

# **Academic Senate**

## **Grossmont College**

**Monday, May 7, 2007**

**11:00am – 12:20pm in Griffin Gate**

### **CALL TO ORDER**

***Public Comment – Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.***

**Approval of Agenda**

**Approval of Minutes from April 30, 2007**

### **PRESIDENT'S REPORT**

**Recognition**

**Selection of College President**

### **COMMITTEE REPORTS**

**NONE**

### **ACTION ITEMS**

**Proposal from CCC to Modify the Composition of the Curriculum & Academic Program Review Committees – Attachment #1**

**Proposal from the Curriculum Committee –  
Attachment #2**

**District Institutional Planning and Research  
Committee – Attachment #3**

**Approval of the Accreditation Self-Study**

**INFORMATION ITEMS**

**NONE**

**Academic Senate  
Grossmont College**

**Minutes of the Meeting – April 30, 2007**

**PRESENT:** Beth Smith (President); Bonnie Schmiede (Vice President); Jennifer Carmean (Senate Officer at Large); Victoria Howitt (Senate Officer at Large); P.J.Ortmeier, Tina Young (Administration of Justice); Jennifer Carmean (ASL); Marion de Koning for Suda House, Paul Turounet (Art); (Behavioral Sciences); Virginia Dudley, Michelle Perchez (Biological Sciences); Judith Zander (Business Administration); Mark Pressnall (Business Office Technology); Rick Kirby, Don Ridgway (Cardiovascular Technology); Tom Olmstead, Jeff Lehman (Chemistry); Amy Obegi (Child Development); Joel Castellaw, Sheri Guseman (Communication); Janet Gelb, Diane Mayne-Stafford (Computer Science); Mary Rider (Counseling); (Culinary Arts); Jane Nolan, Scott Barr (Disabled Student Services); (Dance); Chris Hill, Judd Curran (Earth Sciences); Gary Phillips, Joan Ahrens, Tony Ding, Micah Jendian, Adelle Schmitt (English); Barbara Loveless (ESL); Sylvia Montejano, Pearl Lopez (EOPS); Jim Symington (Exercise Science and Wellness); Paul Vincent (Foreign Language); Sue Gonda, Devon Atchison (History); Priscilla Rogers (International Business); Pat Morrison (Library); Peg Hovde, Corey Manchester, Shirley Pereira (Math); (Media Communications); (Music); Tom Oertel (Nursing); (Occupational Therapy); David Milroy, Raul Sandelin (PartTime Representatives); Zoe Close, Bill Hoaglin (Philosophy, Humanities & Religious Studies); Ross Cohen (Physics, Astronomy, & Physical Sciences); Robert Gordon (Political Economy); (Respiratory Therapy); Craig Everett (Theatre Arts).

**ABSENT:** (President); (Vice President); (Senate Officer at Large); (Senate Officer at Large); Lance Parr, (Administration of Justice); (ASL); Jim Wilsterman, (Art); Israel Cardona, Teresa Jacob, Gregg Robinson (Behavioral Sciences); Michael Golden (Biological Sciences); Evan Enowitz, Nate Scharff (Business Administration); Linda Snider (Business Office Technology); (Cardiovascular Technology); (Chemistry); Mary Courtney (Child Development); (Communication); (Computer Science); Tom Gamboa, James Foran (Cross Cultural Studies); James Canady, Debbie Lim (Counseling); Joe Orate, James Foran (Culinary Arts); David Mullen (Dance); (Disabled Student Services); (Earth Sciences); Julie Cardenas, (English); Pat Bennett, Nancy Herzfeld-Pipkin (ESL); (EOPS); Laura Burger, Karen Caires, Larry Larsen (Exercise Science and Wellness); (Foreign Language); (History); (International Business); (LRC); Jenny Vanden Eynden, Jeff Waller (Math); Evan Wirig, William Snead (Media Communications);

Steve Baker, Fred Benedetti, Derek Cannon (Music); (Nursing); Christine Vicino (Occupational Therapy); (Part Time Representatives); (Philosophy, Humanities & Religious Studies); (Physics, Astronomy, & Physical Sciences); Brian Jennings (Political Economy); Lorenda Seibold-Phalan (Respiratory Therapy); Beth Duggan (Theatre Arts).

**GUESTS:** John Colson – Grossmont, VPSS

Marsha Raybourn – Grossmont College, Supervisor, Instructional Operations

Pamela Wright – District, Planning & Research

June Yang – Grossmont College, Faculty

**RECORDER:** Tasa Campos

## **I. CALL TO ORDER**

### **A. Approval of Agenda**

A motion was made to approve the day's agenda.

M/S/U Montejano/Olmstead

#### **Approval of Minutes from April 16, 2007**

A motion was made to approve the March 16, 2007 meeting minutes.

M/S/U Hill/Olmstead

## **II. PRESIDENT'S REPORT**

### **Election Results**

Beth congratulated the new Senate Officers on their elections. The new officers are as follows:

President Chris Hill

Vice President Sue Gonda

Senate Officer at Large Scott Barr

Senate Officer at Large Laura Burger

Senate Officer at Large Jeff Lehman

Senate Officer at Large Raul Sandelin – Part Time Faculty

Beth also announced that David Milroy had been re-elected Part Time Representative. With Raul being elected as a Senate Office at Large, his Part Time Representative slot is now vacant and will open in the fall. An election to fill this slot will occur in the fall.

### **Report from State Plenary Session**

A report from the State Plenary Session attended by Chris Hill, Sue Gonda, and Beth Smith last week was given. A handout containing notes on the session was distributed and reviewed by Sue. She discussed the following information:

Hot Topics in Curriculum at the State Level

Proposed Changes to the Curriculum Regulations in Title 5

Stand-Alone and Non-Credit Courses

Issues in Distance Education and Curriculum

Sue stated many of these issues and changes will affect Grossmont's Academic Senate agendas in the future.

Next, Chris Hill reviewed information by overhead on Basic Skills Initiative. She discussed the following:

What is it? – New statewide program involving the Academic Senate, Chief Instructional Officers, Chief Student Services Officer, and System Office.

Goals

How does it work? – Three phases, Research, Self Assessment Tool, and Cost/Revenue Model

How do we learn more?

- Regional workshops are planned.

- For San Diego area, the workshop is August 24, 2007 at San Diego Mesa College.

- Grossmont can send a team of up to 15 persons.

- Suggestion was to include VPAA, VPSS, counselors, basic skills faculty, individuals from other appropriate areas.

- Also plan faculty professional development workshops for discussion.

Chris also shared information about the SLO Institute coming up in the summer here in San Diego. Grossmont can send five reps.

Beth stated the Plenary Sessions are a wealth of information and discussed the following:

In the fall the Academic Senate will be considering and selecting a SLO Coordinator and a District Learning Coordinator.

Many SLO resolutions were passed.

Bonnie Schmiege wrote a resolution on LDTP that was passed.

Definition of Associate Degrees was reviewed. The A.A. degree versus the A.S. degree.

The minimum qualification process.

A resolution in support of Virginia Tech was passed.

Two papers were passed, one on sabbatical rights and one on academic integrity.

Information on all of the above can be found on the State Academic Senate website at <http://www.asccc.org/> .

### **Last Senate Meeting**

The last senate meeting will be next Monday, May 7 unless there is an emergency regarding Accreditation, then a special meeting may need to be called.

## **III. COMMITTEE REPORTS**

### **Instructional Computing Committee – Attachment #1**

Diane Mayne-Stafford distributed and updated version of the Instructional Computing Committee membership and current charge. The handout contained information different than the information in the agenda. The handout also contained a proposed change to the charge of the ICC recommended by the Dean of Learning and Technological Resources. Diane stated the list will be presented to Chairs and Coordinators and then brought back to the Academic Senate for approval. The group discussed the following:

The names on the membership list.

The choice of keeping the membership as extensive as it has been or reducing the size.

The possibility of having one or two reps per division only.

Distance Education issues and a coordinator.

Diane expressed uncertainty on how to proceed. It was decided that next fall ICC will discuss and develop a proposal on modifying the charge and composition, and submit it to the Academic Senate as an Information Item. Diane will send out the date of the last ICC meeting for this spring semester by email and the date of the meeting in the fall when the charge and composition of the committee will be reviewed.

#### **IV. ACTION ITEMS**

##### **Recommendation for Adding Public Comment – Attachment #2**

The group reviewed Attachment #2 – Recommendation for Adding Public Comment to the Senate meetings. The Senate had reviewed the proposal as an Information Item at the last meeting. It was agreed Public Comment should come at the beginning of the meetings.

A motion was made to approve the proposal of having Public Comment at the beginning of the meetings in a total time of 15 minutes allowing 4 minutes per person.

M/S/U Barr/Hill

The motion passed. Public Comment will begin at the next Senate meeting.

##### **Update to Senate By-Laws – Attachment #3**

Beth and the group reviewed the changes to the by-laws that had been reviewed and discussed at the last two meetings. Beth stated the changes being presented today are only coinciding with the changes already made and approved to the Senate Constitution. No changes will be made to Section 2. Election of Officers - number 5 regarding Nominations/Elections Committee procedures. The new Senate Officers will work on the elections.

A motion was made to approve the changes.

M/S/U Montejano/Barr

The motion passed.

### **Faculty Earning Academic Rank**

A motion was made to approve the following list of faculty earning academic rank.

#### **Associate Professor**

Joel Castellaw

Antonio Crespo, Ph.D.

Anthony P. Ding

Mark A. Goodman

Ruth Fatima Konopka

Tina L. Perez

Qais Sako, Ph.D.

Jennifer Vanden Eynden

#### **Professor**

Linda Mitchell

Thomas Oertel

Thomas Olmstead, Ph.D.

William Snead

Richard D. Vessel, Ph.D.

M/S/U Hill/Gonda

The motion passed.

## **V. INFORMATION ITEMS**

### **Proposal from CCC to Modify the Composition of the Curriculum & Academic Program Review Committees – Attachment #4**

P.J. Ortmeier reviewed the following proposal from Chairs and Coordinators Committee:

Restrict membership on (Academic) Program Review and Curriculum Committees to faculty who have experience, as editors and curriculum developers, with the committees' processes.

The group discussed the pros and cons of restricting membership. Please take information back to your departments for discussion. This item will return at the next Senate meeting as an Action Item.

### **Faculty Needed to Read Student Names at Commencement**

Beth reported since Peter White move on one or two faculty, who would be interested in reading names at this year's commencement, are needed. A classified staff has been selected to help. If interested, please let Beth know.

### **Proposal from the Curriculum Committee – Attachment #5**

Beth reviewed the following proposal from the Curriculum Committee to the Academic Senate:

Move the internal Grossmont deadline for initial submittal of curriculum proposals to a date near the end of the spring semester.

Restructure the composition of the Curriculum Committee to include the position of Past Faculty Co-Chair.

Eliminate the standing GE committee. The Curriculum Committee will continue its role in evaluating proposed courses for inclusion in the Grossmont College GE package and applicability to CSUs. If other issues arise, these could



be handled through a Curriculum Committee-led task force involving outside members from campus as appropriate.

Chris Hill had presented this information at a previous meeting. Chris stated the process would be flexible in the beginning. Please take this information back to your departments for discussion. This item will return to the next Senate meeting as an Action Item.

### **Candidates for Professor Emeritus**

Group reviewed the following list of candidates for Professor Emeritus:

Thomas Tsung

Lorraine Martin

Rick Kirby

Beth noted the Academic Senate would review this list as an Information Item only. The Governing Board confers emeritus status at a Board meeting. The group gave a round of applause.

## **VI. OTHER**

Meeting adjourned at 12:25p.m.

**\*The next meeting will be on May 7 in the Griffin Gate.**

BS:tmc

**Action Item – Attachment #1**

**May 7, 2007**

## **CCC Proposal to Academic Senate for Consideration**

Restrict membership on Program Review (PR) and Curriculum Committees to faculty who have experience, as editors and curriculum developers, with the committees' processes.

**Action Item – Attachment #2**

**May 7, 2007**

Curriculum Committee Proposal to the Academic Senate

Move the internal Grossmont deadline for initial submittal of curriculum proposals to a date near the end of the spring semester.

Restructure the composition of the Curriculum Committee to include the position of Past Faculty Co-Chair.

Eliminate the standing GE committee. The Curriculum Committee will continue its role in evaluating proposed courses for inclusion in the Grossmont College GE package and applicability to CSUs. If other issues arise, these could be handled through a Curriculum Committee-led task force involving outside members from campus as appropriate.

**Action Item – Attachment #3**

**May 7, 2007**

**Institutional Planning AND Research Committee**

**(Committee Reporting to the Districtwide Strategic Planning and Budget Council)**

**Charge**

Set and periodically evaluate the annual planning and research agenda as needed.  
Assist Districtwide Academic, Student, Planning and Research Services to facilitate the development of the Districtwide Strategic Plan that guides decision making and policy formation.  
Act as an Institutional Review Board as needed.

**Chair**

Associate Vice Chancellor-Districtwide Academic, Student, Planning and Research Services

**Composition**

Vice President Instruction, Cuyamaca College  
Vice President Student Development and Services, Cuyamaca College  
Vice President Academic Affairs, Grossmont College  
Vice President Student Services, Grossmont College  
Academic Senate President or designee, Cuyamaca College  
Academic Senate President or designee, Grossmont College  
Institutional Research Planner or designee  
Classified Senate Representative  
Student Representative, Grossmont College  
Student Representative, Cuyamaca College  
Other resource members as needed

**Meeting Schedule**

Regular monthly meetings or as needed.  
Special meetings may be called by the Chair.