational education funds and all AOJ classes were presented in the South 300 building. Early on, the AOJ major evolved into three areas of specialization: Law Enforcement, Corrections, and Evidence Technology.

By 1967 the program had two full-time instructors: Vince Alfaro and George Hernandez. In the Fall of 1968, Vince left the department and George became the department chair and sole instructor. In 1969-1970, Bill Merritt and Leon Hoffman were hired as generalists and Norm Gray was hired to teach the Evidence Technology classes. In the early 1970's, the department designation was changed to Criminology and the Legal Systems/Court Management degree emphasis was added. James Hinkley was hired in 1974 to teach the Corrections courses. Hinkley's appointment brought the number of personnel to five full-time instructors and one full-time secretary, Nancy Blasovic. With the adoption of state Proposition 13 in 1978, the full-time secretary was transferred to the

dean's office. That same year James Hinkley transferred to the English Department and Norm Gray retired. Neither was replaced and the number of full-time faculty decreased to three.

The campus public safety department was created and placed under George Hernandez' supervision in 1967. Comprised of AOJ students, the public safety department office was in the AOJ building in room 364. A state guard card was required for employment, but officers were not required to be sworn peace officers until the late 1970s. In 1978, the public safety department office was moved to the East side of the campus.

In the late 1970s, a police academy was added to the AOJ Department, incorporating over 200 hours of training. The academy was initiated at the request of local law enforcement agencies. The classes were held at the El Cajon Police Department and certified by the California Commission on Peace Officer Standards and Training (POST).

During the 1980s, the department's designation was changed to Administration of Justice, reflecting the terminology of that era. In 1987, Bill Merritt left the AOJ department and Lance Parr was employed as his replacement. In 1988, Rick Michelson was employed part-time to coordinate the Police Academy and teach AOJ courses. In 1989, Leon Hoffman retired. Rick Michelson was employed as Mr. Hoffman's full-time replacement. George Hernandez retired as department coordinator and full-time instructor in 1995 and Rick Michelson became the AOJ coordinator in the spring of 1996. P.J. Ortmeier was appointed full-time in the fall of 1997 as Mr. Hernandez' replacement.

In January 1998, nearly sixty industry and public safety professionals convened at Grossmont College to create an AOJ Department curriculum master plan. The master plan was used to modify and expand AOJ curricula.

In 2000, Rick Michelson returned to full-time classroom teaching. Some of the program changes that occurred under his leadership were the expansion of the Evidence Technology Program to Forensic Technology and the California POST certification of the Regional Occupational Program (ROP) Emergency Dispatch Operator course.

P.J. Ortmeier became the AOJ Coordinator in the Fall of 2000. Prior to becoming the coordinator, P.J. developed and implemented a ROP Security Academy in 1998 and a Security Management Degree Program in 1999.

During the summer of 2000, the AOJ Department employed Kathy Sentz as a full-time clerical assistant to provide support for the department and Police Academy. Prior to her full-time appointment, Ms. Sentz served the

Department as an hourly employee and, beginning in 1998, as a permanent part-time clerical assistant. In 2002, the first Corrections Academy was presented. After serving a year as an adjunct instructor, Tina Young was appointed as a full-time instructor to support AOJ's Forensic Technology Program in the Fall of 2005.

Since the late 1990's, the AOJ Department has offered associate degrees and certificates of achievement in five (5) major career streams: Law Enforcement, Legal Systems/Court Management, Corrections, Forensic Technology, and Security Management. In addition, the department offers police and corrections academies, and the California Public Safety Leadership and Ethics Program. In collaboration with the Regional Occupational Program (ROP), AOJ also presents a security academy and an emergency dispatch operator course.

For the past several years, AOJ students, faculty and staff have been involved with numerous community outreach activities, such as Tech Prep, career fairs, volunteer work, and mentoring programs. AOJ is home to the Gamma Chi Chi Chapter of the American Criminal Justice Association/Lambda Alpha Epsilon (ACJA/LAE). Chapter members are very active in the profession and the community. In the fall of 1999, Gamma Chi Chi hosted the first ever ACJA/LAE conference to be held in San Diego. Students and professionals from throughout the western United States, including Wyoming, Washington State, and Hawaii were in attendance.

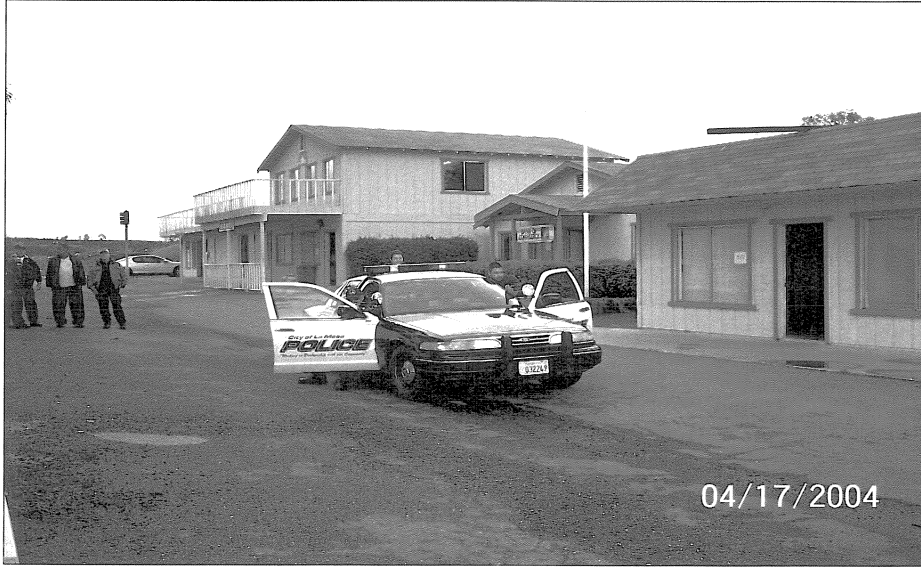
Grossmont College AOJ "leavers" and "completers" are relatively successful from a career perspective. According to the most recent employment and salary statistics available from the California Community College Chancellor's Office, annual salaries for AOJ program "completers" exceed the average of all other Grossmont College vocational/occupational program "completers".

It is important to note that the AOJ Department is not a single program, but a multi-faceted department. The variety of career education streams available and the multitude of public safety occupations served make the department unique and complex.

The development of forensic technology as an emerging trend in public safety has only served to solidify AOJ's place in training forensic specialists. The program remains the only one in the state, and perhaps the country, with a comprehensive two-year degree or certificate in this field. In addition, AOJ responded to the events of September 11, 2001, by modifying curricula and expanding offerings to address homeland security issues and trends.

In terms of designated "majors", AOJ represents the largest academic

department in the college district. However, human, physical, and fiscal resources allocated to AOJ have not kept pace with AOJ enrollment or community needs.



Department/program Goals

1.2 Appendix 1 contains the most recent Educational Master Plan for the department/program. Make comments on the following:

- Which goals have been met?

Educational Master Plan (EMP) Activity #1: Increase the number of full-time (FT) AOJ faculty. (EMP Goal 3, Objective 3.4). Goal not met. Three of the four FT AOJ faculty are eligible to retire. AOJ "majors" exceed all other programs in the GCCCD. Lack of FT faculty seriously jeopardizes AOJ Department and students served.

EMP ACTIVITY #2: Fund non-teaching part-time lead instructor position to assist with supervision of evening and weekend program offerings. (EMP Goal 3, Objective 3.4). Goal not met.

EMP ACTIVITY #3: Fund current FTE clerical position entirely with unrestricted funds. (EMP Goal 3, Objective 3.3). Goal met in March 2007.

EMP ACTIVITY #4: Add new .5 FTE classified clerical position to the AOJ Department. (EMP Goal 3, Objective 3.4). Goal not met.

EMP ACTIVITY #5: Develop program and course Student Learning Outcomes (SLOs). (EMP Goal 5, Objective 5.6). In progress.

- For the past two years, AOJ has been developing department and course Student Learning Outcomes (SLOs) and assessments. Several faculty have attended SLO workshops and SLO-related training of adjunct faculty is scheduled during Professional Development weeks (flex weeks). In addition, the AOJ Coordinator, P.J. Ortmeier, secured a State Chancellor's Office grant for a statewide AOJ SLO workshop held in Ontario, CA, in May 2006. SLO development and assessment activities are on-going. Another Chancellor's Office grant has been secured for statewide AOJ SLO workshops during the 2007-08 academic year. The goal of the workshops is to create a statewide model for AOJ course SLOs and assessments. The Grossmont College AOJ Department faculty have assumed a statewide leadership role in this effort.

OTHER EMP ACTIVITIES/ACCOMPLISHMENTS

- Marketing / recruitment / outreach activities have been successful, as evidenced by the increase in AOJ majors and enrollment. However, AOJ is not allotted marketing/advertising funds. Note: Per student survey, most students learn of AOJ Programs and courses

from sources (faculty, counselors, family, friends, college catalog) other than advertising through newspapers, radio, or television.

- Articulation agreement with Southwestern College (SWC) to transfer Grossmont College Police Academy Level II completers to SWC Level I Police Academy.
- Updated instructional technology in all AOJ Programs.
- The AOJ Department updated the Security Management (SM) Program courses and received approval to offer all of the SM-specific courses in a distance education (online) format. Nationwide, successful SM programs are offered online and AOJ wishes to be part of the trend.

Note: Several other department goals were met since the last program review (2000). As requested, the goals listed here are reflective of the most recent Educational Master Plan (2006/07) only.

- What actions have been taken in achieving these goal and objectives?

See responses above. Also, faculty and classified staffing requests have been submitted on a regular basis.

- What obstacles have been encountered?

The major obstacles to accomplishing AOJ goals as well as maintaining and increasing enrollment are lack of fiscal, physical, and human resources.

- How have these goals changed and why?

Rapidly changing societal needs, especially in the post-9/11 world, strain public safety resources and create new training and education demands. This necessitates curricular modifications on a continuous basis. In addition, technological advancements in public safety professions force the AOJ program to spend additional resources to ensure that curricula, faculty, staff, students and graduates adjust to changing market requirements. There is an ever-increasing need to update faculty skills and technology in AOJ programs.

Implementation of Past Program Review Recommendations

- 1.3 Appendix 2 contains the most recent Program Review Committee recommendations for the department/program. Describe changes that have been made in the department/program in response to recommendations from the last review.

All of the most recent Program Review (PR) Committee recommendations for the AOJ Department have been addressed. The most recent PR committee recommendations and action(s) taken are:

1. **PR COMMITTEE RECOMMENDATION:** Remodel rooms 361 and 363 to achieve ADA compliance and better meet department needs; designation of room 362 for exclusive use by AOJ as a dedicated computer lab, a secure room to store firearms, and a classroom for undisturbed mock crime scenes.

ACTION(S): Based on the recommendation of the AOJ faculty and staff in the 2000 Program Review documents as well as the 2000 Program Review Committee, rooms 361 and 363 were remodeled to achieve ADA compliance. Due to limited classroom space available at Grossmont College, room 362 was not designated for AOJ use exclusively. However, AOJ faculty and staff as well as the department's program advisory committees continue to recommend that a dedicated AOJ computer lab and mock crime scene room be established.

2. **PR COMMITTEE RECOMMENDATION:** Compensation of 1-FTE clerical support paid out of the general fund.

ACTION(S): Accomplished March, 2007.

3. **PR COMMITTEE RECOMMENDATION:** Hire one new faculty member to specialize in Forensic Technology.

ACTION(S): Accomplished Fall, 2005.

4. **PR COMMITTEE RECOMMENDATION:** Train a counselor to specialize in AOJ to help students to more thoroughly understand AOJ programs and employment requirements.

ACTION(S): The Counseling Department prefers that counselors remain generalists. However, a counselor has been assigned as liaison to the AOJ Department and is a member of the seven (7) AOJ Department advisory committees. In addition, the AOJ Department Coordinator periodically addresses counselor

convocations, updating counselors on AOJ curricular issues and employment trends.

5. **PR COMMITTEE RECOMMENDATION:** Update specified course outlines.

ACTION(S): Accomplished.

Advisory Committee Recommendation

Some disciplines such as ESL and vocational programs are required to have advisory committees. Answer this question if this is applicable to your department/program.

- 1.4 If appropriate, summarize the principal recommendations of the program advisory committee since the last program review. Describe how the department/program has responded to these recommendations. Include the date of last meeting and frequency of meetings. List organizations represented.

The AOJ Department utilizes the services and implements the recommendations of seven (7) advisory committees:

- Law Enforcement/Police Academy
- Legal Systems and Court Management
- Corrections
- Forensic Technology
- Security Management
- Emergency Dispatch Operator
- Security Academy

All advisory committee recommendations have been addressed, with curriculum modifications made whenever district and college policy and resources permit. AOJ advisory committees continue to recommend the establishment of a dedicated AOJ computer lab.

Law Enforcement/ Police Academy Advisory Committee recommendations included a reduction in Police Academy instructional time (consistent with state-mandated minimum hours) and the creation of a Level I Police Academy in San Diego County. AOJ Department staff maintain liaison with the Commission on Peace Officer Standards and Training (POST) to ensure compliance. Consistent with POST requirements, Grossmont College Police Academy clock hours were reduced to a level near the POST minimum. Further, through the efforts of the Grossmont AOJ Coordinator and the Southwestern College (SWC) Regular Basic Police Academy Director, SWC now accepts Grossmont College Level II Police Academy completers into a recently-created SWC Level I Police Academy program.

Legal Systems/Court Management Advisory Committee recommendations include program expansion to address more relevant court-related subjects. A course was added to the major.

Corrections Advisory Committee recommendations included the modification of existing major requirements consistent with California

Department of Corrections (CDC) guidelines as well as the addition of a state Corrections Standards Authority-certified Corrections Academy to train municipal and county jail personnel. Both recommendations were addressed. Corrections "major" courses were modified per CDC guidelines and a Corrections Academy was implemented.

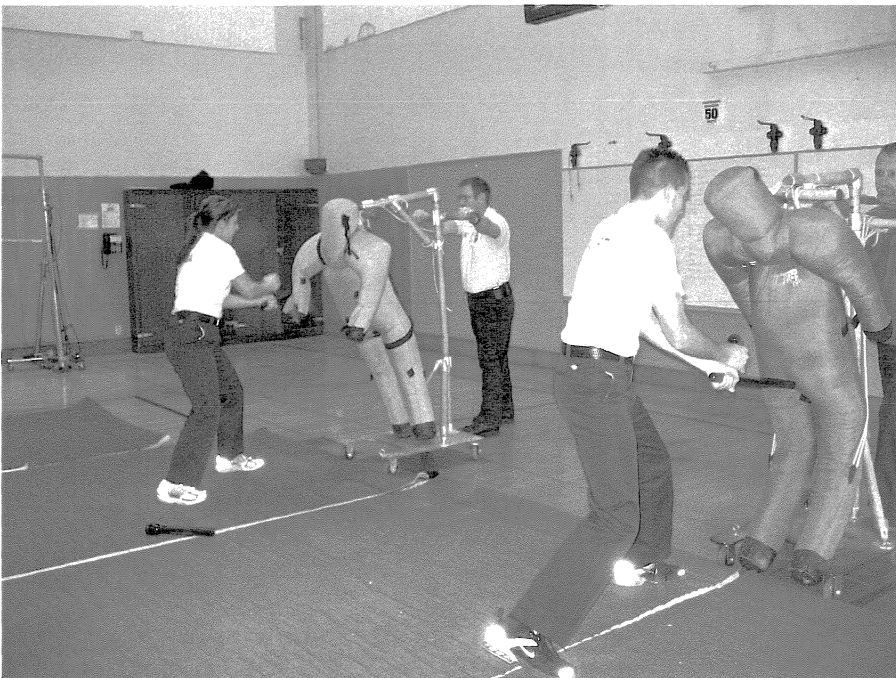
Forensic Technology (FT) Advisory Committee recommendations included upgrading FT program technology and securing a dedicated AOJ computer lab. Accomplished, except for computer lab.

Security Management (SM) Advisory Committee recommendations included expansion of SM curricula to address more homeland security topics. Accomplished.

The Emergency Dispatch Operator Advisory Committee recommended the addition of current public safety dispatch software. Accomplished.

The Security Academy Advisory Committee recommended course expansion to include new curriculum guidelines of the Department of Consumer Affairs, Bureau of Security and Investigative Services. Accomplished.

Each advisory committee meets annually and is comprised of 15-20 members. Total committee membership includes over 100 representatives from all public safety jurisdictional entities (federal, state, county, municipal) in the San Diego region as well as service area businesses and tribal governments.



SECTION 2 – CURRICULUM, ACADEMIC STANDARDS, AND SUPPORT SERVICES

In Appendix 3, Catalog Descriptions, insert copies of your catalog descriptions from the most recent college catalog (see “Course of Instruction” section). If your program has an Associate Degree program, include the relevant pages from the catalog (see “Associate Degree” section).

To complete Appendix 4 Course Status, review your course outlines and complete the form in the appendix to reflect currency of the courses, offerings, and alignment status.

- 2.1 Review all course outlines and comment on where your department/program is in the process of maintaining currency. Verify that the course outlines reflect the writing, reading, and problem-solving skills, quantitative reasoning, and critical thinking across the department/program's curriculum.

All AOJ course outlines are current. Writing, reading, problem-solving skills, quantitative reasoning, and critical thinking are reinforced across the department's curriculum.

During the Fall 2006 semester's Professional Development Week departmental meeting, all AOJ faculty and staff reviewed the official course outlines, identified those that were seriously stale-dated, and agreed upon course outline updates.

In the Fall of 2006, ten (10) AOJ courses were submitted to the Curriculum Committee (CC) for content review/ modification. Due to a state Commission on POST mandate, one (1) course, AOJ 102, was submitted for deletion. Human resource constraints within the AOJ Department severely limit AOJ's ability to review course content and submit documents for review to the CC with greater frequency.

Course outlines include learning objectives and reflect language consistent with the development of discipline-appropriate cognitive, psychomotor, and affective competencies. All AOJ majors are required to successfully complete AOJ 230, Public Safety Communications. In addition, reading, problem-solving, quantitative reasoning, and critical thinking skill development is reinforced across AOJ curricular offerings.

- 2.2 How does your department make decisions related to the following?
- a) Identification of student learning outcomes
 - b) Methods to demonstrate achievement of these learning outcomes.
- How do you use this information for course and program improvement?

Student Learning Outcomes (SLOs) and assessments are not new to AOJ faculty. For over forty years, vocational AOJ educators, in collaboration with subject-matter experts, government licensing authorities, and program advisory committees have developed and implemented SLO-style curriculum development strategies, first as behavioral objectives (1960s-1970s) and later as performance objectives (1980s-present). Department faculty wish to ensure that AOJ graduates possess adequate knowledge of the subject matter and have the ability to perform tasks appropriately.

Since the last program review, AOJ embarked on the SLO pathway to ensure compliance with accrediting and government regulatory agencies. All part-time and full-time AOJ faculty and staff received SLO training at the college level. Some AOJ faculty received SLO training at the regional and state levels. Department faculty were instrumental in acquiring grant funds for regional and statewide AOJ Developing a Curriculum (DACUM) and SLO workshops. Grant funds have been secured for additional SLO workshops during the 2007-08 Academic year. The purpose of the workshops is to develop a statewide SLO and assessment model for AOJ programs and core courses.

Achievement of learning outcomes will be demonstrated and measured through various assessment tools and through input from agency/organization representatives that employ Grossmont College AOJ Department graduates. When necessary, corrective action will be taken.

- 2.3 Explain how the department/program maintains academic standards, integrity and consistency to assure that current curriculum adequately meets students' needs (e.g., general education, prerequisites, job-specific training, transfer). Explain how the department/program ensures that all instructors teach to the official course outline.

All AOJ faculty meet periodically to address academic standards, integrity, and consistency. Adjunct faculty and classes are monitored by the AOJ Coordinator and other full-time AOJ faculty to ensure that all instructors address the objectives in the official course outlines.

AOJ students are exposed to the same academic rigor and challenged to maintain the same academic proficiency as students in non-vocational/technical courses and programs. Academic rigor is addressed in instructor development workshops and is reflected in the standards established for each course. In several program areas, quality control is maintained through standardized evaluation instruments provided to the programs by the State of California through the Commission on Peace Officer Standards and Training (POST), the Bureau of Security and Investigative Services (BSIS), the Corrections Standards Authority (CSA), and similar licensing authorities.

The AOJ Department at Grossmont College has existed for over forty years and served the community well. Quality is assured via the documented success of AOJ program “leavers” and “completers”. Department faculty and staff are confident that the programs are of the requisite scope and quality to bring about success in students.

The AOJ Department faculty and staff maintain a close working relationship with program advisory committees and other employer representatives who monitor programs and recommend modifications to curricula and instructional methodology. In addition, “leavers” and “completers” are sampled to collect and analyze placement and retention in employment data. This data validates AOJ department quality and integrity. As a result of exposure to Grossmont’s AOJ Department, students and graduates have been successfully employed in agencies/organizations such as:

AGENCY/ORGANIZATION

ALCOHOL BEVERAGE CONTROL
 AM. COMMERCIAL SECURITY
 AM. PROTECTIVE SERVICES
 BARONA CASINO-SECURITY
 BORDER PATROL
 BORG-WARNER SECURITY-RETAIL DIV
 BURBANK POLICE DEPARTMENT
 BURNS INT. SECURITY
 CA DEPT OF CORRECTIONS
 CA DEPT OF INSURANCE
 INVESTIGATION
 CA DEPT OF JUSTICE
 CALITEC SEC. SERVICES
 CALIFORNIA HIGHWAY PATROL
 CHULA VISTA POLICE DEPT
 CORRECTIONS CORP. OF AMERICA
 CORONADO POLICE DEPT
 DEPT OF HOMELAND SECURITY
 DRUG ENFORCEMENT ADMINISTRATION
 EL CAJON MUNICIPAL COURT

AGENCY/ORGANIZATION

LOS ANGELES POLICE DEPT
 LOS ANGELES COUNTY SHERIFF
 MEDICAL EXAMINERS OFFICE
 MONTEREY SHERIFF'S DEPT
 NAVAL CRIMINAL INVESTIGATIVE SERVICE
 NATIONAL CITY POLICE DEPT
 OAKLAND POLICE DEPARTMENT
 PINKERTON SECURITY
 POMONA POLICE DEPT
 RANCHO BERNARDO RESORT-SECURITY
 RANGER PRIVATE PATROL
 REDLANDS POLICE DEPT
 RIVERSIDE SHERIFF'S DEPT
 S.D. UNIFIED PORT DISTRICT
 SAN DIEGO COMMUNITY COLLEGE POLICE
 SAN DIEGO COUNTY PROBATION
 SAN DIEGO MUNICIPAL COURT
 SAN DIEGO PATROL-SECURITY
 SAN DIEGO POLICE DEPT
 SAN DIEGO SHERIFF'S DEPT

EL CAJON POLICE DEPT	SAN DIEGO STATE UNIVERSITY POLICE
ESCONDIDO POLICE DEPT	SAN DIEGO SUPERIOR COURT
FBI	SANTA MONICA POLICE
FEDERAL POLICE OFFICER	SAXS FIFTH AVE- LOSS PREVENTION
GRAY, CARY & FREDRICKS LAW FIRM	SHIELD SECURITY
GROSSMONT COLLEGE POLICE	STERLING SECURITY
GROSSMONT UNION HS DISTRICT POLICE	TARGET- LOSS PREVENTION
GUARDSMARK SECURITY	TOTALLY SECURED
HARBOR POLICE	UCSD POLICE
HAYWARD POLICE	US CUSTOMS
HERITAGE SECURITY	US MARSHALS SERVICE
HILTON S. D. RESORT SECURITY	US NAVY-MILITARY POLICE
HOME DEPOT - LOSS PREVENTION	USA SECURITY
HUMANE SOCIETY- INVESTIGATIVE DEPT	VIEJAS CASINO-SECURITY
I.S.S. SECURITY	WADDINGTON SECURITY
INGLEWOOD POLICE DEPT	WELLS FARGO SECURITY
INTERCOM SECURITY/KAISER	WHITTIER POLICE DEPARTMENT
SAN DIEGO JUVENILE HALL	WMP SECURITY
LAGUNA BEACH POLICE	
LA MESA POLICE DEPT	
LAS VEGAS POLICE	
LONG BEACH POLICE DEPT	

The AOJ department and the college's Professional Development Committee provide ample opportunities for faculty to meet initial and continuing education requirements. In addition, faculty and staff attend professional conferences and participate in specialized training.

- 2.4 Using **Appendix 5**, Grade Distribution Summary Report, comment on retention and grading variability figures. Discuss any specific courses that have unusual retention patterns or grading variances.

To figure retention percentages, subtract the "W's" from the total enrollment and divide that number by the total enrollment.

Of the forty-eight (48) AOJ courses within the department, eleven (11) courses may be affected by grading variability between or among instructors. The eleven AOJ courses are 110, 148, 150, 200, 202, 204, 218, 220, 240, 252, and 254. These courses are offered day and evening. Except for a few distance education (online) courses, the retention rate for each instructor ranges from 75% to 90%.

Variations may be attributed to differences in the competence and maturation of students as well as differences with respect to instructor grading philosophy and record keeping. Further, students with poor

attendance who do not drop a course may significantly impact the number of D and F grades earned. To a certain extent, some grade variance between or among instructors of the same course may be inevitable if standardized assessment instruments are not utilized by all instructors of the same course. In addition, some grading variance is multi-causal and unavoidable, even for multiple courses with standardized assessment tools. Thus, grading variability may be substantially less than it appears. One instructor's "B+" might be another's "A-", but without the ability to award plus and minus grades, the grades appear as a "B" and an "A".

Some AOJ courses have standardized assessment and evaluation instruments as specified by the Commission on Peace Officer Standards and Training (POST), the Bureau of Security and Investigative Services (BSIS) and the Corrections Standards Authority (CSA). Further, a letter grade may not accurately reflect what a student actually learns and retains.

2.5 Describe strategies employed to ensure consistency in grading in multiple section courses (e.g., mastery level assessment, writing rubrics, departmental determination of core areas which must be taught).

As highlighted in the response to 2.4 above, variances (inconsistencies) in grading between or among multiple section courses may be due to circumstances beyond the control of the course faculty. All faculty strive to ensure that students acquire the knowledge and master the skills cited in the learning objectives for each course. Department faculty and advisory committees agree on core subjects to be taught. In many AOJ courses, student achievement is measured through assessment tools prescribed by state licensing authorities. As SLOs and assessments are developed, all multiple section courses will utilize common assessment tools and instruments.

2.6 Describe how your department/program encourages students to extend learning outside of the formal classroom.

Students are encouraged to stay informed regarding current events, conduct independent research, and engage in personal and professional learning activities outside the formal classroom environment. Students also engage in volunteer work and internships with public safety agencies and private organizations.

Grossmont College is home to the Gamma Chi Chi Chapter of the American Criminal Justice Association/Lambda Alpha Epsilon (ACJA/LAE). Student ACJA/LAE members provide volunteer services in the community. They engage subject-matter experts by hosting local

meetings and they participate in and present papers at regional and national conferences.

Many learning activities occur off campus. For example, firearms training is conducted at three San Diego-area police ranges. Forensic Technology faculty schedule off-campus mock crime scene processing and excavation activities as well as viewings of autopsies. Law enforcement faculty encourage "ride-alongs" with area police personnel. Emergency Dispatch Operator students visit dispatch centers for "sit-alongs".

Faculty also organize educational field trips to local sites, including police facilities, the county jail, Donovan State Prison, Las Colinas Women's Facility, Juvenile Hall, law libraries, and local courts. Field exercises for investigations and Forensic Technology students are provided. Students are encouraged to attend conferences hosted by professional associations, such as the Balboa Park Museum of Man Forensic Science Seminar, the statewide Law Enforcement Expo in Ontario, CA, the American Society for Industrial Security (ASIS), the Southern California Association of Fingerprint Officers (SCAFO) the International Association of Identification (IAI), and the Academy of Criminal Justice Sciences (ACJS).

2.7 Describe and give rationale for any new courses or programs you are developing or have developed since the last program review. How have current issues (environmental, societal, ethical, political, technological) been reflected in your curriculum?

Since the 2000 Program Review, the California Public Safety Leadership and Ethics Program (CPSLEP) and the Corrections Academy (CA) have been added to AOJ offerings. Both were developed at the request of service area public safety agencies. Graduates of each are awarded a Certificate of Proficiency. Since the inception of the CA in 2003, the college has awarded a Certificate of Proficiency to over 500 CA graduates.

AOJ wishes to create a Public Safety Leadership Institute (PSLI), of which the current CPSLEP will be a part.

Additional curriculum modifications are anticipated due to the following.

1. Based on advisory committee input, topics change in the one unit Seminars in Security Management (AOJ 262 ABCD)
2. Constantly changing peace officer training requirements per POST.
3. Development of new technology and software.

4. Dramatic technological changes are occurring in the forensics, law enforcement, corrections, public safety dispatch, and security fields. Additionally, the greatest employment opportunities exist in security and corrections. This may require expansion of security- and corrections-related courses as recommended by the American Society for Industrial Security (ASIS) and the California Department of Corrections and Rehabilitation (CDC&R).
5. Ongoing discussion between the AOJ Coordinator and personnel of the CDC&R may lead to approval of Grossmont College as a site to deliver CDC&R training to pre-service state prison correctional officers. If approved, a dramatic increase in AOJ FTES and WSCH is anticipated.
6. AOJ is exploring the possibility of presenting fire technology courses/programs.

The sciences made tremendous inroads into the field of criminal investigation. DNA analysis as well as computer analysis of trace evidence, alternative lighting systems, computerized fingerprint comparison, crime scene reconstruction, and digital imaging have virtually revolutionized how forensic technology is taught and practiced. Certification requirements for the Police Academy also change dramatically. POST-certified courses and programs are subject to state audit and review and must comply with POST regulations.

No other activity provides more insight into the nature of a society than the study of its justice system. Therefore, current environmental, societal, ethical, political, and technological issues are addressed in all AOJ courses.

- 2.8 In **Appendix 4, Course Status**, list the courses in the department/program that are duplicated at Cuyamaca College and identify their alignment status. Comment on courses which have not been aligned and describe the plans for alignment.

Not applicable.

Innovation/Special Projects/Community Involvement

- 2.9 Describe instructional innovations and/or special projects undertaken by the department/program or individual faculty members, including the use of technology.

Major instructional innovations include the addition of AOJ 107 Corrections Academy (CA) and the California Public Safety Leadership and Ethics Program (CPSLEP). The CA has been very successful, as evidenced by enrollments of 50-75 in each academy class, a job placement rate of approximately 85 percent, and starting wages of \$16-25/hour. Several CA graduates secured employment with a U.S. government contractor at a starting salary of \$80,000 per year. AOJ's CPSLEP is the only POST-certified leadership and ethics program of its kind in the state.

Due to quality programming as well as innovative marketing and recruitment strategies, the number of AOJ "majors" increased from 811 in academic year 00-01 to nearly 1400. In addition, the AOJ Department has dramatically increased its distance education (online) offerings, improved instructional technology, and assumed a statewide leadership role in the develop of SLOs. AOJ is also actively involved in articulation efforts with service-area high schools and regional postsecondary education institutions.

As evidenced in Appendix 10, 100 percent of full-time AOJ faculty are nationally-recognized authors. All faculty are engaged in discipline-specific research. Further, AOJ faculty secured grant funds for regional and statewide curriculum development workshops.

Additionally, the AOJ Department employs a broad cadre of 50 highly-qualified adjunct faculty. Each adjunct contributes unique professional expertise to the instructional process and many introduced innovative learning strategies to the courses.

- 2.10 With the interest and needs of the community in mind, describe any outreach or community activities initiated by the department/program.

AOJ Department faculty, staff and students are involved in outreach, recruitment, marketing and other community activities. The Department utilizes the services of seven (7) advisory committees. Staff and students present topics of interest to elementary, middle, and high school students as well as community groups connected with service area libraries and public safety agencies. For example, AOJ faculty and staff have visited and made presentations to the following schools and libraries.

Schools:

El Capitan High
Granite Hills High
Monte Vista High
Santana High
Steele Canyon High
West Hills High
Cajon Valley Middle
River Valley High
Lincoln High
San Ysidro Middle
Kearney High
Chaparral High
Valhalla High
Grossmont Middle College High
Hoover High
Crawford High
La Mesa/Spring Valley School District (5th and 6th grades)
Rancho Penasquitos Elementary
Point Loma High
San Pasqual High
West View High (Poway)
Valley High (Escondido)
Stone Ranch Elementary
Rincon Middle
Mission Middle
Hidden Valley Middle
Bear Valley Middle
Del Dios Middle
San Diego High

Libraries:

El Cajon
Pine Valley
Casa de Oro
Santee
Descanso
Fallbrook
San Marcos
Ramona
Chula Vista
Benjamin Branch
San Carlos
Linda Vista
Paradise Hills
Carmel Valley
Julian

Pacific Beach
City Heights
Lincoln Acres
Spring Valley
San Carlos
La Mesa
Fletcher Hills
Logan Heights
Campo
Poway

Faculty and staff are also active with local, regional, statewide, national and international professional associations.

- 2.11 Provide specific examples of departmental or individual efforts aimed at encouraging students to become actively engaged in the learning process.

Instructional methodologies used include critical thinking and problem solving exercises, study groups hosted by the Grossmont chapter of the American Criminal Justice Association (LAE), group project assignments, research projects, project presentations in courses, and student preparation and presentation of training to disadvantaged youth. Students also present at career fairs and to high school and community groups. The faculty use the team approach to processing mock crime scenes and conducting student tours of local public safety agencies. The tours often include practical exercises.

- 2.12 Explain the department/program's relationship to others on campus (e.g., fulfill prerequisites for other general education programs, cross-listing, interdisciplinary course offerings, learning communities.)

AOJ 110 satisfies a general education (GE) requirement for the associate degree at Grossmont College. The AOJ faculty and some chemistry, biology, and physics faculty collaborate in forensics courses. Sociology and cross-cultural studies faculty also collaborate with AOJ faculty. Biology 120 is a degree requirement for Forensic Technology. Chem 113 was created in collaboration with the Chemistry Department and is a requirement for the Forensic Technology degree.

The AOJ Department provided matching funds for a cadaver shared with the Biology Department. AOJ also collaborates with the Regional Occupational Program (ROP) to present the Emergency Dispatch Operator Course and the Security Officer Academy. In collaboration with the CSIS Department, AOJ offered a course entitled *Computer Forensics* that will become a discrete course, AOJ/CSIS Information Security, beginning with the 07-08 Academic Year.

Campus Resources

2.13 Indicate what the department/program has done to formalize links with the following college support services:

- Learning Assistance Centers (Biology Learning Center, English Writing and Reading Centers, Math Study Center, Tutoring Center)
- Technology Mall
- Instructional Media (upstairs in the Library Technology Resource Center)
- Others

The AOJ Department informs the Counseling Department of program developments and employment trends. AOJ faculty and staff present regularly before counselor groups as well as transfer center and high school outreach personnel, tutorial staff, and other college support services constituencies. Liaison is maintained with Learning Resource Center (LRC) librarians to ensure currency and adequacy of LRC AOJ holdings. Stale-dated materials are purged from the LRC. New materials and audio-visual assets are acquired and AOJ-related books are donated to the LRC by faculty members.

Faculty also refer students to and work with staff in the Learning Assistance Centers, the Technology Mall, Extended Opportunities Programs and Services, Disabled Student Programs and Services, the Career Planning Center, Financial Aid, Admissions and Records, Associated Students, Health Services, and other academic and support service units within the college district.

2.14 Evaluate and provide a summary of the current status of library resources related to the department/program. Use the subject-specialist librarian assigned to your department/program to assist in the evaluation. Consider books, periodicals and online resources.

Students access and utilize computers, the Internet, audio-visual materials, books on limited loan and periodicals. Students also complete research assignments and projects assigned by instructors.

Students may access the LRC's home page at <http://www.grossmont.edu/library> or the online catalog for the Grossmont and Cuyamaca Colleges' holdings at <http://opac.gcccd.edu/uhtbin/webcat/>. Books in an electronic format (e-Books) are integrated with search results of tangible books located in the stacks in the LRC. Students may use a campus computer to create a free account with NetLibrary, allowing access to e-Books from off-campus computer locations.

The AOJ resource librarian is extremely helpful and she maintains a close working relationship with AOJ faculty and staff. AOJ- related books, periodicals and online resources are current and readily available.

- 2.15 Describe the working relationship between the department/program and the Counseling Department in terms of exchanging specific and current information about your department/program that counselors can use to help students develop education plans and make career decisions.

The AOJ Department's relationship with the Counseling Department is excellent. Counseling does a great job of promoting student entrance to AOJ programs. Counselors are conscientious about providing accurate information and keeping program brochures in stock for students and for use at career fairs. The AOJ Coordinator presents periodic briefings to the counseling staff. A counselor functions as a liaison to the AOJ Department and attends AOJ advisory committee meetings.

- 2.16 Comment on the results of the student survey, **Appendix 6**, regarding campus resources.

The results of the AOJ student survey conducted for this program review revealed that:

- 86 percent agree to strongly agree that AOJ classrooms are clean and in good repair.
- 83 percent agree to strongly agree that classroom equipment is maintained and up-to-date.
- 79.5 percent agree to strongly agree that computer technology in the classroom is up-to-date.

With respect to specific campus resources, student survey responses indicate that:

- 93 percent rarely or never use the Career Center
- 87 percent rarely or never use the Counseling Center
- 89 percent rarely or never use the Writing Center
- 94 percent rarely or never use the Reading Center
- 95 percent rarely or never use the Health Services
- 68 percent rarely or never use the LRC Computer Lab
- 96 percent rarely or never use LRC Instructional Media

- 64 percent rarely or never use the LRC Main Library
- 91 percent rarely or never use the Math Study Center
- 96 percent rarely or never use the Student Affairs Office
- 91 percent rarely or never use the Tutoring Center

Based on survey results, it appears that students do not access specific campus resources often.

Articulation

2.17 List courses that have been formally articulated with the high schools. Describe any articulation and/or collaboration efforts with K-12 schools.

Currently, two AOJ courses are articulated with Granite Hills (GH) High School:

AOJ 110 with GH's Criminal Justice
AOJ 230 with GH's English for Business

AOJ 260 was articulated with GH's Internet Security but the high school no longer employs the teacher who taught the course.

AOJ 218 was articulated with El Capitan (EC) High School. However, the EC teacher left the school and, based on advisory committee recommendation, AOJ decided to withhold any future articulation of AOJ 218.

The AOJ department offers courses on high school campuses and encourages high school students, including GC Middle High School students, to enroll in AOJ courses.

See also, response to question 2.10.

2.18 After reviewing ASSIST.org and the Grossmont College articulation website, please identify if there are any areas of concern or additional needs your department has about articulation with four-year institutions. Please describe how the department/program ensures that articulations with key four-year universities are current.

AOJ actively pursues articulation and transfer agreements with four-year as well as two-year postsecondary institutions. However, human resource limitations within the AOJ Department restrict AOJ's ability to pursue agreements from a broader range of four-year institutions. AOJ ensures articulation agreements are current through personal contracts and liaison with the Grossmont College Articulation Officer.

The following AOJ courses transfer to CSU, mostly as electives:
AOJ 111, 120, 122, 125, 126, 128, 130, 140, 142, 148, 150, 158, 171, 201, 202, 204, 206, 207, 208, 210, 214/215, 218, 220, 224/225, 230, 249, 250, 251, 252, 254, 260, 262, 271, 272, 273, 274.

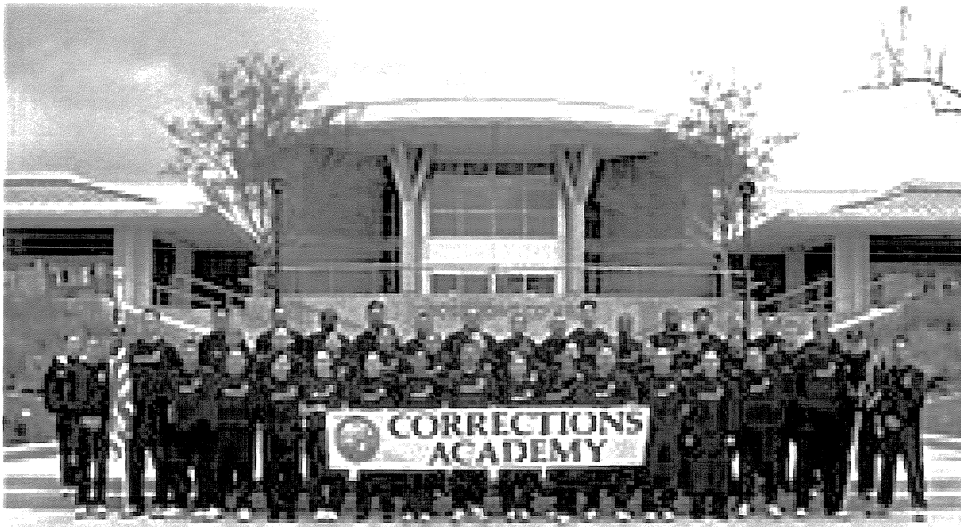
The following courses transfer to both CSU and UC:
AOJ 110, 200, 240.

Seven courses do not transfer to or articulate with the CSU or UC systems. Three are Police Academy courses (AOJ 102, 103, 104), two are PC 832 courses (AOJ 100 & 101), and another is AOJ 119 Public Safety Hiring Procedures. In addition, no AOJ 299 course(s) transfer or articulate.

AOJ 110 and AOJ 204 articulate with CSU to fulfill requirements for the Criminal Justice Administration (CJA) introductory course at SDSU.

The AOJ program has an articulation arrangement with National University for AOJ 110, 125, 142, 200, 206, 208 and 210, and memorandums of understanding (MOUs) with Miramar College and Southwestern College relative to the Police Academy. The AOJ program also has a MOU with the College of Business, California State University, San Marcos, relative to the program's Security Management degree emphasis.

The nearest UC campus with a AOJ / CJ program is UC Irvine. AOJ 110, 200, and 240 are accepted for transfer to the UC system. Articulation arrangements also exist with Chapman University for AOJ 110, 200, 271, 272, 273 and 274 and the Union Institute and University, the American Public University System, and Bellevue University for several courses.



SECTION 3 – STUDENT ACCESS AND SUCCESS

- 3.1 In addition to the innovations listed in 2.11, describe specific ways the department/program has adjusted or developed curriculum to foster student success (e.g., addition of pre-collegiate introduction courses, bridge courses, variable unit courses, on-line courses, honors courses, web enhanced learning).

AOJ's primary mission is student success. The integrity of AOJ programs and student success is evidenced by enrollment trends, graduate and advisory committee feedback, and job placement and retention rates. Grossmont College AOJ graduates are in high demand and have been placed in employment throughout the state and the nation. Students travel from other states and countries to attend Grossmont's AOJ programs. A few years ago, a German national obtained a student visa and commuted from Germany for four semesters to complete AOJ's Security Management degree program. His selection was based on the reputation of Grossmont's AOJ program.

Pre-collegiate introductory courses have been developed and presented in area high schools. Volunteers as well as VTEA funds are used for AOJ tutorial activities. AOJ faculty routinely assist struggling students. Online and hybrid courses are presented. Web-enhanced learning materials and activities have been created. Although AOJ faculty integrate web-enhanced and other electronic media, responses to the AOJ Program Review Student Surveys (Appendix 6) revealed that most students learn best through lecture, handouts, textbooks, and class discussion, etc., rather than websites and online discussion boards.

Grossmont College AOJ-dedicated scholarship programs are also available. As resources permit, courses are scheduled based on student demand and convenience. Academic and career advising are available through the AOJ office. AOJ 119 Public Safety Hiring Procedures was developed and implemented.

- 3.2 Analyze **Appendix 7, Statistical Data: Outcomes Profile**, and comment on strategies utilized to address the needs of the various cohort groups. Provide specific strategies that have been used to meet the different needs of your students (e.g. re-entry, academically under prepared, working, disabled, limited English.)

The AOJ Department actively recruits women, ethnic minorities and disabled students. Statistics indicate that women outnumber male AOJ students and ethnic minorities represent a large percent of the AOJ student population (See Figures 3.2a, 3.2b, and 3.2c).

AOJ also provides tutorial and remediation services as well as service referrals for disadvantaged and academically under-prepared students. Classes are scheduled to accommodate working adults and other individuals with overwhelming personal and family commitments. Per suggestions of AOJ faculty and the 2000 Program Review Committee, classrooms used primarily for AOJ classes (rooms 361, 362, 363) were physically modified to better accommodate students with disabilities. One AOJ program in particular, Security Management, was designed with severely disabled students in mind.

Figure 3.2a

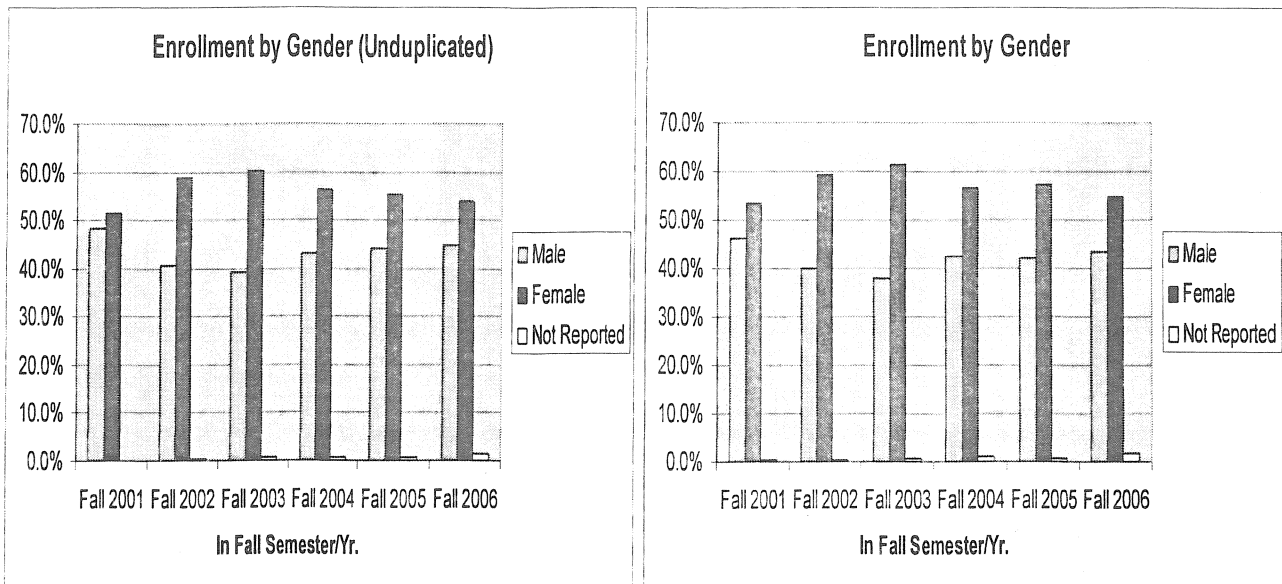
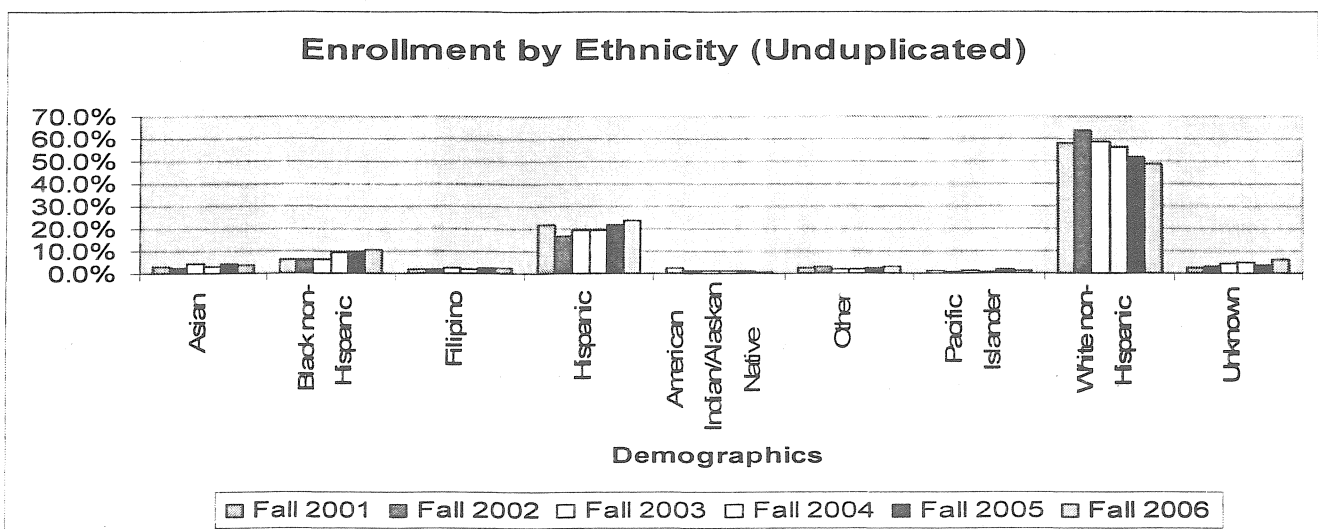


Figure 3.2b



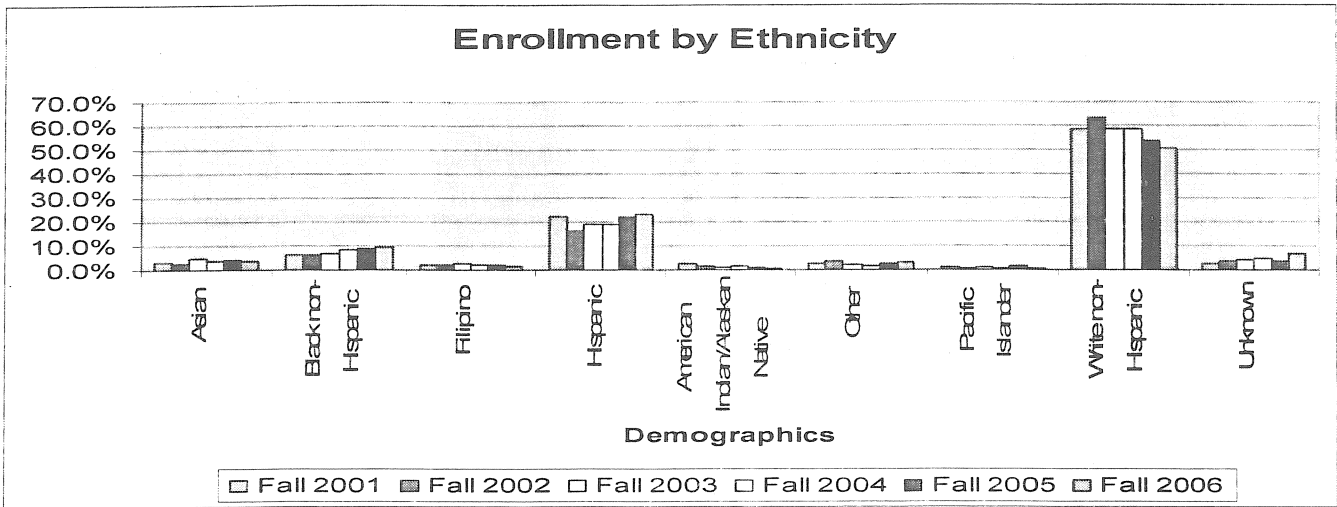
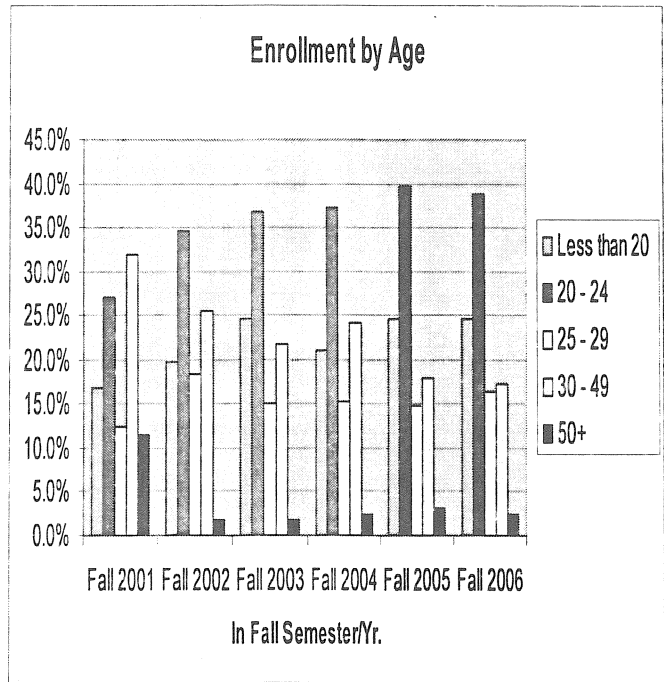
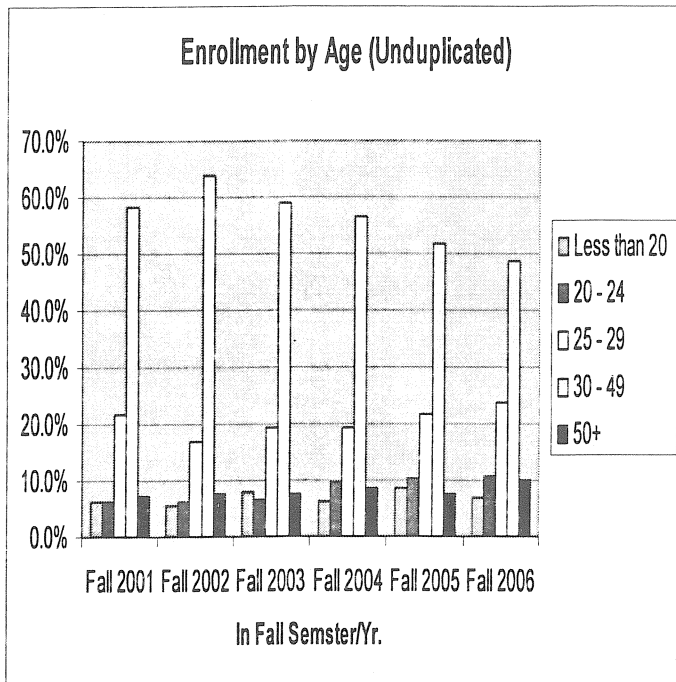


Figure 3.2c



3.3 If state or federal licensing/registration examinations govern the program, please comment on student success.

AOJ state licensed programs are those regulated by the Commission on Peace Officer Standards and Training (POST), the Bureau of Security and Investigative Services (BSIS), the Corrections Standards Authority (CSA) and the California Public Safety Leadership and Ethics Program (CPSLEP). POST courses have a pass rate of approximately 98%, CSA exams are passed with an 87% pass rate and CPSLEP exams reflect a

90% pass rate. BSIS exams have a pass rate of better than 95%. Anecdotal information indicates an 80% or higher employment and retention rate in all fields.

- 3.4 Discuss strategies and/or activities that have been, can be, or will be used to promote/publicize the courses/department/program. Include activities your faculty have implemented to provide closer connections to primary, secondary and post secondary schools. Consider campus/district resources that have been useful. Using the Student Survey, comment on how students learned of this program.

Newspaper advertisements, newspaper and journal articles, television and radio coverage of special projects and events, advisory groups, informational flyers, publications by full-time faculty listing Grossmont College as their employer, career fairs, presentations to elementary, middle, high school and library groups, tours of forensic department crime labs, mock crime scene demonstrations for elementary through high school students, presentations to high school teachers, underprivileged youth, and professional conferences, AOJ college-level courses offered on high school campuses, and law enforcement expositions are some of the strategies and activities used to promote/publicize AOJ courses/department/programs. Campus and district public relations staff have been helpful and media releases useful.

According to the AOJ Student Survey results (Appendix 6), students learn of AOJ's programs and courses from:

the class schedule/ college catalog	61%
a friend or family member	36%
the Grossmont webpage	18%
a Grossmont College Instructor	7%
a Grossmont College Counselor	14%
public media	3%
a work referral	3%
a Grossmont College presentation	3%

Note: the total percent exceeds 100% because students are able to select more than one option on the survey instrument.

The results of the student survey reveal that few students (3%) learn of AOJ programs/courses through the public media (Newspapers, TV, radio advertising). The findings are consistent with results of surveys conducted for program review in other academic departments. The results suggest advertising through the public media is not cost-effective.

3.5 Referring to **Appendix 7**, Statistical Data, Outcomes Profiles, **Appendix 8**, Efficiency Report, and **Appendix 5**, Grade Distribution Summary Report, comment on emerging trends of course completion, success, retention, and enrollments.

Based on the statistics available, it appears that ethnic minority students in AOJ are increasing, both in terms of numbers of students as well as a percentage of the total. (See Figures 3.5a & 3.5b)

The average age of the AOJ student population is declining, following the trend of more traditional college-age students entering the public safety career field. (See Figures 3.5c & 3.5d)

As was demonstrated in AOJ's 2000 Program Review, women make up the largest percentage of AOJ's student population. Over the past six years, it appears that female AOJ students also experienced higher success and retention rates. (See Figures 3.5d & 3.5f)

One should note that a definition of success can be exclusive. Many AOJ students enroll in individual courses specified by employers rather than a program study leading to a certificate or degree. Further, official statistics regarding placement and retention in employment do not account for those employed with the military, federal government, or outside the State of California.

AOJ "majors" generate more WSCH than any other single group of majors within the GCCCD. Efficiency reports demonstrate that many AOJ courses are over-subscribed. Specialty courses and isolated program-specific courses may generate lower enrollments. AOJ schedules classes to maximize efficiency.

Grade Distribution Summary Reports do not indicate irregularities in the distribution of grades. As discussed in 2.4, variances between or among multiple section courses taught by different instructors may be due to factors beyond the control of faculty. High attrition rates (low retention rates) appear more often in distance education (online) courses.

Grades are reflective of student ability, resourcefulness, industriousness and tenacity as well as instructor grading philosophy and procedures. Thus, it is difficult to determine if grades are inflated in some courses or if the high grades reflect student knowledge, skills, and abilities.

Grades are declining along with the declining average age of the AOJ student population. The trend may indicate that more entry-level AOJ students of traditional college age are under-prepared for college-level

work.

Overall, no discrete trends appear in the data presented for review. However, AOJ faculty and staff continue to monitor and analyze data to identify trends and take corrective action when necessary.

Figures 3.5a

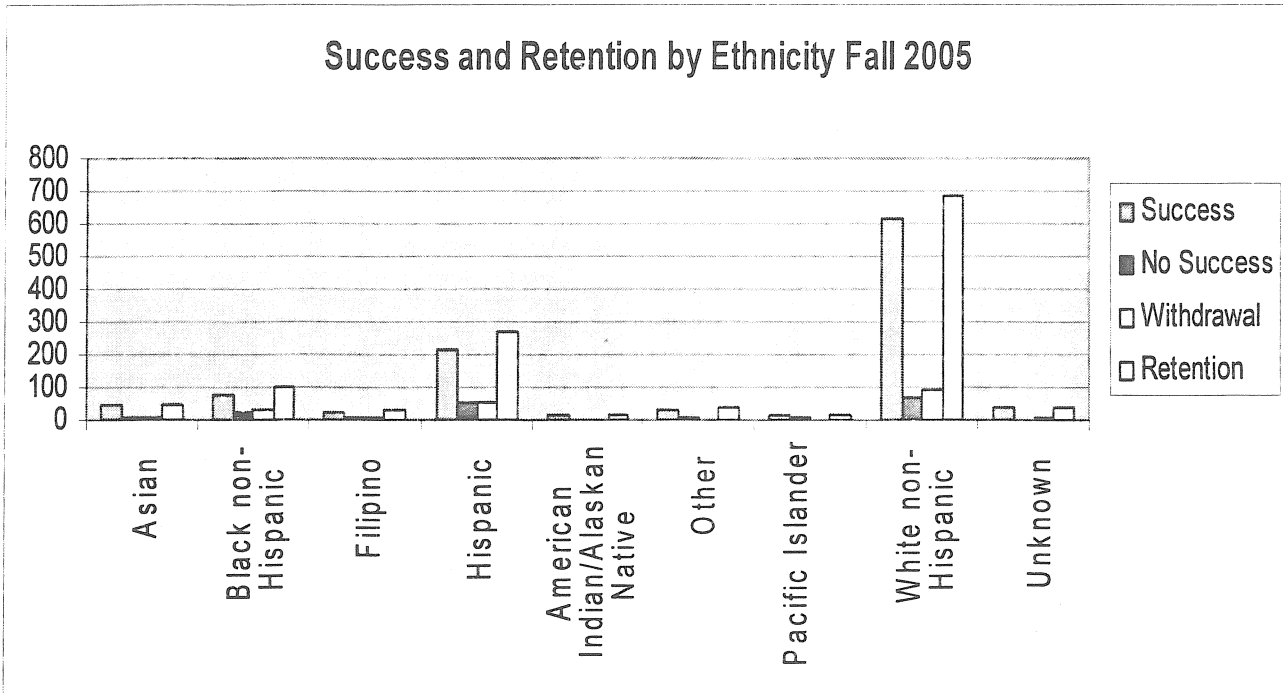
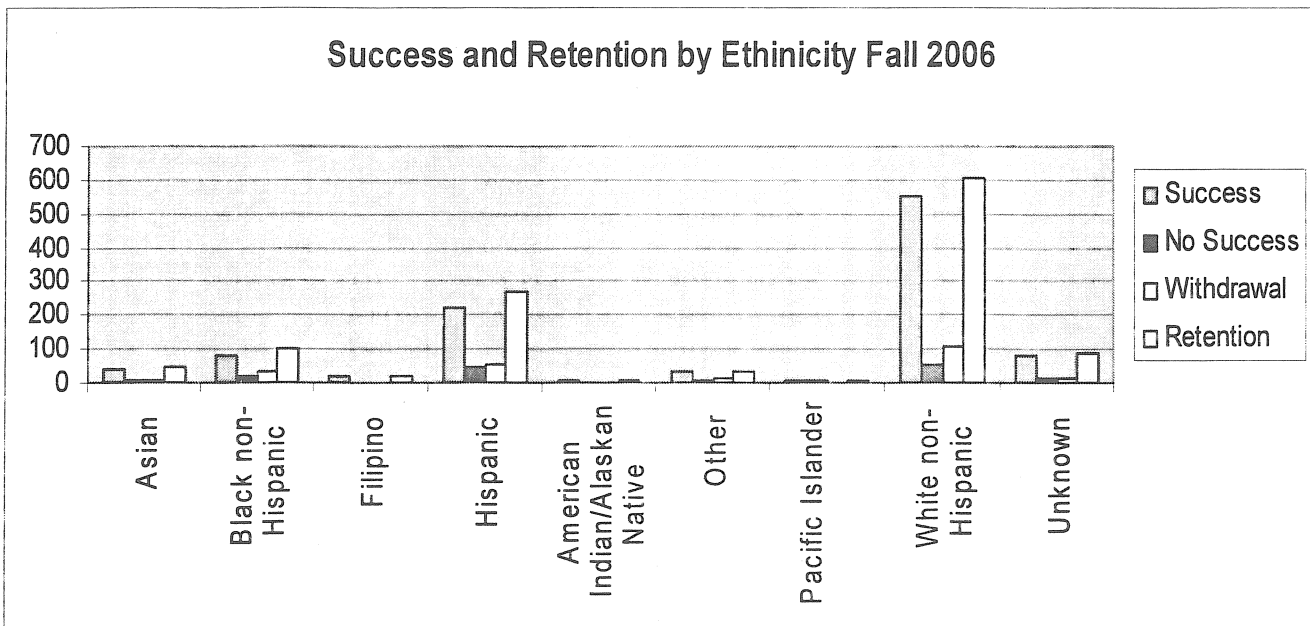
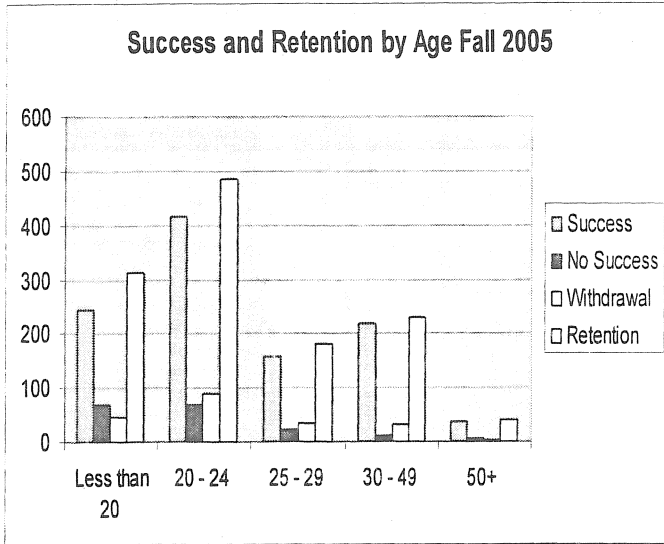


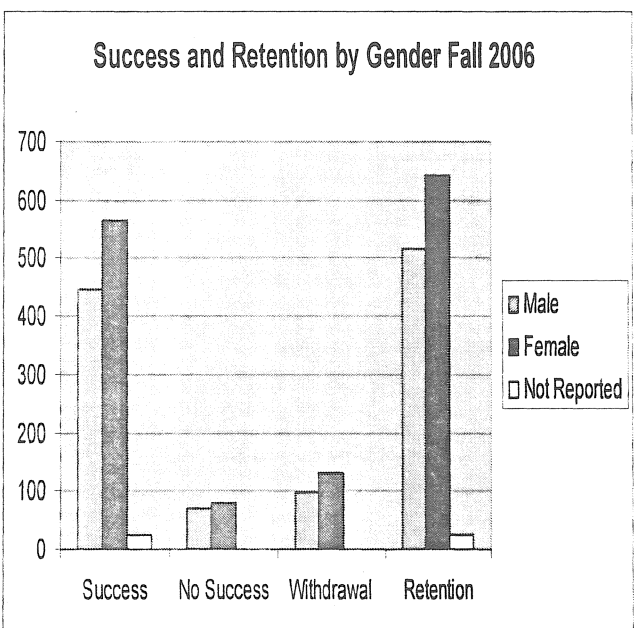
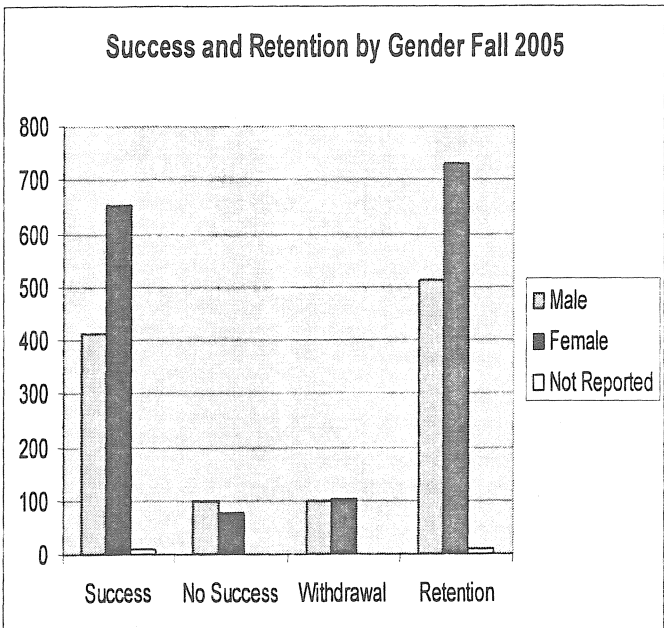
Figure 3.5b



Figures 3.5c & 3.5d



Figures 3.5e & 3.5f



3.8 (Number of Majors)

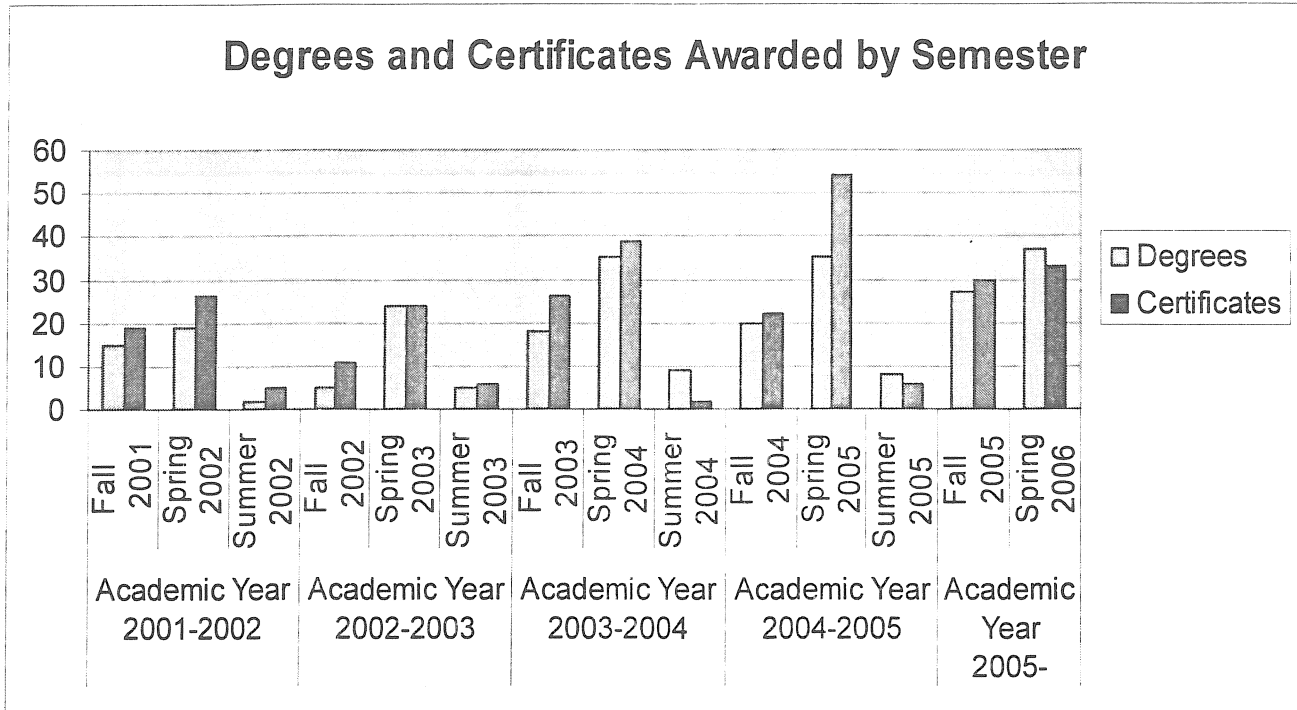
3.6 Referring to **Appendix 9** if the department/program offers a major or certificate in the college catalog, comment on the trends regarding number of students who earn these degrees and/or certificates.

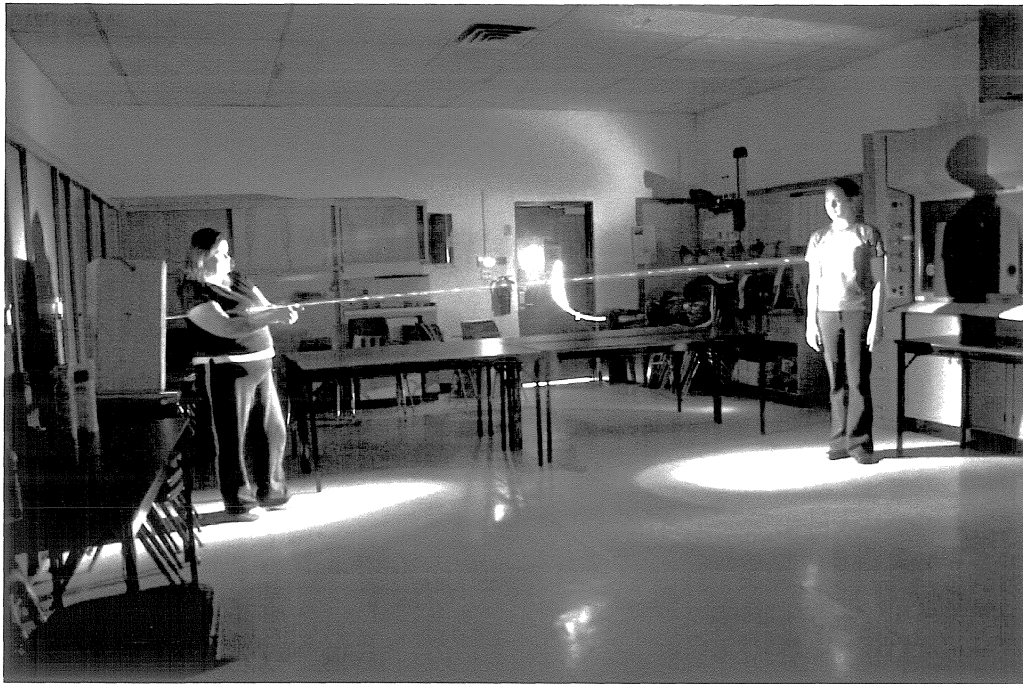
Administration of Justice Majors (See Figure 3.6)

	<u>DEGREES</u>	<u>CERTIFICATES</u>
Fall 2001	15	19
Spring 2002	19	26
Summer 2002	02	05
Fall 2002	05	11
Spring 2003	24	24
Summer 2003	05	06
Fall 2003	18	26
Spring 2004	35	39
Summer 2004	09	02
Fall 2004	20	22
Spring 2005	35	54
Summer 2005	08	06
Fall 2005	27	30
Spring 2006	37	33

As AOJ enrollment increases, the number of degrees and certificates of achievement (CAs) awarded also increase. However, degrees and CAs awarded are not illustrative of the entire student success picture. Many AOJ students exit the department after successful completion of the few courses necessary to obtain entry-level employment or promotion as specified by a particular employer. Further, the official statistics do not reflect Certificates of Proficiency awarded to students who complete a prescribed course of study of less than 18 semester units (Example: AOJ 107 Corrections Academy).

Figure 3.6





SECTION 4 – DEVELOPMENT OF HUMAN RESOURCES

In Appendix 10, complete Conference, Workshops, Staff Development and Sabbaticals forms.

- 4.1 Describe how participation in activities listed in **Appendix 10** have resulted in improvement in curriculum and instruction.

A review of the conference, workshops, staff development and sabbatical forms in Appendix 10 reveals that AOJ faculty are involved in activities designed to maintain currency and broaden knowledge of the discipline, promote scholarship, maintain the integrity of the AOJ Department, enhance the credibility of the department's instructional staff, and advertise AOJ programs.

Many of the activities focus on the development of the Student Learning Outcomes (SLOs) and assessment, upgrading instructional technology skills, curriculum revision, and the improvement of teaching and learning methodologies. Thus, AOJ faculty professional development activities have improved AOJ curricula and instruction.

- 4.2 Forecast your staff development needs both within and outside of the institution.

The size of AOJ's student population strains the department's human resources. Although AOJ "majors" represent the largest academic department in the GCCCD, AOJ employs only four (4) full-time faculty, including the department coordinator. In addition, AOJ clerical support services are limited to one (1) FTE clerical assistant. Thus, AOJ faculty and staff are in need of staff development activities related to coping with work-related stress.

- 4.3 Describe how the members of the department/program are helping to shape the direction of the college (e.g., writing grants, serving on college/district committees, task forces, Academic Senate representation, etc.).

Although AOJ faculty and staff resources are severely strained, department personnel are actively involved with the college community. The department is (and has been) involved with grant writing and is represented on numerous college committees, task forces, and shared governance groups such as: the Academic Senate; Chairs and Coordinators Council; Curriculum Committee task forces; building task forces; administrator, classified, and faculty selection committees; and the Marketing and Recruitment Committee. Further, AOJ faculty and staff

collaborate with seven (7) program advisory committees and maintain linkages with groups and organizations in the college's service area.

- 4.4 Describe how the members of the department/program contribute to the community beyond the college, locally, statewide, and nationally.

As discussed previously and highlighted in Appendix 10, AOJ faculty and staff contribute and are committed to the improvement of local, statewide and national communities.

- 4.5 Describe how decisions are made in your department/program.

All full-time and adjunct faculty collaborate to establish department policies and procedures, evaluate and modify curricula, and create a vision and mission for the department. Regular faculty and staff meetings, written communiqués, participation with advisory groups as well as continuing professional training and education activities assist in this process. In sum, departmental decisions are made collaboratively.

- 4.6 Describe how computer resources, such as the Internet, department and faculty web pages, and emails are used by faculty in the department/program.

Faculty use email, the Internet, and web pages: to communicate with department staff, campus personnel, publishers, vendors, advisory groups and committee members; for distance education (online) courses; and to conduct research and advertise AOJ programs. Students are encouraged (and often required) to utilize computer technology to communicate, conduct research and write reports. Computers are used in the classroom to access the Internet, for PowerPoint presentations, to stimulate real-life scenarios, and as a medium for instruction. The Grossmont College website features an AOJ page with employment, public safety agency and faculty links, and useful resources.

- 4.7 If your department/program has hiring equivalencies, explain the rationale and comment on alignment with Cuyamaca. Please list equivalencies in **Appendix 11**.

The AOJ program has hiring equivalencies. However, the hiring equivalencies are used sparingly on a temporary, emergency basis only. Normally, part-time faculty qualifications far exceed the minimums required for employment. The minimum includes an associate degree with six years experience or a bachelor's degree with two years experience. Equivalencies are listed in Appendix 11. No counterpart AOJ courses are offered at Cuyamaca College.

- 4.8 List and describe the duties of classified staff, work study and student workers who are directly responsible to the

department/program.

The classified staff includes one full-time person whose time is divided between the police academy and general AOJ department duties. The person is responsible for initial response to all police academy issues, POST course scheduling, ordering equipment, AOJ office management, answering general student questions, assisting adjunct and full-time instructors, monitoring department voicemail, responding to general information requests, filing, typing, generating POST reports, budget management and tracking, assisting the AOJ coordinator, collecting and disseminating office mail, general correspondence, maintaining AOJ files, basic student advising, miscellaneous errands, and other general office duties.

College work study and student workers, primary teaching assistants (TAs), supplement the one (1) FTE classified staff person connected with the AOJ Department. Faculty donate TA time to the department. Without TA support, the AOJ Department could not function effectively. Over-reliance on TA support is less than satisfactory.

4.9 Discuss staffing factors that influence the effectiveness of the program.

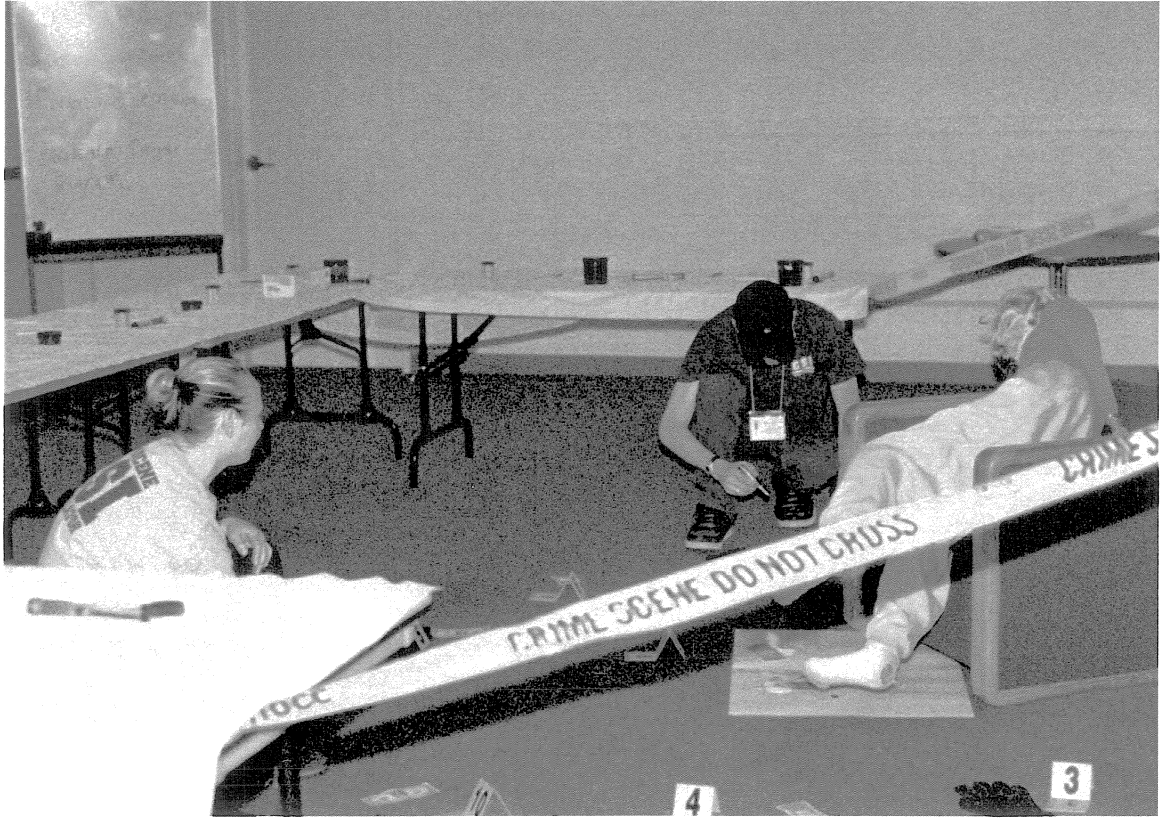
Does your department/program need to decrease, maintain, or increase the number of full-time faculty? Support your response with enrollment trends, future outlook for your department/program and any information related to changes in the economy, business or human services needs. Include discussion of part-time vs. full-time ratios and dependence on overloads.

Prior to the passage of Proposition 13 in 1978, the AOJ program employed five (5) full-time instructors and a full-time secretary. With the adoption of Proposition 13, two (2) full-time faculty positions and the full-time secretary position were eliminated. With the assistance of the Division Dean and the college administration, the full-time classified position was reinstated during the summer of 2000. The full-time classified person performs a wide range of duties (See response to item 4.8 above).

At the time of the last program review, the ratio of part-time to full-time faculty was 8:1. Currently, the ratio is 12:1 in spite of the appointment of one additional full-time faculty in the Fall of 2005. Since AOJ serves nearly 1400 majors per semester and enrollment increases are almost certain, priority should be given to the addition of one full-time faculty member. The addition would raise the level of full-time faculty to five. Furthermore, the department coordinator position should be expanded to an eleven or twelve month contract to facilitate maintenance of program continuity, supervision, police and corrections academy intake procedures, and regulatory compliance. Finally, a permanent part-time clerical position is anticipated if enrollment continues to increase or remains at its present level.

Staffing deficiencies require heavy reliance on part-time faculty and

student workers and limits the department's ability to expand and engage in marketing, articulation and outreach activities. Due to department expansion, the number of part-time faculty is likely to increase each semester to accommodate additional courses offered in new areas of emphasis.



SECTION 5 – SCHEDULING EFFECTIVENESS AND ROOM UTILIZATION

Refer to Appendix 7 for efficiency. Enrollment will come from Data on Demand; Appendix 5 has the sections and class sizes. Appendix 12 shows % of max.

5.1 Using Appendices 7 and 8, comment on student success figures since the last program review. How does this compare to the campus-wide figures?

Overall student success statistics remained relatively static in the years since the last program review, with female students averaging a slightly higher success rate than their male counterparts. Generally, the success rate for AOJ students appears to increase as the average age of students increase. No specific success pattern is apparent when one considers student ethnicity except that Asian students appear to have higher success rates than all other groups and non-Asian minority groups average lower success rates than other student groups.

A comparison of AOJ with campus-wide success statistics reveals that AOJ success rates are consistently higher than the college average. Note: 2005-2006 statistics are not available.

Success and Retention by Gender

	AOJ	College-wide
Fall 2001		
Male	78.9%	61.2%
Female	77.0%	65.4%
Fall 2002		
Male	69.2%	62.0%
Female	72.0%	65.2%
Fall 2003		
Male	67.6%	62.4%
Female	70.6%	65.2%
Fall 2004		
Male	70.9%	61.9%
Female	72.8%	65.7%

Success and Retention by Age (all age groups)

	AOJ	College-wide
Fall 2001	78.0%	63.6%
Fall 2002	70.9%	63.8%
Fall 2003	69.4%	64.0%
Fall 2004	71.9%	64.1%

Success and Retention by Ethnicity

An AOJ versus college-wide comparison of ethnic group success and retention rates reveals that AOJ ethnic group rates are higher than their college-wide statistical counterparts.

Refer to section 3.2 for additional information on student outcomes.

5.2 Analyze and comment on any trends in enrollment, numbers of sections offered, average class size and efficiency.

Since the last Program Review, the number of AOJ majors increased over 60%, from approximately 800 to nearly 1400. In addition, AOJ serves students who are not declared AOJ majors.

Total AOJ enrollment peaked during Academic Year (AY) 04-05 at 3195 and declined slightly to 3018 in AY 05-06. WSCH generated by AOJ averaged 3435 per semester in AY 01-02 and increased to an average of 5500 per semester in AY05-06, without a commensurate increase in AOJ resources or class sections. Improved course management strategies led to increased efficiency and AOJ marketing, advertising, recruiting and programming efforts led to an increase in AOJ majors.

According to the data presented in Appendix 5, class size remained relatively static throughout the period for which data was provided.

Although average class size diminishes slightly as the number of course sections per semester increase, no dramatic shift in class size occurs as the number of course sections vary. AOJ department faculty and staff collaborate on course schedule development. Every effort is made to serve students well, maximize class size and efficiency, and schedule classes in accordance with student needs. Some program-specific electives are offered only once every two years, rather than annually, to maximize enrollment.

5.3 Comment on any sections that are historically under-enrolled and discuss strategies that might increase enrollment.

Under-enrolled courses include some experimental (AOJ 299) courses

and those included in new areas of emphasis in emerging career fields added to the AOJ department. In addition, AOJ service area public safety agencies as well as program advisory committees identify specific training needs and request that Grossmont College meet those needs. Unfortunately, demand for some courses does not meet agency or advisory committee expectations.

Course schedule preparation incorporates needs assessments and analysis of demand forecasts to ensure efficiency and maximum utilization of class size limits. In addition, numerous advertising mediums and marketing strategies are utilized to recruit non-traditional and underserved populations as well as traditional student groups.

5.4 Comment on the adequacy of facilities (e.g., does the room size and configuration fit the teaching strategies?) and equipment for meeting instructional needs.

Currently, equipment is adequate. However, facilities need improvement and facility expansion is necessary. Many AOJ courses are offered in rooms 361, 362 and 363 (the crime lab).

Room 362 has an obstructed view due to the room's configuration. Originally, room 362 was designed for use as a mock crime scene, complete with bathroom, and was part of room 361. There is no sound proofing in the ceiling between rooms 361 and 362. Room 362 also contains the access point to the armory for firearms and ammunition stored for the Police Academy, AOJ firearms courses, and the district police department. Room 362 also contains storage rooms for fingerprint equipment and the AOJ/ROP Emergency Dispatch Operator course equipment. Dedication of room 362 to an AOJ-only classroom would enhance armory security, allow for the creation of mock crime scenes, and provide space for an AOJ computer and dispatch lab. Dedicating room 362 to AOJ classes was a recommendation of the 2000 Program Review Committee.

Room 363 includes the crime lab and two photo processing areas (darkrooms). Most lab-based AOJ Forensic Technology courses are presented in room 363. Since most public agencies no longer process film and are utilizing digital imaging as a supplement to traditional color photography, one of the photo labs in room 363 was converted to a small instructional area.

In addition, AOJ utilizes and simultaneously presents courses at numerous classroom, gym, range, and track facilities on-and off-campus. The department presents classes six days per week. The number of course offerings are often restricted due to lack of instructional facilities. Scheduling courses can be a nightmare.

AOJ may experience some relief when it expands its Forensic Technology (FT) program to a lab facility located in the new Health Sciences building scheduled for occupancy circa 2010. However, the college and district

administrations are cautioned to remember that AOJ will not be relocating its entire operation to the new Health Sciences (HS) building, only expanding to it. If all AOJ activities were located in the new HS Building, AOJ would consume the entire building since AOJ operates five degree programs and numerous academies and specialty courses.

Further, AOJ may lose its identity if consumed under the moniker of Health Sciences. Currently, the AOJ offices (room 360) are located in the South 300 Building, a location specific to the AOJ Department since the Grossmont College campus opened in the 1960s. AOJ and Police Academy signage outside the current AOJ office provides visibility to advertise AOJ programs.

AOJ instructional operations should be consolidated into the South 300 building, to be renamed the "Public Safety Training Center". AOJ would operate two (2) FT labs simultaneously, the current room 363 and the FT lab in the new HS Building. The Training Center should include a dedicated AOJ computer lab.

5.5 How does room availability affect your enrollment?

Limited classroom, gym, track, and AOJ laboratory space on campus severely restricts enrollment growth. For example, AOJ's Forensic Technology (FT) program is restricted to one FT lab (room 363). Thus, sections of FT lab-based courses cannot be offered simultaneously. To accommodate student and employer demand, AOJ is forced to schedule FT and other AOJ courses on weekends.

5.6 Discuss alternatives your department/program have explored including off-site offerings.

As stated previously in this program review report, the AOJ Department presents classes at off-campus facilities (e.g. firearms ranges, high schools) and has expanded distance education (online) course offerings.

5.7 Comment on the results of the Student Survey, Appendix 6, focusing on class times and facilities.

86% of the respondents agree-strongly agree that AOJ classrooms are clean and in good repair; 11% were neutral.

82% of the respondents were satisfied-very satisfied with the availability of AOJ courses; 12% were neutral.

83% of the respondents preferred weekday and evening classes, Monday-Thursday.

Keeping in mind that AOJ classes are presented throughout the campus and the community, student survey results suggest that students are generally pleased with instructional facilities. Also, most students appear to prefer classes that are offered morning, afternoon and evening, Monday-Thursday, suggesting the Friday-Sunday classes times are not

popular. Thirty-six (36) percent indicated they would not attend Saturday classes and 61% would not attend on Sundays. As stated previously, AOJ presents classes six days/week because instructional facilities are limited.

SECTION 6 – FISCAL PROFILE

6.1 Using Appendix 12, Subject WSCH Analysis Report: comment on trends reflected in the column "Earned WSCH/FTE(F)" for your overall department/program, and for specific courses over a five year period.

WSCH / FTEF increased dramatically between 2000/01 and 2003/04, peaking at 603 during the Spring 04 Semester and declining slightly thereafter. The decline was precipitated by declining enrollments in the college district as well as most community colleges throughout the state. Yet WSCH / FTEF is still relatively high, demonstrating AOJ's attractiveness and efficiency as well as AOJ's lack of full-time faculty.

Regarding WSCH / FTEF for specific courses over a five-year period, AOJ 110 Introduction to Administration of Justice and AOJ 230 Public Safety Communications are the only courses common to all AOJ majors. No AOJ 110 or AOJ 230 sections were canceled during the period under review. In fact, these courses are often over-subscribed. These and other AOJ courses are scrutinized and subject to the department's course management strategy. Enrollment trends for all courses are monitored to ensure maximum efficiency with respect to individual course presentations.

6.2 Using Appendix 14, Fiscal Data: Outcomes Profile: analyze and comment on Earned WSCH/FTEF and Cost/FTES of the department/program.

AOJ generates more WSCH and WSCH/FTEF than any other occupation (vocational) education department/program in the GCCCD. Further, AOJ generates more revenue per FTEF than other occupational ed departments. Obviously, AOJ is cost-effective and efficient in its operations.

6.3 If the department/program receives any outside financial support or

AOJ receives Vocational and Applied Technology Education Act (VTEA) funds. During the period under review, AOJ received the VTEA funds listed below for the Academic / Fiscal Year indicated.

01/02 = \$22,620
02/03 = \$23,940
03/04 = \$23,940
04/05 = \$23,940
05/06 = \$22,624

Funds received for the Administration of Justice (AOJ) Department have been and are used to: improve VTEA core performance indicators; implement the new Security Management online degree courses; improve the Forensic Technology and Corrections programs; expand the number of courses offered with a distance learning format; develop an "Introduction to Public Safety Careers" course to be introduced in area

high schools; promote 2+2+2+2 career education pathways; develop a system for tracking graduate and student placement and retention in employment; provide additional laboratory assistance for the Forensic Technology and firearms courses; promote training that leads to nontraditional employment; improve academic rigor and skill attainment; expand recruiting efforts as well as school-to-career opportunities for special populations; promote personal and professional leadership and ethics; sponsor professional development activities for faculty; and develop workplace preparedness skills of students.

The Police Academy curriculum, modified regularly per requirements of the California Commission on Peace Officer Standards and Training (POST), is offered each academic year. Police Academy requirements mandate additional coordination, clerical assistance, training advisors, and articulation efforts that are supported with VTEA funds.

SECTION 7 – SUMMARY

7.1 Summarize department/program strengths and weaknesses in terms of:

- teaching and learning
- student access and success
- development of human resources
- fiscal stability

The AOJ Department employs knowledgeable, innovative and dedicated full-time and adjunct faculty. The department's faculty and instructional programming attracts students from across the nation and around the world. Instructional strategies are designed to promote a thirst for lifelong learning, placement and retention in employment, ethical leadership skill development, and a sense of social responsibility.

AOJ is not a small department. For the past five years, the department averaged well over 1000 AOJ majors each semester. Currently, AOJ is the largest department, in terms of "majors", of any department in the college district. In fact, AOJ majors outnumber all of Health Science programs' majors combined.

AOJ is a complex department. There are five separate degree programs: Law Enforcement, Legal Systems/Court Management, Corrections, Security Management, and Forensic Technology. The department also operates the police, corrections and security academies. The Police Academy is regularly scrutinized by and subject to the requirements of the Commission on Peace Officer Standards and Training (POST). The Corrections Academy is regulated by the state Corrections Standards Authority (CSA). The Security Academy must adhere to regulations established by the state's Bureau of Security and Investigative Services (BSIS).

AOJ is a diverse department. There are more female than male AOJ students. Further, the AOJ student population has a higher minority representation than Grossmont College as a whole.

Despite its size, complexity and diversity, the AOJ department rests on a framework of just four full-time faculty members. Part-time faculty do not generally assume lead roles in revising curricula, participating on committees, attending conferences, advising students and the vast array of other activities engaged in by typical full-time faculty members. Accomplishing goals in a large, complex and diverse department with limited full-time faculty is extremely taxing. Further, 75 percent (3 of 4) of

the full-time faculty are eligible to retire. Therefore, additional full-time faculty should be appointed so retirements do not jeopardize AOJ Department integrity or enrollments.

The AOJ department has been fortunate to obtain quality, full-time secretarial support despite the department's financial shortcomings. Yet, one FTE clerical support is not sufficient.

The academic/vocational quality of the AOJ Department is high as evidenced by the success experienced by "leavers and completers" of AOJ programs. Student success is enhanced through departmental outreach efforts. On-going professional development activities improve the department's human resources. Fiscal resources are relatively stable, although AOJ also relies on grant monies and outside funding sources.

Weaknesses include the need to improve (as conditions permit) skill attainment by displaced homemakers and single parents, completion rates for male students, employment by single parents, retention in employment by the economically disadvantaged, lack of full-time faculty, and inadequate instructional facilities.

SECTION 8 – CONCLUSIONS AND RECOMMENDATIONS

8.1 Make a rank-ordered list of department/program recommendations.

These recommendations should be clearly based on the information included in Sections 1 through 7. Do not limit recommendations to only those dealing with resources.

Overall, the AOJ Department provides quality instruction as evidenced by the success of program “leavers and completers”. However, the department and it’s constituents will benefit from the following.

- 1) Finalize department/ program/ course Student Learning Outcomes (SLOs) and assessments.
- 2) Add one (1) full-time faculty person.
- 3) Extend the existing department coordinator position to an eleven or twelve month contract.
- 4) Convert the South 300 building to a “Public Safety Training Center” and consolidate AOJ programs and courses to the “Center”.
- 5) Provide space and equipment for a second Forensic Technology lab.
- 6) Employ a permanent half-time clerical support person in addition to the full-time secretary.
- 7) Provide space for a dedicated AOJ computer lab.
- 8) Secure funds for a permanent lab assistant.
- 9) Employ a lead instructor to supervise evening and weekend programs.
- 10) Continue to explore department expansion opportunities including presentation of a Fire Technology program and courses leading to employment with the California Department of Corrections and Rehabilitation (CDC&R).
- 11) Secure funds to market/advertise AOJ programs.

APPENDIX 1:
THE EDUCATIONAL MASTER PLAN

Division: Business and Professional Studies

Department: Administration of Justice

Director or Chair: P. J. Ortmeier, PhD

Program Description: The Administration of Justice (AOJ) Department is not a single program. Rather, it is a collection of programs offering a wide variety of degrees, certificates, and regulatory agency-certified courses designed to prepare individuals for careers in public safety. There are five major areas of emphasis: Law Enforcement, Legal Systems/ Court Management, Corrections, Forensic Technology, and Security Management. In addition to the areas of emphasis, the department offers a Police Academy certified by the Commission on Peace Officer Standards and Training (POST), a Corrections Academy certified by the Corrections Standards Authority (CSA), the state-certified California Public Safety Leadership and Ethics Program (CPSLEP), and the Regional Occupational Program (ROP) courses entitled Emergency Dispatch Operator, certified by POST, and Security Academy certified by the Bureau of Security and Investigative Services (BSIS). All AOJ instructional offerings are designed for entry-level, career-track students as well as those seeking career enhancement or transfer to four-year postsecondary educational institutions.

The AOJ Department serves over 1,000 students each semester. It also maintains a close working relationship with area public safety agencies through seven occupational advisory groups. Increased demand for well-trained personnel, especially in light of homeland defense requirements, as well as student demand, have strained existing AOJ financial, physical, and human resources beyond reasonable limits. Tremendous growth in AOJ is expected to continue, and by 2010, AOJ enrollment is expected to reach 1,500 students per semester.

Activities

Activity #1:

Increase the number of full-time AOJ faculty.

Benefits:

Meet student, employer, and community demand. In addition, 75% of all current full-time (FT) AOJ faculty are fast approaching retirement. Without the addition of new FT faculty, the AOJ department, serving over 1,000 students, could be left without any FT tenured faculty.

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	Y
Staff Development?	N

Goals and Objectives: 3, 3.4

Activity #2:

Fund non-teaching part-time lead instructor position to assist with supervision of evening and weekend program offerings.

Benefits:

In addition to standard college courses, several state-certified academies (police, corrections, security) and courses, with multiple instructors assigned to each, are offered simultaneously. The full-time AOJ faculty person who functions as a part-time AOJ Department coordinator cannot effectively supervise day, evening, and weekend programs and academies.

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	Y
Staff Development?	N

Goals and Objectives: 3, 3.4

Activity #3:

Fund current FTE clerical position entirely with unrestricted funds.

Benefits:

Secure 100% unrestricted funds to support AOJ Department secretary. Since its creation, the FTE clerical position has been funded partially with restricted (VTEA) funds. Funding shift proposed for eight years. Recommendation of Program Review Committee in 1998.

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	Y
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 3, 3.3

Activity #4:

Add new 30-hour classified clerical position to the AOJ Department.

Benefits:

Maintenance of and compliance with AOJ-related state licensing authorities (POST, CSA, BSIS, CPSLEP) and increases in course offerings and enrollments have strained existing AOJ clerical support. Currently, AOJ must rely on volunteers to maintain many of the regulatory compliance records. Further, person occupying this position will be actively involved with outreach activities and student recruitment.

Requirements:

Curriculum Development?	N
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	Y
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 3, 3.4

Activity #5:

Develop program and course Student Learning Outcomes (SLOs).

Benefits:

Relevant educational experiences and student success.

Requirements:

Curriculum Development?	Y
Equipment?	N
Facilities?	N
Marketing?	N
Staffing – Classified?	N
Staffing – Faculty?	N
Staff Development?	N

Goals and Objectives: 5, 5.6

Additional Planning Activities

6. Increase storage capacity for state-mandated regulatory compliance records.
7. Increase Forensic Technology program laboratory space.
8. Secure a computer lab dedicated to AOJ instructional programs.
9. Permanently return reassigned time to coordinator for academy activities.
10. Maintain / increase outreach and articulation activities.

Accomplishments

Accomplishment #1:

Successful marketing / recruitment program, focused on outreach to the college community.

Goals and Objectives: 2, 2.4

Accomplishment #2:

Developed articulation agreement with Southwestern College (SWC) to establish transfer program for Grossmont Level II Police Academy completers to SWC Level I programs.

Goals and Objectives: 1, 1.7

Accomplishment #3:

Revised official course outlines per advisory committee recommendations.

Goals and Objectives: 1, 1.3

Accomplishment #4:

Expanded outreach activities to K-12 school districts and postsecondary education institutions.

Goals and Objectives: 1, 1.7

Accomplishment #5:

Updated instructional technology.

Goals and Objectives: 1, 1.3

APPENDIX 2:

PREVIOUS PROGRAM REVIEW

SUMMARY

ADMINISTRATION OF JUSTICE

PROGRAM REVIEW COMMITTEE
SUMMARY EVALUATION

SCHOOL YEAR	FALL SEMESTER		SPRING SEMESTER		COST/FTES	COMMITTEE RECOMMENDATION
	WSCH/FTEF	% of MAX WSCH	WSCH/FTEF	% of MAX WSCH		
1995-96	493.11	84.42	460.75	73.40	1426.45	Maintain.
1996-97	569.76	90.15	503.45	89.70	1431.03	
1997-98	544.5	83.09	481.05	82.72	1581.83	
1998-99	493.4	92.22	497.47	92.22	1658.94	
99-2000	475.01	81.17	532.89		1407.15	

The program review committee commends the department for:

1. Excellent community outreach through contact and articulation with other educational programs and active advisory committees with wide community representation.
2. Outstanding adjunct faculty who bring expertise from a variety of law enforcement agencies.
3. Development of the security management and forensic science program.
4. High level of involvement and leadership in the American Criminal Justice Association/Lambda Alpha Epsilon: organized numerous local and national field trips, hosted the 1999 Regional Lambda Alpha Epsilon Conference, and performed extremely well in competitions.

AOJ

The committee offers the following recommendations:

1. Remodeling of rooms 361 and 363 to achieve ADA compliance and better meet department needs; designation of room 362 for exclusive use by AOJ as a dedicated computer lab, a secure room to store firearms and a classroom for undisturbed mock crime scenes.
2. Compensation of clerical support paid out of the general fund.
3. Hire one new faculty member to specialize in forensic technology.
4. Train a counselor to specialize in AOJ to help students to more thoroughly understand AOJ programs and employment requirements.
5. Update course outlines for AOJ 120, 122, 128, 130, 148, 158, 161, 202, 240, 249, 250, 251 and 254.


College President


Academic Program Review Chair

APPENDIX 3:
CATALOG DESCRIPTIONS

ADMINISTRATION OF JUSTICE

Students planning careers in Administration of Justice may elect a program from the five options that follow: Law Enforcement, Corrections, Legal Systems/Court Management, Forensic Technology or Security Management. The programs are designed to meet lower division university transfer, job entry, or promotion requirements, depending on student need.

Students seeking employment with local, state or federal law enforcement agencies specialize in Law Enforcement. Students seeking careers in a jail or prison system, parole, probation or certain aspects of social work may specialize in Corrections. Students seeking careers as court clerks or other entry-level judicial systems-related personnel should specialize in Legal Systems/Court Management. Students who desire a career in scientific criminal investigation may specialize in Forensic Technology. Students interested in government, homeland defense, or corporate security, should pursue the Security Management area of emphasis.

The Administration of Justice Department also offers a Police Academy and a Corrections Academy and, in conjunction with the Regional Occupational Program (ROP), the Security Academy and Emergency Dispatch course.

Career Opportunities

Adjudicator/Judge*
 Arson Investigator
 Bar Examiner*
 Correctional Officer
 Crime Lab/Evidence Technologist
 Dispatcher
 District Attorney*
 Lawyer/Prosecutor/Public Defender*
 Evidence Technician
 Federal Law Enforcement*
 Border Patrol Officer/INS Agent*
 Customs Agent*
 FBI*
 Treasury Agent*
 Secret Service*
 U.S. Marshall*
 Forensic Scientist*
 Forensic Specialist
 Fraud/Forgery Investigator
 Parole/Probation Officer
 Police Officer/Deputy Sheriff/Highway Patrol
 Postal Inspector
 Security Director*
 Security Manager
 Security Officer
 Traffic Officer
 *Bachelor's Degree or higher is usually required.

Associate Degree Major Requirements Core Curriculum

For Law Enforcement, Corrections and Legal Systems/Court Management areas of emphasis only.

Note: All courses in the major must be completed with a "C" grade or higher.

Subject & Number	Title	Units
Adm. of Justice 110	Introduction to Administration of Justice	3
Adm. of Justice 200	Criminal Law	3
Adm. of Justice 202	Criminal Evidence	3
Adm. of Justice 204	Criminal Procedure	3
Adm. of Justice 230	Public Safety Communications	3
Adm. of Justice 240	Human Relations in Public Safety	3
Total		18

Area of Emphasis

Law Enforcement

(Major Code: 55055)

Requires TWELVE (12) additional units to be selected from the list of courses below:

Subject & Number	Title	Units
Adm. of Justice 120	Community Policing and Patrol Procedures	3
Adm. of Justice 122	Traffic Law & Enforcement	3
Adm. of Justice 128	Defensive Tactics	1
Adm. of Justice 130	Firearms	1
Adm. of Justice 206	Criminal Investigation	3
Adm. of Justice 208	Juvenile Delinquency	3
Adm. of Justice 210	Public Safety and Security Administration	3
Adm. of Justice 214	Public Service Internship	2
Adm. of Justice 215	Public Service Internship	2
Total		12
Total Required		30
Plus General Education and Elective Requirements		

Area of Emphasis

Corrections

(Major Code: 55056)

Requires ELEVEN (11) additional units to be selected from the list of courses below:

Subject & Number	Title	Units
Adm. of Justice 125	Introduction to Corrections	3
Adm. of Justice 126	Control and Supervision in Corrections	3
Adm. of Justice 128	Defensive Tactics	1
Adm. of Justice 140	Correctional Counseling and Interviewing	3
Adm. of Justice 208	Juvenile Delinquency	3
Adm. of Justice 214	Public Service Internship	2
Adm. of Justice 215	Public Service Internship	2
Total		11
Total Required		29
Plus General Education and Elective Requirements		

Area of Emphasis**Legal Systems/Court Management**

(Major Code: 55077)

Requires TEN (10) additional units selected from the list of courses below:

Subject & Number	Title	Units
Adm. of Justice 140	Correctional Counseling/ Interviewing	3
Adm. of Justice 142	Legal Systems and Court Management	3
Adm. of Justice 206	Criminal Investigation	3
Adm. of Justice 208	Juvenile Delinquency	3
Adm. of Justice 214	Public Service Internship	2
Adm. of Justice 215	Public Service Internship	2
	Total	10
	Total Required	28
	Plus General Education and Elective Requirements	

Special Note: An associate degree is recommended for entry level judicial related employment.

Certificate of Achievement

Any student who chooses to complete only the Administration of Justice core curriculum plus one of the areas of emphasis qualifies for a Certificate of Achievement in that area. An official request must be filed with the Admissions and Records Office prior to the deadline as stated in the Academic Calendar.

Forensic Technology**Associate Degree Major Requirements**

(Major Code: 55079)

Note: All courses in the major must be completed with a "C" grade or higher.

Requires all courses listed below:

Subject & Number	Title	Units
Adm. of Justice 110	Introduction to Administration of Justice	3
Adm. of Justice 148	Fingerprint Identification	3
Adm. of Justice 150	Forensic Photography	4
Adm. of Justice 200	Criminal Law	3
Adm. of Justice 202	Criminal Evidence	3
Adm. of Justice 206	Criminal Investigation	3
Adm. of Justice 218	Forensic Technology	4
Adm. of Justice 220	Advanced Forensic Technology	4
Adm. of Justice 230	Public Safety Communications	3
Adm. of Justice 252	Advanced Forensic Photography	4
Adm. of Justice 254	Advanced Fingerprint Identification	3
Biology 120	Principles of Biology	4
Chemistry 113	Forensic Chemistry	4
	Total	45
	Plus General Education and Elective Requirements	

Recommended Electives:

Subject & Number	Title	Units
Adm. of Justice 224	Forensic Public Service Internship	2
Adm. of Justice 225	Forensic Public Service Internship	2
Biology 140	Human Anatomy	5

Certificate of Achievement

Any student who chooses to complete only the courses required for the above major qualifies for a Certificate of Achievement in Forensics Technology. An official request must be filed with the Admissions and Records Office prior to the deadline as stated in the Academic Calendar.

Security Management

The Security Management program leads to a Certificate of Achievement and/or Associate Degree and is designed to prepare individuals for entry level management positions in loss prevention and asset protection in government and business. Security management is one of the fastest growing public safety and business-related occupations. Career opportunities exist in a wide variety of public and private organizations including contract service, government, healthcare, homeland defense, industrial, entertainment, sports, retail, and transportation environments. Salaries for security managers are competitive with those found in public law enforcement and business management occupations.

Associate Degree Major Requirements

(Major Code: 55078)

Note: All courses in the major must be completed with a "C" grade or higher.

Subject & Number	Title	Units
Adm. of Justice 110	Introduction to Administration of Justice	3
Adm. of Justice 111	Introduction to Security Management	3
Adm. of Justice 201	Legal Aspects of Security Management	3
Adm. of Justice 207	Investigative Techniques for Security Management	3
Adm. of Justice 210	Public Safety and Security Administration	3
Adm. of Justice 230	Public Safety Communications	3
Adm. of Justice 260	Information Security	3
	Total	21

Select THREE (3) of the following courses:

Subject & Number	Title	Units
Adm. of Justice 262A	Seminars in Security Management	1
Adm. of Justice 262B	Seminars in Security Management	1
Adm. of Justice 262C	Seminars in Security Management	1
Adm. of Justice 262D	Seminars in Security Management	1
	Total	3
	Total Required	24
	Plus General Education and Elective Requirements	

Certificate of Achievement

Any student who chooses to complete only the courses required for the above major qualifies for a Certificate of Achievement in Security Management. An official request must be filed with the Admissions and Records Office prior to the deadline as stated in the Academic Calendar.

Certificate of Proficiency

Certificates of Proficiency are designed for the student who needs to be prepared to enter an entry-level job. A Certificate of Proficiency may be awarded upon successful completion of a prescribed course of study.

California Public Safety Leadership and Ethics Program

The California Public Safety Leadership and Ethics Program (CPSLEP) is a statewide industry collaborative of the California Community College Chancellor's Office Public Safety Education Advisory Committee. The CPSLEP is a four-course program leading to a certificate in Applied Leadership Development issued by the CPSLEP and the Phi Theta Kappa International Honor Society Leadership Development Program. The vision of the CPSLEP is to prepare individuals early in their careers to contribute as ethical leaders in their personal and professional lives, and their communities.

Note: All classes must be completed with a "C" grade or higher.

Subject & Number	Title	Units
Admin. of Justice 271	Developing a Personal Philosophy of Leadership	2.5
Admin. of Justice 272	Leading Others	2.5
Admin. of Justice 273	Organizational Leadership	2.5
Admin. of Justice 274	Ethics and the Challenge of Leadership	2.5
	<u>Total</u>	<u>10</u>

Corrections Academy

This course addresses specific instructional and performance objectives for those seeking employment as corrections officers in local or county jails, adult probation, and community correctional facilities in California.

Note: All classes must be completed with a "C" grade or higher.

Subject and Number	Title	Units
AOJ 107	Corrections Academy	10.5
	<u>Total</u>	<u>10.5</u>

ADMINISTRATION OF JUSTICE (AOJ)

ADMINISTRATION OF JUSTICE 100 † PC 832 Laws of Arrest (No Firearms)

2 units, 2 hours lecture, 1 hour laboratory

This course meets the basic requirements for those who need the Powers of Arrest course. This may include search and rescue, lifeguards, animal control and allows for some limited support duties by Level III Reserves. Meets the requirements of Penal Code Section 832, Laws of Arrest, as required by P.O.S.T. This course is offered on a Credit/No Credit basis only.

ADMINISTRATION OF JUSTICE 101 † Firearms for PC 832 Laws of Arrest

.5 unit, .5 hour lecture, 1 hour laboratory

Prerequisite: A "CR" grade in Administration of Justice 100 or equivalent or concurrent enrollment in Administration of Justice 100.

Taken in conjunction with AOJ 100, or within 3 years after completion of AOJ 100 or other P.O.S.T.-certified PC 832 course, this course meets the basic requirements for those who need California Peace Officer powers of arrest course with firearms. Meets the requirements of Penal Code Section 832, Laws of Arrest with firearms, as required by P.O.S.T. This course is offered on a Credit/No Credit basis only.

The following applies to Police Academy courses, AOJ 102, 103, 104: There are three levels of law enforcement training, Level III, Level II, and Level I. Each has a specific curriculum designed to correlate with the actual duties Reserve and Regular Police Officers perform. Grossmont College does not offer Level I at this time. After completing Level II at Grossmont College, those seeking Level I certification must transfer to a college that offers Level I. The Police Academy is a structured paramilitary environment. Uniforms and equipment must be purchased by the student. According to state law, record checks for criminal history must be made prior to acceptance into the program. Students must not have any felony or domestic violence convictions, and must meet State and Federal requirements for possessing a firearm. Students should note that the courses are certified by the California Commission on Peace Officer Standards (P.O.S.T.) and P.O.S.T. specifies strict attendance, performance, and testing policies.

† This course meets all Title 5 standards for Associate Degree Credit.

ADMINISTRATION OF JUSTICE 102 † Police Academy (Part I of Level III)

2.5 units, 2 hours lecture, 2.5 hours laboratory

This course is the first part of Level III of the Police Academy. Emphasis is placed on the history of law enforcement, the criminal justice system, professionalism, ethics, criminal law, search and seizure, laws of arrest, preliminary investigations, note taking, report writing, community relations, use of force, and arrest and control. This course contains a physical agility component. Meets requirements of Penal Code Section 832 for laws of arrest, search and seizure, as required by P.O.S.T. This course is offered on a Credit/No Credit basis only.

ADMINISTRATION OF JUSTICE 103 † Police Academy (Part II of Level III)

5 units, 4 hours lecture, 2.5 hours laboratory

Prerequisite: A "CR" grade in Administration of Justice 102 or equivalent.

This course is the second part of Level III of the Police Academy. Emphasis is placed on vehicle operations, first aid/CPR, custodial procedures, and chemical agents. Completion of AOJ 102 and AOJ 103 meet the basic requirements for limited support duties by Level III Reserve Police Officers. These limited duties include traffic control, security at public events, prisoner and evidence transportation, parking enforcement and report writing. This course is offered on a Credit/No Credit basis only.

ADMINISTRATION OF JUSTICE 104 † Police Academy (Level II)

11 units, 9 hours lecture, 6 hours laboratory

Prerequisite: A "CR" grade in Administration of Justice 103 or equivalent.

Topics include hazardous materials management, cultural awareness, victimology, crisis intervention, unusual occurrences, sex crimes, and weapons violations. Meets P.O.S.T. Level II requirements and allows Reserve Police Officers to perform more law enforcement related duties than Level III Reserve Police Officers. Successful completion of Levels III and II may qualify the student for entry into a P.O.S.T.-certified Level I program. This course is offered on a Credit/No Credit basis only.

ADMINISTRATION OF JUSTICE 107 † Corrections Academy

10.5 units, 9.8 hours lecture, 2.3 hours laboratory

Prerequisite: Students must not have any felony or domestic violence convictions and must meet state and federal government requirements for possession of a firearm.

This course addresses specific instructional and performance objectives for those seeking employment as corrections officers in local or county jails, adult probation, and community correctional facilities in California. This course meets the requirements for PC 6035 Adult Corrections Officer Core Course as specified by the State of California, Board of Corrections, Standards and Training for Corrections (STC) for entry-level adult corrections officers.

ADMINISTRATION OF JUSTICE 110 † Introduction to Administration of Justice

3 units, 3 hours lecture

An overview of the history, philosophy, and practices of the criminal justice system. A study of the origins, concepts, and development of the administration of justice process as well as the causative theories associated with crime and delinquent behavior. Emphasis is also placed on professional ethics, and the interrelated components of public safety, including law enforcement, courts, corrections and private security. Satisfies General Education for: Grossmont College D1; CSU D8; IGETC 4H
Transfers to: CSU, UC
(CAN AJ 2)

ADMINISTRATION OF JUSTICE 111 † Introduction to Security Management

3 units, 3 hours lecture

An introduction to private as well as public security management. The historical, philosophical and legal bases for security services are examined. Emphasis is placed on: the role of the security organization and security personnel in modern society; concepts of professionalism and ethics; types and functions of security operations; counterterrorism; and career pathways in security management.
Transfers to CSU

ADMINISTRATION OF JUSTICE 119 † Public Safety Hiring Procedures

1.5 units, 3 hours lecture/laboratory

A course designed to assist the student in preparing for civil service exams related to public safety. This course is recommended for students who are interested in a career in law enforcement or public safety and is offered on a Credit/No Credit basis only.

ADMINISTRATION OF JUSTICE 120 † Community Policing and Patrol Procedures

3 units, 3 hours lecture

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 110 or concurrent enrollment.

This course involves an examination of the philosophy, principles, and practices of community policing as well as a discussion of the responsibilities, techniques, and methods of police patrol. Emphasis is placed on strategies designed to engage and assist a community in the development and implementation of solutions to police related problems. Operations, supervision, and leadership within the context of contemporary policing are studied.

Transfers to CSU

ADMINISTRATION OF JUSTICE 122 † Traffic Law and Enforcement

3 units, 3 hours lecture

Prerequisite: Administration of Justice 110.

Traffic law enforcement regulations and control; fundamentals of traffic accident investigation; California Vehicle Code.

Transfers to CSU

ADMINISTRATION OF JUSTICE 125 † Introduction to Corrections

3 units, 3 hours lecture

Analysis of historical and contemporary management of the sentenced offender, including review of the roles of jails, prisons, probation and parole in American practice.

Transfers to CSU

ADMINISTRATION OF JUSTICE 126 † Control and Supervision in Corrections

3 units, 3 hours lecture

Prerequisite: A "C" grade or higher in Administration of Justice 125 or equivalent.

This course offers an overview of the supervision of inmates in local, state, and federal correctional institutions. The concepts and application of control in a continuum from institutional daily living through crisis situations will be introduced and discussed. The course will emphasize the roles played by the offender and the correctional worker.

Transfers to CSU

ADMINISTRATION OF JUSTICE 128 † Defensive Tactics

1 unit, 2 hours lecture/laboratory

Recommended Preparation: Concurrent enrollment in Administration of Justice 110.

The legal and moral aspects of the use of force; protection against persons armed with dangerous weapons; demonstration and drill in defense tactics. Field procedures in prisoner control; law and procedures pertaining to the mentally ill.

Transfers to CSU

ADMINISTRATION OF JUSTICE 130 † Firearms

1 unit, 2 hours lecture/laboratory

Prerequisite: Completion of 12 units with a "C" grade or higher of Administration of Justice coursework.

The moral aspects, legal provision, safety precautions and restrictions covering the use of firearms and other law enforcement weapons.

Transfers to CSU

ADMINISTRATION OF JUSTICE 140 † Correctional Counseling and Interviewing

3 units, 3 hours lecture

Prerequisite: A "C" grade or higher in Administration of Justice 125 or equivalent.

This course is an overview of the techniques in counseling and interviewing available to practitioners in corrections. The student will learn the use of appropriate techniques and theories in confidence-building which may be used by the correctional employee in client interviews and counseling.

Transfers to CSU

ADMINISTRATION OF JUSTICE 142 † Legal Systems and Court Management

3 units, 3 hours lecture

This course is designed to provide the student with an understanding of the development and purposes of the California court system. It will examine the relationship between the elements of the criminal justice system. It will include principles and practices in civil and criminal courts, the various career paths of non-judicial court support personnel, a basic legal vocabulary, comprehensive aspects of the jury system, issues in court administration and management, as well as the future of the court system.

Transfers to CSU

ADMINISTRATION OF JUSTICE 148 † Fingerprint Identification

3 units, 2 hours lecture, 3 hours laboratory

Prerequisite: Administration of Justice 110 or equivalent.

History and application of fingerprinting for personal identification, including recognition of patterns and classification of fingerprint cards. Practical problems involving locating, developing and lifting latent fingerprints. Legal aspects and courtroom exhibits will be covered.

Transfers to CSU

ADMINISTRATION OF JUSTICE 150 † Forensic Photography

4 units, 3 hours lecture, 3 hours laboratory

Corequisite: Concurrent enrollment or a "C" or "CR" grade or higher in Administration of Justice 110.

This course is designed to provide students with an emphasis on the technical application of basic investigative photography. This course would be of benefit for public safety investigators, and those who are interested in forensic photography. The course includes using the types of cameras, lighting, enlargers, etc., most often used by law enforcement agencies. Students will be expected to demonstrate proficiency in the use of this equipment, using simulated crime scenes. Legal issues related to criminal investigations will also be discussed.

Transfers to CSU

† This course meets all Title 5 standards for Associate Degree Credit.

ADMINISTRATION OF JUSTICE 158 † Emergency Dispatch Operator

4.5 units, 3 hours lecture, 5 hours laboratory
Prerequisite: Certification of typing skills at a minimum of 30 words per minute.

Methods and operation of law enforcement and public safety communications. The course will include federal communications regulations, data retrieval systems, and applications in communications. Students will be analyzing data to determine priorities for making decisions under stress.
Transfers to CSU

ADMINISTRATION OF JUSTICE 171 A-B-C-D † Security Academy

4 units, 3.5 hours lecture, 1.5 hours laboratory

The criminal justice system and the role of the security sector: the law and procedures relative to arrest, search and seizure, interrogation, custody, civil liability, and the moral, legal and ethical use of force for security personnel. Emphasis is placed on security operations, emergency procedures, public relations, report writing, CPR/first aid, chemical agents, preparation for employment, and career opportunities in contract as well as proprietary security services. Satisfies California Department of Consumer Affairs, Bureau of Security and Investigative Services, licensing or requalification requirements for guard registration (guard card), baton, exposed firearms permits for security officers.
Transfers to CSU

ADMINISTRATION OF JUSTICE 199 Special Studies or Projects in Administration of Justice

1-3 units, 3-9 hours

Prerequisite: Consent of instructor.

Individual study, research or projects in the field of criminology under instructor guidance. Written reports and periodic conferences required. Content and unit credit to be determined by student/instructor conferences and/or division. May be repeated for a maximum of nine units.

ADMINISTRATION OF JUSTICE 200 † Criminal Law

3 units, 3 hours lecture

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 110.

This course will explore the roots of criminal law from the past to the present. It will examine not only the historical development of the law, but include the philosophy of law, definitions, constitutional provisions, classifications of crime and their applications to the system of administration of justice. It will also include legal research, review of case law, methodology and concepts of law as a social force. This course will focus on the concepts of law.
Transfers to: CSU, UC

ADMINISTRATION OF JUSTICE 201 † Legal Aspects of Security Management

3 units, 3 hours lecture

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 111 or equivalent.

A study of criminal, tort, contract, and property law relative to security management. Emphasis is placed on laws of arrest, search and seizure, detention, interrogation, and use of force as well as civil liability, property and privacy rights, procurement of information, government regulations and legal consequences of impermissible investigative conduct.
Transfers to CSU

ADMINISTRATION OF JUSTICE 202 † Criminal Evidence

3 units, 3 hours lecture

Recommended Preparation: A "C" grade or higher in Administration of Justice 200 or equivalent.

Origin, development, philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure, and custodial interrogations; kinds and degrees of evidence and rules governing admissibility; judicial decisions involving criminal evidence.
Transfers to CSU

ADMINISTRATION OF JUSTICE 204 † Criminal Procedure

3 units, 3 hours lecture

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 200 or equivalent.

An in-depth study of the role and responsibilities of each segment within the administration of justice system; law enforcement, judicial, corrections. A past, present and future exposure to each sub-system procedure from initial entry to final disposition and the relationship each segment maintains with its system members.
Transfers to CSU

ADMINISTRATION OF JUSTICE 206 † Criminal Investigation

3 units, 3 hours lecture

This course is designed to provide the student with an understanding of the variety of criminal investigations and the critical role of the first responders to a crime scene. In addition, the course will emphasize the relationship between the police, prosecution and defense in criminal investigations. This course is an overview of the criminal investigation process, and will include most common types of crimes and related investigative techniques.
Transfers to CSU

ADMINISTRATION OF JUSTICE 207 † Investigative Technique for Security Management

3 units, 3 hours lecture

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 111 or equivalent.

An overview of civil as well as criminal investigations in a security management setting. Emphasis is placed upon procedures, legalities, and technical aspects of specialized investigations relating to crime, pre-employment screening, sexual harassment, unlawful employment discrimination, accidents, unexplained losses, and other business activities. Proper documentation of a security investigation is also discussed.
Transfers to CSU

ADMINISTRATION OF JUSTICE 208 † Juvenile Delinquency

3 units, 3 hours lecture

The organization, functions and jurisdiction of juvenile agencies; the processing and detention of juveniles; juvenile case disposition; juvenile statutes and court procedures. The causes of, and current research in, delinquency.
Transfers to CSU

† This course meets all Title 5 standards for Associate Degree Credit.

ADMINISTRATION OF JUSTICE 210 † Public Safety and Security Administration

3 units, 3 hours lecture

An examination of the principles and practices of organization, administration and management in public safety and security environments (law enforcement, courts, corrections, fire service, environmental safety, and security). Emphasis is placed on planning, budgeting, human resources development, operations, supervision, evaluation, leadership, and ethical decision making.

Transfers to CSU

ADMINISTRATION OF JUSTICE 214-215 † Public Service Internship

2 units, 10 hours work experience plus concurrent enrollment in 5 units at Grossmont College

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 110.

Work experience as a sworn, reserve or volunteer person with a local public or private agency. For work experience requirements, see page 26.

Transfers to CSU

ADMINISTRATION OF JUSTICE 218 † Forensic Technology

4 units, 3 hours lecture, 3 hours laboratory

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 148 and 150 or equivalent.

This course is specially designed to prepare students to work in the field of forensic technology. This includes recognizing items of evidentiary value, preservation of the crime scene, crime scene photography, sketching. The student will demonstrate proficiency in various forensic processing techniques and will prepare a court room ready presentation.

Transfers to CSU

ADMINISTRATION OF JUSTICE 220 † Advanced Forensic Technology

4 units, 3 hours lecture, 3 hours laboratory

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 150 and 218 or equivalent.

This course will examine the scientific method as it applies to the collection and processing of physical evidence associated with crime scenes. Lectures and labs will be utilized to explore techniques and theories related to collecting and processing trace evidence, fingerprints, footwear/tire impressions, firearms, ballistics, questioned documents, toxicology and serology.

Transfers to CSU

ADMINISTRATION OF JUSTICE 224-225 † Forensic Public Service Internship

2 units, 10 hours work experience plus concurrent enrollment in 5 units at Grossmont College

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 148, 150, and 218.

Forensic work experience as a sworn, reserve or volunteer person with a local public or private agency. For work experience requirements, see page 26.

Transfers to CSU

ADMINISTRATION OF JUSTICE 230 † Public Safety Communications

3 units, 3 hours lecture

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 110 or equivalent.

This course deals with all aspects of public safety communications. It will cover the techniques of effectively communicating facts, information and ideas in a clear and logical manner for a variety of public safety reports; i.e., crime/violation/incident reports, letters, memoranda, directives and administrative reports. Students will gain practical experience in interviewing, note taking, report writing and testifying.

Transfers to CSU

ADMINISTRATION OF JUSTICE 240 † Human Relations in Public Safety

3 units, 3 hours lecture

Recommended Preparation: Administration of Justice 110 or equivalent.

An overview of the relationships between the justice system and the diverse, multicultural communities it serves. Emphasis is placed on the history of police-community relations, public relations, concepts and issues related to human relations, the role of community policing, and community concerns. The course includes a review of police misconduct and the role of citizen review boards, and it addresses the challenges of dealing with race, ethnicity, gender relations, sexual orientation, social class, language, and culture, and their relationship to crime and the criminal justice system.

Transfers to: CSU, UC

ADMINISTRATION OF JUSTICE 249 A-B-C-D † Advanced Officer Course

5 units, 8 (total) hours lecture

Prerequisite: Peace Officer status or paraprofessional in a related field.

A basic, introductory course designed for peace officers or paraprofessionals in a related field, who have completed their probationary period and are required to update their knowledge of current laws and procedures. Topics will include, but not be limited to: a) Illegal Substances, b) Auto Theft, c) Gangs, d) Telecommunications Update. This course is offered on a Credit/No Credit basis only.

Transfers to CSU

ADMINISTRATION OF JUSTICE 250 A-B-C-D † Advanced Officer Course

1.5 units, 24 (total) hours lecture

Prerequisite: Peace Officer status or paraprofessional in a related field.

This course is designed to provide the experienced peace officer or paraprofessional in a related field, an in-depth exposure to current laws and procedures. Topics will include, but not be limited to: a) Illegal Substances, b) Auto Theft, c) Gangs, d) Telecommunications Update. This course is offered on a Credit/No Credit basis only.

Transfers to CSU

† This course meets all Title 5 standards for Associate Degree Credit.

**ADMINISTRATION OF JUSTICE
251 A-B-C-D †
Advanced Officer Course**

2.5 units, 40 (total) hours lecture

Prerequisite: Peace Officer status or paraprofessional in a related field.

This course is designed to provide the experienced peace officer or paraprofessional in a related field, an intensive and experiential study of the subject matter. This level of material is to assist officers or paraprofessionals in a related field in qualifying as subject matter experts for court purposes.

Topics will include, but not be limited to: a) Illegal Substances, b) Auto Theft, c) Gangs, d) Telecommunications Update. This course is offered on a Credit/No Credit basis only.

Transfers to CSU

**ADMINISTRATION OF JUSTICE 252 †
Advanced Forensic
Photography**

4 units, 3 hours lecture, 3 hours laboratory

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 150 or equivalent.

Students will learn advanced investigative photographic techniques using still photographs, video tape, and digital imaging for evidentiary presentations. The later method will include computerized applications of forensic photography. These special techniques will be practiced and demonstrated by students for use in police training, public information, police investigation, evidence preparation, court demonstration, crime prevention and police community relation applications.

Transfers to CSU

**ADMINISTRATION OF JUSTICE 254 †
Advanced Fingerprint
Identification**

3 units, 2 hours lecture, 3 hours laboratory

Prerequisite: A "C" grade or higher in Administration of Justice 148 or equivalent.

This course covers analyses, comparison and evaluation of friction ridge skin with emphasis on individualization of finger and palm prints including learning the topography of palms and soles. This course would be of benefit to criminal investigators, and those who are interested in forensic identification. Students will learn methods and procedures for developing and preserving visible and latent crime scene impressions. Students will be expected to demonstrate proficiency in identification of finger and palm prints.

Transfers to CSU

**ADMINISTRATION OF JUSTICE 260 †
Information Security**

3 units, 3 hours lecture

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 111 or equivalent.

This course focuses on procedures, policies, and equipment designed to protect private and government proprietary and intellectual information. Emphasis is placed upon physical and technical security, security management responsibilities, and countermeasures designed to protect information collection, storage, processing, and transmission in hard copy, electronic, and Internet mediums.

Transfers to CSU

**ADMINISTRATION OF JUSTICE
262 A-B-C-D †
Seminars in
Security Management**

1 unit, 1 hour lecture

Prerequisite: A "C" or "CR" grade or higher in Administration of Justice 111 or equivalent.

A study of current topics in the field of security management such as hospital security, retail security, transportation security, special events security, casino security. Topics are identified through advisory group input and are based on contemporary community needs. Students will analyze problem situations, conduct applicable research, and develop alternative solutions.

Transfers to CSU

**ADMINISTRATION OF JUSTICE 271 †
Developing a Personal
Philosophy of Leadership**

2.5 units, 2.5 hours lecture

This is one of four courses in the California Public Safety Leadership and Ethics Program. It provides the participant with a deeper understanding of self in relation to leadership philosophies, knowledge, skills, and abilities. Each participant will study and explore core values, ethics, and decision-making, and will begin to develop a personal philosophy of leadership. Self-leadership and one's leadership roles in the community as well as personal and professional environments are examined.

Transfers to CSU

**ADMINISTRATION OF JUSTICE 272 †
Leading Others**

2.5 units, 2.5 hours lecture

This is one of four courses in the California Public Safety Leadership and Ethics Program. The course is designed to help the participant develop the knowledge, skills, and abilities necessary to lead others effectively. The participant will explore various roles of leadership as they relate to functioning as a team builder, delegator, conflict resolution facilitator, coach, and mentor. The participant will also acquire knowledge of communication processes, empowerment, and leading in a diverse environment. Theories of leadership are examined and evaluated.

Transfers to CSU

**ADMINISTRATION OF JUSTICE 273 †
Organizational Leadership**

2.5 units, 2.5 hours lecture

This is one of four courses in the California Public Safety Leadership and Ethics Program. The participant will explore the leadership process and the leader-follower relationship within organizational settings. The influences of organizational culture, values, and contemporary societal issues on leadership effectiveness are examined. The concepts of learning organizations, organizational health, defenses, and change will be explored. Strategies for implementing an organizational vision are studied.

Transfers to CSU

**ADMINISTRATION OF JUSTICE 274 †
Ethics and the Challenge of
Leadership**

2.5 units, 2.5 hours lecture

This is one of four courses in the California Public Safety Leadership and Ethics Program. The participant will correlate personal core values and characteristics to ethical decisions and behaviors. Ethical and principled leadership, ethical systems, ethical dilemmas, and ethical decision-making models will be explored. The participant will also examine the challenges and develop strategies for leading in public safety organizations as they serve diverse and dynamic communities.

Transfers to CSU

† This course meets all Title 5 standards for Associate Degree Credit.

ADMINISTRATION OF JUSTICE 299
Selected Topics in
Administration of Justice

1-3 units, 3-9 hours

Prerequisite: Varies with topic.

Selected topics in Administration of Justice not covered by regular catalog offerings. Course content and unit credit to be determined by the Division of Business and Professional Studies in relation to community/student need(s) and/or available staff. May be offered as a seminar or lecture class.

APPENDIX 4:
COURSE STATUS

APPENDIX 4

4. Course Status

COURSE AND NUMBER	When was course last updated?	Status of Alignment with Cuyamaca Completed (C) In Progress (IP) Not Applicable (N/A)	TIME OFFERED Morning (M) Afternoon (A) Evening (E) Weekend (W) <i>Internet (I)</i> <i>Hybrid (H)</i>	SEMESTER LAST OFFERED
Example: GEOG 130	10/14/01	C	M, A, E	Fall 2002
100	2000	N/A	E, W	Spring 07
101	2002	N/A	M	Spring 07
103	2007	N/A	E	Fall 06
104	2004	N/A	E	Spring 07
107	2004	N/A	E	Spring 07
110	1999	N/A	M, A, E, I, H	Spring 07
111	2005	N/A	I	Spring 07
119	1999	N/A	E	Spring 05
120	2001	N/A	E	Fall 06
122	2007	N/A	M	Spring 07
125	1997	N/A	E	Spring 07
126	2007	N/A	E	Fall 03
128	1992	N/A	E	Fall 06
130	2005	N/A	M	Fall 06
140	1998	N/A	E	Fall 04
142	2000	N/A	M	Spring 06
148	2007	N/A	M, E	Spring 07
150	2000	N/A	A, E	Spring 07
158	2007	N/A	E	Spring 07
171	2002	N/A	E	Spring 07
199		N/A	Arranged	
200	2000	N/A	M, E	Spring 07
201	2007	N/A	I	Spring 07
202	2004	N/A	E, I	Spring 07
204	2001	N/A	A, I	Spring 07
206	2001	N/A	M, E	Spring 07
207	2007	N/A	E	Spring 06
208	2001	N/A	M	Spring 07
210	2007	N/A	E	Spring 07
214	2000	N/A	Arranged	Spring 07
215	2000	N/A	Arranged	Spring 07
218	2000	N/A	M, E	Spring 07
220	2001	N/A	M	Spring 07
224	2000	N/A	Arranged	Spring 07
225	2000	N/A	Arranged	Spring 07
230	2001	N/A	M, I	Spring 07
240	2005	N/A	I	Spring 07
249	1989	N/A	W	Spring 07
250	1989	N/A	E	Spring 07

251	1989	N/A	E	Spring 06
252	2000	N/A	M, E	Spring 07
254	2005	N/A	M, E	Spring 07
260	2007	N/A	E	Spring 06
262	2007	N/A	E	Spring 07
271	2005	N/A	M, E	Fall 06
272	2005	N/A	E	Fall 06
273	2005	N/A	E	Spring 07
274	2005	N/A	E	Spring 07
299	2000	N/A	A	Spring 07

APPENDIX 5:

GRADE DISTRIBUTION SUMMARY

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 102 RESRV POLICE ACAD (PT 1/LEV 3)															
3004N	5	11.2							20	2	4	26	70.4	SEARS	PT
COURSE TOTAL								20	20	2	4	26	70.4		
AOJ 103 RESRV POLICE ACAD (PT 2/LEV 3)															
3006N	9	9.7							20			20	99.8	SEARS	PT
COURSE TOTAL								20				20	99.8		
AOJ 110 INTRO TO ADMIN OF JUSTICE															
3010	3.0	9	10		5	4	8				5	41	123.0	PARR	XP
3011	3.0	8	21		10	5	4				10	62	186.0	ORTMEIER	
3012	3.0	12	13		8	5	4				13	50	150.0	PARR	
3013	3.0	8	11		8	1	6				3	41	126.0	MICHELSON	
3014N	3.0	6	15		10	1	4				5	41	123.0	ORTMEIER	
3015N	3.0	11	17		5	4	13				6	56	168.0	PARR	XP
3016N	3.0	13	5		7	1	9				15	51	153.0	MICHELSON	XP
3017	3.0	11	11		2	4	2				23	43	132.0	MICHELSON	
3020N	3.0	4	7		13	4	8				8	44	132.0	PARR	
COURSE TOTAL		82	105		68	24	62				88	429	1293.0		
AOJ 111 INTRO TO SECURITY MANAGEMENT															
3018N	3.0	6	6		1	1	3				5	16	48.0	WHEATLEY	PT
COURSE TOTAL							3				5	16	48.0		
AOJ 120 COMMUNITY POLICING/PATROL PROC															
3019N	3.0	2	5		6	1	1				3	18	54.0	LEIN	PT
COURSE TOTAL							1				3	18	54.0		
AOJ 125 INTRODUCTION TO CORRECTIONS															
3022N	3.0	3	11		4	2	2				9	31	93.0	PARR	XP
COURSE TOTAL							2				9	31	93.0		
AOJ 128 DEFENSIVE TACTICS															
3023N	2.0	14	14		1	1					6	24	48.0	DONELSON	PT
COURSE TOTAL							1				6	24	48.0		
AOJ 130 FIREARMS															
3025	2.0	12	1			2					5	20	40.0	OLIVER	PT
3026	2.0	20									5	25	50.0	OLIVER	PT
COURSE TOTAL		32	1			2					10	45	90.0		
AOJ 148 FINGERPRINT IDENTIFICATION															
3027N	5.0	4	9		4	1					4	22	110.0	TORRES	PT
COURSE TOTAL							1				4	22	110.0		
AOJ 150 FORENSIC PHOTOGRAPHY															
3028N	6.0	15	8		2		1				4	30	180.0	CALLISON	PT
COURSE TOTAL							1				4	30	180.0		

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 158 EMERGENCY DISPATCH OPERATOR															
3030N**	0.0		4	1							1	6	0.0	DANIELSON	PT
COURSE TOTAL													0.0		
AOJ 171B SECURITY ACADEMY															
3033N**	8	0.0	9	1								10	0.0	SCULLY	PT
COURSE TOTAL													0.0		
AOJ 199 SPECIAL STUDIES IN AOJ															
3075	9.0		1									1	9.0	MICHELSON	
COURSE TOTAL													9.0		
AOJ 200 CRIMINAL LAW															
3034	3.0		8	14	10	3	2				11	48	141.0	PARR	
3035N	16	3.0	6	8	1		1				4	20	43.9	LUCERO	PT
3036N	3.0		11	15	3		3				5	37	111.0	MICHELSON	XP
3037	3.0		4	16	7		7				13	47	141.0	MICHELSON	
COURSE TOTAL			29	53	21	3	13				33	152	436.9		
AOJ 201 LEGAL ASPECTS/SECURITY MGMT															
3040N	3.0		3	3		2					4	12	36.0	SAVOY	PT
COURSE TOTAL						2					4	12	36.0		
AOJ 202 CRIMINAL EVIDENCE															
3041	3.0		1	25	14	1	1				4	46	138.0	ZUFFOLETTO	PT
COURSE TOTAL						1	1				4	46	138.0		
AOJ 204 CRIMINAL PROCEDURE															
3043N	3.0		1	4	9	5	1				5	25	75.0	MARTINS	PT
COURSE TOTAL						5	1				5	25	75.0		
AOJ 206 CRIMINAL INVESTIGATION															
3045N	3.0		27	23	5						2	57	171.0	YOSHONIS	PT
COURSE TOTAL			27	23	5						2	57	171.0		
AOJ 214 PUBLIC SERVICE INTERNSHIP															
3048**	0.0		8				2					10	0.0	HERNANDEZ	
COURSE TOTAL							2						0.0		
AOJ 215 PUBLIC SERVICE INTERNSHIP															
3049**	0.0		6								1	7	0.0	HERNANDEZ	
COURSE TOTAL													0.0		
AOJ 218 FORENSIC TECHNOLOGY															
3050	6.0		16	1	2						1	20	120.0	ARREGUI	PT
3051N	6.0		9	5	1		1				3	19	114.0	VIESCA	PT
COURSE TOTAL			25	6	3		1				4	39	234.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT
AOJ 220 ADVANCED FORENSIC TECHNOLOGY															
3052		6.0	9	1	1						2	13	78.0	ROBINSON	PT
COURSE TOTAL			9	1	1						2	13	78.0		
AOJ 225 FORENSIC PUBLIC SERVICE INTERN															
3054**		0.0	2								2	2	0.0	HERNANDEZ	
COURSE TOTAL			2								2	2	0.0		
AOJ 230 PUBLIC SAFETY COMMUNICATIONS															
3055		3.0	6	8	7	2	1				7	31	93.0	PARR	
COURSE TOTAL			6	8	7	2	1				7	31	93.0		
AOJ 240 POLICE-COMMUNITY RELATIONS															
3056		3.0	13	8	4		7				5	37	111.0	MICHELSON	
COURSE TOTAL			13	8	4		7				5	37	111.0		
AOJ 251A ADVANCED OFFICER COURSE															
3059**		5 0.0						1				1	0.0	SAWATZKY	PT
COURSE TOTAL								1				1	0.0		
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY															
3057N		6.0	26	5							1	32	192.0	FREGIA	PT
COURSE TOTAL			26	5							1	32	192.0		
AOJ 254 ADV FINGERPRINT IDENTIFICATION															
3058N		5.0	13	11	1						3	28	140.0	PALMA	PT
COURSE TOTAL			13	11	1						3	28	140.0		
AOJ 299 WELFARE FRAUD INVESTIGA UPDATE															
3070		1 1.5										404	34.6	MARTINS	PT
COURSE TOTAL												404	34.6		
SUBJECT TOTAL			312	288	151	45	93			2	203	1538	3834.7		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT
AOJ 100 PC 832 LAWS ARREST/NO FIREARMS															
3000N	8	6.0							10	1	3	14	30.2	ALBRECHT	
COURSE TOTAL									10	1	3	14	30.2		
AOJ 101 PC 832 LAWS ARREST W/FIREARMS															
3002N	8	7.0						1	7		3	11	25.6	ALBRECHT	PT
COURSE TOTAL								1	7		3	11	25.6		
AOJ 104 RESERV POLICE ACAD (LEVEL II)															
3004N	18	15.0							11	2		13	200.6	SEARS	PT
COURSE TOTAL									11	2		13	200.6		
AOJ 110 INTRO TO ADMIN OF JUSTICE															
3005	3.0		9	11	4	3	10				7	44	132.0	PARR	
3006	3.0		7	13	4	4	8	1			5	50	150.0	ORTMEIER	XP
3008	3.0		11	13	2	2	10				6	47	138.0	PARR	
3009	3.0		4	13	5		5				12	39	117.0	MICHELSON	XP
3011N	3.0		15	15	3	4	7				5	45	132.0	ORTMEIER	XP
3012N	3.0		9	19	9		8				6	55	165.0	PARR	
3014	3.0		5	1	3						15	24	72.0	MICHELSON	
3015	3.0		2	4							16	22	66.0	MICHELSON	
COURSE TOTAL			62	89	41	13	48	1	9	4	72	326	972.0		
AOJ 119 PUBLIC SAFETY HIRING PROCEDURE															
3016N	8	6.0							9	4	1	14	35.7	LEIN	PT
COURSE TOTAL									9	4	1	14	35.7		
AOJ 120 PATROL PROCEDURES															
3017	3.0		4	6	1		3				2	16	48.0	LEIN	PT
COURSE TOTAL			4	6	1		3				2	16	48.0		
AOJ 122 TRAFFIC LAW & ENFORCEMENT															
3018N	3.0		12	2	1						4	19	54.0	KRUG	PT
COURSE TOTAL			12	2	1						4	19	54.0		
AOJ 125 INTRODUCTION TO CORRECTIONS															
3019	3.0		2	10	6	3	4	1	1		12	39	114.0	PARR	
COURSE TOTAL			2	10	6	3	4	1	1		12	39	114.0		
AOJ 126 CONTROL & SUPERVISN/CORRECTION															
3022N	3.0		10				3				4	17	51.0	JETER	PT
COURSE TOTAL			10				3				4	17	51.0		
AOJ 142 LEGAL SYSTEMS/COURT MANAGEMENT															
3023N	3.0		10	5			1				5	21	63.0	LEAR	PT
COURSE TOTAL			10	5			1				5	21	63.0		
AOJ 148 FINGERPRINT IDENTIFICATION															
3024N	5.0		15	8	1						24	24	120.0	TORRES	PT
COURSE TOTAL			15	8	1						24	24	120.0		

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT
AOJ 150 FORENSIC PHOTOGRAPHY			14	9	4			1				28	168.0	CALLISON	PT
COURSE TOTAL		6.0	14	9	4			1				28	168.0		
AOJ 158 EMERGENCY DISPATCH OPERATOR			2	7	1							10	0.0	DANIELSON	PT
COURSE TOTAL		0.0	2	7	1							10	0.0		
AOJ 171B SECURITY ACADEMY			3	2								5	0.0	SCULLY	PT
COURSE TOTAL		0.0	3	2								5	0.0		
AOJ 200 CRIMINAL LAW			9	14	6	5	7	1			8	50	150.0	PARR	
3029		3.0	9	14	6	5	7	1			8	50	150.0		
3030N		3.0	8	9	5	1	4				6	33	99.0	MICHELSON	XP
3031		3.0	8	9	5	1	4				10	33	99.0		
3032		3.0	9	2	1				1		17	21	63.0	MICHELSON	
COURSE TOTAL		3.0	34	28	13	6	11	1	1		41	135	405.0	MICHELSON	
AOJ 202 CRIMINAL EVIDENCE			24	7	1		1				5	38	111.0	MARTINS	PT
3034N		3.0	24	7	1		1				5	38	111.0		
COURSE TOTAL		3.0	24	7	1		1				5	38	111.0		
AOJ 204 CRIMINAL PROCEDURES			9	6	2						5	22	66.0	MICHELSON	
3035		3.0	9	6	2						5	22	66.0		
COURSE TOTAL		3.0	9	6	2						5	22	66.0		
AOJ 206 CRIMINAL INVESTIGATION			8	12	5	1	1	2			3	32	96.0	YOSHONIS	PT
3038N		3.0	8	12	5	1	1	2			3	32	96.0		
COURSE TOTAL		3.0	8	12	5	1	1	2			3	32	96.0		
AOJ 208 JUVENILE DELINQUENCY			17	9	4						6	36	108.0	FARRIS	PT
3040		3.0	17	9	4						6	36	108.0		
COURSE TOTAL		3.0	17	9	4						6	36	108.0		
AOJ 210 PUBLIC SAFETY & SECURITY ADMIN			9	8	6						5	29	84.0	ORTMEIER	XP
3041N		3.0	9	8	6						5	29	84.0		
COURSE TOTAL		3.0	9	8	6						5	29	84.0		
AOJ 214 PUBLIC SERVICE INTERNSHIP			10								1	11	0.0	HERNANDEZ	
3042 **		0.0	10								1	11	0.0		
COURSE TOTAL		0.0	10								1	11	0.0		
AOJ 215 PUBLIC SERVICE INTERNSHIP			10									11	0.0	HERNANDEZ	
3043 **		0.0	10									11	0.0		
COURSE TOTAL		0.0	10									11	0.0		

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BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 218 FORENSIC TECHNOLOGY			10	3	2						2	17	102.0	ARREGUI	PT
COURSE TOTAL		6.0	10	3	2						2	17	102.0		
AOJ 220 CRIMINALISTICS			18	5								23	138.0	DEMARIA	PT
COURSE TOTAL		6.0	18	5								23	138.0		
AOJ 224 FORENSIC PUBLIC SERVICE INTERN			1								1	2	0.0	HERNANDEZ	
COURSE TOTAL		0.0	1									2	0.0		
AOJ 230 CRIM CASE PREP/REPORT WRITING			7	12	5	2			1		8	35	105.0	PARR	XP
COURSE TOTAL		3.0	7	12	5	2			1		8	35	105.0		
AOJ 240 POLICE-COMMUNITY RELATIONS			6	16	7						8	38	114.0	LUCERO	PT
COURSE TOTAL		3.0	6	16	7						8	38	114.0		
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY			15									15	90.0	FREGIA	PT
COURSE TOTAL		6.0	15									15	90.0		
AOJ 254 ADV FINGERPRINT IDENTIFICATION			2	7	5						2	16	80.0	PALMA	PT
COURSE TOTAL		5.0	2	7	5						2	16	80.0		
AOJ 262A SEMINARS / SECURITY MANAGEMENT			11		2	1						14	19.2	MCDONALD	PT
COURSE TOTAL		3.0	11		2	1						14	19.2		
AOJ 262B SEMINARS / SECURITY MANAGEMENT			10	4	1							15	20.6	HUSKEY	PT
COURSE TOTAL		3.0	10	4	1							15	20.6		
AOJ 262C SEMINARS / SECURITY MANAGEMENT			8	6	1						1	17	21.9	BAILEY	PT
COURSE TOTAL		3.0	8	6	1						1	17	21.9		
AOJ 262D SEMINARS / SECURITY MANAGEMENT			3	5	2	1	3					14	19.2	STROBEL	PT
COURSE TOTAL		3.0	3	5	2	1	3					14	19.2		
AOJ 299 COMPUTER CRIME SCENE SKETCHING			15								1	16	13.7	CHIDGEY	PT
COURSE TOTAL		8.0	15						2		7	20	17.8	ANGIOLETTI	PT
			3	4	4				21		2	23	9.6	OLIVER	PT

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR
AOJ 299 COMPUTER CRIME SCENE SKETCHING (CONT'D)									23		10	59	41.1	
COURSE TOTAL	18	4	4						63		202	1097	3503.1	
SUBJECT TOTAL	338	261	114	27	78	7	63	7	202	1097	3503.1			

BUSINESS AND PROFESSIONAL STUDIES BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 102 POLICE ACADEMY (PT 1 OF LEV 3)															
3004N	5	14.4							13	1	5	19	57.6	SEARS	PT
COURSE TOTAL									13	1	5	19	57.6		
AOJ 103 POLICE ACADEMY (PT 2 OF LEV 3)															
3006N	9	11.5							14	1	3	18	88.7	SEARS	PT
COURSE TOTAL									14	1	3	18	88.7		
AOJ 110 INTRO TO ADMIN OF JUSTICE															
3010	3.0		5	13	9	5	6				16	54	162.0	PARR	PT
3011	8	6.0	3	12	6	2	3				6	27	57.6	JETER	
3012			13	21	17	7	5		1		7	64	192.0	ORTMEIER	
3013			12	11	8	7	4				14	57	171.0	PARR	
3014			21	8	3	7	4				9	45	138.0	MICHELSON	
3015N			8	15	9	3	3				12	54	159.0	PARR	
3016N			10	17	6	3	5				13	55	165.0	PARR	
3017N			16	6	10	1	4				11	41	120.0	MICHELSON	XP
3018N			22	4	3	4	4				16	46	135.0	MICHELSON	XP
3019			17	2	1	2	2				15	37	108.0	MICHELSON	XP
3020			144	107	72	28	44		1		128	524	1536.6		
COURSE TOTAL															
AOJ 111 INTRO TO SECURITY MANAGEMENT															
3021N	3.0		8	4	4	2	2				11	31	90.0	SAVOY	PT
COURSE TOTAL			8	4	4	2	2				11	31	90.0		
AOJ 128 DEFENSIVE TACTICS															
3023N	2.0		16	2	2						4	22	44.0	DONELSON	PT
COURSE TOTAL			16	2	2						4	22	44.0		
AOJ 130 FIREARMS															
3025	2.0		15	2			1				7	25	50.0	OLIVER	PT
3026	2.0		15	4			2				2	23	46.0	OLIVER	PT
COURSE TOTAL			30	6			3				9	48	96.0		
AOJ 140 CORRECT COUNSEL & INTERVIEW															
3027N	3.0		5	10	1		1		1		5	23	69.0	JETER	PT
COURSE TOTAL			5	10	1		1		1		5	23	69.0		
AOJ 148 FINGERPRINT IDENTIFICATION															
3028N	5.0		4	13	4		1				2	24	120.0	TORRES	PT
3035	5.0		7	13	3		1				1	25	125.0	TORRES	PT
COURSE TOTAL			11	26	7		2				3	49	245.0		
AOJ 150 FORENSIC PHOTOGRAPHY															
3029N	6.0		19	7	4		1				1	32	192.0	CALLISON	PT
COURSE TOTAL			19	7	4		1				1	32	192.0		
AOJ 158 EMERGENCY DISPATCH OPERATOR															
3030N**	0.0		5		3		1				3	12	0.0	DANIELSON	PT

OUR A.D.A. -- NOTED ONLY (NOT INCLUDED IN TOTALS)

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 158 EMERGENCY DISPATCH OPERATOR (CONT'D)													0.0		
COURSE TOTAL											1	17	0.0	SCULLY	PT
AOJ 171C SECURITY ACADEMY			15	1											
COURSE TOTAL	8	0.0													
AOJ 200 CRIMINAL LAW			12	4	17	5	4				10	52	156.0	PARR	
COURSE TOTAL	3.0										8	53	159.0	MICHELSON	XP
AOJ 202 CRIMINAL EVIDENCE			28	4	2	3	3				14	52	156.0	MICHELSON	
COURSE TOTAL	3.0										32	157	471.0		
AOJ 204 CRIMINAL PROCEDURE			10	10	12	4	2				15	50	150.0	MARTINS	PT
COURSE TOTAL	3.0										15	50	150.0		
AOJ 206 CRIMINAL INVESTIGATION			17	38	1	1					5	62	186.0	YOSHONIS	PT
COURSE TOTAL	3.0										5	62	186.0		
AOJ 208 JUVENILE DELINQUENCY			16	7	6	3	6				7	45	135.0	PARR	XP
COURSE TOTAL	3.0										7	45	135.0		
AOJ 214 PUBLIC SERVICE INTERNSHIP			6	1							1	9	0.0	HERNANDEZ	
COURSE TOTAL	0.0										1	9	0.0		
AOJ 215 PUBLIC SERVICE INTERNSHIP			2								1	3	0.0	HERNANDEZ	
COURSE TOTAL	0.0										1	3	0.0		
AOJ 218 FORENSIC TECHNOLOGY			18	3							1	22	132.0	ARREGUI	PT
COURSE TOTAL	6.0										1	23	138.0	VIESCA	PT
AOJ 220 ADVANCED FORENSIC TECHNOLOGY			4	14	1	3					2	45	270.0		
COURSE TOTAL	6.0										2	45	270.0		
AOJ 224 FORENSIC PUBLIC SERVICE INTERN			12	3							2	17	102.0	CHIDGEY	PT
COURSE TOTAL	6.0										2	17	102.0		
AOJ 3053 **			12	3							7	9	0.0	CALLISON	
COURSE TOTAL	0.0										7	9	0.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 224 FORENSIC PUBLIC SERVICE INTERN (CONT'D)															
COURSE TOTAL													0.0		
AOJ 225 FORENSIC PUBLIC SERVICE INTERN															
3054**	1										1	2	0.0	CALLISON	
COURSE TOTAL													0.0		
AOJ 230 PUBLIC SAFETY COMMUNICATIONS															
3055		3.0	13	6	4	1	2				6	32	96.0	PARR	
COURSE TOTAL			13	6	4	1	2				6	32	96.0		
AOJ 240 POLICE-COMMUNITY RELATIONS															
3056		3.0	14	3	3	1	1				3	24	72.0	MICHELSON	
3060N		3.0	5	6	3						3	17	33.6	LUCERO	PT
COURSE TOTAL			19	9	6	1	1				6	41	105.6		
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY															
3071N		6.0	11	20			1				1	33	198.0	FREGIA	PT
COURSE TOTAL			11	20		1	1				1	33	198.0		
AOJ 254 ADV FINGERPRINT IDENTIFICATION															
3072N		5.0	11	7	3	2	1				4	28	140.0	PALMA	PT
COURSE TOTAL			11	7	3	2	1				4	28	140.0		
AOJ 262B SEMINARS / SECURITY MANAGEMENT															
3073N		5	10	4			1				2	17	13.7	HUSKEY	PT
COURSE TOTAL		5	10	4			1				2	17	13.7		
AOJ 262C SEMINARS / SECURITY MANAGEMENT															
3074N		5	16	1							4	21	15.5	MCDONALD-JR	PT
COURSE TOTAL		5	16	1							4	21	15.5		
AOJ 262D SEMINARS / SECURITY MANAGEMENT															
3075N		5	4	2	3						9	18	8.2	STROBEL	PT
COURSE TOTAL		5	4	2	3						9	18	8.2		
SUBJECT TOTAL			452	330	171	48	80		29	2	273	1385	4468.9		

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BUSINESS AND PROFESSIONAL STUDIES
 GRADE DISTRIBUTION SUMMARY
 BUSINESS AND PROFESSIONAL STUDIES

S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT
AOJ 100	PC 832 LAWS ARREST/NO FIREARMS													
3000N	5 9.6							14		2	16	38.4	DONELSON	
	COURSE TOTAL							14		2	16	38.4		
AOJ 101	PC 832 LAWS ARREST W/FIREARMS													
3002N	5 11.2							15		8	23	48.0	MICHELSON	XP
	COURSE TOTAL							15		8	23	48.0		
AOJ 104	RESERV POLICE ACAD (LEVEL II)													
3004N	18 15.0							13		1	14	200.6	SEARS	PT
	COURSE TOTAL							13		1	14	200.6		
AOJ 110	INTRO TO ADMIN OF JUSTICE													
3006	3.0	11	13	9	5	1				10	49	147.0	PARR	XP
3008	3.0	12	19	14	3	15				7	60	180.0	ORTMEIER	XP
3009	3.0	12	8	6	3	10				11	50	147.0	PARR	XP
3010	3.0	10	13	4	1	8				21	57	168.0	MICHELSON	XP
3011N	3.0	5	13	7	4	8				9	46	138.0	PARR	XP
3012N	3.0	8	16	7	1	6				5	43	126.0	ORTMEIER	XP
3013N	3.0	15	13	5	3	6				11	53	156.0	PARR	XP
3015	3.0	7	7	3	1	10				20	47	138.0	MICHELSON	XP
3016	3.0	10	4	2	20	9				15	40	120.0	MICHELSON	XP
	COURSE TOTAL	90	106	57	20	63				109	445	1320.0		
AOJ 120	COMMUNITY POLICING/PATROL PROC													
3017	3.0	4	5	2	2	1				8	22	66.0	LEIN	PT
	COURSE TOTAL	4	5	2	2	1				8	22	66.0		
AOJ 125	INTRODUCTION TO CORRECTIONS													
3019	3.0	7	9	7	3	6		1		17	50	150.0	PARR	PT
	COURSE TOTAL	7	9	7	3	6		1		17	50	150.0		
AOJ 148	FINGERPRINT IDENTIFICATION													
3024N	5.0	8	9	6	1									
	COURSE TOTAL	8	9	6	1									
AOJ 150	FORENSIC PHOTOGRAPHY													
3025N	6.0	21	11	1										
	COURSE TOTAL	21	11	1										
AOJ 158	EMERGENCY DISPATCH OPERATOR													
3026N**	0.0	4	2			1				2	9	0.0	DANIELSON	PT
	COURSE TOTAL	4	2			1				2	9	0.0		
AOJ 171B	SECURITY ACADEMY													
3028N**	8 0.0	10								1	11	0.0	SCULLY	PT
	COURSE TOTAL	10								1	11	0.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT
AOJ 199 SPECIAL STUDIES IN AOJ															
3014	4	4.5	1									1	1.0	MICHELSON	
COURSE TOTAL	1											1	1.0		
AOJ 200 CRIMINAL LAW															
3029	3	3.0	13	15	8	5	4				7	52	156.0	PARR	
3030N	3	3.0	18	9	4	1	1				4	37	108.0	MICHELSON	
3031	3	3.0	12	2	2	1	2				22	41	117.0	MICHELSON	
COURSE TOTAL	43		26	14	7	7					33	130	381.0		
AOJ 202 CRIMINAL EVIDENCE															
3034N	3	3.0	33	8	1	1	1				7	51	153.0	MARTINS	PT
COURSE TOTAL	33		8								7	51	153.0		
AOJ 204 CRIMINAL PROCEDURE															
3035	3	3.0	19	6	1		1				3	30	87.0	MICHELSON	PT
3036N	3	3.0	6	8	3						1	18	54.0	LUCERO	
COURSE TOTAL	25		14	4							4	48	141.0		
AOJ 206 CRIMINAL INVESTIGATION															
3038N	3	3.0	15	28	7	1	1		1		2	54	162.0	YOSHONIS	PT
COURSE TOTAL	15		28						1		2	54	162.0		
AOJ 207 INVESTIGA TECHNIQUE/SECUR MGMT															
3039N	3	3.0	4	5	2				1			12	36.0	ALBRECHT	PT
COURSE TOTAL	4		4	5	2				1			12	36.0		
AOJ 208 JUVENILE DELINQUENCY															
3040N	3	3.0	9	17	4		1		1		4	36	105.0	JETER	PT
COURSE TOTAL	9		17	4			1		1		4	36	105.0		
AOJ 214 PUBLIC SERVICE INTERNSHIP															
3042**	0	0.0	3				3				2	8	0.0	HERNANDEZ	
COURSE TOTAL							3				2	8	0.0		
AOJ 215 PUBLIC SERVICE INTERNSHIP															
3043**	0	0.0	2				1				2	5	0.0	HERNANDEZ	
COURSE TOTAL							1				2	5	0.0		
AOJ 218 FORENSIC TECHNOLOGY															
3044	6	6.0	11	4	3						3	21	126.0	ARREGUI	PT
COURSE TOTAL	11		11	4	3						3	21	126.0		
AOJ 220 ADVANCED FORENSIC TECHNOLOGY															
3045N	6	6.0	14	4	3						1	22	132.0	DEMARIA	PT
COURSE TOTAL	14		14	4	3						1	22	132.0		

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BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT
AOJ 224 FORENSIC PUBLIC SERVICE INTERN			5				2				2	9	0.0	ARREGUI	
3046 ** COURSE TOTAL		0.0											0.0		
AOJ 225 FORENSIC PUBLIC SERVICE INTERN			1								2	3	0.0	ARREGUI	
3047 ** COURSE TOTAL		0.0											0.0		
AOJ 230 PUBLIC SAFETY COMMUNICATIONS			22	14	5	2	1				2	46	138.0	PARR	
3048N COURSE TOTAL		3.0	22	14	5	2	1				2	46	138.0		
AOJ 240 POLICE-COMMUNITY RELATIONS			12	12	1	1					3	29	87.0	KRUG	PT
3049N COURSE TOTAL		3.0	12	12	1	1					3	29	87.0		
AOJ 250A ADVANCED OFFICER COURSE			1						12	1		13	17.8	CHIDGEY	PT
3064 COURSE TOTAL		24.0							12	1		13	17.8		
AOJ 250B ADVANCED OFFICER COURSE			3						22	3	8	33	34.3	KAUFMANN	PT
3065 COURSE TOTAL		8.0							22	3	8	33	34.3		
AOJ 250C ADVANCED OFFICER COURSE			8						17		2	19	23.3	OLIVER	PT
3066 COURSE TOTAL		3.0							17		2	19	23.3		
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY			10	6							1	17	102.0	FREGIA	PT
3067N COURSE TOTAL		6.0	10	6							1	17	102.0		
AOJ 254 ADV FINGERPRINT IDENTIFICATION			9	10	1							20	100.0	PALMA	PT
3068N COURSE TOTAL		5.0	9	10	1							20	100.0		
AOJ 260 INFORMATION SECURITY			1	6	2		1				3	14	36.0	SAVOY	PT
3069N COURSE TOTAL		3.0	1	6	2		1				3	14	36.0		
AOJ 262A SEMINARS / SECURITY MANAGEMENT			11									14	9.6	PARKERSON	PT
3059 COURSE TOTAL		4.0	11									14	9.6		
SUBJECT TOTAL			350	294	120	37	86		98	4	218	1207	3926.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 102 POLICE ACADEMY (PT I/LEV III)															
3004N	6	12.0							26			26	107.0	SEARS	PT
COURSE TOTAL									26			26	107.0		
AOJ 103 POLICE ACADEMY (PT II/LEV III)															
3006N	10	10.4							31		3	34	184.2	SEARS	PT
COURSE TOTAL									31		3	34	184.2		
AOJ 110 INTRO TO ADMIN OF JUSTICE															
3009	3	3.0	7	5							23	35	102.0	MICHELSON	
3010	8	6.0	4	11	17	4	8				13	57	171.0	PARR	
3011			13	13	11	1	3		1		6	38	87.8	INGRAHAM	
3012			14	23	18	1	4				3	63	189.0	ORTMEIER	
3013			11	8	8		7		1		16	51	153.0	PARR	
3014			10	12	16	3	3				10	54	162.0	ORTMEIER	
3015N			11	9	7	4	11				7	49	147.0	PARR	
3016N			13	17	11	2	2				10	52	153.0	ORTMEIER	
3017N			10	12	11	2	10				10	55	162.0	PARR	
3018N			13	8	9	4	3				20	47	141.0	LUCERO	
3019			6	7	2	1	1				20	37	111.0	MICHELSON	
3020			11	2			52		2		29	42	126.0	MICHELSON	
COURSE TOTAL			123	127	100	22	52		2		154	580	1704.8		
AOJ 111 INTRO TO SECURITY MANAGEMENT															
3021N	3	3.0	4	13	3		1		1		6	28	81.0	SAVOY	PT
COURSE TOTAL			4	13	3		1		1		6	28	81.0		
AOJ 120 COMMUNITY POLICING/PATROL PROC															
3022N	3	3.0	8	4	3	1	2		1		4	23	66.0	LEIN	PT
COURSE TOTAL			8	4	3	1	2		1		4	23	66.0		
AOJ 126 CONTROL & SUPERVISN/CORRECTION															
3023N	3	3.0	11	4							3	18	51.0	JETER	PT
COURSE TOTAL			11	4							3	18	51.0		
AOJ 128 DEFENSIVE TACTICS															
3024N	2	2.0	11	6							7	24	48.0	DONELSON	PT
COURSE TOTAL			11	6							7	24	48.0		
AOJ 130 FIREARMS															
3025	2	2.0	16	3	2		4				4	29	58.0	OLIVER	PT
3026	2	2.0	11	1			1				9	22	44.0	OLIVER	PT
COURSE TOTAL			27	4	2		5				13	51	102.0		
AOJ 148 FINGERPRINT IDENTIFICATION															
3027	5	5.0	15	6		1	4				1	27	135.0	TORRES	PT
3028N	5	5.0	12	7	2		1				3	25	125.0	TORRES	PT
COURSE TOTAL			27	13	2	1	5				4	52	260.0		

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT
AOJ 150	FORENSIC PHOTOGRAPHY													
3029N	19	6	3	1						5	34	204.0	CALLISON	PT
	COURSE TOTAL	19	6	3	1					5	34	204.0		
AOJ 158	EMERGENCY DISPATCH OPERATOR													
3030N**	5	1	1							1	9	0.0	RADER	PT
	COURSE TOTAL	5	1	1						1	9	0.0		
AOJ 171C	SECURITY ACADEMY													
3033N**	8	6									6	0.0	SCULLY	PT
	COURSE TOTAL	8	6								6	0.0		
AOJ 200	CRIMINAL LAW													
3034	3.0	10	12	9	4	6				11	52	159.0	PARR	
3036N	3.0	21	10	7	2			1		8	49	147.0	MICHELSON	XP
3037	3.0	11	9	6		4				25	55	159.0	MICHELSON	
	COURSE TOTAL	42	31	22	6	10		1		44	156	465.0		
AOJ 202	CRIMINAL EVIDENCE													
3041	3.0	14	14	24	5	6				4	53	159.0	ZUFFOLETTO	PT
	COURSE TOTAL	14	14	24	5	6				4	53	159.0		
AOJ 204	CRIMINAL PROCEDURE													
3043N	3.0	7	7	1	4	3				9	27	81.0	MARTINS	PT
3044	3.0	12	11	5	1	1				20	50	147.0	MICHELSON	
	COURSE TOTAL	15	18	6	5	4				29	77	228.0		
AOJ 206	CRIMINAL INVESTIGATION													
3045N	3.0	29	32	1	5	1				3	71	213.0	YOSHONIS	PT
	COURSE TOTAL	29	32	1	5	1				3	71	213.0		
AOJ 208	JUVENILE DELINQUENCY													
3046N	3.0	7	7	3	1	1				12	31	93.0	JETER	PT
	COURSE TOTAL	7	7	3	1	1				12	31	93.0		
AOJ 214	PUBLIC SERVICE INTERNSHIP													
3048**	0.0	2			1					2	6	0.0	HERNANDEZ	
	COURSE TOTAL	2			1					2	6	0.0		
AOJ 215	PUBLIC SERVICE INTERNSHIP													
3049**	0.0	3									3	0.0	HERNANDEZ	
	COURSE TOTAL	3									3	0.0		
AOJ 218	FORENSIC TECHNOLOGY													
3050	6.0	18	3							2	23	138.0	CHIDGEEY	PT
3051N	6.0	4	9	4	1					5	23	132.0	VIESCA	PT
	COURSE TOTAL	22	12	4	1					7	46	270.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT
AOJ 220 ADVANCED FORENSIC TECHNOLOGY															
3052		6.0	14	8							1	23	138.0	DEMARIA	PT
COURSE TOTAL			14	8							1	23	138.0		
AOJ 224 FORENSIC PUBLIC SERVICE INTERN															
3053 **		0.0	6	1							5	12	0.0	CALLISON	
COURSE TOTAL			6	1							5	12	0.0		
AOJ 225 FORENSIC PUBLIC SERVICE INTERN															
3054 **		0.0	1								1	1	0.0	CALLISON	
COURSE TOTAL			1								1	1	0.0		
AOJ 230 PUBLIC SAFETY COMMUNICATIONS															
3055		3.0	14	4		2	1				5	30	90.0	PARR	
3056N		3.0	18	5	2						5	30	90.0	PARR	
COURSE TOTAL			32	9	6	2	1				10	60	180.0		
AOJ 240 POLICE-COMMUNITY RELATIONS															
3058		3.0	22	4	1						5	32	96.0	MICHELSON	XP
COURSE TOTAL			22	4	1						5	32	96.0		
AOJ 249B ADVANCED OFFICER COURSE															
3068 **		1.0							1			1	0.0	SAWATZKY	PT
COURSE TOTAL									1			1	0.0		
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY															
3071N		6.0	30	1	1										
COURSE TOTAL			30	1	1										
AOJ 254 ADV FINGERPRINT IDENTIFICATION															
3072N		5.0	17	12	3	1									
COURSE TOTAL			17	12	3	1									
AOJ 262B SEMINARS / SECURITY MANAGEMENT															
3073		5.0	8								3	36	180.0	PALMA	PT
COURSE TOTAL			8								2	36	180.0		
SUBJECT TOTAL			468	325	184	51	88		62		319	1497	5031.1		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 100 PC 832 LAWS ARREST/NO FIREARMS															
3000N	6	6.9							38		8	46	89.9	DONELSON	PT
COURSE TOTAL									38		8	46	89.9		
AOJ 101 FIREARMS/PC832 LAWS OF ARREST															
3002	3	7.9							16	2	3	21	24.4	OLIVER	PT
COURSE TOTAL									16	2	3	21	24.4		
AOJ 104 RESERV POLICE ACAD (LEVEL II)															
3004N	18	14.2							10		2	12	146.1	SEARS	PT
COURSE TOTAL									10		2	12	146.1		
AOJ 110 INTRO TO ADMIN OF JUSTICE															
3006	3	0	6	10		3	10				6	43	132.0	PARR	PT
3007	8	6.0	7	9	6	2	2				6	32	71.3	INGRAHAM	
3008	3	0	7	16	12	5	5				9	54	162.0	ORTMEIER	
3009	3	0	15	19	5	4	6				9	48	144.0	PARR	
3010	3	0	11	13	5	1	1				14	45	135.0	MICHELSON	
3012N	3	0	11	7	8	1	1				18	50	150.0	PARR	
3014N	3	0	11	9	14	2	5				5	46	138.0	ORTMEIER	
3015N	3	0	9	11	9	4	7				12	52	156.0	PARR	
3016N	3	0	13	9	6	1	2				7	40	114.0	LUCERO	XP
3017	3	0	15	5	1	1	5		1	1	12	38	114.0	MICHELSON	XP
3018	3	0	14	4	2	1	5				20	45	138.0	MICHELSON	PT
COURSE TOTAL			119	102	76	23	53		1	1	118	493	1454.3		
AOJ 120 COMMUNITY POLICING/PATROL PROC															
3020	5	3.0	5	9	9	2	3				3	31	93.0	LEIN	PT
COURSE TOTAL			5	9	9	2	3				3	31	93.0		
AOJ 125 INTRODUCTION TO CORRECTIONS															
3022N	5	3.0	5	11	7	2	2				10	37	111.0	JETER	PT
COURSE TOTAL			5	11	7	2	2				10	37	111.0		
AOJ 148 FINGERPRINT IDENTIFICATION															
3026N	5	0	8	13			2				2	23	115.0	TORRES	PT
3027	5	0	9	11	3		2				2	25	125.0	TORRES	PT
COURSE TOTAL			17	24	3		2				2	48	240.0		
AOJ 150 FORENSIC PHOTOGRAPHY															
3028N	6	0	19	11	3	1	1				2	37	222.0	CALLISON	PT
COURSE TOTAL			19	11	3	1	1				2	37	222.0		
AOJ 158 EMERGENCY DISPATCH OPERATOR															
3030N**	0	0	7	1	1							9	0.0	DANIELSON	PT
COURSE TOTAL			7	1	1							9	0.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT
AOJ 171C SECURITY ACADEMY															
3033N**	8	0.0	8			2					1	11	0.0	SCULLY	PT
COURSE TOTAL													0.0		
AOJ 199 SPECIAL STUDIES IN AOJ															
3096	8	3.0	1								1	1	1.4	MICHELSON	
COURSE TOTAL													1.4		
AOJ 200 CRIMINAL LAW															
3035	3.0		11	8	13	4	4				11	51	156.0	PARR	
3037N	3.0		13	11	4		6				3	37	111.0	MICHELSON	XP
3038	3.0		27	18	2		10				8	65	195.0	MICHELSON	
COURSE TOTAL			51	37	19	4	20				22	153	462.0		
AOJ 201 LEGAL ASPECTS/SECURITY MGMT															
3039N	3.0		8	4		1					2	15	45.0	SAVOY	PT
COURSE TOTAL			8	4		1					2	15	45.0		
AOJ 202 CRIMINAL EVIDENCE															
3040N	3.0		22	25	6		2				8	63	189.0	ZUFFOLETTO	PT
COURSE TOTAL			22	25	6		2				8	63	189.0		
AOJ 204 CRIMINAL PROCEDURE															
3043	3.0		13	4	2		1				2	22	63.0	MICHELSON	
COURSE TOTAL			13	4	2		1				2	22	63.0		
AOJ 206 CRIMINAL INVESTIGATION															
3047N	3.0		29	30	1						4	64	195.0	YOSHONIS	PT
COURSE TOTAL			29	30	1						4	64	195.0		
AOJ 208 JUVENILE DELINQUENCY															
3051	3.0		10	10	2						4	26	78.0	JETER	PT
COURSE TOTAL			10	10	2						4	26	78.0		
AOJ 210 PUBLIC SAFETY & SECURITY ADMIN															
3052N	3.0		5	14	14	3	2				10	48	144.0	ORTMEIER	XP
COURSE TOTAL			5	14	14	3	2				10	48	144.0		
AOJ 214 PUBLIC SERVICE INTERNSHIP															
3053**	0.0		10									10	0.0	HERNANDEZ	
COURSE TOTAL			10									10	0.0		
AOJ 215 PUBLIC SERVICE INTERNSHIP															
3055**	0.0		6								1	7	0.0	HERNANDEZ	
COURSE TOTAL			6								1	7	0.0		
AOJ 218 FORENSIC TECHNOLOGY															
3057	6.0		20	3	1						1	25	150.0	CHIDGEY	PT

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BUSINESS AND PROFESSIONAL STUDIES

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	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 218 FORENSIC TECHNOLOGY	20		3		1						1	25	150.0		
COURSE TOTAL															
AOJ 220 ADVANCED FORENSIC TECHNOLOGY	12	6.0	12	12	4						28	28	168.0	DEMARIA	PT
COURSE TOTAL													168.0		
AOJ 224 FORENSIC PUBLIC SERVICE INTERN	1	0.0	1								6	7	0.0	CALLISON	
COURSE TOTAL													0.0		
AOJ 225 FORENSIC PUBLIC SERVICE INTERN	1	0.0	1								3	4	0.0	CALLISON	
COURSE TOTAL													0.0		
AOJ 230 PUBLIC SAFETY COMMUNICATIONS	4	3.0	26	4	3	1					4	38	114.0	PARR	XP
3064											8	45	135.0	PARR	
3065N											12	83	249.0		
COURSE TOTAL															
AOJ 240 POLICE-COMMUNITY RELATIONS	15	3.0	15	3							6	24	72.0	MICHELSON	XP
3067N											6	24	72.0		
COURSE TOTAL															
AOJ 249B ADVANCED OFFICER COURSE	1	0.0									1	1	0.0	SAWATZKY	PT
3079 **													0.0		
COURSE TOTAL															
AOJ 250B ADVANCED OFFICER COURSE	3	8.0									1	26	34.3	KAUFMANN	PT
3085											1	26	34.3		
COURSE TOTAL															
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY	23	6.0	23	5	1						2	31	186.0	FREGIA	PT
3089N											2	31	186.0		
COURSE TOTAL															
AOJ 254 ADV FINGERPRINT IDENTIFICATION	20	5.0	20	9							3	32	155.0	PALMA	PT
3091N											3	32	155.0		
COURSE TOTAL															
AOJ 262A SEMINARS / SECURITY MANAGEMENT	9	8.0	9	2							1	13	11.0	PARKERSON	PT
3095											1	13	11.0		
COURSE TOTAL															
SUBJECT TOTAL			447	333	154	39	86		88	6	226	1379	4583.4		

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BUSINESS AND PROFESSIONAL STUDIES

		S.T.	A	B	C	D	F	I	CR	NC	W	TOTAL	TOTAL	INSTRUCTOR
		WKS	HRS									ENR	WSCH	
BUSINESS AND PROFESSIONAL STUDIES (PT I/LEV III)														
AOJ 102	POLICE ACADEMY													
3004N	5 14.4									1	2	27	102.9	SEARS
	COURSE TOTAL								24	1	2	27	102.9	PT
BUSINESS AND PROFESSIONAL STUDIES (PT II/LEV III)														
AOJ 103	POLICE ACADEMY													
3006N	10 10.4											30	178.3	SEARS
	COURSE TOTAL								29	1	3	30	178.3	PT
CORRECTION ACADEMY														
AOJ 107														
3008N	15 12.1		34	20								62	611.9	INGRAHAM
	COURSE TOTAL		34	20					5	5	3	62	611.9	PT
INTRO TO ADMIN OF JUSTICE														
AOJ 110														
3010	3 0		5	8	11	2						44	132.0	PARR
3011	6 0		12	4					1			40	52.1	INGRAHAM
3012	3 0		6	24	7	5						55	156.0	ORTMEIER
3013	3 0		9	8	9	9						56	168.0	PARR
3015	3 0		14	18	18	3						61	183.0	ORTMEIER
3017N	3 0		4	6	7	3						45	135.0	PARR
3018N	3 0		7	14	16	4						51	153.0	ORTMEIER
3020N	3 0		7	7	6	3						39	117.0	PARR
3021N	3 0		13	10	4							38	114.0	LUCERO
3022N	6 0		4	5	3							17	32.9	ALLEN
3023	3 0		19	8	1				1			44	129.0	MICHELSON
3024	3 0		22	5	1							50	144.0	MICHELSON
	COURSE TOTAL		122	117	83	29			2		133	540	1516.0	
INTRO TO SECURITY MANAGEMENT														
AOJ 111														
3026N	3 0		4	5	6	1						27	84.0	SAVOY
	COURSE TOTAL		4	5	6	1					11	27	84.0	PT
COMMUNITY POLICING/PATROL PROC														
AOJ 120														
3029N	3 0		5	7	12							33	99.0	LEIN
	COURSE TOTAL		5	7	12						7	33	99.0	PT
DEFENSIVE TACTICS														
AOJ 128														
3033N	2 0		13	2	1							23	46.0	DONELSON
	COURSE TOTAL		13	2	1						7	23	46.0	PT
FIREARMS														
AOJ 130														
3035	2 0		18	2								30	60.0	OLIVER
3036	2 0		18	4								27	54.0	OLIVER
	COURSE TOTAL		36	6							13	57	114.0	PT
CORRECT COUNSEL & INTERVIEW														
AOJ 140														
3037N	3 0		6	9	2	1						22	66.0	JETER
	COURSE TOTAL		6	9	2	1					3	22	66.0	PT
FINGERPRINT IDENTIFICATION														
AOJ 148														
3040	5 0		4	7	5	3						22	110.0	PALMA
3041N	5 0		15	7	4	2						30	150.0	DO

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 218 FORENSIC TECHNOLOGY															
3066	6.0		21	5							1	27	162.0	YOUNG	PT
3067N	6.0		6	11	6	1					5	29	174.0	VIESCA	PT
COURSE TOTAL			27	16	6	1					6	56	336.0		
AOJ 220 ADVANCED FORENSIC TECHNOLOGY															
3069	6.0		19	7							1	27	162.0	DEMARIA	PT
COURSE TOTAL			19	7							1	27	162.0		
AOJ 224 FORENSIC PUBLIC SERVICE INTERN															
3070 **	0.0		6								1	7	0.0	CALLISON	
COURSE TOTAL			6								1	7	0.0		
AOJ 225 FORENSIC PUBLIC SERVICE INTERN															
3071 **	0.0		3									3	0.0	CALLISON	
COURSE TOTAL			3									3	0.0		
AOJ 230 PUBLIC SAFETY COMMUNICATIONS															
3074	3.0		12	9	4	1					6	32	96.0	PARR	
3075N	3.0		16	7	2						4	29	87.0	PARR	
COURSE TOTAL			28	16	6	1					10	61	183.0		
AOJ 240 POLICE-COMMUNITY RELATIONS															
3077	3.0		7	5	1						2	15	45.0	MICHELSON	
COURSE TOTAL			7	5	1						2	15	45.0		
AOJ 249C ADVANCED OFFICER COURSE															
3082 **	1.0											1	0.0	SAWATZKY	PT
3085 **	1.0											1	0.0	SAWATZKY	PT
COURSE TOTAL												2	0.0		
AOJ 250D ADVANCED OFFICER COURSE															
3087N	13.8										5	14	12.0	MICHEL	PT
COURSE TOTAL											5	14	12.0		
AOJ 251C ADVANCED OFFICER COURSE															
3088	5.8										5	23	41.1	RUNNESTRAND	PT
COURSE TOTAL											5	23	41.1		
AOJ 251D ADVANCED OFFICER COURSE															
3089	5.8										1	17	36.6	PRUNTY	PT
COURSE TOTAL											1	17	36.6		
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY															
3091N	6.0		18	16	1						1	36	216.0	FREGIA	PT
COURSE TOTAL			18	16	1						1	36	216.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	PT	
AOJ 254 ADV FINGERPRINT IDENTIFICATION																
3092N	5	5.0	10	16	1						1	28	140.0	PALMA		PT
COURSE TOTAL	10	16	10	16	1						1	28	140.0			
AOJ 262A SEMINARS / SECURITY MANAGEMENT																
3094N	5	3.2	15	1		1					1	18	15.5	PARKERSON		PT
COURSE TOTAL	15	1	15	1		1					1	18	15.5			
AOJ 262C SEMINARS / SECURITY MANAGEMENT																
3095N	5	3.2	14	1					1		1	18	15.5	MCDONALD		PT
COURSE TOTAL	14	1	14	1					1		1	18	15.5			
AOJ 262D SEMINARS / SECURITY MANAGEMENT																
3096N	5	3.2	4	7	2	1	2					16	14.6	STROBEL		PT
COURSE TOTAL	4	7	4	7	2	1	2					16	14.6			
AOJ 299 COMPUTER FORENSICS																
3097	8	4.0	3	1	1		3				3	11	14.6	HOTZ		
COURSE TOTAL	3	1	3	1	1		3				3	11	14.6			
SUBJECT TOTAL			525	399	193	54	98		98	5	327	1699	5873.0			

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 100 PC 832 LAWS ARREST/NO FIREARMS															
3000N	6	8.2							36	1	4	41	104.0	HYDAR	PT
COURSE TOTAL									36	1	4	41	104.0		
AOJ 101 FIREARMS/PC 832 LAWS OF ARREST															
3002	4	7.9							17			17	30.7	OLIVER	PT
COURSE TOTAL									17			17	30.7		
AOJ 110 INTRO TO ADMIN OF JUSTICE															
3006	3.0		4	16	8	2	10				6	46	138.0	PARR	PT
3007	8	6.0	10	11	3		2				3	29	71.3	INGRAHAM	XP
3008	3.0		13	17	14	1	4			1	10	60	180.0	ORTMEIER	XP
3009	3.0		11	10	11	4	6				17	49	147.0	PARR	XP
3010	3.0		8	16	17	2	5				10	58	174.0	ORTMEIER	XP
3012N	3.0		8	15	8	3	5				7	46	135.0	PARR	XP
3014N	3.0		13	9	15	2	3				12	54	162.0	ORTMEIER	XP
3015N	3.0		14	8	5	1	9				13	54	162.0	PARR	XP
3016N	3.0		8	12	5	1	1				16	42	126.0	LUCERO	PT
3017	3.0		14	8	1	1	4				24	52	153.0	MICHELSON	XP
3018	3.0		13	10	3	3	3				21	50	150.0	MICHELSON	XP
COURSE TOTAL			116	133	93	16	52			1	129	540	1598.3		
AOJ 125 INTRODUCTION TO CORRECTIONS															
3022N	3.0		2	12	7		1				7	29	87.0	JETER	PT
COURSE TOTAL			2	12	7		1				7	29	87.0		
AOJ 142 LEGAL SYSTEMS/COURT MANAGEMENT															
3025	8	6.0	17	7	3		1		2		5	35	82.3	LEAR	PT
COURSE TOTAL			17	7	3		1		2		5	35	82.3		
AOJ 148 FINGERPRINT IDENTIFICATION															
3026N	5.0		11	9	5						1	26	130.0	DO	PT
3027	5.0		9	12	1	2	1				2	27	135.0	TORRES	PT
COURSE TOTAL			20	21	6	2	1				3	53	265.0		
AOJ 150 FORENSIC PHOTOGRAPHY															
3028N	6.0		17	15	2	1	1				3	39	234.0	CALLISON	PT
COURSE TOTAL			17	15	2	1	1				3	39	234.0		
AOJ 158 EMERGENCY DISPATCH OPERATOR															
3030N**	0.0		8									8	0.0	RADER	PT
COURSE TOTAL			8									8	0.0		
AOJ 171C SECURITY ACADEMY															
3033N**	8	0.0	3									3	0.0	SCULLY	PT
COURSE TOTAL			3									3	0.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 200 CRIMINAL LAW			10	16	10	3	3				6	48	144.0	PARR	
3035	3.0		18	10	3						5	36	108.0	MICHELSON	XP
3037N	3.0		11	11	4		4				31	61	180.0	MICHELSON	
3038	3.0		39	37	17	3	7				42	145	432.0		
COURSE TOTAL															
AOJ 202 CRIMINAL EVIDENCE			2	20	19	8	9				10	68	204.0	ZUFFOLETTO	PT
3040N	3.0		2	20	19	8	9				10	68	204.0		
COURSE TOTAL															
AOJ 204 CRIMINAL PROCEDURE			13	8			1				2	24	72.0	MICHELSON	
3043	3.0		11	10	4	1	11				10	47	141.0	MICHELSON	
3044	3.0		24	18	4	1	12				12	71	213.0		
COURSE TOTAL															
AOJ 206 CRIMINAL INVESTIGATION			11	33	12						6	62	186.0	YOSHONIS	PT
3047N	3.0		11	33	12						6	62	186.0		
COURSE TOTAL															
AOJ 207 INVESTIGA TECHNIQUE/SECUR MGMT			14	2							6	22	66.0	MCDONALD	PT
3048N	3.0		14	2							6	22	66.0		
COURSE TOTAL															
AOJ 208 JUVENILE DELINQUENCY			11	12	1						5	29	84.0	JETER	PT
3051	3.0		11	12	1						5	29	84.0		
COURSE TOTAL															
AOJ 214 PUBLIC SERVICE INTERNSHIP			4								7	11	0.0	HERNANDEZ	
3053 **	0.0		4								7	11	0.0		
COURSE TOTAL															
AOJ 215 PUBLIC SERVICE INTERNSHIP			3									3	0.0	HERNANDEZ	
3055 **	0.0		3									3	0.0		
COURSE TOTAL															
AOJ 218 FORENSIC TECHNOLOGY			26	4								30	180.0	CHIDGEY	PT
3057	6.0		26	4								30	180.0		
COURSE TOTAL															
AOJ 220 ADVANCED FORENSIC TECHNOLOGY			23	6	1							30	180.0	DEMARIA	PT
3059N	6.0		23	6	1							30	180.0		
COURSE TOTAL															
AOJ 224 FORENSIC PUBLIC SERVICE INTERN			8		2						2	12	0.0	CALLISON	
3061 **	0.0		8		2						2	12	0.0		
COURSE TOTAL															

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 225 FORENSIC PUBLIC SERVICE INTERN			6		1						1	8	0.0	CALLISON	
3063 ** COURSE TOTAL		0.0											0.0		
AOJ 230 PUBLIC SAFETY COMMUNICATIONS			18	4	2						6	30	90.0	PARR	
3064		3.0									2	26	78.0	PARR	
3065N		3.0		2	1	1					8	56	168.0		XP
COURSE TOTAL		38	6	3	1										
AOJ 240 POLICE-COMMUNITY RELATIONS			22	6	1	1					10	40	120.0	MICHELSON	
3067N		3.0									10	40	120.0		XP
COURSE TOTAL		22	6	1	1										
AOJ 251A ADVANCED OFFICER COURSE									33	1	1	35	77.7	RUNNERSTRAND	
3083		5							33	1	1	35	77.7		PT
COURSE TOTAL		8.0													
AOJ 251B ADVANCED OFFICER COURSE									28	2	1	31	68.6	PRUNTY	
3084		5							28	2	1	31	68.6		PT
COURSE TOTAL		8.0													
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY			15	7							2	24	144.0	FREGIA	
3089N		6.0									2	24	144.0		PT
COURSE TOTAL		15	7												
AOJ 254 ADV FINGERPRINT IDENTIFICATION			20	6	1	1					1	29	145.0	PALMA	
3091N		5.0									2	25	125.0	PALMA	
3092		5.0		5							3	54	270.0		PT
COURSE TOTAL		38	11	1	1										
AOJ 260 INFORMATION SECURITY			9	3	5						4	21	63.0	SAVOY	
3094N		3.0									4	21	63.0		PT
COURSE TOTAL		9	3	5											
AOJ 299 POLICE ACADEMY (LEVEL II)											3	24	308.0	SEARS	
3096N		17							20	1	3	24	308.0		PT
COURSE TOTAL		15.1							20	1	3	24	308.0		
SUBJECT TOTAL		444	353	175	34	84			136	6	264	1496	5165.6		

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BUSINESS AND PROFESSIONAL STUDIES																
	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR		
AOJ 100	PC 832 LAWS ARREST/NO FIREARMS															
3000N	6	8.2							25	5	1	31	84.3	HYDAR		PT
	COURSE TOTAL								25	5	1	31	84.3			
AOJ 101	FIREARMS/PC 832 LAWS OF ARREST															
3002	3	7.9							13	4		17	23.0	OLIVER		PT
	COURSE TOTAL								13	4		17	23.0			
AOJ 104	POLICE ACADEMY (LEVEL II)															
3003N	17	15.0							17			18	247.7	SEARS		PT
	COURSE TOTAL								17			18	247.7			
AOJ 107	CORRECTIONS ACADEMY															
3004N	13	14.9	21	25			5				5	56	564.5	INGRAHAM		PT
	COURSE TOTAL		21	25			5				5	56	564.5			
AOJ 110	INTRO TO ADMIN OF JUSTICE															
3005	3	3.0	7	6								43	129.0	PARR		PT
3006	8	6.0		7	10		2				14	68.6	INGRAHAM		XP	
3007	3	3.0	10	20	8		4				4	132.0	ORTMEIER		XP	
3008	3	3.0	3	15	21		1				3	150.0	ORTMEIER		XP	
3009	3	3.0	5	10	10		1			1	8	135.0	PARR		XP	
3010	3	3.0	9	14	10		1				5	132.0	ORTMEIER		XP	
3011	3	3.0	5	4	5		3				6	78.0	PARR		XP	
3012N	3	3.0	4	2	3		1				9	66.0	PARR		XP	
3013N	3	3.0	9	12	14		1				5	129.0	ORTMEIER		XP	
3014N	3	3.0	5	9	7		4				7	114.0	PARR		XP	
3015N	3	3.0	2	6	7		1				4	60.0	LUCERO		XP	
3016N	8	6.0	7	6	1		3				15	46.6	ALLEN		PT	
3017	3	3.0	14	4	3		8				12	120.0	MICHELSON		XP	
3018	3	3.0	14	6	2		8				10	120.0	MICHELSON		XP	
	COURSE TOTAL		94	121	108	24	65			1	106	519	1480.2			
AOJ 111	INTRO TO SECURITY MANAGEMENT															
3020	3	3.0	12	3	6		11				14	46	138.0	MICHELSON		PT
	COURSE TOTAL		12	3	6		11				14	46	138.0			
AOJ 122	TRAFFIC LAW & ENFORCEMENT															
3022	3	3.0	6	8	6		1				3	25	75.0	LEIN		PT
	COURSE TOTAL		6	8	6	1	1				3	25	75.0			
AOJ 125	INTRODUCTION TO CORRECTIONS															
3023N	3	3.0	4	6	1		4				4	19	57.0	JETER		PT
	COURSE TOTAL		4	6	1		4				4	19	57.0			
AOJ 142	LEGAL SYSTEMS/COURT MANAGEMENT															
3024	8	6.0	10	4		1					10	25	41.1	LEAR		PT
	COURSE TOTAL		10	4		1					10	25	41.1			

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR		
AOJ 148 FINGERPRINT IDENTIFICATION																
3025	5.0	10	9		7		1				1	28	140.0	TORRES		PT
3026	5.0	5	12	4		2	1				6	30	150.0	DO		PT
3027N	5.0	3	13	5			1				1	23	115.0	DO		PT
COURSE TOTAL		18	34	16		2	3				8	81	405.0			
AOJ 150 FORENSIC PHOTOGRAPHY																
3029N	6.0	24	12	3		2					3	44	264.0	CALLISON		PT
COURSE TOTAL		24	12	3		2					3	44	264.0			
AOJ 158 EMERGENCY DISPATCH OPERATOR																
3030N**	0.0	4	2									6	0.0	RADER		PT
COURSE TOTAL		4	2									6	0.0			
AOJ 171D SECURITY ACADEMY																
3033N**	8.0	4									1	5	0.0	SCULLY		PT
COURSE TOTAL		4									1	5	0.0			
AOJ 200 CRIMINAL LAW																
3035	3.0	9	14	10		4	6				9	52	156.0	PARR		XP
3037N	3.0	7	15	6		2	5				15	50	147.0	MICHELSON		XP
COURSE TOTAL		16	29	16		6	11				24	102	303.0			
AOJ 201 LEGAL ASPECTS/SECURITY MGMT																
3039N	3.0	7	6	1			1				3	18	54.0	SAVOY		PT
COURSE TOTAL		7	6	1			1				3	18	54.0			
AOJ 202 CRIMINAL EVIDENCE																
3040N	3.0	12	12	11		2	8				3	48	144.0	ZUFFOLETTO		PT
3041	3.0	34	11				6				8	59	174.0	MICHELSON		XP
COURSE TOTAL		46	23	11		2	14				11	107	318.0			
AOJ 204 CRIMINAL PROCEDURE																
3043	3.0	19	11	2			1				6	39	114.0	MICHELSON		PT
COURSE TOTAL		19	11	2			1				6	39	114.0			
AOJ 206 CRIMINAL INVESTIGATION																
3046	3.0	22	33	5		1					2	63	189.0	YOSHONIS		PT
3047N	3.0	17	15	2							8	42	126.0	YOSHONIS		PT
COURSE TOTAL		39	48	7		1					10	105	315.0			
AOJ 208 JUVENILE DELINQUENCY																
3051	3.0	17	7	1			1				4	30	90.0	JETER		PT
COURSE TOTAL		17	7	1			1				4	30	90.0			
AOJ 210 PUBLIC SAFETY & SECURITY ADMIN																
3052N	3.0	8	11	16		2	4				4	45	135.0	INGRAHAM		PT
COURSE TOTAL		8	11	16		2	4				4	45	135.0			

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 214 PUBLIC SERVICE INTERNSHIP			7	1							2	10	0.0	HERNANDEZ	
3053 ** COURSE TOTAL		0.0											0.0		
AOJ 215 PUBLIC SERVICE INTERNSHIP			7								7	7	0.0	HERNANDEZ	
3055 ** COURSE TOTAL		0.0											0.0		
AOJ 218 FORENSIC TECHNOLOGY			22	4	3						29	174.0	174.0	YOUNG	PT
3057 COURSE TOTAL		6.0													
AOJ 220 ADVANCED FORENSIC TECHNOLOGY			34	1		1					36	216.0	216.0	DEMARIA	PT
3059N COURSE TOTAL		6.0													
AOJ 224 FORENSIC PUBLIC SERVICE INTERN			4								2	6	0.0	CALLISON	
3061 ** COURSE TOTAL		0.0											0.0		
AOJ 225 FORENSIC PUBLIC SERVICE INTERN			1								1	1	0.0	CALLISON	
3063 ** COURSE TOTAL		0.0											0.0		
AOJ 230 PUBLIC SAFETY COMMUNICATIONS			18	7	1		1				4	31	93.0	PARR	
3064 COURSE TOTAL		3.0													
AOJ 230 PUBLIC SAFETY COMMUNICATIONS			11	8	1		1				6	25	75.0	PARR	
3065N COURSE TOTAL		3.0									10	56	168.0		
AOJ 240 POLICE-COMMUNITY RELATIONS			12	6	3						10	31	90.0	MICHELSON	
3067N COURSE TOTAL		3.0									10	31	90.0		
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY			26	10							1	37	222.0	FREGIA	PT
3089N COURSE TOTAL		6.0									1	37	222.0		
AOJ 254 ADV FINGERPRINT IDENTIFICATION			11	7	3						3	25	125.0	PALMA	PT
3091 COURSE TOTAL		5.0									4	29	145.0	PALMA	PT
AOJ 299 COMPUTER FORENSICS			15	7	3						7	54	270.0		
3092N COURSE TOTAL		5.0													
AOJ 299 COMPUTER FORENSICS			4	3	1		2		1		3	14	20.1	MEHLHOFF	
3094N COURSE TOTAL		4.0									2	7	9.1	HOTZ	
AOJ 299 COMPUTER FORENSICS			1	2	1		4		1		5	21	29.2		
3095N COURSE TOTAL		4.0													
SUBJECT TOTAL			495	407	205	42	126		56	10	250	1591	5878.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 102 POLICE ACADEMY (PT I/LEV III)															
3002N	5	14.4							12			12	49.4	SEARS	PT
COURSE TOTAL									12			12	49.4		
AOJ 103 POLICE ACADEMY (PT II/LEV III)															
3003N	10	10.4							12	2	1	15	83.2	SEARS	PT
COURSE TOTAL									12	2	1	15	83.2		
AOJ 107 CORRECTIONS ACADEMY															
3006N	15	13.8	6	12	3						4	25	248.4	INGRAHAM	PT
COURSE TOTAL			6	12	3						4	25	248.4		
AOJ 110 INTRO TO ADMIN OF JUSTICE															
3008	3.0		5	9	9	7	7				13	50	150.0	PARR	PT
3010	8	6.0	7	7	4		8		1		1	28	74.1	INGRAHAM	XP
3011	3.0		6	14	16	1	7				10	54	162.0	ORTMEIER	XP
3012	3.0		5	14	18		10		1		9	57	171.0	ORTMEIER	XP
3013	3.0		10	8	9	4	5				7	43	129.0	PARR	XP
3015	3.0		8	11	10	1	15				7	52	156.0	ORTMEIER	XP
3017N	3.0		4	15	5	1	1				5	21	60.0	PARR	XP
3018N	3.0		8	17	8	1	4				6	44	132.0	ORTMEIER	XP
3020N	3.0		4	11	5	4	7				5	36	108.0	PARR	XP
3021N	3.0		7	11	4	2	2				5	31	93.0	LUCERO	XP
3022N	8	6.0	15	14	3	1	4				6	42	98.7	ALLEN	PT
3023	3.0		8	6	3		6				11	35	102.0	MICHELSON	XP
3024	3.0		8	5	5		9		1		7	35	105.0	MICHELSON	XP
COURSE TOTAL			95	132	99	22	85		1		92	528	1540.8		
AOJ 111 INTRO TO SECURITY MANAGEMENT															
3026N	3.0		3	3	3	1	3				5	18	54.0	MICHELSON	XP
COURSE TOTAL			3	3	3	1	3				5	18	54.0		
AOJ 120 COMMUNITY POLICING/PATROL PROC															
3029N	3.0		5	8	7		2				5	27	81.0	LEIN	PT
COURSE TOTAL			5	8	7		2				5	27	81.0		
AOJ 128 DEFENSIVE TACTICS															
3033N	2.0		13	5	1						2	21	42.0	DONELSON	PT
COURSE TOTAL			13	5	1						2	21	42.0		
AOJ 130 FIREARMS															
3035	2.0		13	5	2		1				2	21	42.0	OLIVER	PT
3036	2.0		11	1	6	1	1				1	15	30.0	OLIVER	PT
COURSE TOTAL			24	6		1	2				3	36	72.0		
AOJ 148 FINGERPRINT IDENTIFICATION															
3037	5.0		20	4	2		1				2	29	145.0	PALMA	PT
3038	5.0		7	12	6						3	28	140.0	DO	PT
3039N	5.0		5	12	3	3	2				2	27	135.0	DO	PT
COURSE TOTAL			32	28	11	3	3				7	84	420.0		

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 150 FORENSIC PHOTOGRAPHY					3		1				4	36	210.0	YOUNG	XP
3041	6.0	22	6									33	198.0	CALLISON	PT
3042N	6.0	19	9		4	1					4	69	408.0		
COURSE TOTAL		41	15	7											
AOJ 158 EMERGENCY DISPATCH OPERATOR												3	0.0	RADER	PT
3043N**	0.0	1	1				1						0.0		
COURSE TOTAL															
AOJ 171D SECURITY ACADEMY				3								5	0.0	TEW	PT
3045N**	8.0	2											0.0		
COURSE TOTAL															
AOJ 200 CRIMINAL LAW				9	11	6	6				9	44	132.0	PARR	
3047	3.0	3	3										144.0	MICHELSON	XP
3049N	3.0	17	10	7			3				12	49	111.0	MICHELSON	
3050	3.0	11	9	4		2	2				11	39	387.0		
COURSE TOTAL		31	28	22	8	11					32	132			
AOJ 202 CRIMINAL EVIDENCE					5	2	2				3	24	72.0	ZUFFOLETTO	PT
3052	3.0	2	10										156.0	MICHELSON	
3053	3.0	22	14	6	1	3	3				7	53	228.0		
COURSE TOTAL		24	24	11	3	5					10	77			
AOJ 204 CRIMINAL PROCEDURE					7	3	2				8	24	69.0	MARTINS	PT
3054N	3.0	1	3	7	3	3	2				8	24	69.0		
COURSE TOTAL		1	3	7	3	3	2				8	24			
AOJ 206 CRIMINAL INVESTIGATION					3	1					2	42	126.0	YOSHONIS	PT
3057	3.0	15	21								2	42	126.0	YOSHONIS	PT
3058N	3.0	21	17	2							4	84	252.0		
COURSE TOTAL		36	38	5	1										
AOJ 214 PUBLIC SERVICE INTERNSHIP											1	5	0.0	HERNANDEZ	
3063**	0.0	7										7	0.0		
COURSE TOTAL															
AOJ 215 PUBLIC SERVICE INTERNSHIP											1	5	0.0	HERNANDEZ	
3064**	0.0	4										5	0.0		
COURSE TOTAL															
AOJ 218 FORENSIC TECHNOLOGY					1						1	27	162.0	YOUNG	XP
3066	6.0	22	3								1	33	198.0	YOUNG	
3067N	6.0	25	4	2			1				1	60	360.0		
COURSE TOTAL		47	7	3							2	60			
AOJ 220 ADVANCED FORENSIC TECHNOLOGY					2						2	29	174.0	DEMARIA	PT
3069N	6.0	18	6				1					29	174.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR
AOJ 220 ADVANCED FORENSIC TECHNOLOGY	18	6	2				1				2	29	174.0	
COURSE TOTAL														
AOJ 224 FORENSIC PUBLIC SERVICE INTERN	2	0.0									2	4	0.0	CALLISON
COURSE TOTAL														
AOJ 225 FORENSIC PUBLIC SERVICE INTERN	3	0.0									3	3	0.0	CALLISON
COURSE TOTAL														
AOJ 230 PUBLIC SAFETY COMMUNICATIONS	13	7	4	1							5	30	90.0	PARR
3074	3.0	7	2				4				3	29	87.0	PARR
3075N	3.0	14	6	1			4				8	59	177.0	
COURSE TOTAL														XP
AOJ 240 HUMAN RELATIONS/PUBLIC SAFETY	8	8									1	19	57.0	MICHELSON
3077	3.0	9					1				1	19	57.0	
COURSE TOTAL														
AOJ 249C ADVANCED OFFICER COURSE	1	0.0							2			2	0.0	SAWATZKY
3082 **	0.0												0.0	
COURSE TOTAL														
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY	16	6									2	24	144.0	YOUNG
3089	6.0	5	1								2	25	150.0	FREGIA
3091N	6.0	11	1								4	49	294.0	
COURSE TOTAL														
AOJ 254 ADV FINGERPRINT IDENTIFICATION	12	17									2	31	155.0	PALMA
3092N	5.0	17									2	31	155.0	
COURSE TOTAL														
AOJ 262B SEMINARS / SECURITY MANAGEMENT	2	2	2				1				4	13	8.2	HUSKEY
3093	4.0	2	2				1				4	13	8.2	
COURSE TOTAL														
AOJ 299 COMPUTER FORENSICS	10	2	1									15	45.0	MEHLHOFF
3097N	3.0	2	1				2					15	45.0	
COURSE TOTAL														
SUBJECT TOTAL	459	369	200	46	124	27	2	200	1427	5205.0				

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 100 PC 832 LAWS ARREST/NO FIREARMS															
3000N	6	8.2							19	2	1	22	59.0	HYDAR	PT
COURSE TOTAL									19	2	1	22	59.0		
AOJ 101 FIREARMS/PC 832 LAWS OF ARREST															
3002	3	7.9							6		3	9	8.1	OLIVER	PT
COURSE TOTAL									6		3	9	8.1		
AOJ 104 POLICE ACADEMY (LEVEL II)															
3003N	17	15.0							10	1	1	12	160.3	SEARS	PT
COURSE TOTAL									10	1	1	12	160.3		
AOJ 107 CORRECTIONS ACADEMY															
3004N	15	12.7	31	12			2				5	50	489.9	INGRAHAM	PT
COURSE TOTAL			31	12			2				5	50	489.9		
AOJ 110 INTRO TO ADMIN OF JUSTICE															
3005	4	3.0	5	7		3	8		1		8	35	105.0	PARR	PT
3006	8	6.0	4	4		3	7		1		5	25	54.9	INGRAHAM	XP
3007			9	11	13	3	7				6	50	150.0	ORTMEIER	XP
3008			13	11	16	2	3				11	56	168.0	ORTMEIER	XP
3009			8	6	7	3	10			1	10	45	135.0	PARR	XP
3010			8	10	6	2	7				15	48	144.0	ORTMEIER	XP
3012N			9	5	1	1	5				1	22	66.0	PARR	XP
3013N			3	10	1	1	2				7	32	93.0	ORTMEIER	XP
3014N			5	4	4	1	2				5	23	69.0	PARR	XP
3015N			3	4	5	2	2		1		4	21	63.0	LUCERO	PT
3016N	8	6.0	6	9	2	2	7		1		10	48	144.0	ALLEN	XP
3017			7	8	2	2	3				24	46	138.0	MICHELSON	XP
3018			12	6	2	3	4				16	43	126.0	MICHELSON	XP
COURSE TOTAL			92	96	72	26	60		4	2	122	474	1361.3		
AOJ 122 TRAFFIC LAW & ENFORCEMENT															
3022		3.0	1	7	4						1	13	39.0	LEIN	PT
COURSE TOTAL			1	7	4						1	13	39.0		
AOJ 125 INTRODUCTION TO CORRECTIONS															
3023		3.0	1	4	4		1				9	19	57.0	JETER	PT
COURSE TOTAL			1	4	4		1				9	19	57.0		
AOJ 142 LEGAL SYSTEMS/COURT MANAGEMENT															
3024	8	6.0	4	3							9	16	19.2	LEAR	PT
COURSE TOTAL			4	3							9	16	19.2		
AOJ 148 FINGERPRINT IDENTIFICATION															
3025		5.0	13	9	3			1			3	29	145.0	FARRELL	PT
3026		5.0	5	9	8		2				1	25	125.0	DO	PT
3027N		5.0	7	9	4		1				2	23	115.0	DO	PT
COURSE TOTAL			25	27	15		3				6	77	385.0		

BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 150 FORENSIC PHOTOGRAPHY					4						3	30	180.0	YOUNG	PT
3028		6.0	20	3							2	30	180.0	CALLISON	PT
3029N		6.0	13	11			1				5	60	360.0		
COURSE TOTAL			33	14	7		1								
AOJ 158 EMERGENCY DISPATCH OPERATOR											2	9	0.0	RADER	PT
3030N**		0.0	5	1			1						0.0		
COURSE TOTAL															
AOJ 171D SECURITY ACADEMY												1	0.0	TEW	PT
3033N**		8.0					1						0.0		
COURSE TOTAL															
AOJ 200 CRIMINAL LAW											7	51	153.0	PARR	
3035		3.0	8	9	14		8				1	44	132.0	MICHELSON	
3037N		3.0	21	9	7		5				8	95	285.0		
COURSE TOTAL			29	18	21		13								
AOJ 202 CRIMINAL EVIDENCE											7	37	111.0	ZUFFOLETTO	PT
3040N		3.0	3	13	7		4				15	63	186.0	MICHELSON	
3041		3.0	20	16	4		7				22	100	297.0		
COURSE TOTAL			23	29	11		11								
AOJ 204 CRIMINAL PROCEDURE											1	16	48.0	MICHELSON	XP
3043		3.0	6	2	7		4				13	42	126.0	MICHELSON	
3044		3.0	17	8	7		4				14	58	174.0		
COURSE TOTAL			23	10	7		4								
AOJ 206 CRIMINAL INVESTIGATION											4	44	132.0	YOSHONIS	PT
3046		3.0	15	19	5		1				5	51	153.0	YOSHONIS	PT
3047N		3.0	20	22	3		1				9	95	285.0		
COURSE TOTAL			35	41	8		2								
AOJ 207 INVESTIGA TECHNIQUE/SECUR MGMT											2	16	48.0	ALBRECHT	PT
3049N		3.0	5	2	4		3				2	16	48.0		
COURSE TOTAL			5	2	4		3								
AOJ 208 JUVENILE DELINQUENCY											1	15	45.0	JETER	PT
3051N		3.0	5	4	1		2				1	15	45.0		
COURSE TOTAL			5	4	1		2								
AOJ 210 PUBLIC SAFETY & SECURITY ADMIN											3	26	78.0	INGRAHAM	PT
3052N		3.0	9	11	3						3	26	78.0		
COURSE TOTAL			9	11	3										
AOJ 214 PUBLIC SERVICE INTERNSHIP											1	3	0.0	HERNANDEZ	
3053**		0.0		2									0.0		
COURSE TOTAL				2											

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S. T. WKS	HRS	A	B	C	D	F	I	CR	NC	W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR	
AOJ 215 PUBLIC SERVICE INTERNSHIP			4								1	5	0.0	HERNANDEZ	PT
3055** COURSE TOTAL			4										0.0		
AOJ 218 FORENSIC TECHNOLOGY		6.0	28	4							4	36	216.0	YOUNG	PT
3057 COURSE TOTAL		6.0	28	4							4	36	216.0		
AOJ 220 ADVANCED FORENSIC TECHNOLOGY		6.0	26	4							30	30	180.0	YOUNG	
3060N COURSE TOTAL		6.0	26	4							30	30	180.0		
AOJ 224 FORENSIC PUBLIC SERVICE INTERN		0.0	2								2	4	0.0	CALLISON	
3061** COURSE TOTAL		0.0	2								2	4	0.0		
AOJ 225 FORENSIC PUBLIC SERVICE INTERN		0.0	2								2	2	0.0	CALLISON	
3063** COURSE TOTAL		0.0	2								2	2	0.0		
AOJ 230 PUBLIC SAFETY COMMUNICATIONS		3.0	15	5			1				6	30	90.0	PARR	XP
3064 COURSE TOTAL		3.0	15	5			1				6	30	90.0		
AOJ 240 HUMAN RELATIONS/PUBLIC SAFETY		3.0	17	8			2				2	31	93.0	PARR	
3067N COURSE TOTAL		3.0	17	8			2				2	31	93.0		
AOJ 250B ADVANCED OFFICER COURSE		4.0	32	13			3				8	61	183.0		
3073N COURSE TOTAL		4.0	32	13			3				8	61	183.0		
AOJ 252 ADVANCED FORENSIC PHOTOGRAPHY		6.0	22	6			1				4	22	66.0	MICHELSON	PT
3088 COURSE TOTAL		6.0	22	6			1				4	22	66.0		
AOJ 254 ADV FINGERPRINT IDENTIFICATION		5.0	25	4			1				2	16	21.9	MICHEL	PT
3091 COURSE TOTAL		5.0	25	4			1				2	16	21.9		
AOJ 260 INFORMATION SECURITY		3.0	26	3			2				2	32	192.0	YOUNG	XP
3093N COURSE TOTAL		3.0	26	3			2				2	25	150.0	FREGIA	PT
AOJ 260 INFORMATION SECURITY		5.0	51	7			2				2	57	342.0		
3092N COURSE TOTAL		5.0	51	7			2				2	57	342.0		
AOJ 260 INFORMATION SECURITY		3.0	2	1			1				2	10	66.0	MICHELSON	PT
3093N COURSE TOTAL		3.0	2	1			1				2	10	66.0		
AOJ 260 INFORMATION SECURITY		2.0	2	1			1				2	10	30.0	MEHLHOFF	PT
3093N COURSE TOTAL		2.0	2	1			1				2	10	30.0		

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BUSINESS AND PROFESSIONAL STUDIES

BUSINESS AND PROFESSIONAL STUDIES

	S.T. WKS	HRS	A	B	C
AOJ 299 COMPUTER FORENSICS			1		1
3094N		3.0	1		1
COURSE TOTAL			1		1
SUBJECT TOTAL	514	318	171		

	D	F	I	CR	NC	TOTAL W	TOTAL ENR	TOTAL WSCH	INSTRUCTOR
	43	108	1	49	11	241	1456	5516.7	
		2					4	12.0	MEHLHOFF
		2					4	12.0	

APPENDIX 6:

RESULTS OF STUDENT SURVEY

Grossmont College Administration of Justice Student Survey

Instructions: The Administration of Justice Department is undergoing program review this semester. The following questions are designed to help the department evaluate the overall program and its offerings. **If this current class is the only course you have taken in the department, please respond to the questions based on this course. If you have taken more than one course, consider the questions in light of all the courses you have taken in this department.**

If you have recently completed and submitted this survey in another class within this department, please do not complete a second survey.

The information you provide will remain strictly confidential. Also, responses from students completing the survey will be combined before they are presented to faculty; your individual response will not be reported.

When answering each question, please be sure to completely fill in the bubble as shown below.

<input type="radio"/> correct	<input checked="" type="radio"/> incorrect	<input type="radio"/> incorrect	<input type="radio"/> incorrect
-------------------------------	--	---------------------------------	---------------------------------

1. How many courses have you taken in this subject area at Grossmont College? (including this current course and any repeated courses)

- One Three
 Two More than three

2. Is your major in this department?

- Yes
 No
 Undecided

3. How did you find out about this class? (mark all that apply)

- Class schedule / College catalog
 Grossmont College Counselor
 Grossmont College Instructor
 Work referral
 Grossmont College presentation or special event.
 (teacher came to class, career day, campus activity)
 Friend or family member
 Public media (radio, TV, newspaper, ad)
 Grossmont webpage (online)

4. What is your reason(s) for taking this class? (mark all that apply)

- General education requirement
 Required for major
 Transfer
 Improve job skills
 Prerequisite
 General interest
 Would like to major in a related field
 Fits my schedule
 Other: _____

5. Which of the following helped you learn the course material best? (mark all that apply)

- | | |
|------------------------------------|--|
| <input type="radio"/> Lecture | <input type="radio"/> Online discussion boards |
| <input type="radio"/> Handouts | <input type="radio"/> Computer presentations |
| <input type="radio"/> Textbook | <input type="radio"/> Instructor website |
| <input type="radio"/> Videos/DVDs | <input type="radio"/> Slides, transparencies |
| <input type="radio"/> Quizzes | <input type="radio"/> Group work in class |
| <input type="radio"/> Homework | <input type="radio"/> Meeting(s) with instructor |
| <input type="radio"/> Tutoring | <input type="radio"/> Instructor/Class notes |
| <input type="radio"/> Computer lab | <input type="radio"/> Class discussion |
| <input type="radio"/> Study groups | <input type="radio"/> Other: _____ |

6. Please indicate your level of agreement with the following statements:

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
a. The classrooms for this program are clean and in good repair.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. The classroom equipment is maintained and up-to-date.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. The computer technology used in the classroom is up-to-date.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. Textbooks for this class were available in the bookstore when needed.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. How satisfied are you with the availability of courses in this department?

- Very satisfied
 Satisfied
 Neutral
 Dissatisfied
 Very dissatisfied

**Grossmont College Administration of Justice Student Survey
Spring 2007
N=574**

1. How many courses have you taken in this subject area at Grossmont College? (including this current course and any repeated courses)

	Frequency	Percent
One	236	41.1
Two	84	14.6
Three	60	10.5
More than three	194	33.8
Total	574	100.0

2. Is your major in this department?

	Frequency	Percent
Yes	380	66.2
No	90	15.7
Undecided	104	18.1
Total	574	100.0

3. How did you find out about this class? (mark all that apply)

	Frequency	Percent
Class schedule / College catalog	347	60.7
Friend or family member	205	35.8
Grossmont webpage (online)	101	17.7
Grossmont College Counselor	79	13.8
Grossmont College Instructor	41	7.2
Public media (radio, TV, newspaper, ad)	19	3.3
Work referral	19	3.3
Grossmont College presentation or special event. (teacher came to class, career day, campus activity)	13	2.3

*Note: Since respondents are able to select more than one option, the total percent may not equal 100. Percentage is based on the total number of students responding to this item (i.e., 572).

4a. What is your reason(s) for taking this class? (mark all that apply)

	Frequency	Percent
Required for major	279	48.7
General interest	216	37.7
Would like a major in a related field	209	36.5
Fits my schedule	109	19.0
Transfer	150	26.2
Improve job skills	142	24.8
General education requirement	83	14.5
Prerequisite	81	14.1
Other:	17	3.0

*Note: Since respondents are able to select more than one option, the total percent may not equal 100. Percentage is based on the total number of students responding to this item (i.e., 573).

4b. What is your reason(s) for taking this class? (other)

	Frequency
To become a cop	5
Work requirement	3
To become a crime scene investigator	2
Career change	1
Great teacher	1
High school credit	1
In my field of profession	1
Starting a security company	1

5a. Which of the following helped you learn the course material best? (mark all that apply)

	Frequency	Percent
Lecture	473	82.8
Handouts	357	62.5
Textbooks	241	42.2
Class discussion	213	37.3
Videos/DVDs	194	34.0
Instructor/Class notes	140	24.5
Group work in class	130	22.8
Quizzes	128	22.4
Meeting(s) with instructor	87	15.2
Homework	84	14.7
Slides, transparencies	64	11.2
Study groups	46	8.1
Instructor website	41	7.2
Computer presentations	34	6.0
Online discussion boards	26	4.6
Tutoring	18	3.2
Computer Lab	9	1.6
Other:	30	5.3

*Note: Since respondents are able to select more than one option, the total percent may not equal 100. Percentage is based on the total number of students responding to this item (i.e., 571).

5b. Which of the following helped you learn the course material best? (other)

	Frequency
Hands on/ Labs assignments	23
My hard work	3
Study guides	2
Guest speakers	1
I have taken the class before	1

6a. Please indicate your level of agreement with the following statements:
The classrooms for this program are clean and in good repair.

	Frequency	Percent
Strongly Agree	201	35.1
Agree	291	50.8
Neutral	62	10.8
Disagree	16	2.8
Strongly Disagree	3	.5
Total	573	100.0
No Response	1	
Total	574	

6b. The classroom equipment is maintained and up-to-date.

	Frequency	Percent
Strongly Agree	186	32.6
Agree	284	49.7
Neutral	79	13.8
Disagree	18	3.2
Strongly Disagree	4	.7
Total	571	100.0
Don't Know	3	
Total	574	

6c. the computer technology used in the classroom is up-to-date.

	Frequency	Percent
Strongly Agree	160	30.3
Agree	260	49.2
Neutral	87	16.5
Disagree	16	3.0
Strongly Disagree	5	.9
Total	528	100.0
No Response	8	
Don't Know	38	
Total	574	

6d. Textbooks for this class were available in the bookstore when needed.

	Frequency	Percent
Strongly Agree	261	48.8
Agree	199	37.2
Neutral	39	7.3
Disagree	27	5.0
Strongly Disagree	9	1.7
Total	535	100.0
No Response	4	
Don't Know	35	
Total	574	

7. How satisfied are you with the availability of courses in this department?

	Frequency	Percent
Very satisfied	217	37.8
Satisfied	254	44.3
Neutral	69	12.0
Dissatisfied	32	5.6
Very dissatisfied	2	.3
Total	574	100.0

8a. What would be your preferred start time(s) for courses to be offered? : Weekdays

	Frequency	Percent
Morning/Afternoon (9am-3pm)	264	46.0
Evening: Monday-Thursday (4pm-9pm)	211	36.8
Evening: Friday (4pm- 9pm)	134	23.3
No preference	96	16.7
Early Morning (7am-8am)	86	15.0

Note: Since respondents are able to select more than one option, the total percent may not be equal to 100. Percentages are based on the total number of respondents to this item (i.e.,574)

8b. What would be your preferred start time(s) for courses to be offered? : Saturdays

	Frequency	Percent
Would not attend on Saturdays	208	36.3
Morning/Afternoon (9am-3pm)	146	25.5
Early Morning (7am-8am)	123	21.5
No preference	72	12.6
Evening (4pm-9pm)	34	5.9

Note: Since respondents are able to select more than one option, the total percent may not be equal to 100. Percentages are based on the total number of respondents to this item (i.e.,573)

8c. What would be your preferred start time(s) for courses to be offered? : Sundays (if offered)

	Frequency	Percent
Would not attend on Sundays	352	61.4
No preference	64	11.2
Morning/Afternoon (9am-3pm)	51	8.9
Early Morning (7am-8am)	45	7.9
Evening (4pm-9pm)	27	4.7

Note: Since respondents are able to select more than one option, the total percent may not be equal to 100. Percentages are based on the total number of respondents to this item (i.e.,573)

9a. Please indicate how often you use each of the following campus resources: (Assessment & Testing Center)

	Frequency	Percent
Often: 2-4 times per week	9	1.9
Sometimes: once per week	23	4.8
Rarely: 1-2 times per semester	73	15.3
Never	372	78.0
Total	477	100.0
No Response	33	
N/A	64	
Total	574	

9b. Career Center

	Frequency	Percent
Often: 2-4 times per week	7	1.4
Sometimes: once per week	20	4.1
Rarely: 1-2 times per semester	125	25.6
Never	336	68.9
Total	488	100.0
No Response	26	
N/A	60	
Total	574	

9c. Counseling Office

	Frequency	Percent
Often: 2-4 times per week	13	2.6
Sometimes: once per week	51	10.1
Rarely: 1-2 times per semester	278	55.2
Never	162	32.1
Total	504	100.0
No Response	29	
N/A	41	
Total	574	

9d. English Writing Center

	Frequency	Percent
Often: 2-4 times per week	15	3.1
Sometimes: once per week	36	7.5
Rarely: 1-2 times per semester	63	13.1
Never	368	76.3
Total	482	100.0
No Response	27	
N/A	65	
Total	574	

9e. English Reading Center

	Frequency	Percent
Often: 2-4 times per week	8	1.7
Sometimes: once per week	19	4.1
Rarely: 1-2 times per semester	38	8.1
Never	402	86.1
Total	467	100.0
No Response	30	
N/A	77	
Total	574	

9f. Health Services

	Frequency	Percent
Often: 2-4 times per week	4	.8
Sometimes: once per week	19	4.0
Rarely: 1-2 times per semester	50	10.5
Never	402	84.6
Total	475	100.0
No Response	32	
N/A	67	
Total	574	

9g. LRC: Computer Lab (SETL)

	Frequency	Percent
Often: 2-4 times per week	76	15.5
Sometimes: once per week	79	16.1
Rarely: 1-2 times per semester	87	17.8
Never	248	50.6
Total	490	100.0
No Response	28	
N/A	56	
Total	574	

9h. LRC: Instructional Media (video carrels)

	Frequency	Percent
Often: 2-4 times per week	5	1.1
Sometimes: once per week	14	3.0
Rarely: 1-2 times per semester	58	12.6
Never	383	83.3
Total	460	100.0
No Response	36	
N/A	78	
Total	574	

9i. LRC: Main Library

	Frequency	Percent
Often: 2-4 times per week	72	14.2
Sometimes: once per week	108	21.3
Rarely: 1-2 times per semester	143	28.3
Never	183	36.2
Total	506	100.0
No Response	27	
N/A	41	
Total	574	

9j. Math Study Center

	Frequency	Percent
Often: 2-4 times per week	15	3.3
Sometimes: once per week	27	5.9
Rarely: 1-2 times per semester	50	10.9
Never	367	80.0
Total	459	100.0
No Response	34	
N/A	81	
Total	574	

9k. Student Affairs Office

	Frequency	Percent
Often: 2-4 times per week	7	1.5
Sometimes: once per week	9	1.9
Rarely: 1-2 times per semester	65	13.9
Never	385	82.6
Total	466	100.0
No Response	34	
N/A	74	
Total	574	

9l. Tutoring Center

	Frequency	Percent
Often: 2-4 times per week	15	3.2
Sometimes: once per week	23	4.9
Rarely: 1-2 times per semester	53	11.3
Never	376	80.5
Total	467	100.0
No Response	38	
N/A	69	
Total	574	

9m. Other

	Frequency
Bookstore: "Often, Rarely"	2
Cafereria: "Often"	2
Financial Aid: "Rarely"	2
DSPS: "Often"	1
Pool: "Often"	1
Security: "Rarely"	1
Techmall: "Often"	1

10. Would you take more classes online, if available?

	Frequency	Percent
Yes	305	54.5
No	255	45.5
Total	560	100.0
No Response	14	
Total	574	

11. If available, would you take advantage of tutoring for AOJ courses?

	Frequency	Percent
Yes	367	66.1
No	188	33.9
Total	555	100.0
No Response	19	
Total	574	

12. Gender:

	Frequency	Percent
Male	242	43.1
Female	319	56.9
Total	561	100.0
No Response	13	
Total	574	

13. Age:

	Frequency	Percent
Under 20	128	22.8
20-24	220	39.2
25-29	96	17.1
30-49	100	17.8
50 or older	17	3.0
Total	561	100.0
No Response	13	
Total	574	

14. Ethnicity (mark one):

	Frequency	Percent
White, Non-Hispanic and not of Middle Eastern descent	315	58.2
Hispanic	118	21.8
Black	55	10.2
Asian	17	3.1
Filipino	14	2.6
Pacific Islander	11	2.0
Middle Eastern	6	1.1
Native American	5	.9
Total	541	100.0
No Response	33	
Total	574	

15a. Primary Language (mark one)

	Frequency	Percent
English	517	92.7
Spanish	23	4.1
Chinese	7	1.3
Arabic/Chaldean	3	.5
Russian	2	.4
Other	6	1.1
Total	558	100.0
No Response	16	
Total	574	

15b. Primary Language (other)

	Frequency
Vietnamese	2
Khmer	1
Romanian	1
Samoan	1
Tongan	1

APPENDIX 7:

STATISTICAL DATA:

OUTCOMES PROFILE

Enrollment by Gender												
Gender	Fall 2001		Fall 2002		Fall 2003		Fall 2004		Fall 2005		Fall 2006	
	N	%	N	%	N	%	N	%	N	%	N	%
Male	728	46.2%	577	40.1%	583	37.9%	740	42.5%	610	41.9%	614	43.4%
Female	845	53.6%	854	59.4%	945	61.5%	988	56.7%	834	57.3%	778	54.9%
Not Reported	3	0.2%	7	0.5%	9	0.6%	15	0.9%	12	0.8%	24	1.7%
Total	1,576	100.0%	1,438	100.0%	1,537	100.0%	1,743	100.0%	1,456	100.0%	1,416	100.0%

Enrollment by Gender (Unduplicated)												
Gender	Fall 2001		Fall 2002		Fall 2003		Fall 2004		Fall 2005		Fall 2006	
	N	%	N	%	N	%	N	%	N	%	N	%
Male	581	48.4%	404	40.6%	427	39.2%	504	43.0%	439	44.1%	444	44.7%
Female	619	51.5%	586	58.9%	656	60.2%	660	56.4%	550	55.2%	537	54.0%
Not Reported	1	0.1%	5	0.5%	6	0.6%	7	0.6%	7	0.7%	13	1.3%
Total	1,201	100.0%	995	100.0%	1,089	100.0%	1,171	100.0%	996	100.0%	994	100.0%

Age	Enrollment by Age											
	Fall 2001		Fall 2002		Fall 2003		Fall 2004		Fall 2005		Fall 2006	
	N	%	N	%	N	%	N	%	N	%	N	%
Less than 20	267	16.9%	285	19.8%	379	24.7%	367	21.1%	359	24.7%	350	24.7%
20 - 24	427	27.1%	498	34.6%	566	36.8%	649	37.2%	576	39.6%	551	38.9%
25 - 29	196	12.4%	263	18.3%	230	15.0%	265	15.2%	216	14.8%	233	16.5%
30 - 49	503	31.9%	367	25.5%	334	21.7%	420	24.1%	262	18.0%	246	17.4%
50+	183	11.6%	25	1.7%	28	1.8%	42	2.4%	43	3.0%	36	2.5%
Total	1,576	100.0%	1,438	100.0%	1,537	100.0%	1,743	100.0%	1,456	100.0%	1,416	100.0%

Age	Enrollment by Age (Unduplicated)											
	Fall 2001		Fall 2002		Fall 2003		Fall 2004		Fall 2005		Fall 2006	
	N	%	N	%	N	%	N	%	N	%	N	%
Less than 20	76	6.3%	55	5.5%	86	7.9%	72	6.1%	85	8.5%	69	6.9%
20 - 24	75	6.2%	61	6.1%	70	6.4%	111	9.5%	102	10.2%	105	10.6%
25 - 29	261	21.7%	169	17.0%	209	19.2%	226	19.3%	217	21.8%	237	23.8%
30 - 49	701	58.4%	634	63.7%	641	58.9%	661	56.4%	515	51.7%	484	48.7%
50+	88	7.3%	76	7.6%	83	7.6%	101	8.6%	77	7.7%	99	10.0%
Total	1,201	100.0%	995	100.0%	1,089	100.0%	1,171	100.0%	996	100.0%	994	100.0%

Enrollment by Ethnicity

Ethnicity	Fall 2001		Fall 2002		Fall 2003		Fall 2004		Fall 2005		Fall 2006	
	N	%	N	%	N	%	N	%	N	%	N	%
Asian	49	3.1%	37	2.6%	71	4.6%	64	3.7%	58	4.0%	51	3.6%
Black non-Hispanic	99	6.3%	91	6.3%	107	7.0%	150	8.6%	129	8.9%	133	9.4%
Filipino	32	2.0%	29	2.0%	37	2.4%	35	2.0%	32	2.2%	25	1.8%
Hispanic	345	21.9%	237	16.5%	293	19.1%	330	18.9%	324	22.3%	325	23.0%
American Indian/Alaskan Native	38	2.4%	20	1.4%	18	1.2%	23	1.3%	19	1.3%	11	0.8%
Other	38	2.4%	50	3.5%	32	2.1%	32	1.8%	42	2.9%	47	3.3%
Pacific Islander	14	0.9%	11	0.8%	15	1.0%	10	0.6%	21	1.4%	11	0.8%
White non-Hispanic	923	58.6%	909	63.2%	899	58.5%	1,016	58.3%	781	53.6%	713	50.4%
Unknown	38	2.4%	54	3.8%	65	4.2%	83	4.8%	50	3.4%	100	7.1%
Total	1,576	100.0%	1,438	100.0%	1,537	100.0%	1,743	100.0%	1,456	100.0%	1,416	100.0%

Enrollment by Ethnicity (Unduplicated)

Ethnicity	Fall 2001		Fall 2002		Fall 2003		Fall 2004		Fall 2005		Fall 2006	
	N	%	N	%	N	%	N	%	N	%	N	%
Asian	39	3.2%	28	2.8%	47	4.3%	38	3.2%	41	4.1%	36	3.6%
Black non-Hispanic	75	6.2%	61	6.1%	70	6.4%	111	9.5%	102	10.2%	105	10.6%
Filipino	24	2.0%	20	2.0%	27	2.5%	25	2.1%	25	2.5%	22	2.2%
Hispanic	261	21.7%	169	17.0%	209	19.2%	226	19.3%	217	21.8%	237	23.8%
American Indian/Alaskan Native	26	2.2%	13	1.3%	14	1.3%	17	1.5%	12	1.2%	8	0.8%
Other	32	2.7%	29	2.9%	22	2.0%	24	2.0%	26	2.6%	29	2.9%
Pacific Islander	13	1.1%	7	0.7%	12	1.1%	9	0.8%	19	1.9%	11	1.1%
White non-Hispanic	701	58.4%	634	63.7%	641	58.9%	661	56.4%	515	51.7%	484	48.7%
Unknown	30	2.5%	34	3.4%	47	4.3%	60	5.1%	39	3.9%	62	6.2%
Total	1,201	100.0%	995	100.0%	1,089	100.0%	1,171	100.0%	996	100.0%	994	100.0%

Gender	Success and Retention by Gender Fall 2001									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Male	573	78.9%	69	9.5%	84	11.6%	642	88.4%	726	100.0%
Female	651	77.0%	72	8.6%	122	14.4%	723	85.6%	845	100.0%
Not Reported	3	100.0%	0	0.0%	0	0.0%	3	100.0%	3	100.0%
Total	1227	78.0%	141	8.9%	206	13.1%	1368	86.9%	1,574	100.0%

Gender	Success and Retention by Gender Fall 2002									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Male	399	69.2%	55	9.5%	123	21.3%	454	78.7%	577	100.0%
Female	615	72.0%	76	8.9%	163	19.1%	691	80.9%	854	100.0%
Not Reported	5	71.4%	1	14.3%	1	14.3%	6	85.7%	7	100.0%
Total	1019	70.9%	132	9.1%	287	20.0%	1151	80.0%	1,438	100.0%

Gender	Success and Retention by Gender Fall 2003									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Male	393	67.6%	59	10.2%	129	22.2%	452	77.8%	581	100.0%
Female	667	70.6%	83	8.8%	195	20.6%	750	79.4%	945	100.0%
Not Reported	6	66.7%	0	0.0%	3	33.3%	6	66.7%	9	100.0%
Total	1066	69.4%	142	9.3%	327	21.3%	1208	78.7%	1,535	100.0%

Gender	Success and Retention by Gender Fall 2004									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Male	523	70.9%	72	9.8%	143	19.3%	595	80.7%	738	100.0%
Female	719	72.8%	85	8.6%	184	18.6%	804	81.4%	988	100.0%
Not Reported	9	60.0%	1	6.7%	5	33.3%	10	66.7%	15	100.0%
Total	1251	71.9%	158	9.1%	332	19.0%	1409	81.0%	1741	100.0%

Gender	Success and Retention by Gender Fall 2005									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Male	412	67.7%	99	16.3%	98	16.0%	511	84.0%	609	100.0%
Female	653	78.4%	76	9.1%	104	12.5%	729	87.5%	833	100.0%
Not Reported	11	91.7%	0	0.0%	1	8.3%	11	91.7%	12	100.0%
Total	1076	74.0%	175	12.0%	203	14.0%	1251	86.0%	1,454	100.0%

Gender	Success and Retention by Gender Fall 2006									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Male	447	72.8%	69	11.2%	98	16.0%	516	84.0%	614	100.0%
Female	564	72.9%	78	10.1%	132	17.0%	642	83.0%	774	100.0%
Not Reported	23	95.8%	1	4.2%	0	0.0%	24	100.0%	24	100.0%
Total	1034	73.2%	148	10.5%	230	16.3%	1182	83.7%	1,412	100.0%

Age	Success and Retention by Age Fall 2001									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Less than 20	158	59.2%	61	22.8%	48	18.0%	219	82.0%	267	100.0%
20 - 24	290	67.9%	50	11.7%	87	20.4%	340	79.6%	427	100.0%
25 - 29	152	77.9%	16	8.3%	27	13.8%	168	86.2%	195	100.0%
30 - 49	449	89.4%	14	2.8%	39	7.8%	463	92.2%	502	100.0%
50+	178	97.3%	0	0.0%	5	2.7%	178	97.3%	183	100.0%
Total	1227	78.0%	141	8.9%	206	13.1%	1368	86.9%	1574	100.0%

Age	Success and Retention by Age Fall 2002									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Less than 20	176	61.8%	45	15.7%	64	22.5%	221	77.5%	285	100.0%
20 - 24	358	71.9%	49	9.8%	91	18.3%	407	81.7%	498	100.0%
25 - 29	199	75.7%	16	6.0%	48	18.3%	215	81.7%	263	100.0%
30 - 49	268	73.0%	21	5.7%	78	21.3%	289	78.7%	367	100.0%
50+	18	72.0%	1	4.0%	6	24.0%	19	76.0%	25	100.0%
Total	1019	70.9%	132	9.1%	287	20.0%	1151	80.0%	1438	100.0%

Age	Success and Retention by Age Fall 2003									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Less than 20	241	63.6%	55	14.5%	83	21.9%	296	78.1%	138	100.0%
20 - 24	394	69.9%	52	9.2%	118	20.9%	446	79.1%	170	100.0%
25 - 29	166	72.2%	19	8.2%	45	19.6%	185	80.4%	64	100.0%
30 - 49	244	73.1%	16	4.7%	74	22.2%	260	77.8%	90	100.0%
50+	21	75.0%	0	0.0%	7	25.0%	21	75.0%	7	100.0%
Total	1066	69.4%	142	9.3%	327	21.3%	1208	78.7%	469	100.0%

Age	Success and Retention by Age Fall 2004									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Less than 20	231	63.3%	63	17.3%	71	19.4%	294	80.6%	365	100.0%
20 - 24	437	67.3%	64	9.9%	148	22.8%	501	77.2%	649	100.0%
25 - 29	215	81.1%	12	4.5%	38	14.4%	227	85.6%	265	100.0%
30 - 49	344	81.9%	17	4.1%	59	14.0%	361	86.0%	420	100.0%
50+	24	57.1%	2	4.8%	16	38.1%	26	61.9%	42	100.0%
Total	1251	71.9%	158	9.1%	332	19.0%	1409	81.0%	1741	100.0%

Age	Success and Retention by Age Fall 2005									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Less than 20	245	68.2%	68	18.9%	46	12.9%	313	87.1%	359	100.0%
20 - 24	417	72.5%	69	12.0%	89	15.5%	486	84.5%	575	100.0%
25 - 29	159	74.0%	22	10.2%	34	15.8%	181	84.2%	215	100.0%

30 - 49	219	83.6%	11	4.2%	32	12.2%	230	87.8%	262	100.0%
50+	36	83.7%	5	11.6%	2	4.7%	41	95.3%	43	100.0%
Total	1076	74.0%	175	12.0%	203	14.0%	1251	86.0%	1454	100.0%

Age	Success and Retention by Age Fall 2006									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Less than 20	206	58.9%	75	21.4%	69	19.7%	281	80.3%	350	100.0%
20 - 24	422	76.9%	45	8.2%	82	14.9%	467	85.1%	549	100.0%
25 - 29	186	80.2%	12	5.2%	34	14.6%	198	85.4%	232	100.0%
30 - 49	189	77.1%	15	6.1%	41	16.8%	204	83.2%	245	100.0%
50+	31	86.1%	1	2.8%	4	11.1%	32	88.9%	36	100.0%
Total	1034	73.2%	148	10.5%	230	16.3%	1182	83.7%	1412	100.0%

Ethnicity	Success and Retention by Ethnicity Fall 2001									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Asian	40	81.6%	8	16.3%	1	2.1%	48	97.9%	49	100.0%
Black non-Hispanic	61	62.2%	8	8.2%	29	29.6%	69	70.4%	98	100.0%
Filipino	26	81.3%	3	9.4%	3	9.3%	29	90.7%	32	100.0%
Hispanic	259	75.1%	40	11.6%	46	13.3%	299	86.7%	345	100.0%
American Indian/Alaskan Native	31	81.6%	2	5.3%	5	13.1%	33	86.9%	38	100.0%
Other	27	71.1%	4	10.5%	7	18.4%	31	81.6%	38	100.0%
Pacific Islander	12	85.7%	1	7.1%	1	7.2%	13	92.8%	14	100.0%
White non-Hispanic	744	80.7%	71	7.7%	107	11.6%	815	88.4%	922	100.0%
Unknown	27	71.1%	4	10.5%	7	18.4%	31	81.6%	38	100.0%
Total	1227	78.0%	141	9.0%	206	13.1%	1368	87.0%	1574	100.0%

Ethnicity	Success and Retention by Ethnicity Fall 2002									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Asian	28	75.7%	5	13.5%	4	10.8%	33	89.2%	37	100.0%
Black non-Hispanic	57	62.6%	10	11.0%	24	26.4%	67	73.6%	91	100.0%
Filipino	22	75.9%	3	10.3%	4	13.8%	25	86.2%	29	100.0%
Hispanic	152	64.1%	30	12.7%	55	23.2%	182	76.8%	237	100.0%
American Indian/Alaskan Native	14	70.0%	5	25.0%	1	5.0%	19	95.0%	20	100.0%
Other	38	76.0%	4	8.0%	8	16.0%	42	84.0%	50	100.0%
Pacific Islander	7	63.6%	1	9.1%	3	27.3%	8	72.7%	11	100.0%
White non-Hispanic	664	73.0%	68	7.5%	177	19.5%	732	80.5%	909	100.0%
Unknown	37	68.5%	6	11.1%	11	20.4%	43	79.6%	54	100.0%
Total	1019	70.9%	132	9.2%	287	20.0%	1151	80.1%	1438	100.0%

Ethnicity	Success and Retention by Ethnicity Fall 2003									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Asian	51	71.8%	5	7.0%	15	21.2%	56	78.8%	71	100.0%
Black non-Hispanic	53	49.5%	14	13.1%	40	37.4%	67	62.6%	107	100.0%
Filipino	22	59.5%	1	2.7%	14	37.8%	23	62.2%	37	100.0%
Hispanic	188	64.2%	34	11.6%	71	24.2%	222	75.8%	293	100.0%
American Indian/Alaskan Native	13	72.2%	2	11.1%	3	16.7%	15	83.3%	18	100.0%
Other	21	65.6%	7	21.9%	4	12.5%	28	87.5%	32	100.0%
Pacific Islander	9	60.0%	5	33.3%	1	6.7%	14	93.3%	15	100.0%
White non-Hispanic	664	74.0%	70	7.8%	163	18.2%	734	81.8%	897	100.0%
Unknown	45	69.2%	4	6.2%	16	24.6%	49	75.4%	65	100.0%
Total	1066	69.4%	142	9.3%	327	21.3%	1208	78.7%	1535	100.0%

Ethnicity	Success and Retention by Ethnicity Fall 2004									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%

Asian	45	70.3%	6	9.4%	13	20.3%	51	79.7%	64	100.0%
Black non-Hispanic	91	60.7%	18	12.0%	41	27.3%	109	72.7%	150	100.0%
Filipino	29	82.9%	2	5.7%	4	11.4%	31	88.6%	35	100.0%
Hispanic	211	63.9%	44	13.3%	75	22.8%	255	77.2%	330	100.0%
American Indian/Alaskan Native	18	78.3%	0	0.0%	5	21.7%	18	78.3%	23	100.0%
Other	24	75.0%	2	6.3%	6	18.7%	26	81.3%	32	100.0%
Pacific Islander	5	50.0%	3	30.0%	2	20.0%	8	80.0%	10	100.0%
White non-Hispanic	776	76.5%	76	7.5%	162	16.0%	852	84.0%	1014	100.0%
Unknown	52	62.7%	7	8.4%	24	28.9%	59	71.1%	83	100.0%
Total	1251	71.9%	158	9.1%	332	19.0%	1409	81.0%	1741	100.0%

Ethnicity	Success and Retention by Ethnicity Fall 2005									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Asian	44	77.2%	6	10.5%	7	12.3%	50	87.7%	57	100.0%
Black non-Hispanic	75	58.1%	25	19.4%	29	22.5%	100	77.5%	129	100.0%
Filipino	22	68.8%	5	15.6%	5	15.6%	27	84.4%	32	100.0%
Hispanic	218	67.3%	54	16.7%	52	16.0%	272	84.0%	324	100.0%
American Indian/Alaskan Native	14	73.7%	2	10.5%	3	15.8%	16	84.2%	19	100.0%
Other	32	76.2%	8	19.0%	2	4.8%	40	95.2%	42	100.0%
Pacific Islander	12	57.1%	6	28.6%	3	14.3%	18	85.7%	21	100.0%
White non-Hispanic	619	79.4%	67	8.6%	94	12.0%	686	88.0%	780	100.0%
Unknown	40	80.0%	2	4.0%	8	16.0%	42	84.0%	50	100.0%
Total	1076	74.0%	175	12.0%	203	14.0%	1251	86.0%	1454	100.0%

Ethnicity	Success and Retention by Ethnicity Fall 2006									
	Success		No Success		Withdrawal		Retention		Total	
	N	%	N	%	N	%	N	%	N	%
Asian	40	78.4%	4	7.8%	7	13.8%	44	86.2%	51	100.0%
Black non-Hispanic	78	58.6%	22	16.5%	33	24.9%	100	75.1%	133	100.0%
Filipino	22	88.0%	1	4.0%	2	8.0%	23	92.0%	25	100.0%
Hispanic	221	68.2%	47	14.5%	56	17.3%	268	82.7%	324	100.0%
American Indian/Alaskan Native	9	81.8%	0	0.0%	2	18.2%	9	81.8%	11	100.0%
Other	32	68.1%	4	8.5%	11	23.4%	36	76.6%	47	100.0%
Pacific Islander	4	36.4%	4	36.4%	3	27.2%	8	72.8%	11	100.0%
White non-Hispanic	550	77.5%	55	7.7%	105	14.8%	605	85.2%	710	100.0%
Unknown	78	78.0%	11	11.0%	11	11.0%	89	89.0%	100	100.0%
Total	1034	73.2%	148	10.5%	230	16.3%	1182	83.7%	1412	100.0%

APPENDIX 8:
EFFICIENCY REPORT

Grossmont College
Efficiency
(Earned WSCH/FTEF)

	2000 - Fall	2001 - Spring	2001 - Fall	2002 - Spring	2002 - Fall	2003 - Spring	2003 - Fall	2004 - Spring	2004 - Fall	2005 - Spring	2005 - Fall	2006 - Spring
ANTH	670	610	555	719	668	700	685	706	698	601	647	581
AOJ	444	412	487	487	540	538	570	569	560	524	483	478
ARBC	405	390	383	325	345	295	351	410	350	298	365	331
ART	524	514	514	491	506	516	505	500	485	459	447	430
ASL	464	455	430	473	417	449	466	433	363	363	354	386
ASTR	626	440	631	612	592	565	547	565	545	504	514	451
BIO	638	634	673	696	763	720	760	758	729	765	723	692
BOT	N/A	N/A	462	446	491	500	552	386	364	341	350	257
BUS	483	459	453	512	543	555	573	530	505	468	469	472
CA	N/A	N/A	433	426	296	377	350	399	401	387	362	371
CCS	423	498	491	483	488	476	539	483	425	415	482	473
CD	501	451	500	509	547	522	511	523	530	502	525	430
CHEM	451	463	454	489	530	533	559	562	518	530	556	526
CHIN	N/A	N/A	N/A	N/A	450	435	255	435	465	360	405	450
COMM	461	437	445	446	460	431	464	437	435	425	417	386
CSIS	469	455	428	410	392	381	419	392	414	384	377	395
CVTE	386	368	285	265	360	329	366	339	385	357	357	346
DANC	404	419	423	454	411	480	395	444	443	419	429	376
ECON	795	667	747	745	736	736	778	747	649	639	614	765
ED	300	353	150	269	379	161	210	210	195	270	203	268
ENGL	375	346	361	344	381	369	366	354	354	335	345	311
ES	531	463	564	509	573	484	535	495	536	460	481	435
ESL	368	366	378	381	401	375	375	351	350	331	326	322
FACS	515	478	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
FREN	371	375	367	370	347	367	380	384	347	337	318	305
FS	N/A	N/A	581	457	623	534	608	656	540	566	477	471
GEOG	558	535	567	568	585	543	583	532	530	498	482	447
GEOL	533	480	456	495	480	485	490	422	376	371	411	343
GERM	337	369	315	345	379	424	456	392	367	377	315	359
HED	614	625	737	725	871	776	848	799	819	734	694	765
HESC	293	282	294	327	381	516	510	254	473	159	609	256
HIST	532	537	552	591	570	618	614	601	605	561	545	499
HUM	553	528	535	610	576	534	526	515	466	448	392	371
ITAL	526	480	435	350	300	465	503	458	465	420	420	285
JAPN	417	366	408	353	437	341	433	468	471	444	473	443
LIR	N/A	N/A	N/A	N/A	N/A	N/A	373	N/A	164	373	239	294
MATH	593	526	592	572	629	584	613	565	593	499	545	462
MCOM	416	422	386	396	402	421	391	405	395	399	363	375
MM	N/A	N/A	255	270	N/A	291	N/A	206	N/A	137	N/A	N/A
MUS	459	485	473	464	462	491	465	499	472	487	430	414
NURS	278	334	271	248	247	228	253	235	250	254	207	241
OCEA	485	443	528	424	495	453	509	547	473	518	518	536
OTA	335	305	220	122	187	212	245	238	241	218	303	390
PDC	470	398	470	470	452	386	416	391	438	342	431	331
PDSS	613	629	739	640	1739	849	842	1631	802	1577	1730	1486
PHIL	555	552	541	594	560	588	595	594	539	490	468	422
PHYC	422	405	405	378	482	444	444	402	452	387	403	371
POSC	613	575	596	627	665	622	641	638	637	602	526	508
PSC	578	464	572	486	609	492	572	648	600	568	512	414
PSY	686	624	651	673	704	709	684	638	627	622	579	545

**Grossmont College
Efficiency
(Earned WSCH/FTEF)**

	2000 - Fall	2001 - Spring	2001 - Fall	2002 - Spring	2002 - Fall	2003 - Spring	2003 - Fall	2004 - Spring	2004 - Fall	2005 - Spring	2005 - Fall	2006 - Spring
RELG	671	660	564	675	520	621	483	576	515	591	413	413
RESP	201	159	173	158	166	150	182	144	209	184	230	188
RUSS	324	360	234	271	349	344	335	330	335	297	271	230
SCI	538	474	422	499	508	579	598	489	505	394	515	384
SLPA	N/A	N/A	225	255	262	195	220	195	268	215	208	184
SOC	644	534	673	630	716	668	680	681	662	568	603	487
SPAN	397	363	384	401	402	384	397	388	362	352	333	330
SPDV	85	96	109	100	103	112	83	108	68	88	58	92
THTR	329	319	324	338	308	312	309	303	313	295	299	287
Total	479	453	470	468	493	478	492	472	474	442	440	411

APPENDIX 9:
DEGREES AND CERTIFICATES
AWARDED

Degrees and Certificates Awarded by Semester

Type	Academic Year 2001-2002				Academic Year 2002-2003				Academic Year 2003-2004				Academic Year 2004-2005				Academic Year 2005-2006	
	Fall 2001	Spring 2002	Summer 2002		Fall 2002	Spring 2003	Summer 2003		Fall 2003	Spring 2004	Summer 2004		Fall 2004	Spring 2005	Summer 2005		Fall 2005	Spring 2006
	N	N	N		N	N	N		N	N	N		N	N	N		N	N
Degrees	15	19	2		5	24	5		18	35	9		20	35	8		27	37
Certificates	19	26	5		11	24	6		26	39	2		22	54	6		30	33
Total	34	45	7		16	48	11		44	74	11		42	89	14		57	70

APPENDIX 10:

**SABBATICALS, CONFERENCES,
WORKSHOPS AND STAFF
DEVELOPMENT ACTIVITIES**

Professional Memberships	Date(s)	Relevance	
Academy of Criminal Justice Sciences (ACJS)	1990-present	Prof Dev/liaison/articulation/advertising	
American Society of Criminology	2000-present	Prof Dev/liaison/articulation/advertising	
American Society for law Enforcement Training	2000-present	Prof Dev/liaison/articulation/advertising	
California Association of Administration of Justice Educators	1988-present	Prof Dev/liaison/articulation/advertising	
American Society for Industrial Security	1977-present	Prof Dev/liaison/articulation/advertising	
American Criminal Justice Association	1976-present	Prof Dev/liaison/articulation/advertising	
Western & Pacific Asso of Criminal Justice Educators	2000-present	Prof Dev/liaison/articulation/advertising	
Leadership Positions	Date(s)	Relevance	
Coordinator, AOJ Department	2000-present	Coord/ manage AOJ dept	
Calif Assoc of AOJ Educators (CAAJE) SLO initiative	2005-present	Develop statewide AOJ SLOs	
So Region Secretary, CAAJE	2002-2003	articulation	
Staff Development Activities	Date(s)	Relevance	
Activities associated with each semester's Prof Dev week			
See also publications/conferences/workshops listed above			
Campus Committees	Date(s)	Relevance	
Curriculum Committee Content Review Task Force	2005	streamline review procedures	
Marketing and Recruitment Committee	2005-present	Campus/community service	
Other task forces and committees (inc admin & faculty selection)			
Sabbaticals	Date(s)	Relevance	
Not applicable			

FULL-TIME FACULTY AND STAFF			
Name: Rick Michelson			
Publications / Community Service / Presentations	Date(s)	Relevance	
Succession Planning for Public Safety, Police Chief Magazine	2006		
Police Department Leadership: Leadership Issues: Managing Change, High Tech Criminal Justice On-Line	2006		
California Supplement to "Introduction to Criminal Justice" by Cole-Hahn, McGraw-Hill Publishing	2006		
Crimes Against the Person, Law-Tech Publishing	2006		
Crime Scene Dynamics, Law-Tech Publishing	2005		
Preparing for Promotion; Assessment Centers for Public Safety, 2nd ed, Law-Tech Publishing	2002		
Conferences / Workshops	Date(s)	Relevance	
Instructor Development Course (POST)	2001		
Faculty Association of California Community Colleges Education Institute	2001		
Western Region Intergovernmental Personnel Assessment Council	2007		
Academic Courses Completed	Date(s)	Relevance	
PhD program in the Union Institute and University	2006		
Instructor Development Course, California Community College Chancellor's Office and POST	2001		
Professional Memberships	Date(s)	Relevance	
International Public Management Association for Human Resources			
California Association of Administration of Justice Educators			
Leadership Positions	Date(s)	Relevance	
Lieutenant, San Diego Sheriff's Department	2000-2007		
Staff Development Activities	Date(s)	Relevance	

Campus Committees	Date(s)	Relevance
Sabbaticals	Date(s)	Relevance
Not applicable		

FULL-TIME FACULTY AND STAFF

Name: Lance Parr		
Publications / Community Service / Presentations	Date(s)	Relevance
Conferences / Workshops	Date(s)	Relevance
Academy of Criminal Justice Sciences, Orlando	2000	
California Association of Criminal Justice Educators, San Jose	2001	
Academy of Criminal Justice Sciences, Baltimore	2002	
Western and Pacific Association of Criminal Justice Educators, San Diego	2003	
Western and Pacific Association of Criminal Justice Educators, Vancouver	2004	
Academic Courses Completed	Date(s)	Relevance
Professional Memberships	Date(s)	Relevance
Western and Pacific Association of Criminal Justice Educators		
Academy of Criminal Justice Sciences		
California Association of Administration of Justice Educators		
Leadership Positions	Date(s)	Relevance
Received rank of Shihan, teacher of teachers, from the American Federation of Jujitsu	2006	
Staff Development Activities	Date(s)	Relevance
Campus Committees	Date(s)	Relevance
Sabbaticals	Date(s)	Relevance
Not applicable		

FULL-TIME FACULTY AND STAFF			
Name: Tina Young			
Publications / Community Service / Presentations		Date(s)	Relevance
Published: A Photo Comparison of Luminal, Fluorescein & Bluestar		Nov/Dec 2006	Journal of Forensic Identification -
Assisted student in published experiment on DNA		Jan/Feb 2007	JFI journal
International Assoc of Identification Conference - teaching 4 photo v		July, 2007	Largest forensic organization in world
IAI Workshop - organizing student volunteers at conference		July, 2007	Largest forensic organization in world
IAI Conference Planning Committee		Spring, 2007	Serving on conference planning committee
New Alternatives - Forensic Science Fair w/ Grossmont Students		June, 2007	Organizing poss forensic fair for abused children home
Expanding Your Horizons - Annual event at UCSD or USD		Spring, 2007	Forensic workshop for Jr & HS students - for past 6 yrs; using Grossmont students
Science Olympiad		Dec, 2006	Grossmont students taught workshops
San Diego Magazine - photos & interview of forensic program		Dec, 2006	Publicity for forensic program
Teach the Teacher - Ruben H. Fleet Space		May, 2006	Teach math/science teachers forensics
SLO Presentation / training to CAAJE		May, 2006	Taught SLO workshop
SLO Presentation / training to Adjunct staff		Aug, 2006	Taught SLO workshop
Conferences / Workshops		Date(s)	Relevance
Advanced Bloodstain Pattern Analysis Workshop		Dec, 2006	40 hrs advanced training
Southern Calif Assoc Fingerprint Officers (SCAFO) annual training		Sept, 2006	8 hrs advanced training
Nikon Advanced Digital Imaging Seminar		June, 2006	8 hrs advanced training
SCAFO annual training		Sept, 2005	8 hrs advanced training
Detection & Recovery of Footwear & Tire Impression Evidence		Oct, 2001	24 hrs advanced training
Fluorescein Technique		June, 2001	8 hrs advanced training
Advanced Field Evidence Technician Course		May, 2001	24 hrs advanced training
Basic Crime Scene Video Course		Jan, 2001	24 hrs advanced training
Crime Scene Investigation Course		Nov, 2000	40 hrs advanced training
Bloodstain Pattern Analysis Workshop		Oct, 2000	40 hrs advanced training
Peace Officer Orientation II - Firearms Course		Aug, 2000	24 hrs advanced training
Bloodstain Dynamics Workshop		Oct, 1998	40 hrs advanced training
Field Evidence Technician Course		June, 1998	80 hrs advanced training
In-house Crime Scene Specialist Training Program		May, 1998	3 months - NCPD
Academic Courses Completed		Date(s)	Relevance
Master of Forensic Sciences Degree - National Univ.		2001	Advanced degree in Forensic Sciences

Bachelor of Science in Criminal Justice Degree - National Univ. 12 units - Biology, Chemistry, Calculus - Ohio State Univ.	2000 1989	
Professional Memberships	Date(s)	Relevance
International Association for Identification (IAI)	1998 - current	
International Association for Bloodstain Pattern Analysts	1998 - current	
California State Division IAI	2006 - current	
Southern California Association of Fingerprint Officers	2006 - current	
California Association of Administration of Justice Educators	2006 - current	
Leadership Positions	Date(s)	Relevance
Academic Senate Senator	Fall, 2005 - current	
Forensic Public Intern Coordinator	Fall, 2005 - current	Have organized & set up internships with students & agencies in SD County
Advisor - American Criminal Justice Association		
Student Learning Outcomes - Organization role for AOJ Dept		
Master Thesis Chairperson for former Grossmont Student	Fall, 2006	Edited thesis for graduate student / former Grossmont student
Voir dired as Expert in Bloodstain Pattern Analysis	Nov, 2002	Voir dired by judge during murder trial
Staff Development Activities	Date(s)	Relevance
Student Learning Outcomes Assessment Cycles	March, 2006	SLO education
Professional Development annual activities	2004 - current	Continuing education
Addtl training - see "conferences / workshops"		
Campus Committees	Date(s)	Relevance
Academic Senate		
SLO preparation		
Sabbaticals	Date(s)	Relevance
Not applicable		

FULL-TIME FACULTY AND STAFF

Name: Kathy Sentz

Publications / Community Service / Presentations

TMA Meeting once a month (Training Managers Association)
 RAD - Rape Aggression Defense Course

Date(s)

3rd Thursday
 8/17/2003

Relevance

Self Defense for women

Conferences / Workshops

EDI Training
 TMAS
 POST 832 Proctor training
 POST Update
 Difibulator training
 POST 832 update training
 POSTRAC Testing training
 POSTRAC Testing training
 POST Presenters Update
 TMA TNA (training needs assessment) Conference

Date(s)

12/6/2006
 8-15/16 2006
 4/17/2000
 11/29/2005
 6/9/2003
 10-2/3 2003
 11/28/2001
 12-6/7 2001
 3-6/7 01
 4-18/20 2001

Relevance

New POST certification
 POST Testing
 Cert for test proctor
 POST procedures update
 POST updates
 POST Testing
 POST Testing
 Presenters update
 Training needs for county public safety

Academic Courses Completed

2-year degree earned

Date(s)

6/3/2003

Relevance

Professional Memberships

TMA Meeting once a month (Training Managers Association)

Date(s)

3rd Thursday

Relevance

Leadership Positions

Staff Development Activities

Date(s)

Relevance

Campus Committees

Date(s)

Relevance

Sabbaticals

Not applicable

Date(s)

Relevance

Part-Time Staff		
Name: Cindy McQuien		
Publications / Community Service / Presentations	Date(s)	Relevance
Outreach to K - 12 schools throughout county	ongoing	educate public about forensic careers
Outreach to local libraries and community centers	ongoing	educate public about forensic careers
Volunteer for San Diego Police Department, RCPI	2000 - 2002	Community service
Conferences / Workshops	Date(s)	Relevance
American Criminal Justice Association, Lambda Alpha Epsilon	2001	Criminal Justice seminar, including forensics
International Association for Identification (IAI), Las Vegas	2002	Forensic workshops
California Division of IAI, Palm Springs	2003	Forensic workshops
California Association of Administration of Justice Educators (CAAJE) SLO workshop	2006	Student Learning Objectives workshop
Academic Courses Completed	Date(s)	Relevance
Forensic Technology Certificate	2006	supplement to existing Associate degree
P.O.S.T. EDI	2006	for AOJ Police Academy
P.O.S.T. TMAS	2006	for AOJ Police Academy
P.O.S.T. Proctor training	2005	for AOJ Police Academy
Professional Memberships	Date(s)	Relevance
International Association for Identification (IAI)	2002 - current	Forensic organization, workshops, training
California State Division IAI	2003 - current	Forensic organization, workshops, training
American Criminal Justice Association, (LAE)	1999 - 2003	Criminal justice seminars and competitions
Leadership Positions	Date(s)	Relevance
Staff Development Activities	Date(s)	Relevance
Student Learning Outcomes Assessment Cycles	March, 2006	SLO training; curriculum development
Campus Committees	Date(s)	Relevance
Sabbaticals	Date(s)	Relevance
Not applicable		

ADJUNCT FACULTY MEMBERS

Name: Diane Do

Conference / Workshops

Advanced Digital Imaging of Evidentiary Photography
 International Association for Identification (IAI)
 American Board of Forensic Document Examiners
 California State Division of IAI
 International Association for Identification (IAI)
 AFIS Internet, Inc., Educational Seminar

Date
 December-05
 August-07
 October-04
 May-03
 August-02
 August-01

Relevance

Academic Courses Completed

Certified Latent Print Examiner (CLPE)

Date

June-02

Relevance

Professional Members

Southern California Association of Fingerprint Officers (SCAFO)
 International Association for Identification

Date

Relevance

Leadership Positions

Date

Relevance

Staff Development Activities

Date

Relevance

Campus Committees

Date

Relevance

Name: John Farrell		
Conference / Workshops	Date	Relevance
International Association for Identification	August-06	
International Association for Identification	August-04	
Academic Courses Completed	Date	Relevance
Professional Members	Date	Relevance
Leadership Positions	Date	Relevance
Staff Development Activities	Date	Relevance
Campus Committees	Date	Relevance
Name: Adolfo Gonzales		
Conference / Workshops	Date	Relevance
National Latino Police Officer Association Leadership Training	August-06	
FBINA Leadership Training	June-05	
Academic Courses Completed	Date	Relevance
Professional Members	Date	Relevance
Leadership Positions	Date	Relevance
Staff Development Activities	Date	Relevance
Campus Committees	Date	Relevance

Name: Roy Heringer		
Conference / Workshops	Date	Relevance
Applied Ethics in Police Management (POST cert)	December-04	
Organizational Leadership (POST)	October-04	
Training Manager's Course	June-04	
Terrorism (POST)	March-03	
Crisis Negotiations Command Course	December-02	
Weapons of Mass Destruction Incident Command Course (DOJ)	June-02	
Academic Courses Completed	Date	Relevance
Professional Members	Date	Relevance
Leadership Positions	Date	Relevance
Promoted to Sheriff's Captain	March-06	
Staff Development Activities	Date	Relevance
Campus Committees	Date	Relevance
Name: Corinne Huskey		
Conference / Workshops	Date	Relevance
Academic Courses Completed	Date	Relevance
Certified Fraud Examiner, renewed		
Certified Protection Professional, renewed		
Professional Members	Date	Relevance
Leadership Positions	Date	Relevance
Staff Development Activities	Date	Relevance
Campus Committees	Date	Relevance

Name: Larry Ingraham			
Conference / Workshops	Date		Relevance
Academic Courses Completed	Date		Relevance
Master's Degree in Human Behavior	June-02		
Professional Members	Date		Relevance
Leadership Positions	Date		Relevance
Staff Development Activities	Date		Relevance
Campus Committees	Date		Relevance
Name: Julie McCawley-Self			
Conference / Workshops	Date		Relevance
Academic Courses Completed	Date		Relevance
Bachelor's Degree	June-02		
Professional Members	Date		Relevance
Leadership Positions	Date		Relevance
Promoted to Senior Probation Officer	June-02		
Promoted to Supervising Probation Officer	August-03		
Staff Development Activities	Date		Relevance
Campus Committees	Date		Relevance

Name: Ed Palma			
Conference / Workshops	Date	Relevance	
California State Division of IAI	May-06		
SCAFO Annual Training	August-05		
SCAFO Annual Training	August-04		
International Association for Identification (IAI)	Annually		
Hazardous Materials	August-03		
AFIS Internet Conference	July-02		
AFIX Tracker	May-01		
Academic Courses Completed	Date	Relevance	
IAI Certification for Latent Print Examiner	July-05		
Professional Members	Date	Relevance	
Leadership Positions	Date	Relevance	
Staff Development Activities	Date	Relevance	
Name: Rodrick Smith			
Conference / Workshops	Date	Relevance	
Academic Courses Completed	Date	Relevance	
Master's Degree in Human Behavior	June-02		
Instructor Development Course			
Defensive Tactics Instructor Course			
Terrorism Concepts for Patrol Personnel			
Ice Shield Certification	April-02		
Professional Members	Date	Relevance	
Deputy Sheriff's Association			
American Federation of Teachers			
USA Amateur Boxing			
Leadership Positions	Date	Relevance	
Promoted to Sergeant	March-07		
Staff Development Activities	Date	Relevance	
Community Service	Date	Relevance	
Escondido Boxing Gym, at risk youth			
Vista Community Clinic, Youth Violence Prevention			

APPENDIX 11:
DEPARTMENT EQUIVALENCIES

EQUIVALENCY FOR AOJ PROGRAM

CRITERIA

I. EDUCATION

A. CERTIFICATION:

*(Without certification, applicant must have verifiable experience, in areas I-B and II-3)

B. EXPERIENCE:

Professional classes, seminars, clinics, academies, publications and additional experience.

II. PERFORMANCE EXPERIENCE

A minimum of six (6) years of a specific and professional job experience that is verifiable, within the last five (5) years.

**MINIMUM QUALIFICATIONS FOR
ADMINISTRATION OF JUSTICE INSTRUCTOR**

- _____ Bachelor's degree in criminal justice, police science, corrections, law enforcement, sociology, forensic technology, forensic science, criminalistics, or closely-related field, **AND** two years of related work experience, **OR**

- _____ Associate degree in criminal justice, police science, corrections, law enforcement, sociology, forensic technology, forensic science, criminalistics, or closely-related field, **AND** six years of related work experience, **OR**

- _____ A current California Community College Credential that permits fulltime service as an Instructor of Administration of Justice, **OR**

- _____ Equivalency; if you are applying based on "the equivalent", you must complete a Fulltime Academic Equivalency Form located at <http://www.gcccd.edu/hr/Misc.PDF/EQUIVFRM.Full.Time.pdf>. This form **MUST** be submitted as part of the application procedures.

Applicant's Signature

Date

APPENDIX 12:
SUBJECT WSCH ANALYSIS
REPORT

SUBJECT TOP	TOTAL FTEF	MAX WSCH	MAX WSCH	MAX WSCH	WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 102	.364	112.00	307.10	91.00	307.10	249.52	249.52	81.25
AOJ 103	.470	190.97	406.31	109.13	406.31	232.19	232.19	57.14
AOJ 200	.200	135.00	675.00	60.00	675.00	300.00	300.00	44.44
AOJ	1.034	437.97	423.28	260.13	423.28	251.40	251.40	59.39
BOT 299	.067	30.00	447.76	4.00	447.76	59.70	59.70	13.33
BOT	.067	30.00	447.76	4.00	447.76	59.70	59.70	13.33
BUS 120	.267	100.00	374.53	86.00	374.53	322.09	322.09	86.00
BUS 121	.267	100.00	374.53	112.00	374.53	419.47	419.47	112.00
BUS 164	.133	60.00	451.12	34.00	451.12	255.63	255.63	56.66
BUS 251	.133	60.00	451.12	64.00	451.12	481.20	481.20	106.66
BUS 299	.233	186.75	801.50	29.00	801.50	124.46	124.46	15.52
BUS	1.033	506.75	490.56	325.00	490.56	314.61	314.61	64.13
CA 163	.067	25.00	373.13	30.00	373.13	447.76	447.76	120.00
CA	.067	25.00	373.13	30.00	373.13	447.76	447.76	120.00
CD 101	.067	30.00	447.76	16.25	447.76	242.53	242.53	54.16
CD 125	.200	105.00	525.00	99.00	525.00	495.00	495.00	94.28
CD 131	.200	202.50	1012.50	112.50	1012.50	562.50	562.50	55.55
CD 148	.200	135.00	675.00	90.00	675.00	450.00	450.00	66.66
CD 299	.166	112.22	676.02	87.27	676.02	525.72	525.72	77.76
CD	.833	584.72	701.94	405.02	701.94	486.21	486.21	69.26
CSIS142	.266	96.00	360.90	84.00	360.90	315.78	315.78	87.50
CSIS143	.266	96.00	360.90	62.00	360.90	233.08	233.08	64.58
CSIS145	.133	48.00	360.90	26.00	360.90	195.48	195.48	54.16
CSIS174B	.133	48.00	360.90	46.00	360.90	345.86	345.86	95.83
CSIS274B	.266	148.00	556.39	56.00	556.39	210.52	210.52	37.83
CSIS275B	.133	100.00	751.87	28.00	751.87	210.52	210.52	28.00
CSIS	1.197	536.00	447.78	302.00	447.78	252.29	252.29	56.34
HESC110	.200	75.00	375.00	46.50	375.00	232.50	232.50	62.00
HESC299	2.050	791.25	385.97	593.44	385.97	289.48	289.48	75.00
HESC	2.250	866.25	385.00	639.94	385.00	284.41	284.41	73.87
NURS223	3.016	680.00	225.41	660.00	225.41	218.78	218.78	97.05
NURS225	3.116	724.50	232.45	736.00	232.45	236.14	236.14	101.58
NURS299	.268	80.00	298.50	55.00	298.50	205.22	205.22	68.75
NURS	6.401	1484.50	231.90	1451.00	231.90	226.67	226.67	97.74
RESP112	.450	120.00	266.66	48.00	266.66	106.66	106.66	40.00
RESP	.450	120.00	266.66	48.00	266.66	106.66	106.66	40.00

SUBJECT TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 299 210500	.093	95.00	708.95	37.88	403.83	3788.00
***** AOJ	.093	95.00	708.95	37.88	403.83	3788.00
CD 299 130510	.134	95.00	708.95	45.00	335.82	47.36
***** CD	.134	95.00	708.95	45.00	335.82	47.36
CSIS185A 070300	.066	24.00	363.63	10.00	151.51	41.66
CSIS186A 070300	.033	12.00	363.63	5.00	151.51	41.66
***** CSIS	.099	36.00	363.63	15.00	151.51	41.66

***** BUSINESS AND PROFESSIONAL STUDIES *****
 .326 131.00 400.85 97.88 299.51 74.71

CLUSE

F E: ALL 2001

SKD57I-IF 16-2002 10:04:55 GROSSMONT COLLEGE
RUN ON: C. SUBJECT WSCH A...LYSIS
REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES		*** CENSUS CLASSES ***									
SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH	WSCH/FTEF	EARNED WSCH	EARNED WSCH	WSCH/FTEF	EARNED	% OF MAX	
AOJ 110	210500	1.800	1260.00	700.00	1287.00	715.00	102.14				
AOJ 111	210530	.200	135.00	675.00	48.00	240.00	35.55				
AOJ 120	210500	.200	105.00	525.00	54.00	270.00	51.42				
AOJ 125	210500	.200	150.00	750.00	93.00	465.00	62.00				
AOJ 128	210500	.111	44.00	396.39	48.00	432.43	109.09				
AOJ 130	210500	.222	88.00	396.39	90.00	405.40	102.27				
AOJ 148	210500	.283	110.00	388.69	110.00	388.69	100.00				
AOJ 150	210500	.350	120.00	342.85	180.00	514.28	150.00				
AOJ 199	210500	.600	9.00	9.00	9.00	9.00	100.00				
AOJ 200	210500	.200	420.00	700.00	393.00	655.00	93.57				
AOJ 201	210530	.200	135.00	675.00	36.00	180.00	26.66				
AOJ 202	210500	.200	135.00	675.00	138.00	690.00	102.22				
AOJ 204	210500	.200	135.00	675.00	75.00	375.00	55.55				
AOJ 206	210500	.200	150.00	750.00	171.00	855.00	114.00				
AOJ 218	210500	.700	240.00	342.85	234.00	334.28	138.42				
AOJ 220	210500	.350	120.00	342.85	78.00	222.85	65.00				
AOJ 230	210500	.200	105.00	525.00	93.00	465.00	88.57				
AOJ 240	210500	.200	105.00	525.00	111.00	465.00	105.71				
AOJ 252	210500	.350	120.00	342.85	192.00	548.57	160.00				
AOJ 254	210500	.283	100.00	352.35	140.00	494.69	140.00				
AOJ 254	210500	6.849	3786.00	552.78	3580.00	522.70	94.55				
*****	AOJ										
BOT 101	051400	.325	18.00	55.38	144.00	443.07	800.00				
BOT 107	051400	.266	120.00	451.12	86.00	323.30	71.66				
*****	BOT	.591	138.00	233.50	230.00	389.17	166.66				
BUS 109	051400	.600	420.00	700.00	405.00	675.00	96.42				
BUS 110	050100	.600	396.00	660.00	360.00	600.00	90.90				
BUS 114	051400	.400	36.00	36.00	40.00	40.00	111.11				
BUS 115	050600	.200	300.00	750.00	186.00	465.00	62.00				
BUS 116	051420	.200	150.00	750.00	54.00	315.00	42.00				
BUS 118	050950	1.869	1400.00	375.00	63.00	270.00	72.00				
BUS 120	050200	1.335	1000.00	749.06	1208.00	646.33	86.28				
BUS 122	050200	.267	1000.00	749.06	632.00	473.40	63.20				
BUS 125	050100	1.400	1050.00	374.53	723.00	119.85	32.00				
BUS 128	050100	1.750	600.00	150.00	162.00	405.00	68.00				
BUS 140	050600	.200	150.00	750.00	51.00	255.00	34.00				
BUS 144	050900	.400	300.00	750.00	30.00	150.00	20.00				
BUS 146	050900	.400	300.00	750.00	261.00	652.50	87.00				
BUS 147A	050950	.134	75.00	559.70	40.00	298.50	53.33				
BUS 152	050100	.133	60.00	451.12	32.00	240.60	53.33				
BUS 155	050600	.200	150.00	750.00	45.00	225.00	30.00				
BUS 156	050600	.400	300.00	750.00	117.00	292.50	39.00				
BUS 163	051400	.200	90.00	450.00	63.00	315.00	70.00				
BUS 176	050200	.266	90.00	338.34	84.00	315.78	93.33				
BUS 179	050200	.150	45.00	300.00	369.00	400.00	133.33				
BUS 195	130400	.800	540.00	675.00	18.00	18.00	100.00				
BUS 199	050600		18.00	18.00							

ALOSE

ENDING 2002

SKDS71-IN 06-28-2002 09:39:51 GROSSMONT COLLEGE
RUN ON: 06-28-2002 09:39:51 SUBJECT WSCH ANALYSIS
REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES

*** CENSUS CLASSES ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 110	210500	1.800	1350.00	750.00	1320.00	733.33	97.77
AOJ 120	210500	.200	135.00	675.00	66.00	330.00	48.88
AOJ 125	210500	.200	135.00	675.00	150.00	750.00	111.11
AOJ 148	210500	.283	100.00	353.35	120.00	424.02	120.00
AOJ 150	210500	.350	120.00	342.85	198.00	565.71	165.00
AOJ 200	210500	.600	405.00	675.00	381.00	635.00	94.07
AOJ 202	210500	.400	150.00	750.00	153.00	765.00	102.00
AOJ 204	210500	.200	240.00	600.00	141.00	352.50	58.75
AOJ 206	210500	.200	150.00	750.00	162.00	810.00	108.00
AOJ 207	210500	.200	135.00	675.00	36.00	180.00	26.66
AOJ 208	210500	.200	135.00	675.00	105.00	525.00	77.77
AOJ 218	210500	.350	120.00	342.85	126.00	360.00	105.00
AOJ 220	210500	.350	120.00	342.85	132.00	377.14	110.00
AOJ 230	210500	.200	105.00	525.00	138.00	690.00	131.42
AOJ 240	210500	.200	135.00	675.00	87.00	435.00	64.44
AOJ 252	210500	.350	120.00	342.85	102.00	291.42	85.00
AOJ 254	210500	.283	100.00	353.35	100.00	353.35	100.00
AOJ 260	210500	.200	111.00	555.00	36.00	180.00	32.43
*****	AOJ	6.566	3866.00	588.79	3553.00	541.12	91.90
BOT 101	051400	.325	120.00	451.12	108.00	332.30	10800.00
BOT 107	051400	.266			86.00	323.30	71.66
BOT 299	051400	.067			34.00	507.46	3400.00
*****	BOT	.658	120.00	182.37	228.00	346.50	190.00
BUS 109	051400	.600	450.00	750.00	417.00	695.00	92.66
BUS 110	050100	.600	450.00	750.00	399.00	665.00	88.66
BUS 114	051400	.134	60.00	447.76	43.00	320.89	71.66
BUS 115	050600	.400	246.00	615.00	210.00	525.00	85.36
BUS 116	051420	.200	222.00	1110.00	135.00	675.00	60.81
BUS 118	050950	.200	150.00	750.00	90.00	450.00	60.00
BUS 120	050200	1.869	1400.00	749.06	1336.00	714.82	95.42
BUS 121	050200	1.335	1000.00	749.06	776.00	581.27	77.60
BUS 125	050100	1.400	1035.00	739.28	885.00	632.14	85.50
BUS 127	051400	.600	195.00	325.00	222.00	370.00	113.84
BUS 128	050100	1.750	681.00	389.14	675.00	385.71	89.00
BUS 146	050900	.400	300.00	750.00	267.00	667.50	89.00
BUS 147A	050950	.134	55.00	410.44	33.00	246.26	60.00
BUS 150	050200	.200	150.00	750.00	72.00	360.00	48.00
BUS 156	050600	.200	132.00	660.00	81.00	405.00	61.36
BUS 163	051400	.200	90.00	450.00	54.00	270.00	60.00
BUS 176	050200	.133	40.00	300.75	42.00	315.78	105.00
BUS 179	050200	.150	60.00	400.00	54.00	360.00	90.00
BUS 195	130400	.800	540.00	675.00	429.00	536.25	79.44
BUS 216	051400	.566	300.00	530.03	166.00	293.28	55.33
BUS 222	051400	.067	30.00	447.76	16.00	238.80	53.33
BUS 250	050990	.400	219.00	547.50	84.00	210.00	38.35
BUS 299	051400	.300	105.00	350.00	42.00	140.00	40.00
*****	BUS	12.638	7910.00	625.89	6528.00	516.53	82.52

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES		*** POSITIVE ATTENDANCE ***				
SUBJECT TOP	TOTAL FTEF	MAX WSCH	EARNED WSCH	MAX WSCH/FTEF	EARNED WSCH/FTEF	% OF MAX
AOJ 250A 210500	.100	37.50	19.50	375.00	195.00	52.00
AOJ 250B 210500	.100	60.00	37.50	600.00	375.00	62.50
AOJ 262A 210500	.067	33.75	10.50	503.73	156.71	31.11
***** AOJ	.267	131.25	67.50	491.57	252.80	51.42
CD 299 130510	.133	67.50	30.50	507.51	229.32	45.18
***** CD	.133	67.50	30.50	507.51	229.32	45.18
HESC112 219900	.084	60.00	34.50	714.28	410.71	57.50
***** HESC	.084	60.00	34.50	714.28	410.71	57.50
NURS117 120300	.099	52.50	50.50	530.30	510.10	96.19
***** NURS	.099	52.50	50.50	530.30	510.10	96.19
***** BUSINESS AND PROFESSIONAL STUDIES *****		311.25	183.00	533.87	313.89	58.79
		.583				

SWS71-IN
 RUN ON: 06-28-2002 09:39:51
 REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***
 SUBJECT WSCH ANALYSIS
 GROSSMONT COLLEGE
 DIVISION -- BUSINESS AND PROFESSIONAL STUDIES
 *** DAILY CENSUS CLASSES ***

SUBJECT TOP	TOTAL FTEF	MAX WSCH	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 101	.312	157.50	504.64	125.00	400.51	79.36	
AOJ 104	.993	759.38	764.19	236.25	237.74	31.11	
AOJ 199		1.13	1.13	28.50	1.13	100.00	
AOJ 250C	.100	37.50	375.00	28.50	285.00	76.00	
AOJ *****	1.405	955.51	679.69	390.88	278.04	40.90	
BOT 124					14.00	1400.00	
***** BOT					14.00	1400.00	
BUS 086	.268	15.00	55.97	12.00	44.77	80.00	
BUS 120	.267	200.00	749.06	208.00	779.02	104.00	
BUS 121	.133	60.00	451.12	32.00	659.17	88.00	
BUS 164	.100	72.00	720.00	52.50	240.60	53.33	
BUS 252	.133	100.00	751.87	66.00	525.00	72.91	
BUS 256	.100	72.00	720.00	51.00	496.24	66.00	
BUS 257	1.268	719.00	567.03	597.50	510.00	70.83	
***** BUS					471.21	83.10	
CA 163	.067	35.00	522.38	36.00	537.31	102.85	
CA 166	.134	35.00	522.38	70.00	507.46	97.14	
***** CA					522.38	100.00	
CD 103	.067	22.00	328.35	18.00	268.65	81.81	
CD 125	.400	315.00	787.50	249.00	622.50	79.04	
CD 127	.200	135.00	675.00	114.00	570.00	84.44	
CD 128	.200	135.00	675.00	129.00	645.00	95.55	
CD 299	.316	237.38	749.77	97.50	307.95	41.07	
***** CD	1.183	844.38	713.39	607.50	513.26	71.94	
CSIS142	.399	108.00	270.67	108.00	270.67	100.00	
CSIS143	.399	108.00	270.67	88.00	220.55	81.48	
CSIS144	.133	36.00	270.67	20.00	150.37	55.55	
CSIS145	.133	36.00	270.67	30.00	225.56	83.33	
CSIS174B	.266	148.00	556.39	54.00	203.00	36.48	
CSIS175B	.133	100.00	751.87	44.00	330.82	44.00	
CSIS274B	.266	98.00	368.42	43.00	161.65	43.87	
CSIS275B	.133	100.00	751.87	40.00	300.75	40.00	
CSIS299	.200	734.00	355.96	30.00	150.00	3000.00	
***** CSIS	2.062			457.00	221.62	62.26	
CVTE225	.150	69.00	460.00	51.00	340.00	73.91	
***** CVTE	.150	69.00	460.00	51.00	340.00	73.91	
HESC150	.200	60.00	300.00	28.50	142.50	47.50	
***** HESC	.200	60.00	300.00	28.50	142.50	47.50	
NURS133	1.592	384.00	241.06	351.60	220.72	91.56	
NURS135	1.686	384.00	227.75	345.60	204.98	90.00	
NURS137	1.684	384.00	227.97	351.60	208.73	91.56	

GROSSMON COLLEGE
 SUBJECT WSCH ANALYSIS
 REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***
 DIVISION -- BUSINESS AND PROFESSIONAL STUDIES

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 110	210500	2.000	1485.00	742.50	1479.00	739.50	99.59	
AOJ 111	210530	.200	150.00	750.00	90.00	450.00	60.00	
AOJ 128	210500	.111	44.00	396.39	44.00	396.39	100.00	
AOJ 130	210500	.222	88.00	396.39	96.00	432.43	109.09	
AOJ 140	210500	.200	105.00	525.00	69.00	345.00	65.71	
AOJ 148	210500	.566	110.00	194.34	245.00	432.86	222.72	
AOJ 150	210500	.350	120.00	342.85	192.00	548.57	160.00	
AOJ 200	210500	.600	450.00	750.00	471.00	785.00	104.66	
AOJ 202	210500	.200	150.00	750.00	159.00	795.00	106.00	
AOJ 204	210500	.200	150.00	750.00	186.00	750.00	100.00	
AOJ 206	210500	.200	150.00	750.00	135.00	675.00	90.00	
AOJ 208	210500	.700	240.00	342.85	270.00	385.71	112.50	
AOJ 218	210500	.350	120.00	342.85	102.00	291.42	85.00	
AOJ 220	210500	.200	105.00	525.00	96.00	480.00	91.42	
AOJ 230	210500	.200	105.00	525.00	72.00	360.00	68.57	
AOJ 240	210500	.350	120.00	342.85	198.00	565.71	165.00	
AOJ 252	210500	.283	100.00	353.35	140.00	494.69	140.00	
AOJ 254	210500	7.132	3942.00	552.72	4194.00	588.05	106.39	
*****	AOJ							
BOT 107	051400	.266	120.00	451.12	134.00	503.75	111.66	
BOT 161	051400	.200	150.00	750.00	75.00	375.00	50.00	
BOT 216	051400	.283	100.00	353.35	135.00	477.03	135.00	
*****	BOT							
BUS 109	051400	.600	420.00	700.00	429.00	715.00	102.14	
BUS 110	050100	.600	450.00	750.00	417.00	695.00	92.66	
BUS 114	051400	.067	36.00	537.31	65.00	970.14	180.55	
BUS 115	050600	.400	246.00	615.00	192.00	480.00	78.04	
BUS 118	050950	.200	75.00	375.00	57.00	285.00	76.00	
BUS 120	050200	1.869	1400.00	749.06	1444.00	772.60	103.14	
BUS 121	050200	1.335	1000.00	749.06	796.00	596.25	79.60	
BUS 125	050100	1.400	1050.00	750.00	843.00	602.14	80.28	
BUS 127	051400	.400	60.00	150.00	219.00	547.50	365.00	
BUS 128	050100	1.500	576.00	384.00	549.00	366.00	95.31	
BUS 140	050600	.200	150.00	750.00	108.00	420.00	72.00	
BUS 142	050950	.400	300.00	480.00	84.00	420.00	87.50	
BUS 146	050900	.134	100.00	746.26	228.00	570.00	76.00	
BUS 147A	050950	.133	60.00	451.12	71.00	529.85	71.00	
BUS 152	050100	.200	150.00	750.00	34.00	255.63	56.66	
BUS 155	050600	.400	300.00	450.00	144.00	375.00	50.00	
BUS 156	050600	.200	90.00	450.00	90.00	360.00	48.00	
BUS 163	051400	.266	90.00	338.34	106.00	450.00	100.00	
BUS 176	050200	.150	45.00	300.00	90.00	398.49	117.77	
BUS 179	050200	.800	540.00	675.00	513.00	600.00	200.00	
BUS 195	130400	.200	108.00	540.00	57.00	285.00	95.00	
BUS 250	050990	.200	150.00	750.00	93.00	465.00	62.00	
BUS 253	050990	.200	150.00	750.00	72.00	360.00	50.00	
BUS 258	050990	.200	144.00	720.00	72.00	360.00	50.00	

SUBJECT TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 102	.287	144.00	500.86	85.50	297.39	59.37
AOJ 103	.440	226.41	513.86	109.97	249.59	48.57
AOJ 110	.200	150.00	750.00	81.00	405.00	54.00
AOJ 240	.200	118.13	590.65	44.63	223.15	37.78
AOJ 262B	.067	50.00	746.26	17.00	253.73	34.00
AOJ 262C	.067	50.00	746.26	21.00	313.43	42.00
AOJ 262D	.067	50.00	746.26	18.00	268.65	36.00
AOJ *****	1.329	788.54	593.28	377.10	283.72	47.82
BOT 101A 051400	.326			243.00	745.39	24300.00
BOT *****	.326			243.00	745.39	24300.00
BUS 120	.267	100.00	374.53	90.00	337.07	90.00
BUS 121	.267	100.00	374.53	90.00	337.07	90.00
BUS 128	.250	96.00	384.00	69.00	276.00	71.87
BUS 164	.133	30.00	225.56	28.00	210.52	93.33
BUS 251	.133	60.00	451.12	58.00	436.09	96.66
BUS *****	1.050	386.00	367.61	335.00	319.04	86.78
CA 163	.067	25.00	373.13	19.00	283.58	76.00
CA *****	.067	25.00	373.13	19.00	283.58	76.00
CD 125	.200	105.00	525.00	78.00	390.00	74.28
CD 129	.200	135.00	675.00	111.00	555.00	82.22
CD 148	.200	135.00	675.00	114.00	570.00	84.44
CD 168	.067	40.00	597.01	35.00	522.38	87.50
CD 169	.067	45.00	671.64	35.00	522.38	77.77
CD 299	.300	204.72	682.40	192.24	640.80	93.90
CD *****	1.034	664.72	642.86	565.24	546.65	85.03
CSIS105	.283			120.00	424.02	12000.00
CSIS132	.142			55.00	387.32	5500.00
CSIS142	.399	96.00	240.60	106.00	265.66	110.41
CSIS143	.266	96.00	360.90	48.00	180.45	50.00
CSIS144	.133	48.00	360.90	32.00	240.60	66.66
CSIS145	.133	48.00	360.90	32.00	240.60	66.66
CSIS174B	.266	100.00	375.93	87.71	329.73	87.71
CSIS186A	.033			11.50	348.48	1150.00
CSIS186B	.033			11.50	348.48	1150.00
CSIS274B	.266	100.00	375.93	97.73	367.40	97.73
CSIS275B	.133	100.00	751.87	54.00	406.01	54.00
CSIS299	.342			120.86	353.39	12086.00
CSIS *****	2.429	588.00	242.07	776.30	319.59	132.02
HESC110	.200	75.00	375.00	84.00	420.00	112.00
HESC150	.200	75.00	375.00	51.00	255.00	68.00
HESC299	1.025	412.50	402.43	346.50	338.04	84.00
HESC *****	1.425	562.50	394.73	481.50	337.89	85.60

SD571-INS
 RUN ON: 06-16-2003 08:27:12
 REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***
 DIVISION -- BUSINESS AND PROFESSIONAL STUDIES

GROSSMONT COLLEGE
 SUBJECT WSCH ANALYSIS
 *** CENSUS CLASSES ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH	WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 110	210500	2.000	1500.00	1500.00	750.00	1383.00	691.50	92.20
AOJ 120	210500	.200	150.00	150.00	750.00	93.00	465.00	62.00
AOJ 125	210500	.200	150.00	150.00	750.00	111.00	555.00	74.00
AOJ 148	210500	.566	200.00	200.00	353.35	240.00	424.00	120.00
AOJ 150	210500	.350	120.00	120.00	342.85	222.00	634.28	185.00
AOJ 200	210500	.600	405.00	405.00	675.00	462.00	770.00	114.07
AOJ 201	210530	.200	111.00	111.00	555.00	45.00	225.00	40.54
AOJ 202	210500	.200	150.00	150.00	750.00	189.00	945.00	126.00
AOJ 204	210500	.200	105.00	105.00	525.00	63.00	315.00	60.00
AOJ 206	210500	.200	150.00	150.00	750.00	195.00	975.00	130.00
AOJ 208	210500	.200	105.00	105.00	525.00	178.00	390.00	74.28
AOJ 210	210530	.200	150.00	150.00	750.00	144.00	720.00	96.00
AOJ 218	210500	.350	120.00	120.00	342.85	150.00	428.57	125.00
AOJ 220	210500	.400	120.00	120.00	342.85	168.00	480.00	140.00
AOJ 230	210500	.200	210.00	210.00	525.00	249.00	622.50	118.57
AOJ 240	210500	.200	150.00	150.00	750.00	72.00	360.00	48.00
AOJ 252	210500	.350	120.00	120.00	342.85	186.00	531.42	155.00
AOJ 254	210500	.283	100.00	100.00	353.35	155.00	547.70	155.00
*****	AOJ	7.049	4116.00	4116.00	583.91	4205.00	596.53	102.16
BOT 107	051400	.266	20.00	20.00	75.18	126.00	473.68	630.00
BOT 161	051400	.200	150.00	150.00	750.00	114.00	570.00	76.00
BOT 216	051400	.283	150.00	150.00	530.03	131.00	462.89	87.33
BOT 222	051420	.067	30.00	30.00	447.76	14.00	208.95	46.66
*****	BOT	.816	350.00	350.00	428.92	385.00	471.81	110.00
BUS 109	051400	.600	375.00	375.00	625.00	345.00	575.00	92.00
BUS 110	050100	.600	450.00	450.00	750.00	390.00	650.00	86.66
BUS 114	051400	.067	15.00	15.00	223.88	62.00	925.37	413.33
BUS 115	050600	.400	246.00	246.00	615.00	162.00	405.00	65.85
BUS 118	050950	.200	132.00	132.00	660.00	172.00	360.00	54.54
BUS 120	050200	.200	1600.00	1600.00	749.06	1564.00	732.20	97.75
BUS 121	050200	1.335	1000.00	1000.00	749.06	900.00	674.15	90.00
BUS 125	050100	1.400	1035.00	1035.00	739.28	981.00	700.71	94.78
BUS 127	051400	.400	60.00	60.00	184.00	249.00	622.50	415.00
BUS 144	050900	1.750	672.00	672.00	384.00	636.00	363.42	94.64
BUS 146	050900	.400	150.00	150.00	750.00	99.00	495.00	66.00
BUS 146	050900	.400	300.00	300.00	750.00	207.00	517.50	69.00
BUS 147A	050950	.134	87.00	87.00	649.25	90.00	671.64	103.44
BUS 156	050600	.200	132.00	132.00	660.00	54.00	270.00	40.90
BUS 158	050600	.200	150.00	150.00	750.00	60.00	300.00	40.00
BUS 163	051400	.200	15.00	15.00	75.00	63.00	315.00	420.00
BUS 164	051400	.133	10.00	10.00	75.18	42.00	315.78	420.00
BUS 176	050200	.133	20.00	20.00	150.37	64.00	481.20	320.00
BUS 179	050200	.150	30.00	30.00	200.00	90.00	600.00	300.00
BUS 195	130400	.800	540.00	540.00	675.00	495.00	618.75	91.66
BUS 250	050990	.200	144.00	144.00	720.00	69.00	345.00	47.91
*****	BUS	11.638	7163.00	7163.00	615.48	6694.00	575.18	93.45
CA 280	130630	.067	20.00	20.00	298.50	28.00	417.91	140.00

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 100	210500	.208	116.44	559.80	116.44	559.80	100.00	100.00	
AOJ 101	210500	.083	37.03	446.14	31.11	374.81	84.01	84.01	
AOJ 104	210500	.966	718.88	743.64	175.73	181.78	24.44	24.44	
AOJ 110	210500	.200	150.00	750.00	84.00	420.00	56.00	56.00	
AOJ 199	210500		1.50	1.50	1.50	1.50	100.00	100.00	
AOJ 250B	210500	.100	60.00	600.00	39.00	390.00	65.00	65.00	
AOJ 262A	210500	.067	45.00	671.64	13.00	194.02	28.88	28.88	
AOJ		1.624	1128.85	694.80	460.78	283.60	40.81	40.81	
BOT 101A	051400	.163			111.00	680.98	11100.00	11100.00	
BOT		.163			3.00	3.00	300.00	300.00	
BUS 086	051400	.536	22.50	41.97	79.50	148.32	353.33	353.33	
BUS 120	050200	.267	200.00	749.06	184.00	689.13	92.00	92.00	
BUS 121	050200	.267	200.00	749.06	168.00	629.21	84.00	84.00	
BUS 252	050900	.100	72.00	720.00	51.00	510.00	70.83	70.83	
BUS 256	050990	.133	68.75	516.91	37.13	279.17	54.00	54.00	
BUS 257	050990	.100	36.00	360.00	26.25	262.50	72.91	72.91	
BUS		1.403	599.25	427.12	545.88	389.08	91.09	91.09	
CA 163	130630	.067	35.00	522.38	26.00	388.05	74.28	74.28	
CA 166	130630	.067	35.00	522.38	25.00	373.13	71.42	71.42	
CA		.134	70.00	522.38	51.00	380.59	72.85	72.85	
CD 125	130510	.400	330.00	825.00	204.00	510.00	61.81	61.81	
CD 128	130510	.200	135.00	675.00	132.00	660.00	97.77	97.77	
CD 138	130510	.200	189.00	945.00	157.50	787.50	83.33	83.33	
CD 299	130510	.134	90.00	671.64	68.00	507.46	75.55	75.55	
CD		.934	744.00	796.57	561.50	601.17	75.47	75.47	
CSIS105	070300	.283			99.75	352.47	9975.00	9975.00	
CSIS132	070300	.142			50.25	353.87	5025.00	5025.00	
CSIS142	070300	.399	128.00	320.80	136.00	340.85	106.25	106.25	
CSIS143	070300	.266	104.00	390.97	66.00	248.12	63.46	63.46	
CSIS144	070300	.133	48.00	360.90	30.00	225.56	62.50	62.50	
CSIS145	070300	.133	48.00	360.90	30.00	225.56	62.50	62.50	
CSIS172	070300	.133	100.00	751.87	56.00	421.05	56.00	56.00	
CSIS173B	070300	.133	100.00	751.87	78.00	586.46	78.00	78.00	
CSIS174B	070300	.266	48.00	180.45	60.00	225.56	125.00	125.00	
CSIS186A	070300	.033			10.00	303.03	1000.00	1000.00	
CSIS186B	070300	.033			10.00	303.03	1000.00	1000.00	
CSIS274B	070300	.266	48.00	180.45	62.00	233.08	129.16	129.16	
CSIS280	070300	.133			39.00	293.23	3900.00	3900.00	
CSIS299	070300	.342	624.00	231.53	104.38	305.20	10438.00	10438.00	
CSIS		2.695			831.38	308.48	133.23	133.23	
CVTE225	121300	.150	75.00	500.00	66.00	440.00	88.00	88.00	

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES *** CENSUS CLASSES ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 110	210500	2.200	1650.00	750.00	1617.00	735.00	98.00
AOJ 111	210500	.200	150.00	750.00	81.00	405.00	54.00
AOJ 120	210500	.200	105.00	525.00	66.00	330.00	62.85
AOJ 126	210500	.200	150.00	750.00	51.00	255.00	34.00
AOJ 128	210500	.111	44.00	396.39	48.00	432.43	109.09
AOJ 130	210500	.222	88.00	396.39	102.00	459.45	115.18
AOJ 148	210500	.566	220.00	388.69	260.00	459.36	118.18
AOJ 150	210500	.350	120.00	342.85	204.00	582.85	170.00
AOJ 200	210500	.600	450.00	750.00	465.00	775.00	103.33
AOJ 202	210500	.200	150.00	750.00	159.00	795.00	106.00
AOJ 204	210500	.400	300.00	750.00	228.00	570.00	76.00
AOJ 206	210500	.200	150.00	750.00	213.00	570.00	142.00
AOJ 208	210500	.200	135.00	675.00	93.00	465.00	68.88
AOJ 218	210500	.700	240.00	342.85	270.00	385.71	112.50
AOJ 220	210500	.350	120.00	342.85	138.00	394.28	115.00
AOJ 230	210500	.400	210.00	525.00	180.00	450.00	85.71
AOJ 240	210500	.200	105.00	525.00	96.00	480.00	91.42
AOJ 252	210500	.350	120.00	342.85	192.00	548.57	160.00
AOJ 254	210500	.283	100.00	353.35	180.00	636.04	180.00
***** AOJ		7.932	4607.00	580.81	4643.00	585.35	100.78
BOT 101	051400	.325	20.00	75.18	156.00	480.00	15600.00
BOT 107	051400	.266	150.00	750.00	150.00	563.90	750.00
BOT 161	051420	.200	125.00	441.69	123.00	615.00	82.00
BOT 216	051400	.283	295.00	274.67	130.00	459.36	104.00
***** BOT		1.074	295.00	274.67	559.00	520.48	189.49
BUS 109	051400	.600	360.00	600.00	363.00	605.00	100.83
BUS 110	050100	.067	450.00	750.00	441.00	735.00	98.00
BUS 114	051400	.200	75.00	1119.40	72.00	1074.62	96.00
BUS 115	050600	.200	150.00	750.00	84.00	420.00	56.00
BUS 118	050950	.200	150.00	750.00	84.00	420.00	56.00
BUS 120	050200	1.859	1400.00	749.06	1452.00	776.88	103.71
BUS 121	050200	1.335	1000.00	749.06	732.00	548.31	73.20
BUS 125	050100	1.400	900.00	750.00	864.00	720.00	96.00
BUS 127	051400	.200	45.00	112.50	243.00	607.50	540.00
BUS 128	050100	1.500	576.00	384.00	558.00	372.00	96.87
BUS 141	050600	.200	150.00	750.00	63.00	315.00	42.00
BUS 142	050950	.400	300.00	750.00	54.00	270.00	36.00
BUS 146	050900	.400	300.00	750.00	240.00	600.00	80.00
BUS 147A	050950	.067	50.00	746.26	19.00	283.58	46.66
BUS 152	050100	.133	60.00	451.12	28.00	210.52	66.00
BUS 155	050600	.200	150.00	750.00	99.00	495.00	66.00
BUS 156	050600	.200	150.00	750.00	105.00	525.00	70.00
BUS 163	051400	.200	90.00	450.00	75.00	375.00	83.33
BUS 164	051400	.133	60.00	451.12	46.00	345.86	76.66
BUS 176	050200	.266	70.00	263.15	108.00	406.01	154.28
BUS 179	050200	.150	15.00	100.00	75.00	500.00	500.00
BUS 195	130400	.800	540.00	675.00	510.00	637.50	94.44
BUS 250	050990	.200	150.00	750.00	54.00	270.00	36.00

SKDS7I-IN
 RUN ON: 01-14-2004 14:11:59
 REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***
 DIVISION -- BUSINESS AND PROFESSIONAL STUDIES

GROSSMONT COLLEGE
 SUBJECT WSCH ANALYSIS

*** DAILY CENSUS CLASSES ***

SUBJECT TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 102 210500	.308	144.00	467.53	117.00	379.87	81.25
AOJ 103 210500	.447	227.50	508.94	221.00	494.40	97.14
AOJ 110 210500	.200	150.00	750.00	114.00	570.00	76.00
AOJ 262B 210500	.067	62.50	932.83	12.50	186.56	20.00
***** AOJ	1.022	584.00	571.42	464.50	454.50	79.53
BUS 120 050200	.267	200.00	749.06	216.00	808.98	108.00
BUS 121 050200	.267	200.00	749.06	212.00	794.00	106.00
BUS 251 050990	.133	60.00	451.12	58.00	436.09	96.66
***** BUS	.667	460.00	689.65	486.00	728.63	105.65
CA 163 130630	.067	25.00	373.13	29.00	432.83	116.00
CA 166 130630	.067	40.00	597.01	28.00	417.91	70.00
***** CA	.134	65.00	485.07	57.00	425.37	87.69
CD 125 130510	.400	330.00	825.00	213.00	532.50	64.54
CD 138 130510	.200	160.00	800.00	56.00	280.00	35.00
CD 160 130510	.200	270.00	1350.00	102.00	510.00	37.77
***** CD	.800	760.00	950.00	371.00	463.75	48.81
CSIS105 070300	.283			109.73	387.73	10973.00
CSIS132 070300	.142			55.00	387.32	5500.00
CSIS142 070300	.399	108.00	270.67	110.00	275.68	101.85
CSIS143 070300	.266	108.00	406.01	46.00	172.93	42.59
CSIS145 070300	.133	48.00	360.90	38.00	285.71	79.16
CSIS173B 070300	.133	100.00	751.87	98.00	736.84	98.00
CSIS174B 070300	.266	100.00	375.93	95.65	359.58	95.65
CSIS175B 070300	.133	50.00	375.93	12.00	90.22	24.00
CSIS186A 070300	.033			11.00	333.33	1100.00
CSIS186B 070300	.033			11.00	333.33	1100.00
CSIS274B 070300	.266	100.00	375.93	84.00	215.78	84.00
CSIS275B 070300	.133	100.00	751.87	30.00	225.56	30.00
CSIS280 070300	.133			43.86	329.77	4386.00
CSIS299 070300	.342			117.86	344.61	11786.00
***** CSIS	2.695	714.00	264.93	862.10	319.88	120.74
HESC110 219900	.200	150.00	750.00	153.00	765.00	102.00
HESC150 219900	.400	150.00	750.00	120.00	600.00	80.00
***** HESC	.400	300.00	750.00	273.00	682.50	91.00
NURS118 120300	.201	189.25	941.54	135.55	674.37	71.62
NURS119 120300	.201	250.00	1243.78	149.00	741.29	59.60
NURS135 120300	.838	180.00	214.69	174.00	207.53	96.66
NURS140 120300	.266	140.00	526.31	104.00	390.97	74.28
NURS205 120300	.993	180.00	181.26	186.00	187.31	103.33
NURS223 120300	4.781	1049.13	219.41	999.25	208.98	95.24
NURS225 120300	3.687	805.00	218.31	828.00	224.54	102.85
***** NURS	10.968	2793.38	254.67	2575.80	234.84	92.21

SKDS/I-1N
 RUN ON: 0, 21-2004 11:11:02
 REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***
 DIVISION -- BUSINESS AND PROFESSIONAL STUDIES

		GROSSMONT COLLEGE				SUBJECT WSCH ANALYSIS		*** CENSUS CLASSES ***		*** ALL SHORT TERM CLASSES ***	
SUBJECT	TOP	TOTAL FTEF	MAX WSCH	WSCH/FTEF	EARNED WSCH	EARNED WSCH	MAX WSCH	WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 110	210500	2.000	1500.00	750.00	1527.00	1527.00	1500.00	763.50	763.50	763.50	101.80
AOJ 125	210500	.200	150.00	750.00	87.00	87.00	150.00	435.00	435.00	435.00	58.00
AOJ 148	210500	.566	200.00	353.35	265.00	265.00	200.00	468.19	468.19	468.19	132.50
AOJ 150	210500	.350	180.00	514.28	234.00	234.00	180.00	668.57	668.57	668.57	130.00
AOJ 200	210500	.600	405.00	675.00	432.00	432.00	405.00	1720.00	1720.00	1720.00	106.66
AOJ 202	210500	.200	150.00	750.00	204.00	204.00	150.00	1020.00	1020.00	1020.00	136.00
AOJ 204	210500	.400	255.00	637.50	213.00	213.00	255.00	532.50	532.50	532.50	83.52
AOJ 206	210500	.200	150.00	750.00	186.00	186.00	150.00	930.00	930.00	930.00	124.00
AOJ 207	210500	.200	111.00	555.00	66.00	66.00	111.00	330.00	330.00	330.00	59.45
AOJ 208	210500	.200	105.00	525.00	84.00	84.00	105.00	420.00	420.00	420.00	80.00
AOJ 218	210500	.350	150.00	428.57	180.00	180.00	150.00	514.28	514.28	514.28	120.00
AOJ 220	210500	.350	120.00	342.85	180.00	180.00	120.00	514.28	514.28	514.28	150.00
AOJ 230	210500	.400	210.00	525.00	168.00	168.00	210.00	420.00	420.00	420.00	80.00
AOJ 240	210500	.200	150.00	750.00	120.00	120.00	150.00	600.00	600.00	600.00	80.00
AOJ 252	210500	.350	120.00	342.85	144.00	144.00	120.00	411.42	411.42	411.42	120.00
AOJ 254	210500	.566	200.00	353.35	270.00	270.00	200.00	477.03	477.03	477.03	135.00
AOJ 260	210500	.200	111.00	555.00	63.00	63.00	111.00	315.00	315.00	315.00	56.75
AOJ 260	210500	7.332	4267.00	581.96	4423.00	4423.00	4267.00	603.24	603.24	603.24	103.65
***** AOJ											
BOT 101	051400	.325	60.00	184.61	96.00	96.00	60.00	295.38	295.38	295.38	160.00
BOT 107	051400	.266	70.00	263.15	66.00	66.00	70.00	248.12	248.12	248.12	94.28
BOT 161	051420	.200	150.00	750.00	104.00	104.00	150.00	435.00	435.00	435.00	58.00
BOT 216	051400	.283	100.00	353.35	17.00	17.00	100.00	367.49	367.49	367.49	104.00
BOT 222	051400	.067	30.00	447.76	17.00	17.00	30.00	253.73	253.73	253.73	56.66
***** BOT		1.141	410.00	359.33	370.00	370.00	410.00	324.27	324.27	324.27	90.24
BUS 109	051400	.600	375.00	625.00	357.00	357.00	375.00	595.00	595.00	595.00	95.20
BUS 110	050100	.600	450.00	750.00	399.00	399.00	450.00	665.00	665.00	665.00	88.66
BUS 114	051400	.067	20.00	298.50	40.00	40.00	20.00	597.01	597.01	597.01	200.00
BUS 115	050600	.200	150.00	750.00	96.00	96.00	150.00	480.00	480.00	480.00	64.00
BUS 118	050950	.200	132.00	660.00	57.00	57.00	132.00	285.00	285.00	285.00	43.18
BUS 120	050200	2.136	1600.00	749.06	1428.00	1428.00	1600.00	668.53	668.53	668.53	89.25
BUS 121	050200	1.335	1000.00	749.06	804.00	804.00	1000.00	602.24	602.24	602.24	80.40
BUS 125	050100	1.400	1017.00	726.42	948.00	948.00	1017.00	677.14	677.14	677.14	93.21
BUS 127	051400	.400	75.00	187.50	108.00	108.00	75.00	270.00	270.00	270.00	144.00
BUS 128	050100	1.750	672.00	384.00	669.00	669.00	672.00	382.28	382.28	382.28	99.55
BUS 141	050600	.200	150.00	750.00	81.00	81.00	150.00	405.00	405.00	405.00	54.00
BUS 144	050900	.400	300.00	750.00	66.00	66.00	300.00	330.00	330.00	330.00	44.00
BUS 146	050900	.400	300.00	750.00	195.00	195.00	300.00	487.50	487.50	487.50	65.00
BUS 156	050600	.200	144.00	720.00	111.00	111.00	144.00	555.00	555.00	555.00	77.08
BUS 163	051400	.200	45.00	225.00	42.00	42.00	45.00	210.00	210.00	210.00	93.33
BUS 164	051400	.133	30.00	225.56	26.00	26.00	30.00	195.48	195.48	195.48	86.66
BUS 176	050200	.133	30.00	225.56	52.00	52.00	30.00	390.97	390.97	390.97	173.33
BUS 179	050200	.150	45.00	300.00	69.00	69.00	45.00	460.00	460.00	460.00	153.33
BUS 195	130400	.800	540.00	675.00	444.00	444.00	540.00	555.00	555.00	555.00	82.22
BUS 250	050990	.200	90.00	450.00	48.00	48.00	90.00	240.00	240.00	240.00	53.33
***** BUS		11.304	7015.00	620.57	6040.00	6040.00	7015.00	534.32	534.32	534.32	86.10
CA 167	130630	.200	90.00	450.00	69.00	69.00	90.00	345.00	345.00	345.00	76.66
CA 280	130630	.067	20.00	298.50	30.00	30.00	20.00	447.76	447.76	447.76	150.00

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES *** DAILY CENSUS CLASSES ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH	WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 100	210500	.233	138.38	593.90	126.08	541.11	91.11	
AOJ 101	210500	.083	59.25	713.85	33.58	404.57	56.67	
AOJ 110	210500	.200	150.00	750.00	81.00	405.00	54.00	
AOJ 142	210500	.200	150.00	750.00	102.00	510.00	68.00	
AOJ 251A	210500	.167	100.00	598.80	87.50	523.95	87.50	
AOJ 251B	210500	.167	80.00	479.04	75.00	449.10	93.75	
AOJ 299	210500	.949	721.97	760.12	385.05	405.40	53.33	
*****	AOJ	1.999	1399.60	699.86	890.21	445.14	63.60	
BUS 086	051400	.267	20.00	74.85	52.00	194.61	260.00	
BUS 120	050200	.267	200.00	749.06	212.00	794.00	106.00	
BUS 121	050200	.267	200.00	749.06	192.00	719.10	96.00	
BUS 252	050900	.100	72.00	720.00	34.50	345.00	47.91	
BUS 256	050990	.133	99.69	749.54	47.85	359.77	47.99	
BUS 257	050990	.100	36.00	360.00	19.50	195.00	54.16	
*****	BUS	1.134	627.69	553.42	557.85	491.84	88.87	
CA 163	130630	.067	35.00	522.38	33.00	492.53	94.28	
CA 166	130630	.067	35.00	522.38	28.00	417.91	80.00	
*****	CA	.134	70.00	522.38	61.00	455.22	87.14	
CD 125	130510	.400	315.00	787.50	213.00	532.50	67.61	
CD 128	130510	.200	135.00	675.00	117.00	585.00	86.66	
CD 299	130510	.067	45.00	671.64	31.00	462.68	68.88	
*****	CD	.667	495.00	742.12	361.00	541.22	72.92	
CSIS142	070300	.266	104.00	390.97	92.00	345.86	88.46	
CSIS143	070300	.266	104.00	390.97	82.00	308.27	78.84	
CSIS144	070300	.133	48.00	360.90	28.00	210.52	58.33	
CSIS145	070300	.133	48.00	360.90	34.00	255.63	70.83	
CSIS172	070300	.133	100.00	751.87	34.00	255.63	34.00	
CSIS173B	070300	.133	100.00	751.87	88.00	661.65	88.00	
CSIS174B	070300	.133	48.00	360.90	38.00	285.71	79.16	
CSIS274B	070300	.133	48.00	360.90	40.00	300.75	83.33	
*****	CSIS	1.330	600.00	451.12	436.00	327.81	72.66	
CVTE225	121300	.150	75.00	500.00	78.00	520.00	104.00	
*****	CVTE	.150	75.00	500.00	78.00	520.00	104.00	
HESC205	219900	.200	150.00	750.00	75.00	375.00	50.00	
HESC206	219900	.200	150.00	750.00	72.00	360.00	48.00	
*****	HESC	.400	300.00	750.00	147.00	367.50	49.00	
NURS110	120300	.383	174.57	455.79	139.65	364.62	79.99	
NURS117	120300	.066	35.00	530.30	21.00	318.18	60.00	
NURS119	120300	.067	36.00	537.31	13.00	194.02	36.11	
NURS133	120300	1.684	384.00	228.00	358.80	213.03	93.43	
NURS135	120300	1.685	359.25	213.12	335.25	198.89	93.31	
NURS137	120300	1.638	359.25	219.20	323.33	197.28	90.00	

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 110	210500	2.000	1500.00	750.00	1431.00	715.50	95.40
AOJ 111	210500	.200	150.00	750.00	84.00	420.00	56.00
AOJ 120	210500	.200	111.00	555.00	99.00	495.00	89.18
AOJ 128	210500	.111	50.00	450.45	46.00	414.41	92.00
AOJ 130	210500	.222	100.00	450.45	114.00	513.51	114.00
AOJ 140	210500	.200	105.00	525.00	66.00	330.00	62.85
AOJ 148	210500	.566	260.00	459.36	260.00	459.36	100.00
AOJ 150	210500	.350	180.00	514.28	216.00	617.14	120.00
AOJ 200	210500	.800	600.00	750.00	474.00	592.50	134.00
AOJ 202	210500	.400	300.00	750.00	402.00	1005.00	170.00
AOJ 204	210500	.400	150.00	750.00	105.00	525.00	70.00
AOJ 206	210500	.400	285.00	712.50	279.00	697.50	97.89
AOJ 208	210500	.200	150.00	750.00	87.00	435.00	58.00
AOJ 218	210500	.700	336.00	480.00	336.00	480.00	100.00
AOJ 220	210500	.350	168.00	480.00	162.00	462.85	96.42
AOJ 230	210500	.400	210.00	525.00	183.00	457.50	87.14
AOJ 240	210500	.400	105.00	525.00	45.00	225.00	42.85
AOJ 252	210500	.350	180.00	514.28	216.00	617.14	120.00
AOJ 254	210500	.283	130.00	459.36	140.00	494.69	107.69
AOJ 254	AOJ	8.132	5070.00	623.46	4745.00	583.49	93.58

BOT 101	051400	.325	150.00	461.53	78.00	240.00	52.00
BOT 106	051400	.134	95.00	708.95	34.00	253.73	35.78
BOT 107	051400	.266	120.00	451.12	78.00	293.23	65.00
BOT 109	051400	.800	585.00	225.00	402.00	502.50	68.71
BOT 110	051400	.400	90.00	225.00	123.00	307.50	136.66
BOT 161	051420	.200	150.00	750.00	93.00	465.00	62.00
BOT 163	051400	.200	90.00	450.00	42.00	210.00	46.66
BOT 164	051400	.133	60.00	451.12	24.00	180.45	40.00
BOT 176	050200	.266	80.00	300.75	74.00	278.19	92.50
BOT 179	050200	.150	75.00	500.00	45.00	300.00	60.00
BOT 216	051400	.283	125.00	441.69	105.00	371.02	84.00
BOT 216	BOT	3.157	1620.00	513.14	1098.00	347.79	67.77

BUS 110	050100	.600	450.00	750.00	435.00	725.00	96.66
BUS 115	050600	.200	150.00	750.00	93.00	465.00	62.00
BUS 118	050950	.200	150.00	750.00	48.00	240.00	32.00
BUS 120	050200	.200	180.00	749.06	48.00	240.00	32.00
BUS 121	050200	2.403	1000.00	749.06	1616.00	672.49	89.77
BUS 125	050100	1.335	1200.00	750.00	644.00	482.39	64.40
BUS 128	050100	1.600	1200.00	378.85	888.00	555.00	74.00
BUS 142	050950	1.750	663.00	750.00	591.00	337.71	89.14
BUS 146	050900	.200	150.00	750.00	63.00	315.00	42.00
BUS 146	050100	.200	300.00	451.12	216.00	540.00	72.00
BUS 152	050600	.133	60.00	451.12	46.00	345.86	76.66
BUS 155	050600	.200	150.00	750.00	54.00	270.00	36.00
BUS 156	050600	.200	150.00	750.00	60.00	300.00	40.00
BUS 158	050600	.200	132.00	660.00	84.00	420.00	63.63
BUS 195	130400	.800	540.00	675.00	423.00	528.75	78.33
BUS 250	050990	.200	108.00	540.00	45.00	225.00	41.66
BUS 253	050990	.200	144.00	720.00	63.00	315.00	43.75

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES *** POSITIVE ATTENDANCE ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 251C	210500	.167	75.00	449.10	45.00	269.46	60.00
AOJ 251D	210500	.167	75.00	449.10	40.00	239.52	53.33
AOJ 262C	210500	.067	50.00	746.26	17.00	253.73	34.00
AOJ 262D	210500	.067	50.00	746.26	16.00	238.80	32.00
*****	AOJ	.468	250.00	534.18	118.00	252.13	47.20
CD 299	130510	.335	227.06	677.79	93.77	279.91	41.29
*****	CD	.335	227.06	677.79	93.77	279.91	41.29

***** BUSINESS AND PROFESSIONAL STUDIES *****

.803	477.06	594.09	211.77	263.72	44.39
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GROSSMONT COLLEGE
 SUBJECT WSCH ANALYSIS
 REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***
 DIVISION -- BUSINESS AND PROFESSIONAL STUDIES

SUBJECT TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 102	.308	144.00	467.53	117.00	379.87	81.25
AOJ 103	.446	227.50	509.06	195.00	436.33	85.71
AOJ 107	.945	726.00	767.60	703.31	743.61	96.87
AOJ 110	.400	261.00	652.50	171.00	427.50	65.51
AOJ 250D	.100	58.50	585.00	19.01	190.10	32.49
AOJ 262A	.067	50.00	746.26	18.00	268.65	36.00
***** AOJ	2.267	1467.00	646.91	1223.32	539.45	83.38
BUS 120	.267	200.00	749.06	228.00	853.93	114.00
BUS 121	.267	100.00	374.53	108.00	404.49	108.00
BUS 251	.134	69.38	517.76	57.81	431.41	83.32
***** BUS	.668	369.38	552.96	393.81	589.53	106.61
CA 163	.067	25.00	373.13	22.00	328.35	88.00
CA 166	.067	40.00	597.01	25.00	373.13	62.50
***** CA	.134	65.00	485.07	47.00	350.74	72.30
CD 125	.400	330.00	825.00	255.00	637.50	77.27
CD 128	.200	135.00	675.00	117.00	585.00	86.66
***** CD	.600	465.00	775.00	372.00	620.00	80.00
CSIS142	.266	112.00	421.05	90.00	338.34	80.35
CSIS143	.266	112.00	421.05	76.00	285.71	67.85
CSIS144	.133	56.00	421.05	18.00	135.33	32.14
CSIS145	.133	56.00	421.05	18.00	135.33	32.14
CSIS172	.133	100.00	751.87	66.00	496.24	66.00
CSIS173B	.133	100.00	751.87	44.00	330.82	44.00
CSIS175B	.133	50.00	375.93	31.00	233.08	62.00
CSIS299	.133	56.00	421.05	40.00	300.75	71.42
***** CSIS	1.330	642.00	482.70	383.00	287.96	59.65
HESC110	.200	150.00	750.00	129.00	645.00	86.00
HESC150	.200	168.75	843.75	155.25	776.25	92.00
HESC299	.200	105.00	525.00	36.00	180.00	34.28
***** HESC	.600	423.75	706.25	320.25	533.75	75.57
NURS118	.067	35.00	522.38	28.00	417.91	80.00
NURS119	.067	35.00	522.38	35.00	522.38	100.00
NURS140	.266	140.00	526.31	80.00	300.75	57.14
NURS205	.993	180.00	181.26	156.00	157.09	86.66
NURS299	5.476	1645.00	300.36	1146.00	209.25	69.66
***** NURS	6.869	2035.00	296.23	1445.00	210.34	71.00
RESP112	1.200	135.00	112.50	129.00	107.50	95.55
***** RESP	1.200	135.00	112.50	129.00	107.50	95.55

*** DAILY CENSUS CLASSES ***

*** CENSUS CLASSES ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 110	210500	2.200	1650.00	750.00	1368.00	621.81	82.90
AOJ 111	210500	.200	150.00	750.00	54.00	270.00	36.00
AOJ 120	210500	.200	111.00	555.00	81.00	405.00	72.97
AOJ 128	210500	.111	50.00	450.45	42.00	378.37	84.00
AOJ 130	210500	.222	100.00	450.45	72.00	324.32	72.00
AOJ 148	210500	.849	390.00	459.36	420.00	494.69	107.69
AOJ 150	210500	.700	360.00	514.28	408.00	582.85	113.33
AOJ 200	210500	.600	450.00	750.00	387.00	645.00	86.00
AOJ 202	210500	.400	300.00	750.00	228.00	570.00	76.00
AOJ 204	210500	.200	150.00	750.00	69.00	345.00	46.00
AOJ 206	210500	.400	255.00	637.50	252.00	630.00	98.82
AOJ 218	210500	.350	336.00	480.00	360.00	514.28	107.14
AOJ 220	210500	.400	210.00	480.00	174.00	497.14	103.57
AOJ 230	210500	.200	105.00	525.00	57.00	285.00	54.28
AOJ 240	210500	.700	360.00	514.28	294.00	420.00	81.66
AOJ 252	210500	.283	130.00	459.36	155.00	547.70	119.23
AOJ 254	210500	.8715	5275.00	605.27	4598.00	527.59	87.16
*****	AOJ	8.715					
BOT 101	051400	.325	35.00	174.12	30.00	92.30	3000.00
BOT 106	051400	.266	22.00	82.70	58.00	288.55	165.71
BOT 109	051400	.800	600.00	750.00	114.00	428.57	518.18
BOT 110	051400	.400	90.00	225.00	432.00	540.00	72.00
BOT 161	051420	.200	150.00	750.00	192.00	480.00	213.33
BOT 163	051400	.200	90.00	450.00	57.00	345.00	46.00
BOT 176	050200	.266	66.00	248.12	70.00	263.15	106.06
BOT 179	050200	.150	15.00	100.00	72.00	480.00	480.00
BOT 216	051400	.283	125.00	441.69	59.00	208.48	47.20
*****	BOT	3.091	1193.00	385.95	1153.00	373.01	96.64
BUS 110	050100	.600	450.00	750.00	375.00	625.00	83.33
BUS 115	050600	.200	147.00	735.00	57.00	285.00	38.77
BUS 120	050200	1.336	1600.00	749.06	1472.00	689.13	92.60
BUS 121	050200	1.335	1000.00	749.06	516.00	386.51	51.60
BUS 125	050100	1.600	1200.00	750.00	825.00	515.62	68.75
BUS 128	050100	2.000	1768.00	384.00	585.00	292.50	76.17
BUS 141	050600	.200	150.00	750.00	72.00	360.00	48.00
BUS 142	050900	.200	150.00	750.00	30.00	150.00	20.00
BUS 146	050900	.200	150.00	750.00	96.00	480.00	64.00
BUS 152	050100	.133	60.00	451.12	24.00	180.45	40.00
BUS 155	050600	.200	150.00	750.00	48.00	240.00	32.00
BUS 156	050600	.200	150.00	750.00	39.00	195.00	26.00
BUS 158	050600	.200	132.00	660.00	84.00	420.00	63.63
BUS 195	130100	.600	405.00	675.00	294.00	490.00	72.59
BUS 250	050990	.200	108.00	540.00	51.00	255.00	47.22
BUS 253	050990	.200	144.00	720.00	66.00	330.00	45.83
BUS 258	050990	.200	150.00	750.00	39.00	195.00	26.00
*****	BUS	10.404	6914.00	664.55	4673.00	449.15	67.58

GROSSMONT COLLEGE
SUBJECT WSCH ANALYSIS
*** ALL SHORT TERM CLASSES ***

SKDS71-INS
RUN ON: 01-05-2006 08:19:56
REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES
*** DAILY CENSUS CLASSES ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 102	210500	.307	225.00	730.75	54.00	175.38	24.00		
AOJ 103	210500	.446	325.00	728.04	91.00	203.85	28.00		
AOJ 107	210500	.979	828.00	845.32	310.50	316.99	37.50		
AOJ 110	210500	.400	300.00	750.00	207.00	517.50	69.00		
AOJ 262B	210500	.067	50.00	746.26	12.00	179.10	24.00		
AOJ	1728.00	2.200	1728.00	785.16	674.50	306.47	39.03		
BOT 164	051400	.133	60.00	451.12	38.00	285.71	63.33		
BOT	60.00	.133	60.00	451.12	38.00	285.71	63.33		
BUS 120	050200	.534	400.00	749.06	380.00	711.61	95.00		
BUS 121	050200	.534	400.00	749.06	316.00	591.76	79.00		
BUS 251	050990	.133	60.00	448.76	68.00	508.60	113.33		
BUS	860.00	1.201	860.00	715.65	764.00	635.76	88.83		
CA 163	130630	.067	25.00	373.13	20.00	298.50	80.00		
CA 166	130630	.067	40.00	597.01	29.00	432.83	72.50		
CA	65.00	.134	65.00	485.07	49.00	365.67	75.38		
CD 125	130500	.200	180.00	900.00	135.00	675.00	75.00		
CD 136	130500	.200	153.00	675.00	84.00	420.00	62.22		
CD 137	130500	.200	153.00	675.00	78.20	391.00	51.11		
CD 174	130500	.200	82.50	412.50	116.25	581.25	140.90		
CD 299	130500	.200	135.00	675.00	141.00	705.00	104.44		
CD	685.50	1.000	685.50	685.50	554.45	554.45	80.88		
CSIS110	070100	.700	270.00	385.71	201.00	287.14	74.44		
CSIS142	070100	.266	112.00	421.05	78.00	293.23	69.64		
CSIS143	070100	.263	112.00	425.85	70.00	266.15	62.50		
CSIS172	070100	.133	100.00	751.87	28.00	210.52	28.00		
CSIS174B	070100	.133	100.00	751.87	86.00	646.61	86.00		
CSIS175B	070100	.133	100.00	751.87	90.00	676.69	90.00		
CSIS299	070100	.133	56.00	421.05	22.00	165.41	39.28		
CSIS	850.00	1.761	850.00	482.68	575.00	326.51	67.64		
HESC099	219900	.200	150.00	750.00	168.00	840.00	112.00		
HESC110	219900	.200	149.06	745.30	166.95	834.75	112.00		
HESC150	219900	.200	168.75	843.75	114.75	573.75	68.00		
HESC	467.81	.600	467.81	779.68	449.70	749.50	96.12		
NURS118	120300	.067	35.00	522.38	17.00	253.73	48.57		
NURS119	120300	.067	35.00	522.38	26.00	388.05	74.28		
NURS130	120300	.800	180.00	225.00	180.00	225.00	100.00		
NURS132	120300	1.900	459.00	241.57	342.00	180.00	74.50		
NURS201	120300	.089	52.50	589.88	60.00	674.15	114.28		
NURS205	120300	1.111	150.00	134.95	175.00	157.44	116.66		
NURS220	120300	1.600	324.00	202.50	288.00	180.00	88.88		
NURS222	120300	1.600	324.00	202.50	324.00	202.50	100.00		

REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES *** CENSUS CLASSES ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 110	210500	2.400	1800.00	750.00	1365.00	568.75	75.83
AOJ 111	210500	.200	150.00	750.00	138.00	690.00	92.00
AOJ 122	210500	.200	111.00	555.00	75.00	375.00	67.56
AOJ 125	210500	.200	150.00	750.00	57.00	285.00	38.00
AOJ 148	210500	.849	390.00	459.36	405.00	477.03	103.84
AOJ 150	210500	.350	180.00	514.28	264.00	754.28	146.66
AOJ 200	210500	.400	300.00	750.00	303.00	757.50	101.00
AOJ 201	210500	.200	111.00	555.00	54.00	270.00	48.64
AOJ 202	210500	.400	300.00	750.00	318.00	795.00	106.00
AOJ 204	210500	.200	105.00	525.00	114.00	570.00	108.57
AOJ 206	210500	.400	300.00	750.00	315.00	787.50	105.00
AOJ 208	210500	.200	105.00	525.00	90.00	450.00	85.71
AOJ 210	210530	.200	150.00	750.00	135.00	675.00	90.00
AOJ 218	210500	.350	168.00	480.00	174.00	497.14	103.57
AOJ 220	210500	.350	168.00	480.00	216.00	617.14	128.57
AOJ 230	210500	.400	210.00	525.00	168.00	420.00	80.00
AOJ 240	210500	.200	150.00	750.00	90.00	450.00	60.00
AOJ 252	210500	.350	180.00	514.28	222.00	634.28	123.33
AOJ 254	210500	.566	260.00	459.36	270.00	477.03	103.84
***** AOJ		8.415	5288.00	628.40	4773.00	567.20	90.26
BOT 101	051400	.325	14.00	208.95	30.00	92.30	3000.00
BOT 106	051400	.067	40.00	150.37	38.00	567.16	271.42
BOT 107	051400	.266	585.00	731.25	74.00	278.19	185.00
BOT 109	051400	.800	90.00	225.00	387.00	483.75	66.15
BOT 110	051400	.400	150.00	750.00	138.00	345.00	153.33
BOT 161	051420	.200	45.00	225.00	87.00	435.00	58.00
BOT 163	051400	.200	30.00	225.56	66.00	330.00	146.66
BOT 164	051400	.133	30.00	225.56	32.00	240.60	106.66
BOT 176	050200	.150	75.00	500.00	62.00	466.16	206.66
BOT 179	050200	.283	150.00	530.03	54.00	190.81	36.00
BOT 216	051400	2.957	1209.00	408.86	1043.00	352.72	86.26
***** BOT							
BUS 110	050100	.800	600.00	750.00	444.00	555.00	74.00
BUS 115	050600	.200	150.00	750.00	111.00	555.00	74.00
BUS 118	050950	.200	108.00	540.00	42.00	210.00	38.88
BUS 120	050200	2.136	1600.00	749.06	1332.00	623.59	83.25
BUS 121	050200	1.602	1200.00	749.06	648.00	404.49	54.00
BUS 125	050100	1.600	1113.00	695.62	885.00	553.12	79.51
BUS 128	050100	2.000	768.00	384.00	627.00	313.50	81.64
BUS 144	050900	.200	150.00	750.00	66.00	330.00	44.00
BUS 146	050900	.400	300.00	750.00	189.00	472.50	63.00
BUS 156	050600	.200	144.00	720.00	78.00	390.00	54.16
BUS 158	050600	.200	150.00	750.00	60.00	300.00	40.00
BUS 195	130100	.800	540.00	675.00	318.00	397.50	58.88
BUS 250	050800	.200	150.00	750.00	57.00	285.00	38.00
***** BUS		10.538	6973.00	661.70	4857.00	460.90	69.65
CA 167	130630	.200	90.00	450.00	75.00	375.00	83.33

02-14-2006 11:55:31 JBJ W... AN... YSI
 *** DAILY CENSUS CLASSES ***
 DIVISION -- BUSINESS AND PROFESSIONAL STUDIES

SUBJECT TOP		TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 100	210500	.208	138.38	665.28	95.33	458.31	68.89
AOJ 101	210500	.083	44.44	535.42	25.18	303.37	56.66
AOJ 104	210500	.950	717.19	754.93	270.94	285.20	37.77
AOJ 107	210500	.979	605.31	618.29	665.84	680.12	109.99
AOJ 110	210500	.400	261.00	652.50	174.00	435.00	66.66
AOJ 142	210500	.200	135.00	675.00	75.00	375.00	55.55
***** AOJ		2.820	1901.32	674.22	1306.29	463.22	68.70
BUS 120	050200	.534	300.00	561.79	296.00	554.30	98.66
BUS 121	050200	.534	400.00	749.06	356.00	666.66	89.00
BUS 252	050900	.100	72.00	720.00	27.00	270.00	37.50
BUS 256	050800	.133	99.69	749.54	31.90	239.84	31.99
BUS 257	050800	.100	36.00	360.00	13.50	135.00	37.50
***** BUS		1.401	907.69	647.88	724.40	517.05	79.80
CA 163	130630	.067	35.00	522.38	35.00	522.38	100.00
CA 166	130630	.134	35.00	522.38	26.00	388.05	74.28
***** CA			70.00	522.38	61.00	455.22	87.14
CD 125	130500	.200	180.00	900.00	174.00	870.00	96.66
CD 129	130500	.200	135.00	675.00	81.00	405.00	60.00
CD 137	130500	.200	135.00	675.00	105.00	525.00	77.77
CD 299	130500	.133	90.00	676.69	50.00	375.93	55.55
***** CD		1.733	540.00	736.69	410.00	559.34	75.92
CSIS110	070100	.700	540.00	771.42	438.00	625.71	81.11
CSIS142	070100	.266	104.00	390.97	74.00	278.19	71.15
CSIS143	070100	.266	104.00	390.97	50.00	187.96	48.07
CSIS172	070100	.133	100.00	751.87	48.00	360.90	48.00
CSIS173B	070100	.133	100.00	751.87	96.00	721.80	96.00
CSIS174B	070100	.133	48.00	360.90	22.00	165.41	45.83
CSIS274B	070100	.133	48.00	360.90	20.00	150.37	41.66
CSIS299	070100	.266	112.00	421.05	64.00	240.60	57.14
***** CSIS		2.030	1156.00	569.45	812.00	400.00	70.24
CVTE225	121300	.150	75.00	500.00	39.00	260.00	52.00
CVTE299	121300	.350	225.00	1125.00	75.00	375.00	33.33
***** CVTE			300.00	857.14	114.00	325.71	38.00
HESC205	219900	.200	150.00	750.00	39.00	195.00	26.00
HESC206	219900	.400	150.00	750.00	51.00	255.00	34.00
***** HESC			300.00	750.00	90.00	225.00	30.00
NURS110	123010	.542	212.50	391.84	243.75	449.47	114.70
NURS117	123010	.066	30.00	454.54	29.50	446.96	98.33
NURS118	123010	.067	18.00	268.65	23.00	343.28	127.77
NURS119	123010	.067	35.00	522.38	38.00	567.16	108.57
NURS130	123010	1.600	360.00	225.00	324.00	202.50	90.00
NURS132	123010	1.600	360.00	225.00	333.00	208.12	92.50

DIVISION -- BUSINESS AND PROFESSIONAL STUDIES *** CENSUS CLASSES ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 110	210500	2.200	1650.00	750.00	1257.00	571.36	76.18
AOJ 122	210500	.200	111.00	555.00	39.00	195.00	35.13
AOJ 125	210500	.200	105.00	525.00	57.00	285.00	54.28
AOJ 148	210500	.849	390.00	459.36	385.00	453.47	98.71
AOJ 150	210500	.700	360.00	514.28	360.00	514.28	100.00
AOJ 200	210500	.400	300.00	750.00	285.00	712.50	95.00
AOJ 202	210500	.400	300.00	750.00	297.00	742.50	99.00
AOJ 204	210500	.400	255.00	637.50	174.00	435.00	68.23
AOJ 206	210500	.400	300.00	750.00	285.00	712.50	95.00
AOJ 207	210500	.200	111.00	555.00	48.00	240.00	43.24
AOJ 208	210500	.200	150.00	750.00	45.00	225.00	30.00
AOJ 210	210500	.350	150.00	750.00	78.00	390.00	52.00
AOJ 218	210500	.350	168.00	480.00	216.00	617.14	128.57
AOJ 220	210500	.400	168.00	480.00	183.00	514.28	107.14
AOJ 230	210500	.400	210.00	525.00	183.00	457.50	87.14
AOJ 240	210500	.700	150.00	750.00	66.00	330.00	44.00
AOJ 252	210500	.566	360.00	514.28	342.00	488.57	95.00
AOJ 254	210500	.200	260.00	459.36	315.00	556.53	121.15
AOJ 260	210500	.200	150.00	750.00	30.00	150.00	20.00
AOJ		9.115	5648.00	619.63	4642.00	509.27	82.18

BOT 101	051400	.325	50.00	373.13	30.00	92.30	300.00
BOT 106	051400	.134	60.00	225.56	76.00	293.65	72.00
BOT 107	051400	.266	555.00	693.75	33.00	416.25	130.00
BOT 109	051400	.800	180.00	450.00	126.00	315.00	70.00
BOT 110	051400	.400	180.00	450.00	126.00	315.00	70.00
BOT 161	051420	.200	150.00	750.00	69.00	345.00	46.00
BOT 163	051400	.200	45.00	225.00	54.00	270.00	120.00
BOT 176	050200	.133	30.00	225.56	44.00	330.82	146.66
BOT 179	050200	.150	30.00	200.00	45.00	300.00	150.00
BOT 216	051400	.283	150.00	530.03	44.00	155.47	29.33
*****		2.891	1250.00	432.37	859.00	297.12	68.72
BUS 110	050100	.600	450.00	750.00	339.00	565.00	75.33
BUS 115	050600	.200	150.00	750.00	87.00	435.00	58.00
BUS 118	050900	.200	144.00	720.00	54.00	270.00	37.50
BUS 120	050200	2.403	1800.00	749.06	1400.00	582.60	77.77
BUS 121	050200	1.068	800.00	749.06	620.00	580.52	77.50
BUS 125	050100	1.400	963.00	687.85	885.00	632.14	91.90
BUS 128	050100	2.000	768.00	384.00	645.00	322.50	83.98
BUS 144	050900	.400	150.00	750.00	78.00	390.00	52.00
BUS 146	050900	.400	300.00	750.00	129.00	322.50	43.00
BUS 156	050600	.200	144.00	720.00	102.00	510.00	70.83
BUS 158	050600	.200	150.00	750.00	54.00	270.00	36.00
BUS 160	050600	.200	150.00	750.00	36.00	180.00	24.00
BUS 195	050200	.600	420.00	700.00	297.00	495.00	70.71
BUS 250	050800	.200	150.00	750.00	72.00	360.00	48.00
*****		9.871	6539.00	662.44	4798.00	486.07	73.37
CA 167	130630	.200	90.00	450.00	81.00	405.00	90.00

REPORT INCLUDES: GROSSMONT COLLEGE ONLY *** ALL SHORT TERM CLASSES ***
 DIVISION -- BUSINESS AND PROFESSIONAL STUDIES *** DAILY CENSUS CLASSES ***

SUBJECT	TOP	TOTAL FTEF	MAX WSCH	MAX WSCH	WSCH/FTEF	EARNED WSCH	EARNED WSCH/FTEF	% OF MAX
AOJ 100	210500	.233	138.38	593.90	67.65	290.34	48.88	
AOJ 101	210500	.083	44.44	535.42	11.85	142.77	26.66	
AOJ 104	210500	.873	717.19	821.24	191.25	218.99	26.66	
AOJ 107	210500	.979	595.31	607.89	595.31	367.50	100.00	
AOJ 110	210500	.400	261.00	652.50	147.00	240.00	56.32	
AOJ 142	210500	.200	135.00	675.00	48.00	240.00	35.55	
AOJ 250B	210500	.100	55.50	555.00	24.00	240.00	43.24	
***** AOJ		2.868	1946.82	678.66	1085.06	378.25	55.73	
BUS 086	051400	.268		561.79	10.50	39.17	1050.00	
BUS 120	050200	.534	300.00	749.06	248.00	464.41	82.66	
BUS 121	050200	.534	400.00	720.00	260.00	486.89	65.00	
BUS 252	050900	.100	72.00	749.54	40.50	405.00	56.25	
BUS 256	050800	.133	99.69	720.00	55.83	419.77	56.00	
BUS 257	050800	.100	72.00	720.00	37.50	375.00	52.08	
***** BUS		1.669	943.69	565.42	652.33	390.85	69.12	
CD 125	130500	.400	330.00	825.00	171.00	427.50	51.81	
CD 138	130500	.200	67.50	337.50	45.00	225.00	66.66	
CD 199	130500	.201	149.07	741.64	50.50	510.89	100.00	
CD 299	130500	.801	547.07	682.98	319.19	398.48	68.88	
***** CD							58.34	
CSIS110	070100	.700	540.00	771.42	294.00	420.00	54.44	
CSIS142	070100	.133	100.00	751.87	56.00	421.05	56.00	
CSIS143	070100	.133	100.00	751.87	46.00	345.86	46.00	
CSIS144	070100	.133	100.00	751.87	38.00	285.71	38.00	
CSIS145	070100	.133	100.00	751.87	46.00	345.86	46.00	
CSIS172	070100	.133	100.00	751.87	58.00	436.09	58.00	
CSIS173B	070100	.133	100.00	751.87	104.00	781.95	104.00	
***** CSIS		1.498	1140.00	761.01	642.00	428.57	56.31	
CVTE225	121300	.150	75.00	500.00	57.00	380.00	76.00	
***** CVTE		.150	75.00	500.00	57.00	380.00	76.00	
HESC205	219900	.200	150.00	750.00	30.00	150.00	20.00	
HESC206	219900	.533	280.00	525.03	48.00	240.00	32.00	
HESC299	219900	.933	580.00	621.45	184.00	345.02	65.71	
***** HESC					262.00	280.72	45.17	
NURS110	123010	.528	220.50	417.61	270.68	512.65	122.75	
NURS118	123010	.067	40.00	597.01	46.00	686.56	115.00	
NURS119	123010	.067	40.00	597.01	38.00	567.16	95.00	
NURS130	123010	1.525	360.00	236.06	369.00	241.96	102.50	
NURS132	123010	1.600	360.00	225.00	351.00	219.37	97.50	
NURS211	123010	1.2093	350.33	167.34	363.30	173.53	103.70	
NURS220	123010	1.2625	360.00	285.14	324.00	256.63	90.00	
NURS222	123010	1.8225	360.00	197.26	288.00	157.80	80.00	
NURS230	123010	1.391	389.25	279.71	376.28	270.39	96.66	

APPENDIX 13:

FISCAL YEAR FTES ANALYSIS BY

PROGRAM REPORT

GCCCD
06/07 Grossmont College Program Review
Program Data Elements

		01/02	02/03	03/04	04/05	05/06
<u>Administration of Justice (2105.00)</u>						
Course #						
AOJ 100	AOJ 204					
AOJ 101	AOJ 206					
AOJ 102	AOJ 207					
AOJ 103	AOJ 208					
AOJ 104	AOJ 210					
AOJ 107	AOJ 218					
AOJ 110	AOJ 220					
AOJ 111	AOJ 230					
AOJ 119	AOJ 240					
AOJ 120	AOJ 250A					
AOJ 122	AOJ 250B					
AOJ 125	AOJ 250C					
AOJ 126	AOJ 250D					
AOJ 128	AOJ 251A					
AOJ 130	AOJ 251B					
AOJ 140	AOJ 252					
AOJ 142	AOJ 254					
AOJ 148	AOJ 260					
AOJ 150	AOJ 262A					
AOJ 199	AOJ 262B					
AOJ 200	AOJ 262C					
AOJ 201	AOJ 262D					
AOJ 202	AOJ 299					
FTES						
Summer		696	1,496	1,911	1,833	1,432
Fall		3,884	4,571	5,108	6,086	5,273
Spring		4,011	4,666	5,313	6,079	5,727
Total WSCH		8,591	10,733	12,331	13,998	12,432
Total FTES		286.36	357.76	411.05	466.61	414.39
Top	210500 Admin. of Justice - Unrestricted	\$512,581	\$571,888	\$597,965	\$660,818	\$774,042
	Costs per FTES	\$1,789.99	\$1,598.52	\$1,454.73	\$1,416.21	\$1,867.91
	210500 Admin. of Justice - Restricted	\$44,413	\$26,578	\$29,367	\$21,037	\$22,300

APPENDIX 14:

FISCAL DATA:

OUTCOMES PROFILE

APPENDIX 14

14. Fiscal Data: Outcomes Profile

1. Semester/Year	Fall 2001	Spring 2002	Fall 2002	Spring 2003	Fall 2003	Spring 2004	Fall 2004	Spring 2005	Fall 2005	Spring 2006
2. Enrollment	1,576		1,438		1,537		1,743		1,456	
3. Earned WSCH/FTEF	523	541	588	596	585	603	583	567	528	509
4. Total FTES	286.36		357.76		411.05		466.61		414.39	
5. Cost/FTES	1,789.99		1,598.42		1,454.73		1,416.21		1,867.91	
6. Total Cost/Fiscal Year	512,581		571,888		597,965		660,818		774,042	
7. Total Revenue	1,002,260		1,252,160		1,438,675		1,633,135		1,450,365	
8. Other Revenue	44,413		26,578		29,367		21,307		22,300	

COST – Cost will vary from one department/program to another for many reasons, e.g., department size. Further variation can be caused by (1) the specific step and class standing of the individual faculty members in a department/program, (2) the lack of costs associated with a chair or coordinator (i.e., another department is carrying this charge), and (3) the costs charged to the department/program for fulfilling a college or district function (e.g., miscellaneous reassigned time).

EARNED WSCH/FTEF – These numbers are taken from the Earned WSCH/FTE column in Appendix 12, Subject WSCH Analysis Report. They reflect a department/program's revenue per faculty costs. ("Earned" WSCH is actual student enrollment as compared to "Max" WSCH which is determined purely by classroom size.)

COST/FTES – These figures were taken from Appendix 13, Fiscal Year FTES Analysis by Program/TOPS Report. They will most often inversely reflect the WSCH PER FTEF ratio (i.e., a department/program with a low COST PER FTES will have a high WSCH PER FTEF). If this is not the case, then the figures indicate that an above average percentage of the direct COST of the department/program is attributed to non-faculty costs.

TOTAL REVENUE – General fund money that the department/program earns from the state for each Full Time Equivalent Student (FTES). For example, in FY01-02, that amount was \$3,500. Other revenue is non-general fund money such as fees, grants, donations, ROP, non-resident student tuition.

Administration of Justice Department
Program Review

Questions and Responses

Dear Administration Of Justice :

The Program Review Committee has read your self-study and has generated a list of questions and comments. Please share these with your department and prepare a written response. Please include the question with each response. We will need an electronic written response for distribution to committee members one week prior to meeting with the Committee on **November 14th at 2:00 pm**. The meeting will be held in the **College Conference Room**. Any members of your faculty and staff are welcome and encouraged to attend and answer questions.

Pg	Q	C/R	
2	1.1		Your Emergency Dispatch Operator course is currently funded by ROP. Please describe the transition from ROP to general fund resources.
2	1.1 Response		The transition of the AOJ/ROP Emergency Dispatch Operator course from ROP to AOJ will have a negligible impact on the general fund. The AOJ coordinator is already involved with supervision of the course's instructional staff. AOJ is simply adding a credit course to its schedule. Further, AOJ staff already administer the paperwork process required for POST certification of the course.
3	1.1		Please define what you mean by "leavers" and "completers."
3	1.1 Response		"Leavers" and "completers" are terms used by the federal government in its administration of the Vocational and Applied Technology Education Act (VTEA). "Leavers" are students who exit an instructional program prior to completion because they self-terminate, are dropped, or have obtained the skills necessary to secure employment. "Completers" are students who complete a program and receive a certificate of proficiency or achievement, or an associate degree.
3/4	1.1		You say that AOJ is the largest academic department in the District. Please provide specific evidence. You also state that resources have not kept pace with AOJ enrollment or community needs. Again, please provide evidence.
3/4	1.1 Response		The statement in the Program Review document does not read "AOJ is the largest academic department in the District". The statement reads, "In terms of designated majors, AOJ represents....". AOJ has nearly 1,400 AOJ "majors", more than any other department and more than all of Health Sciences departments combined. (Source: District Office of Institutional Research and Planning.)

			The number of AOJ majors served has increased 43% in the past seven years. Yet AOJ's physical, financial, and human resources did not increase 43% over the same time period. Therefore, AOJ resources have not kept pace with enrollment.
5	1.2		Activities 1 through 4 you indicate either goals met or not met with no explanation. Please provide detailed explanations.
5	1.2 Response		Any Educational Master Plan goals (activities) not met is due to lack of financial resources.
5	1.2		Activity #5: What has your department accomplished as a result of securing grants and training?
5	1.2 Response		Grants secured in support of SLO training and development were awarded to the California Association of Administration of Justice Educators (CAAJE). P.J. Ortmeier, AOJ Coordinator, was the vehicle used to secure the grant(s). To date, statewide model SLOs have been developed for AOJ core courses.
6	1.2		We suggest that you talk to your Dean for guidance. The Committee requests that you provide more detail for all of your bulleted items on this page.
6	1.2 Response		Discussed with Sr. Dean of Division. Responses to bulleted items on this page are clear and concise. More detail cannot be provided without being redundant.
10	1.4		You provide a summary of recommendations made by each of your advisory committees. Please provide information on the status of these recommendations. Also, is one meeting per year enough?
10	1.4 Response		The status of the advisory committees' recommendations are already included in the text of the Program Review document. One advisory committee meeting per year is enough. Our advisory committee members are extremely busy people. Two meetings per year are not required by the college. Further, scheduling and managing advisory committees is extremely labor intensive. Other Grossmont vocational departments have one (1) advisory committee. AOJ has seven (7), due to its multi-program nature.
12	2.2		Please answer the questions for 2.2. You indicate that training for SLOs has been received. Please let us know about a timeline for implementing SLOs.
12	2.2 Response		In the Spring 2006, AOJ faculty participated in the SLO training provided by the San Diego and Imperial Counties Community College Regional Consortium as well as the California Association of Administration of

			<p>Justice Educators (CAAJE). AOJ adjunct faculty received training on SLOs during the Fall 2006 and Spring 2007 professional development weeks. During Fall 2007 professional development week, all adjunct faculty participated in assessing the knowledge, skills, and abilities required of all AOJ students. Also, multiple SLOs were developed for the following courses: AOJ 110, 120, 125, 148, 150, 206, 210, 218, 230, and 240. The assessment of these outcomes will begin with the Spring 2008 semester. In addition, AOJ faculty will participate in a CAAJE workshop scheduled for April 2008. The purpose of the workshop is to finalize a statewide model of AOJ SLOs.</p>
12	2.3		<p>How often do faculty meet about academic standards, integrity and consistency? How do the AOJ coordinator and full-time faculty ensure that all instructors address the objectives in the official course outlines?</p>
12	2.3 Response		<p>AOJ faculty are in continuous communication with one another. When an issue regarding academic standards or integrity arises, it is addressed immediately. Full-time faculty are also in continuous contact with adjuncts through personal contact as well as through email and phone calls. The official course objectives are required on all syllabi. All faculty, both full-time and adjunct, address academic issues during professional development week and syllabi are reviewed at the beginning of each semester. This process will continue as SLOs and assessments are implemented.</p>
13	2.3		<p>Please expand on explanation how POST, BSIS and CSA assist with program quality control.</p>
13	2.3 Response		<p>POST, BSIS, and CSA use subject matter experts (SMEs) and curriculum development specialists to develop curricula, training specifications, and assessment instruments. These agencies are state instructional licensing authorities. They prescribe the training regimen, provide standardized exams, and audit AOJ presentations and instructional records. The requirements of these agencies are more specific than the State Board of Nursing. AOJ-related licensing authorities are not a recent development. POST, for example, was created in 1959. With a budget of over \$50 million per year, POST's training specifications and quality-control procedures are statutorily-mandated and nationally recognized.</p>
13	2.3		<p>Please expand on data referenced that validates department quality and integrity.</p>

13	2.3 Response		Grossmont's AOJ Department enjoys a respected reputation, locally and nationally. Feedback from employers and graduates indicate that AOJ's leavers and completers are job-ready, requiring little, if any, on-the-job training. Further, employers and graduates as well as state licensing authority audits suggest that Grossmont AOJ faculty and staff work diligently to maintain the integrity (credibility) of the Department.
15	2.5		We notice that your AOJ 110 and 200 sections have considerable grade variability. Please explain. What is being done about this.
15	2.5 Response		Grading variability is explained in sections 2.4 and 2.5 of the Program Review document. To address the variability issue and apply grade corrective action (when possible), Grossmont AOJ faculty are leading an effort to develop standardized assessment instruments for core courses presented in the nearly 90 community college AOJ Departments statewide. Standardized assessment tools for AOJ 110 and AOJ 200 should be available by Fall 2008.
16	2.7		You state that you wish to create a Public Safety Leadership Institute. What is the status of this effort? Where would it be offered?
16	2.7 Response		Due to lack of human resources for program development, the creation of the proposed Public Safety Leadership Institute is on hold. AOJ's California Public Safety Leadership and Ethics Program (CPSLEP) is the only POST-certified program of its kind in the nation. The CPSLEP assists individuals with the development of ethical leadership skills. The proposed PSLI will add the dimensions of administration and succession management. Utilizing existing facilities, the PSLI will be offered on the Grossmont College campus.
17	2.7		#6: What is the status of creating a fire technology course or program? Any blocks?
17	2.7 Responses		Due to human and fiscal resource constraints, the creation of fire technology courses/program is on hold.
22	2.16		You summarize student survey data. Please evaluate. Is there an AOJ tutor available in the Tutoring Center? You indicate that students do not access campus resources often. Does your department have plans to improve this?
22	2.16 Response		No designated tutors are available in the AOJ Department. When available, teaching assistants (TAs) are used as tutors. Regarding the use of campus resources, most AOJ labs contain equipment necessary

			for class. Students utilize the technology mall but most own personal computers.
25	2.18		Please speculate why most course articulations are with private universities.
25	2.18 Response		Most course articulations are with private rather than public universities because private universities outnumber public universities in San Diego County. Further, private universities are more amenable to articulation arrangements than are public universities. Finally, the only public university criminal justice program in San Diego County is located at SDSU. Since SDSU's criminal justice program is impacted, SDSU lacks incentive to articulate.
26	3.1		Tell us more about the pre-collegiate courses. Who offers them? How are they linked to your program? Please tell us more about curriculum adjustments you've made to ensure student success. You state that the survey showed that students learn best through traditional modes. Then why are you expanding your online offerings? You currently have 15 different online courses. Is there student success data to justify this transition from traditional to online delivery? What is the level of success for your online sections? Have you done a comparison of online vs. face-to-face?
26	3.1 Response		<ul style="list-style-type: none"> • AOJ-related pre-collegiate courses have been offered at El Capitan, Granite Hills and Helix high schools. A few of these courses are articulated with Grossmont AOJ courses. • Curriculum adjustments are based on changing employer needs. However, instructional methodology may be adjusted to account for changing student demographics and learning styles. • Student survey results suggest that students enrolled in <u>traditional</u> courses learn best through traditional methods, not through traditional course ancillary websites and on-line discussion boards. Since the district does not have the capacity to survey distance education online students, input from online students is not available. • Online offerings are expanded to offer an alternative to traditional delivery and to prevent loss of market share (and revenue) to competitors. • Anecdotal evidence suggests that younger

			students as well as those familiar with online instructional methodology experience higher success rates.
26	3.2		In appendix 7, your success and retention by ethnicity show disparity among ethnic groups. How are you addressing this? Please speculate why your enrollment by age has changed? What was the specific accommodation that you did in Security Management for students with severe disabilities.
26	3.2		<ul style="list-style-type: none"> • The disparity in success and retention among ethnic groups has been addressed through training of faculty to identify problematic symptoms and suggest intervention strategies (tutorial assistance, financial aid, DSPS, EOPS, etc.). • AOJ's enrollment by age has declined because public safety careers are attracting more traditional college age students. Further, the number of working AOJ professionals seeking an associate degree has declined. • Security Management is a career field requiring brain power, not physical prowess. Computer/information security, for example, requires knowledge, skills and abilities related to computers. Disabled students, including quadriplegics, are welcomed and successful in Security Management.
28	3.3	C	Your pass rates for state and federal examinations and licensing requirements appears exceptionally high!! How does this compare with other AOJ programs? What are the pass rate percentages for other programs?
28	3.3 Response		Licensing authority training specifications and materials as well as assessment instruments provided and required by the agencies have been tested for validity and reliability by full-time staffers at these agencies. Further, faculty assigned to teach in the licensing courses/programs typically receive instructor development training provided by the agencies. Finally, licensing authorities provide a mechanism for one-time remediation for those who fail an exam on the first attempt. Since non-certified AOJ programs do not require administration of comprehensive standardized exams, pass rate percentages are not available for all AOJ programs.
29	3.4		This is a lot of work. Who does this? Is this shared by all full-time faculty and staff? How much is done by the

			public relations department? Do adjunct have a part in this?
29	3.4 Response		Agreed. This is a “lot of work” AOJ is extremely active in outreach and recruitment efforts. Most of the public relations/marketing/advertising efforts are accomplished by the AOJ Department Coordinator, 2 full-time faculty members, and a part-time classified staff person. Little is accomplished through the college’s public relations department. Further, because of time and financial constraints, adjunct faculty rarely participate in outreach and recruitment activities.
30	3.5		According to the tables in appendix 7, the age seems to be pretty flat rather than declining as you state? Can you look at this again?
30	3.5 Response		A review of the statistics in Appendix 7 indicates that the average age of AOJ students is declining.
35	3.2, 4.3		Please specify which full-time faculty are currently serving on what committees.
35	3.2, 4.3 Response		See Appendix 10. Because most full-time AOJ faculty actively participate on statewide committees, advisory committees, campus building committees, task forces, and with professional organizations, no time remains to serve on many standing college committees. AOJ faculty believe the department, college and district are served and enrollment increased through outreach, recruitment, articulation, and employer liaison activities. Further, 100% of the full-time faculty are discipline-specific authors engaged in Grossmont College visibility-enhancing scholarship activities.
35	4.2		Are you serious about needing stress reduction activities? Do you have specific ideas? Or is your stress really more related to your opening statement about too few faculty for a large department?
35	4.2. Response		Too few full-time faculty is a primary cause of the work-related stress.
36	4.5		You indicate that decisions are made collaboratively. But specifically, who coordinates multiple inputs from industry, conferences and advisory committees? Who provides follow up and works with campus personnel to get things done? Do you vote or leave it up to one person to decide based on informal dialogue?
36	4.5 Response		The AOJ Department chairperson solicits and coordinates multiple inputs, provides follow-up, and works with college and district personnel to formulate goals and accomplish tasks. Major decisions are based

			on discussions with and a vote from full-time faculty.
37	4.9		Is the 12:1 ratio based on FTEF or on individual lecturers? Based on LED spring 2006, 29% of your classes were taught by full time faculty. Either way it is terribly low.
37	4.9		The 12:1 ratio is based on the number of individual adjuncts to full-time faculty.
40	5.1		What is the comparison of ethnic group success and retention rates to campus-wide? Can you improve ?
40	5.1 Response		AOJ ethnic group success and retention rates are higher than campus-wide rates. Fall 2001 AOJ-78% College 61% Fall 2002 AOJ-70.9% College 61% Fall 2003 AOJ-69.4% College 62% Fall 2004 AOJ-71.9% College 61% There is always room for improvement.
40	5.2		You state that you also serve students that are not declared AOJ majors. Yet your data suggests that you have more declared majors than enrollments? Explain.
40	5.2 Response		Many Grossmont College students who are not AOJ majors enroll in AOJ 110 to earn general education or elective credit. Further, many AOJ majors may be currently enrolled in non-AOJ general education and elective credit courses only. Finally, college and district data indicating the numbers of AOJ majors is rarely accurate. Each semester AOJ surveys AOJ-enrolled students who consider themselves AOJ majors but have yet to officially declare themselves as such. The surveys typically uncover 100-150 additional AOJ majors.
41	5.3		What specific advertising and recruitment strategies have you tried?
41	5.3 Response		See response to 3.4. The most successful advertising and recruitment strategies appear to be outreach activities by faculty/staff and print advertising in the Reader and Job Giant.
41	5.4		Will your space needs problems be solved with the additional health science building? Are there additional off site facilities that you have explored that are not mentioned in this report?
41	5.4 Response		No. Space for the Forensic Technology (FT) Program will improve with the additional forensic lab in the health/science building. However, AOJ must continue to operate its current AOJ/FT lab. It is difficult to schedule FT courses with a single lab facility. The lab is shared by multiple courses simultaneously. Instructors must work out schedules, exchanging a lecture room

			for the lab or schedule Saturday labs. All appropriate off-campus facilities have been explored and are in use. The additional space in the new Health/Sciences building will service AOJ's Forensic Technology program only, not all of AOJ Department's programs.
42	5.7	C	For offering classes weekends, evenings, including Sunday.
42	5.7 Response		Although student survey results indicate students prefer Monday through Thursday course offerings, AOJ presents courses seven days a week, including Saturdays and Sundays, because of campus facility constraints.
		C	Efficiency of running program with so many fiscal and industry demands made on the coordinator and the department.
42	57. Response		Excellent faculty and staff create efficiencies, in spite of the lack of resources.
44	6.2		Please complete the spring enrollment numbers for appendix 14.
44	6.2 Response		Spring 2002 not on data on demand Spring 2003 1,434 Spring 2004 1,541 Spring 2005 1,627 Spring 2006 1,480
44	6.2	C	Percentage of max and efficiency is very high.
46	7.1		Please provide examples of instructional strategies designed to promote a "thirst" for learning.
46	7.1 Response		Instructional strategies matched to learning styles; focus on success; practical application of theory; career exploration; multi-media.
46	7.1	C	For cultural diversity in student body.
46	7.1		Your full-time faculty are not culturally diverse. Does this cause and concern? When you replace those who retire, do you have any ideas how to increase faculty diversity.
46	7.1 Response		The AOJ full-time faculty population (4) is more culturally diverse than many other academic departments. According to district statistics, 25% of full-time faculty are classified as Asian/Pacific Islander and 25% are female. Candidates for full-time positions are selected from the available applicant pool. Further, California law prohibits selection based on criteria other than knowledge, skills, and abilities. Yet, AOJ is sensitive to diversity issues, not only in terms of ethnicity and gender, but also diversity of thought, especially in a discipline that historically has been dominated by white

SECTION 8 – CONCLUSIONS AND RECOMMENDATIONS

8.1 Make a rank-ordered list of department/program recommendations. These recommendations should be clearly based on the information included in Sections 1 through 7. Do not limit recommendations to only those dealing with resources.

Overall, the AOJ Department provides quality instruction as evidenced by the success of program “leavers and completers”. However, the department and it’s constituents will benefit from the following.

- 1) Finalize department/ program/ course Student Learning Outcomes (SLOs) and assessments.
- 2) Add one (1) full-time faculty person.
- 3) Extend the existing department coordinator position to an eleven or twelve month contract.
- 4) Convert the South 300 building to a “Public Safety Training Center” and consolidate AOJ programs and courses to the “Center”.
- 5) Provide space and equipment for a second Forensic Technology lab.
- 6) Employ a permanent half-time clerical support person in addition to the full-time secretary.
- 7) Provide space for a dedicated AOJ computer lab.
- 8) Secure funds for a permanent lab assistant.
- 9) Employ a lead instructor to supervise evening and weekend programs.
- 10) Continue to explore department expansion opportunities including presentation of a Fire Technology program and courses leading to employment with the California Department of Corrections and Rehabilitation (CDC&K).
- 11) Secure funds to market/advertise AOJ programs.

Program Review Committee
Summary Evaluation

Administration of Justice
PROGRAM REVIEW COMMITTEE
SUMMARY EVALUATION
 Fall 2007

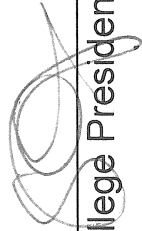
SCHOOL YEAR	FALL SEMESTER		SPRING SEMESTER		COST/FTE S	COMMITTEE RECOMMENDATION
	WSCH/FTE F	% of MAX WSCH	WSCH/FTEF	% of MAX WSCH		
01/02	523	91%	541	81%	\$1,790	MAINTAIN
02/03	588	97%	596	89%	\$1,598	
03/04	585	98%	603	94%	\$1,455	
04/05	583	90%	567	85%	\$1,416	
05/06	528	75%	509	75%	\$1,868	

The Program Review Committee commends the AOJ Department for:

1. Energy and leadership in establishing political and professional support and direction, both state-wide and locally, leading to program expansion (43% over the last 7 years) and ensuring program quality.
2. A pass rate of 98% for Peace Officer Standards and Training (POST) graduates; 87% for Corrections Standards and Authority (CSA) graduates; 90% for California Public Safety Leadership and Ethics Program (CPSLEP) graduates; and 95% for Bureau of Security and Investigative Services (BSIS) graduates.
3. Offering classes that accommodate varied student schedules, including weekends and evenings.
4. Program coordination and accomplishments in spite of many fiscal and industry demands.
5. High ratio of students served per faculty and low costs incurred for the amount of programs offered.
6. Diverse student body.

The Program Review Committee offers the following recommendations:

1. Hire two additional full-time faculty.
2. Identify space for Public Safety Training Center.
3. Increase quarter-time clerical support to half-time. This is in addition to the existing full-time secretary position.
4. Identify space for a dedicated AOJ computer lab.
5. Secure funds to hire lab assistant.
6. Assign non-classroom time for part-time or full-time lead instructor to coordinate evening and weekend programs.
7. Write plan to include needs assessment and resources needed to create and install Fire Technology and California Department of Corrections and Rehabilitation programs.
8. Secure funds to market/advertise AOJ programs, through on-line and other venues.
9. Collaboratively write student learning outcomes and collectively agree upon their assessment methods to be written in course syllabi. Use student learning outcome data for continued course and program improvement.
10. Using the Course History Information Report, continue to submit curriculum modification proposals for those courses that have not been reviewed by the Curriculum Committee in more than four years or curriculum deletion forms for those courses that have not been offered in the last three years.



College President



Department Chair



Academic Program Review Chair