

# **Academic Senate Grossmont College**

**Monday, September 15, 2008  
11:00am – 12:20pm in Griffin Gate**

## **I. CALL TO ORDER**

- A. Public Comment – *Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.***
- B. Approval of Agenda**
- C. Approval of Minutes from May 5, 2008**

## **II. PRESIDENT’S REPORT**

- A. Introductions** 10 minutes
- B. Senate orientation** 10 minutes
- C. Status of equivalency process/disciplines list (handout)** 10 minutes

## **III. COMMITTEE REPORTS**

- A. None**

## **IV. ACTION ITEMS**

- A. Approval of Academic Rank (Attachment #1)** 5 minutes
- B. Replacement of At-large Senate Officer** 5 minutes

## **V. INFORMATION ITEMS \***

- A. Student Success Steering Committee Structure (Attachment #2)** 10 minutes
- B. Accreditation – Focused Progress Report** 25 minutes

**\*The Academic Senate may move information items to action upon a majority vote.**

# Academic Senate Grossmont College

## Minutes of the Meeting – May 5, 2008

**PRESENT:** Chris Hill (President); Sue Gonda (Vice President); Laura Burger (Senate Officer at Large); Virginia Dudley (Biological Sciences); Brian Keliher (Business Administration), Linda Snider (Business Office Technology); Don Ridgway (Cardiovascular Technology); Sheridan DeWolf, Amy Obegi (Child Development); Joel Castellaw (Communication); Diane Mayne-Stafford (Computer Science); Scott Therkalsen (Earth Sciences); Oralee Holder, Micah Jendian, Lisa Ledri-Aguilar (English); Barbara Loveless (ESL); Sylvia Montejano, Pearl Lopez (EOPS); Jim Symington, Karen Caires (Exercise Science and Wellness); Devon Atchison (History); Priscilla Rogers (International Business); Susan Working, Jenny VandenEynden, Ray Funk (Math); Evan Wirig (Media Communications); Ross Cohen (Physics, Astronomy, & Physical Sciences); Joseph Braunwarth (Political Economy); Craig Everett (Theatre Arts).

**ABSENT:** Scott Barr (Senate Officer at Large); Raul Sandelin (Senate Officer at Large); Jeff Lehman (Senate Officer at Large); Lance Parr, Tina Young (AOJ); Jim Wilsterman, Marion deKoning (Art), Jennifer Carmean (ASL); P.J. Ortmeier, (AOJ); Israel Cardona, Gregg Robinson, Amy Ramos (Behavioral Science); Michele Perchez, Allison Shearer (Biological Sciences); Evan Enowitz (Business Administration); Barb Gillespie (Business Office Technology); Rick Kirby (Cardiovascular Technology); Martin Larter, Diana Vance (Chemistry); Jill Carleton, Victoria Howitt (Communication); Janet Gelb (Computer Science); Donne Leigh, Mary Rider, Debbie Lim (Counseling); Tom Gamboa (Cross Cultural Studies); Joe Orate (Culinary Arts); Kathy Meyers (Dance); Jane Nolan, Carl Fielden (Disabled Student Services); Jenny Duncan (Earth Science); Joan Ahrens, Tony Ding, Adelle Schmitt, Tate Hurvitz, (English); Chuck Passentino, Nancy Herzfeld-Pipkin (ESL); Randy Abshier, Jamie Ivers, Larry Larsen (Exercise Science and Wellness); Paul Vincent, Yolanda Guerrero, Carmen Hernandez, Edda Temoche-Wedele (Foreign Language); Pat Morrison (Library); Corey Manchester, Shirley Pereira (Math); William Snead (Media Communications); Paul Kurokawa, Steve Baker, Derek Cannon (Music); Joy Zozuk (nursing); Christine Vicino (Occupational Therapy); David Milroy, Lee Johnson (Part-Time Representatives); Zoe Close, Bill Hoaglin (Philosophy, Humanities & Religious Studies); Brian Jennings, Scott McGann (Political Economy); Lorenda Seibold-Phalan Barry Winn (Respiratory Therapy); Beth Duggan (Theatre Arts).

### **GUESTS:**

- None

**RECORDER:** Leslie Lacher

### **I. CALL TO ORDER (11:10 am)**

#### **A. Public Comment**

None

#### **B. Approval of Agenda**

A motion was made to approve the day's agenda.

M/S/U

#### **C. Approval of Minutes from April 7, 2008 and April 21, 2008**

A motion was made to approve the minutes from the April 7, 2008 and April 21, 2008 meetings.

M/S/U Atchison/Montejano  
The motion passed

## II. PRESIDENT'S REPORT

### A. Announcements

Chris announced that, due to the work-to-contract action, there are not enough members in place to form the selection committee for the Distinguished Faculty award. The hope is that, by the time the fall semester begins, work action will have ended and we can move forward with choosing the Distinguished Faculty member. It is felt if a recipient is not chosen by September 30<sup>th</sup> there would be no award for 2008-09 since the award recipient typically has events and responsibilities to attend throughout an academic year.

Chris explained because there is no quorum the senators cannot vote on the nominations for replacement senate officers. Initially there are two individuals nominated, however one, Jennifer Carmean, has withdrawn her name. This leaves one candidate, Devon Atchison. This item will return for action in the fall semester.

### B. Status of current senate business

Chris announced that the business of the Academic Senate has concluded its work for the 2007-08 academic year and this would be the last Senate meeting until Fall 2008.

### C. Basic Skills Initiative update

Chris thanked the Basic Skills Task Force for the tremendous job they did in developing an action plan. In the fall of 2008 there will be a steering committee in place with a plan coming back to the senate for approval. The 2007-08 expenditure and action plans were submitted on May 1<sup>st</sup>.

### D. Accreditation update

Chris updated the senate on the accreditation process for Grossmont College. She gave an overview of how the accreditation process works once a college receives warning issues. Most importantly it was stated that Grossmont College was reaffirmed with conditions. Grossmont must submit a progress report that is due in October 2008 with a final report due in October 2009. Grossmont must show a move toward correcting the deficiencies. If there is no movement toward improvement there could be possible sanctions. For example, 11% of our courses have SLOs, we need for that number to be at 50% by October 2008. Each department will need to work very hard in moving forward on SLOs. Once the work-to-contract action has been lifted work will commence toward this goal. It was felt within the group there is much work to be done but it can be accomplished. Laura Burger suggested that with reassigned time department chairs could possibly work on this project. It was also felt by some that work can be done behind the scenes on generating the SLOs with no work actually turned in until such time the work to contract issues have been settled.

## III.COMMITTEE REPORTS

### A. Distance Learning – Diane Mayne-Stafford

Diane reported there will be reduced workshops for Distance Learning, though there will be more on the Blackboard site. We are very reactive on this campus, if we want to fight for the future we must become more proactive, this will help us get the resources needed for our programs.

## IV. ACTION ITEMS

### A. Approval of Academic Rank

Because there was no quorum, no action could be taken. With apologies to those affected faculty members, Chris explained that this item will return for action when the senate reconvenes in the fall.

## **V. INFORMATION ITEMS**

None.

## **VI. OTHER**

### **A. Colleague Training**

Chris was asked if more Colleague training would be available for adjunct faculty. Chris asked the senators to instruct the faculty members needing training to please go to the online tutorial for help. If this is not helpful enough department chairs should contact her by email with the number of individuals who need more training. She will look into the possibility of holding more classes.

Meeting was adjourned at 12:15 p.m.

**\*The next meeting to be held in Fall 2008**

CH:ll

**Action Item – September 15, 2008**

**Attachment #1**

**Candidates for Academic Rank – 2007/2008**

- 1) Associate Professor
  - Shirley Pereira
  - Paul Vincent
  
- 2) Professor
  - Susan Working
  - James B. Papageorge
  - Beth Smith
  - Mary Rider
  - Malia E.F. Serrano
  - Jeff Lehman
  - Kathy Meyer
  - Sue Gonda

Attachment #2

STUDENT SUCCESS STEERING COMMITTEE	
<b>Charge</b>	This committee coordinates student, instructional, and administrative services into an integrated student success institutional effort and facilitates the implementation of the institutional basic skills plan. It (1) is responsible for revising, updating, and implementing the college's basic skills plan on an annual basis, (2) develops a proposed annual budget based on basic skills plan action items, (3) measures and evaluates progress on the college basic skills plan, including the coordination of research studies, (4) develops and submits appropriate reports, and (5) communicates the basic skills plan and progress to the college community.
<b>Meeting Schedule</b>	Monthly (or as needed)
<b>Chair / Co-Chair</b>	Instructional faculty member (selected and appointed by the Academic Senate) Vice President, Student Services
<b>Composition</b>	<ul style="list-style-type: none"> <li>• 7 – Faculty members from the areas listed in the bullets below. Five (5) of the seven (7) faculty members will be reassigned in basic skills project leads positions in the areas of 1) student transition and success, 2) faculty/staff development, 3) communication and outreach, 4) curriculum development, and 5) research and assessment.                             <ul style="list-style-type: none"> <li>• EOPS/DSPS</li> <li>• Student Services</li> <li>• CTE/WD</li> <li>• English</li> <li>• ESL</li> <li>• Math</li> <li>• Any discipline not already represented</li> </ul> </li> <li>• Instructional Dean</li> <li>• Dean, Counseling, Student Development Service, and Matriculation</li> <li>• Classified representative</li> <li>• ASGC representative</li> <li>• Institutional Research representative</li> </ul> <p><i>Advisory members:</i>  <i>Faculty Learning Skills Coordinators</i>  <i>Vice President of Administrative Services</i></p>
<b>Adopted</b>	August 22, 2008
<b>Revised</b>	
<b>Notes</b>	
<b>Support Staff</b>	