

**SENATE AGENDA**  
**REGULAR MEETING**  
**ACADEMIC SENATE OF GROSSMONT COLLEGE**  
**October 16, 1995**  
**Room 370, 11:10 a.m. - 12:20 p.m.**

**I. PRELIMINARY ITEMS**

- A. Call to Order
- B. Approval of Agenda
- C. Approval of Minutes October 2, 1995.

**II. SPECIAL INFORMATION ITEMS**

- A. Bookstore - Kim Metli

**III. ACTION ITEMS**

- A. Resolution to adopt the Hiring Procedures for Adjunct Faculty.  
(See Attachment #1 in the minutes of October 2, 1995)
- B. The Grossmont College Space and Room Utilization Committee  
Academic Senate Rep-Elisabeth Hamel  
Business and Professional Studies-Rick Michelson  
Humanities, Social and Behavioral Science and International Programs-Theresa  
Jacob  
Communications and Fine Arts-Cathy Harvey (currently serving pending meeting  
time)  
Mathematics, Natural Sciences and Physical Education-Dave Lunsford (currently  
serving pending meeting time)
- C. Resolution to appoint additional faculty to the Student Services  
Program Review Committee
- D. Resolution to appoint an Academic Senate Representative for Student Success  
Committee

**IV. INFORMATION ITEMS**

- A. Appointments to the Student Center Committee, Tom Gamboa  
Appointment to the Walk of Fame Committee, John Schmidt  
Appointment to the Food Services Committee, Nancy Kaufman
- B. New Curriculum Committee Procedures, Laura Sim.
- C. Judy Cook will be finishing her term as chair of the Staff Development Committee  
and needs someone to take over. The new chair could begin attending meetings  
immediately to facilitate the transition.

- D. Protected class status, Cary Willard

**V. OTHER MATTERS**

- A. President's Report  
Update on Senate Resolution regarding Board Survey: The board voted 4-1 not to do the survey, but to pursue other avenues of information. I have followed up by inviting each board member to attend and/or present at an Academic Senate meeting.
- B. Committee Reports
- C. Announcements and reminders:
- Retirement Party at Jake's in Chula Vista, Dec. 8. Remember the 60's.
  - Foundation Dinner, Friday November 3
  - Statewide Academic Senate Fall Session, Hyatt Islandia, San Diego, November 2-4.  
We have money to pay your registration.

**The next regular meeting of the Academic Senate is scheduled for  
Monday November 6, 1995  
Please submit agenda items in writing to the Academic Senate Office by  
October 11 for inclusion in the agenda.**

Meditations for Teachers

"No bubble is so iridescent or floats longer than that blown by the successful teacher."  
- Sir William Osler

**DISTRICTWIDE EXECUTIVE COUNCIL  
MEETING MINUTES**

Monday, September 25, 1995  
Grossmont College Board Room

Present: S. Amador, M. Amov, J. Atherton, J. Austin, S. Baker, S. Beasley, S. DeWolf, J. Hyde,  
C. McMahan, D. Quittner, R. Sanchez, Secretary M. Watkins

Absent: L. DeJesus, E. Dubert

Others Present: Coy Deer

**Review of the October 3, 1995, Governing Board Docket**

The October 3, 1995, Board docket was reviewed.

**Procedures**

Vice Chancellor Austin distributed the current table of contents for the District procedures manual. As procedures are approved, they will be made available online. A hard-copy manual will be located in the Chancellor's Office. New procedures will be distributed to DEC members for review; any modifications should be forwarded to Robin Brake. Procedures requiring substantive revision will be brought before DEC for further review.

**Use of Electronic Mail**

Chancellor Atherton urged that caution be used when sending confidential information via electronic mail, as it could inadvertently be forwarded to persons who should not have access to the information. She requested that the Presidents alert their staff. Vice Chancellor McMahan pointed out that, in addition to faculty and staff, students will soon have access to e-mail via the internet. Henry Eimstad is working on this.

**Licensing Fees to ASCAP and BMI**

Cuyamaca Academic Senate President Baker pointed out that the above organizations are attempting to collect licensing fees for use of music by institutions. Austin stated that currently licensing fees are based upon enrollment. He will review this issue to determine if a District procedure should be developed.

**Publishing Guidelines**

Director of Intergovernmental Relations Quittner reviewed publishing guidelines which require that names of Governing Board members, the Chancellor, and President(s) be included on all publications. The only exception, Atherton pointed out, would be when an instructor produces a flyer soliciting enrollment for a particular class. Atherton will review with Quittner whether Board members' names should be included on District and College letterhead stationery.

**CCLC Annual Convention**

Atherton encouraged DEC members to attend the November 16-18 CCLC Annual Convention in Burlingame. Mary Watkins agreed to provide registration materials.

ASSIGNMENTS

**Title 5 Affirmation Action and BOG Regulations**

McMahan reported proposed amendments will go to consultation September 26. A draft of the District's response to the proposed amendments is being finalized and will be forwarded to the State Chancellor's Office. Quittner reviewed elements of the legislation.

McMahan

The meeting adjourned at 3:02 p.m.

The next DEC meeting is scheduled for Monday, October 9, 1:15 p.m., in the District Office Conference Room.

mw