

Academic Senate Grossmont College

Monday, April 19, 2010
11:00am – 12:20pm in Griffin Gate

I. CALL TO ORDER

A. Public Comment – *Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.*

B. Approval of Agenda

C. Approval of Minutes from April 5, 2010

II. PRESIDENT'S REPORT

25 minutes

A. ASCCC Plenary Session Report (handout)

B. Brief Budget Update

C. Announcements

III. COMMITTEE REPORTS

10 minutes

A. Student Success Steering Committee

IV. ACTION ITEMS

30 minutes

A. Advancement in Academic Rank (Attachment #1)

B. BP/AP 4300 – Instructional Field Trips and Other Student Travel
(Attachment #2)

V. INFORMATION ITEMS*

10 minutes

A. Joint Academic Senates Letter to Editor (Attachment #3)

*The Academic Senate may move information items to action upon a 2/3 vote.

Academic Senate Grossmont College

Minutes of the Academic Senate – April 5, 2010

MEETING ATTENDANCE:

X	Chris Hill (President)	X	Diane Mayne-Stafford (CSIS)		Dan Clauss/Karen Caires (Exer Sci/Well)
	P.J. Ortmeier (AOJ)	X	Ronald Norman (CSIS)		Larry Larsen (Exer Sci/Well)
	Lance Parr (AOJ)	X	Bonnie Schmiege (Counseling)	X	Antonio Crespo (Foreign Lang)
	Tina Young (AOJ)	X	Mary Rider (Counseling)	X	Virginia Young (Foreign Lang)
	Jennifer Carmean (ASL)	X	Cruz Cerda (Counseling)	X	Robert Henry (History)
	Jamie Gould (ASL)		Danny Martinez (Cross Cult Stud)	X	Devon Atchison (History-Sen Officer)
	Jim Wilsterman (Art)		Joe Orate (Culinary Arts)		Angela Feres (History)
	Gareth Davies-Morris (Art)		James Foran (Culinary Arts)	X	Priscilla Rogers (Inter Bus)
X	Jennifer Bennett (Art)		Kathy Meyer (Dance) -Fall	X	Patty Morrison (Library)
X	Malia Serrano (Art)	X	David Mullen (Dance) - Spring	X	Julie Middlemas (Library)
X	Israel Cardona (Behav Sci)	X	George Gastil (P/T Senate Officer @large)	X	Jenny VandenEynden (Math)
X	Gregg Robinson (Behav Sci)	X	David Milroy (Divisional Senator AHLGC)		Susan Working (Math)
	Rebekah Wanic (Behav Sci)	X	Eric Lund (Divisional Senator CTE/WD)	X	Ray Funk (Math)
	Richard Unis (Behav Sci)		Kirin Farquar (Divisional Senator ESBS)	X	Arturo Millan (Math)
X	Virginia Dudley (Bio Sci)		Carla Sotelo (Divisional Senator LR)	X	Shawn Hicks (Math)
X	Michael Golden (Bio Sci)	X	Lee Johnson (Divisional Senator)		Evan Wirig (Media Comm)
X	Michele Perchez (Bio Sci)		Jane Nolan (DSPS)	X	William Snead (Media Comm)
X	Brian Keliher (Bus Admin)	X	Carl Fielden (DSPS)		Derek Cannon (Music)
	Nate Scharff (Bus Admin)	X	Gary Jacobson (Earth Sci)		Paul Kurokawa (Music)
X	Linda Snider (BOT)		Judd Curran (Earth Sci)		Steve Baker (Music)
X	Barb Gillespie (BOT)	X	Oralee Holder (English)		Joy Zozuk (Nursing)/Diane Hellar
	Andy Biondo (CVT)		Adelle Schmitt (English)	X	Diane Gottschalk (Nursing)
X	Don Ridgway (CVT)	X	Joan Ahrens (English)		Sharon Sykora (Nursing)
X	Jeff Lehman (Chemistry-Senate Officer)		Lisa Ledri-Aguilar (English)		Christine Vicino (Occ Therapy)
X	Cary Willard (Chemistry)	X	Sue Jensen (English)		June Yang (Phil/ Rel Studies)
	Martin Larter (Chemistry)	X	Chuck Passentino (ESL)		Bill Hoaglin (Phil/ Rel Studies)
X	Diana Vance (Chemistry)	X	Nancy Herzfeld-Pipkin (ESL)	X	Ross Cohen (Physics)
X	Sheridan DeWolf (Child Dev)	X	Barbara Loveless (ESL)		Stephanie Plante (Physics, Astr. Ph Sc)
X	Claudia Flores (Child Dev)	X	Jim Tolbert (EOPS)	X	Shahrokh Shahrokhi (Polit Economy)
X	Joel Castellaw (Comm)	X	Sylvia Montejano (EOPS)	X	Scott McGann (Polit Economy)
X	Jade Solan (Comm)	X	Laura Sim (Exer Sci/Well-Sen Officer)	X	Lorenda Seibold-Phalan (Resp Ther)
	Victoria Curran (Comm)		Jamie Ivers		Barry Winn (Resp Ther)
X	Janet Gelb (CSIS)	X	Jim Symington (Exer Sci/Well)		Craig Everett (Theatre Arts)
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GUESTS:

- Janet Castanos, Acting VP - Academic Affairs
- Sue Gonda, Acting Dean - English, Social & Behavioral Sciences
- Beth Smith, Math Department Faculty; Treasurer, ASCCC
- Rachel Singer, Kingsborough College
- David Gomez, Kingsborough College
- Stuart Suss, Kingsborough College

RECORDER: Rochelle Weiser

I. CALL TO ORDER (11:05)

A. Public Comment

None

B. Approval of Agenda

A motion was made to approve the day's agenda.

M/S/U Montejano/Morrison

C. Approval of Minutes from March 15, 2010

A motion was made to approve the minutes with corrections from the March 15, 2010.
M/S/U Atchison/Holder

II. PRESIDENT'S REPORT

A. FIPSE Grant – Sue Jensen, Rachel Singer (Kingsborough College)

Chris began by noting that the team from Kingsborough College was here today giving presentations regarding the Fund for the Improvement of Postsecondary Education (FIPSE) Grant and the work being done at Kingsborough College. As they were between meetings at Grossmont College they would give a brief overview of the grant. Chris then introduced Rachel Singer, David Gomez, and Stuart Suss for their presentation. David began by explaining that their team was visiting colleges throughout the United States to present the FIPSE Grant. Rachel briefly explained that Kingsborough tried to take a realistic view of the students, beyond academics, to find solutions to help students be more present in the classroom through a combination of curriculum and student support services. She then explained that the FIPSE Grant would allow Kingsborough College to partner with four other colleges to share the information and ideas that have improved their student success. When they began to rethink how to do business, Kingsborough went from being a good college to being an even better college. The team then opened the discussion for questions.

Sue will forward a copy of the grant narrative to Chris for distribution to the Senators.

B. Teacher Education Project-Bill Bradley

Chris invited Bill Bradley to speak regarding the Teacher Education Project. Chris directed the Senators to the attachment "Proposed Teacher Education Project at Grossmont College". Bill began by noting he was there to garner support for the program and would be giving a brief overview of the program. Bill noted that California was losing teachers faster than new teachers were coming into the workforce. The Teacher Education Project would allow students to gain exposure to the teaching profession and thereby potentially gain more teachers. The current Cal Teach program is privately funded, no new courses would be added, and the current courses at Grossmont would be utilized to recruit new teachers. Bill noted he already had some faculty interested in participating in a task force to review the project and asked that anyone interested in participating e-mail Chris. Chris asked that the Senators review the handout as it would explain what the task force would be covering and to please e-mail her if interested in participating.

C. Academic Senate for California Community Colleges (ASCCC) Spring Plenary Session Resolutions

Chris began by noting that a copy of the resolutions for the spring plenary had been sent to the Senators along with the meeting Agenda. She then announced the upcoming ASCCC Spring Plenary Session dates would be April 15-17. Chris then reviewed the list of resolutions to be presented at Plenary. She encouraged the Senators to contact her with input regarding the resolutions. Chris pointed out the resolutions regarding the equivalencies list and their potential impact on our Career Technical Education/Workforce faculty.

Chris then asked Beth Smith, Treasurer for the ASCCC, if there were any other resolutions she would recommend the Senators review. Beth suggested reading through the ACCJC Leadership resolution and the Transfer Degree resolutions. Beth noted that if there were

resolutions not already written, but Senators would like to see written, now would be the time to get them to Chris to take forward to Plenary.

D. Announcements

Chris began by noting she had been contacted this morning by faculty member Lorenda Seibold-Phalan and she was in need of support. Lorenda announced she had recently been diagnosed with breast cancer. She shared that she has had other colleagues that have had breast cancer or some other form of cancer and she asked that faculty e-mail her if they or someone they know at GC or the district has been affected by cancer as she would like to put together a support network.

Chris then reminded everyone to order their Regalia for commencement. She noted that if faculty had placed Regalia orders in the past to call ext 7668 or, if they had not, to call ext 7667. The deadline is April 16.

Chris also reminded everyone not to respond to e-mail requests for usernames or passwords; the IS department does not do that via e-mail and it opens the door for viruses and other problems.

III. COMMITTEE REPORTS

None

IV. ACTION ITEMS

A. Committee Appointments

Chris began by presenting the 2009-2010 Committee Appointments list. She noted one addition; Oralee Holder would be the English, Social & Behavioral Sciences representative to the Room Utilization Committee.

Chris then asked for a motion to approve the 2009-2010 Committee Appointments.
M/S/U Atchison/Fielden

B. GC Statement of Ethical Principles

Chris began by giving a brief history of how the statement came about and the different areas on campus that have some type of statement or code of conduct. She then noted that the Grossmont College (GC) Statement of Ethical Principles has been adopted by several groups already and was being presented to the Senate for a decision as to whether or not the Senate would like to adopt it as well. Chris noted that there would be few or no changes made, but rather just a vote to adopt it or not.

Chris asked for a motion to put the GC Statement of Ethical Principles on the table. It was noted it would appear on the website, the class schedule, etc.

All agreed to the following changes; in the 4th line to begin the sentence with "*Students, faculty, staff and administrators* are guided...." And to remove "*already*" from the sentence as well.

Chris asked for a motion to endorse the GC Statement of Ethical Principles with the noted changes.

M/S/U Atchison/Mayne-Stafford

C. Part-Time Faculty Resolution

Chris began by reviewing the draft resolution on Part-Time Faculty Statewide Participation that was brought forward by the Academic Senate Part-Time Faculty Committee (ASPTFC). Chris noted that a resolution establishing statewide caucuses had already been approved by the ASCCC and this resolution was a nice addition to that. Beth noted that two part-time faculty member's names had been forwarded by their respective senates to run for the ASCCC Executive Committee (EC), one from Orange Coast and one from College of the Desert. Beth noted that the requirements to serve on the EC include to have either served as Senate President, been on the Senate EC, or to be forwarded by your local Senate. The addition of the part-time faculty members running was an exciting prospect for the election.

Chris then asked for a motion to put the draft resolution on the table.

Chris then opened the resolution for discussion. All agreed to make the following changes; in the 3rd Whereas in the first sentence to read "*...faculty who teach part-time posses viewpoints, knowledge, and concerns...*" And add to the last line "*...functioning of the California Community College system;*" and to the 1st Resolved change the last line to read "*...part-time faculty as a distinct group with unique viewpoints, knowledge and concerns.*"

Discussion occurred regarding the scholarship funding and Beth explained that the ASCCC currently does have some monies available to use as scholarship money for attendance at plenary, therefore some of this could be routed to part-time faculty. She noted that the ASCCC does have some fund-raising activities (i.e. the plenary session fees and some outside monies) so the money used would not come from the local colleges but from the ASCCC.

George noted that he is very excited to bring this resolution forward to plenary.

Chris then asked for a motion to approve the draft resolution with the noted changes.

M/S/U Robinson/Rogers

D. GCCCD Governing Board Resolution 10-011

Chris began by noting that the Grossmont-Cuyamaca Community College (GCCCD) Governing Board adopted this resolution during their previous meeting. She then reviewed the resolution and noted it was brought to the Senate for their endorsement as well.

Chris then asked for a motion to put the resolution on the table. Chris noted the Senate would be endorsing it as written and then it would be carried forward to the Governing Board to share the Senate's endorsement.

Chris then asked for a motion to endorse the GCCCD Governing Board Resolution 10-011.

M/S/U DeWolfe/Robinson

V. INFORMATION ITEMS

Chris asked that Senators please share the information items with their constituents so the items could be discussed and voted on at the next meeting.

A. Advancement in Academic Rank

Chris noted there might be additions to this list at the next meeting, but asked the Senators to review the list and be prepared to vote at the next meeting.

Meeting Adjourned at 12:05 pm
Next meeting is scheduled for April 19, 2010.

CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

Attachment #1

2009-10 Advancement in Academic Rank

Professor

1. Donald Ridgway
2. William Bradley
3. Clifton Quinn
4. Ronald Norman, Ph.D.
5. Ruth Fatima Navarro
6. Virginia Dudley
7. Carl Fielden
8. Nancy Herzfeld-Pipkin
9. Antonio Crespo, Ph.D.
10. Elizabeth Kelley
11. Chris Hill, Ph.D.
12. Ross Cohen, Ph.D.
13. Juliana Cardenas
14. Sydney Brown
15. Deborah Yaddow
16. Kamala Balasubramanian
17. Patricia Bennett
18. Victoria Curran

Associate Professor

1. Nemie Capacia
2. Paul Turounet

Assistant Professor

1. Micah Jendian
2. Mark Pressnall
3. Linda Snider
4. Susan Caldwell
5. Joan Ahrens
6. Judd Curran
7. Tate Hurvitz, Ph.D.
8. Kathleen Aylward
9. Bonnie Yoshida-Levine, Ph.D.
10. Jennifer Bennett

Attachment #2

BP 4300 **Instructional Field Trips and ~~Excursions~~ Other Student Travel**

Title 5, Section 55220

Reference:

Adoption Date: December 18, 2001 Updated: March 18, 2008

The Chancellor, in a manner consistent with Board Policies 2410 and 2510, shall establish procedures that authorize the college administration to approve field trips and ~~excursions other student travel~~ when used as devices for teaching, ~~and learning, or student development~~ integral to the instructional or student services programs of the college. The Board shall approve in advance any such ~~trips travel~~ that takes students outside the state of California. Approval of the appropriate administrator shall be necessary for all other trips travel.

The Board does not endorse, support or assume liability in any way for any staff member of this District who takes students on trips not approved by the Board or appropriate administrator of the college.

District funds may be used to support student expenses for approved state and out-of-state field trips or excursions. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from District funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

AP 4300 - NEW **Instructional Field Trips and Other Student Travel**

Title 5, Section 55220

Reference:

Date Issued:

Instructional field trips are defined to include class field trips, field courses, and team or performing arts events, as well as sessions at off-campus alternate meeting locations that are associated with scheduled courses.

Other student travel is defined to include co-curricular activities such as clubs or student groups and participation as individuals in conferences, retreats, and meetings.

Out-of-state student travel requires governing board approval.

Instructional Field Trips

- A signed and approved ~~Request to Convene Class~~ off-campus activity form should be on file with the appropriate dean prior to all pre-scheduled games or events.
- Signed field trip waiver forms are required for each participant. Following the event, original field trip waiver forms must be kept on file in the Dean's Office.
- A copy of each field trip form must remain in the possession of the trip leader until after the event.
- For all regularly scheduled class field trips, the instructor must, where legally required, provide an alternate assignment for all students unable to attend the off-campus activity. Field courses, team or performing arts events, and courses scheduled at alternative meeting locations are exempt from this requirement.
- ~~A field trip/excursion notification form must be signed by the appropriate dean.~~

Other Student Travel

- All students must complete the Student Travel Approval Form no later than four weeks prior to the intended travel, unless they have a waiver from the Vice President Student Services.
- All students must fill out a travel waiver form.
- It is expected that students will be accompanied by either a faculty or staff advisor when traveling unless a waiver has been granted by the Vice President Student Services.
- Faculty or staff accompanying students when traveling are expected to complete the travel approval process at each college four weeks prior to the travel. Note: If travel with students is out-of-state, then faculty or staff advisors will need to complete this process two months prior to the scheduled travel due to necessary Board approval.
- During travel, students are expected to comply with the *GCCCD Student Code of Conduct*.
- Faculty or staff advisors accompanying student groups when traveling are the responsible agents for the college and District and, accordingly, students are expected to follow all rules and directives assigned by the advisor(s).

Attachment #3

DRAFT

Joint Academic Senates Letter to Editor

(This letter is currently under consideration by all of the Academic Senates in San Diego County and will be signed by the Senate Presidents)

Letter to the Editor
San Diego Union Tribune

We believe in the power of education. We believe in the power of education to change individuals as well as society. At this time of economic upheaval in our state, we see education as the powerful source of a revitalized California in the future.

Students of all ages, experience, and goals flock to community colleges across San Diego County looking for job training, courses that lead to transfer to San Diego State, Cal State San Marcos or UC San Diego, and basic skills instruction to overcome language barriers and gaps in foundational preparation for college level study. These students represent the future nurses, police officers, scientists, teachers, accountants, architects, engineers, and other workers that will sustain the workforce and lead the state to new levels of productivity and innovation. We need to be prepared to replace retiring workers as well as prepare to meet the challenges and opportunities for future workers in a healthy and leading economy.

Together with our counterparts in higher education at SDSU, CSUSM, and UCSD, we can only teach and serve the number of students funded by the state. Without additional funding for higher education, bottlenecks are created at all points along the educational pipeline. Students ready to transfer from community colleges find doors closed at the universities, and students ready to enter community colleges find no seats available because current students have priority over new students. All of higher education is working to make more classes available along the pipeline, but we are all struggling to make ends meet from years of insufficient funding. No funding = no classes = no revitalization for California.

We urge our legislators in the state to not only believe in the power of education but fund it appropriately to lead economic recovery, innovation and discovery of social services, technology, and scientific explorations that lead to California's health and success.