

Academic Senate
Grossmont College

Monday, December 2, 2002, 11:10 a.m. – 12:20 p.m.
Room 325A

I. PRESIDENT'S REPORT

- A. Approval of Agenda
- B. Approval of minutes, meeting of November 18, 2002
- C. Proposition R Phasing Plan – Attachment #1
- D. Other

II. ACTION ITEMS

- A. Honors Experience – Attachment #2
Presented by Israel Cardona
- B. Articulation Officer Resolution – Attachment #3
Presented by Bonnie Schmiede
- C. Academic Rank Committee Recommendations **AMENDMENT**
Presented by Evan Wirig
 - Richard T. Trestrail (Exercise Science) - Professor
 - Henry J. Jordan (Theatre Arts) - Professor

III. INFORMATION ITEMS

- A. Budget Reduction Contingency Plans
Presented by Jim Austin
- B. Educational Master Plan
Presented by Jerry Buckley and Beth Smith

IV. COMMITTEE REPORTS

- A. Academic Rank Committee
Presented by Evan Wirig
- B. Faculty Development Committee/SDICCCA Mentoring Program
Presented by Barbara Chernofsky

Guidelines for integrating the Governing Board approved prioritized master plans

- Within each Master Plan follow the Board-approved phasing; exceptions may be recommended under limited circumstances, such as when a project:
 - is included within the scope of a larger project from one of the other plans
 - qualifies for significant limited-term funding
 - has a start date that is dependent upon the completion of another project
- Criteria and considerations to be used when prioritizing among the master plans:
 - Immediate cost savings
 - Immediate impact on front-line instructional environment
 - Repairs that will make an immediate impact
 - Compliance with State-imposed funding schedules
 - The workload of the college members of design/development teams
 - The workload of the design team architects, engineers and District staff
 - Proposition R cash flows

Process for development of the *District's Proposition R Phasing Plan*

- *Facilities Planning Director (FPD)*– with college business managers, develops first draft phasing grid for each college based upon the Board-approved priorities, known constraints and timelines
- *FPD & Vice Chancellor – Business (VCB)* conduct study session for Extended Cabinet
- *College Presidents* - conduct workshops for the college committees responsible for facilities planning (different name at each college). Each college committee reviews, recommends to the President
- *College Presidents* - route college recommendations back to VCB
- *FPD/VCB*
 - Finalize each college's phasing (working with colleges as required)
 - Combine the recommendations and the districtwide projects into a master **District *Proposition R Phasing Plan***
- *FPD/VCB*– meet with Extended Cabinet to review and ratify
- *College Presidents* – review the Phasing Plan with the college committees responsible for facilities planning (different name at each college). Each college committee reviews; Presidents return any feedback to FPD/VCB before the joint meeting
- *FPD/VCB* – present ***Proposition R Phasing Plan*** to joint meeting of:
 - *Educational and Facilities Master Planning Committee (EFMP)*
 - *Districtwide Strategic Planning & Budget Council (DSP&BC)*
 - *Districtwide Executive Council (DEC)*
- *Joint Meeting Participants*
 - Review the ***Proposition R Phasing Plan***
 - Forwards joint meeting recommendation to the Chancellor
- *Chancellor*- makes final decisions & presents to the Board for ratification
- *Governing Board* - reviews, suggests revisions if necessary, ratifies
- *VCB* – further develops approved plan and presents to the *Citizens' Bond Oversight Committee (CBOC)*
- *Citizens' Bond Oversight Committee* – May make comments and ask for clarifications, but does not have authority to approve, disapprove, or modify

Honor's Experience Motion

The Academic Senate endorses the development of an Honors/Scholars educational experience at Grossmont College and solicits the curriculum committee to review the requirements and components of an honors experience.

Academic Senate Resolution

Whereas articulation is the foundation upon which the college's transfer efforts are based;

Whereas the availability of articulated courses is essential for our students to complete transfer admission requirements;

Whereas the workload for articulation has significantly increased over the last decade, now including over 60 institutions and 750 separate agreements;

Whereas the articulation officer is the person responsible for ensuring the transferability of our courses and their ability to contribute to the completion of intersegmental agreements such as CSU General Education, Transfer Admission Guarantee (TAG), California Articulation Number (CAN), and Intersegmental General Education Transfer Curriculum (IGETC);

Whereas articulation responsibilities will increase in the future with the development of Intersegmental Major Preparation Articulated Curriculum (IMPAC);

Whereas articulation agreements are now required by the Chancellor's Office as part of associate degree program approval;

Whereas the articulation officer is a key resource person whose expertise is needed for curriculum development;

Therefore, the Academic Senate strongly urges the President to recognize the institution-wide value of a full range of articulation services by approving a full-time articulation officer position.

Summary of 02-03 Contingency Plans for Possible Budget Reductions
Outline for Grossmont College Academic Senate
December 2, 2002

Why did the District develop the budget reduction contingency plans?

- California Economy – Ugly and not improving
 - December, '00 \$10 billion surplus
 - May, '01 \$16 Billion deficit
 - December, 02 \$21 Billion deficit
- When the State's 02-03 budget was finally signed into law, we knew it was smoke and mirrors, and we expected the specter of a mid year State budget "adjustment"
- Even without a mid year reduction, the District faced major fiscal challenges
 - COLA at least \$1.2 million less than structural cost increases and new unfunded State mandates
 - Totally inadequate FTES Growth funding – based on Fall Term census, 1,200 unfunded District FTES! 1,200 unfunded = \$4.1 million

What has the District done already in anticipation of possible budget reductions?

- Back in January, "soft Freeze" on hiring, travel, conferences
- Developed contingency plans for 3%, 5% and 10% reductions
- Passed Proposition R (potential to help ending balance)
- Intensified the expenditure freeze in November

Current Status

- External to the District
 - Special legislative session in December
 - Governor's budget speech in early January
 - Newspapers, CCLC, CCCCCO all talking about reductions to Proposition 98 funding
- Internal within the District
 - Chancellor considering the three draft budget reduction contingency plans
 - Deeper freeze on expenditures and fiscal commitments
 - Intensive efforts by the Benefits Committee to minimize health & welfare cost increases

**Summary of 02-03 Draft Budget Reduction Contingency Plan
Submitted to the Chancellor on October 25, 2002
District Services Site**

Here is an outline of the Budget Reduction Contingency Plan that was developed by the District Services Budget Committee, and which was submitted to the Chancellor on October 25, 2002. The Chancellor has taken this plan and the two college submissions under advisement pending more concrete information concerning the state's budget crises and its effect on CCC funding.

- Goals and Constraints
 - Maintain legal and regulatory compliance and mandates
 - Minimize reduction of services to the colleges, especially the students
 - Minimize costs to the colleges due to new regulatory mandates; examples:
 - GASB 35 compliance, Storm Sewer System general NPDES permit (large potential impact on Grossmont College)
 - Help colleges cope with unfunded FTES growth - Site absorbs a \$171,000 increase in benefits instead of augmenting the Site budget as specified by the Board-approved Income Allocation Model
 - Attempt to maintain ending balance for even a worse year in 03-04.

- 3% Reduction, \$293,628 (already implemented)
 - Hold all departments' operating budgets to 97-98 levels (plus any prior years' on-going Service Proposal augmentations)
 - Even within Threshold budgets, require specific Vice Chancellor or Chancellor approval for all travel, conference attendance, personal service contracts
 - Freeze all positions except in payroll and public safety
 - Delay or defer at least \$293,628 of services in addition to threshold services recommended by the departments

- 5% Reduction Process
 - Reconvene the Committee
 - Evaluate all Site account balances
 - Evaluate all incomplete Service Proposals
 - Develop step-by-step specific plan

- 10% Reduction Process
 - Reconvene the Committee
 - Evaluate all Site account balances
 - Evaluate all incomplete Service Proposals
 - Develop step-by-step specific plan



Honors Transfer Admissions Guarantee
A Partnership between the University of California, San Diego (UCSD) and the
Honors Transfer Council of California (HTCC)

I. Agreement

In an effort to increase the transfer rate of highly selectable honor students from California community colleges, UCSD and the HTCC enter into this agreement to guarantee admission to California community college honor students from community colleges offering UCSD Transfer Admission Guarantee (TAG) programs who meet the prescribed criteria.

II. UCSD Agrees to:

- ✓ Provide specific information on UCSD to CCCHA students (brochures).
- ✓ Guarantee admission to the term and college of student's choice (Admission to Sixth College would begin Fall 2004) using TAG.
- ✓ Offer UCSD campus visitation opportunities including special programming at UCSD's Open House.
- ✓ Offer participation in the UCSD For A Day Program.
- ✓ Provide contact information of UCSD Admissions Officers to Honors Coordinators and their students.
- ✓ Conduct presentations at community colleges offering Honors TAG and expand future service to HTCC community colleges as feasible.
- ✓ Provide Honors TAG data on admissions and registration by community college for students who apply and enroll.
- ✓ Include "Honors Transfer Admission Guarantee" as one of the programs listed under Transfer Admission Program in the *University of California Application for Undergraduate Admission and Scholarship*.
- ✓ Provide information on UCSD Events to Honors Coordinators.
- ✓ Convene fall and spring meetings with Honors Coordinators at community colleges offering the Honors Transfer Admission Guarantee.

UCSD Items Under Review:

- Student access to UCSD library privileges partially supported by UCSD.
- Provide data to the HTCC that assess the progress of Honors TAG students once they enroll at UCSD as part of annual *Student Digest*.
- Student access to UCSD college honors programs (where available).

III. The California Community College Agrees to:

- ✓ Designate an Honors Coordinator to oversee the program and be a liaison to UCSD.
- ✓ Report and certify completion of honors program for individual students applying to UCSD.
- ✓ Support an on-campus location for the Honors/Scholar Office including space for program students.
- ✓ Establish and publish student performance criteria for entrance and maintaining participation in the program.
- ✓ Encourage participation of historically underrepresented students in the program and develop opportunities and access for non-traditional students to become involved in CCCHA.
- ✓ Collaborate with community college TAG Coordinator and counselors at the community college.

IV. Student Requirements:

- ✓ Participate in the community college honors program.
- ✓ Sign a UCSD TAG contract by published deadlines.
- ✓ Share academic records with UCSD.
- ✓ Complete 60 UC-transferable semester units.
- ✓ Complete all TAG requirements by the quarter/semester prior to planned enrollment
- ✓ Maintain a GPA required of the honors program while enrolled at the community college.

Current UCSD Transfer Admission Guarantee (TAG) Institutions

- | | |
|-----------------------------|----------------------------------|
| • Cuyamaca College | • Saddleback College (H) |
| • DeAnza College | • San Diego City College (H) |
| • Diablo Valley College | • San Diego Mesa College (H) |
| • Foothill College (H) | • San Diego Miramar College (H) |
| • Grossmont College | • Santa Barbara City College (H) |
| • Imperial Valley College | • Santa Monica College (H) |
| • Mira Costa College (H) | • Southwestern College |
| • Palomar College | • West Valley College (H) |
| • Pasadena City College (H) | |

Proposed UCSD Transfer Admission Guarantee (TAG) Institutions

- American River College (H)
- City College of San Francisco (H)
- College of San Mateo
- Cosumnes River College
- El Camino Community College (H)
- Los Angeles Pierce College (H)
- Sacramento City College
- Sierra College

(H) Indicates membership in Honors Transfer Council of California

HONORS

University Transfer Agreements

<u>School</u>	<u>Priority Admission</u>	<u>Scholarships</u>	<u>Honors to Honors</u>	<u>Campus Visit</u>	<u>Library Card</u>	<u>Guaranteed Housing</u>	<u>Cultural Events</u>	<u>Priority Registration</u>
<u>UC, Los Angeles</u>	Yes	Yes	Yes	Yes	Yes		Yes	
<u>UC, Irvine</u>	Yes		Yes	Yes	Yes	Yes	Yes	
<u>UC, Riverside</u>	Yes		Yes	Yes		Yes		Yes
<u>UC, Santa Cruz</u>	Yes							
<u>UC San Diego</u>	(pending)							
<u>CSU Fullerton</u>			Yes					Yes
<u>CSU Long Beach</u>			Yes	Yes	Yes		Yes	Yes
<u>Chapman University</u>	Yes	Yes	Yes				Yes	
<u>LaSierra University</u>	Yes	Yes	Yes	Yes	Yes	Priority		Yes
<u>Occidental College</u>	Yes					Yes	Yes	
<u>Pacific University</u>		Yes		Yes		Yes		
<u>Pitzer College</u>	Yes							
<u>Pomona College</u>	Yes					Yes	Yes	
<u>Whitman College</u>		Yes		Yes		Yes		
<u>San Diego State University</u>			Yes		Yes			Yes

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Academic Rank Committee Recommendations

- Richard T. Trestrail – Professor**
- Henry J. Jordan – Professor**