

# Academic Senate Grossmont College

Monday, October 18, 2010  
11:00am – 12:20pm in Griffin Gate

## I. CALL TO ORDER

A. Public Comment – *Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.*

B. Approval of Agenda

C. Approval of Minutes from October 4, 2010

## II. PRESIDENT'S REPORT

30 minutes

A. Announcements

B. Academic Senate President Election – Close nominations - Laura Sim

C. Budget update

D. BP/AP 3910 Update

E. Report on CI-D workshops

F. Semester Withdrawal Deadline – Barb Blanchard

## III. COMMITTEE REPORTS

A. NONE

## IV. ACTION ITEMS

25 minutes

A. Committee Appointments – (Attachment #1)

B. Accreditation Faculty Co-Chair Selection Process – (Handout) – Laura Sim

## V. INFORMATION ITEMS\*

20 minutes

A. Prerequisites – Enforcement, Clearance and Challenge Processes

\*The Academic Senate may move information items to action upon a 2/3 vote.

# Academic Senate Grossmont College

## Minutes of the Academic Senate – October 4, 2010

### MEETING ATTENDANCE:

X	Chris Hill (President)		Joe Orate (Culinary Arts)		Edda Temoche-Weldele (Foreign Lang)
	P.J. Ortmeier (AOJ)		James Foran (Culinary Arts)	X	Robert Henry (History)
	Lance Parr (AOJ)	X	Kathy Meyer (Dance) -Fall	X	Devon Atchison (History-Sen Officer)
X	Tina Young (AOJ)		David Mullen (Dance) - Spring	X	Angela Feres (History)
X	Jennifer Carmean (ASL)		TBD (P/T Senate Officer @large)	X	Priscilla Rogers (Inter Bus)
	Jamie Gould (ASL)	X	David Milroy (Divisional Senator AHLGC)	X	Patty Morrison (Library)
X	Israel Cardona (Behav Sci)	X	Ann Bryan (Divisional Senator CTE/WD)	X	Julie Middlemas (Library)
X	Gregg Robinson (Behav Sci)		TBD (Divisional Senator ESBS)	X	Jenny VandenEynden (Math)
X	Rob Fargo		TBD (Divisional Senator LR)		Susan Working (Math)
X	Virginia Dudley (Bio Sci)	X	Mike Lambe (Divisional Senator)	X	Ray Funk (Math)
X	Michael Golden (Bio Sci)	X	Jane Nolan (DSPS)	X	Irene Palacios (Math)
	Michele Perchez (Bio Sci)	X	Patrice Braswell-Burris (DSPS)	X	Shawn Hicks (Math)
X	Brian Keliher (Bus Admin)	X	Tim Cliffe (Earth Sci)		Evan Wirig (Media Comm)
	Nate Scharff (Bus Admin)		Judd Curran (Earth Sci)	X	William Snead (Media Comm)
X	Linda Snider (BOT)		Oralee Holder (English)		Derek Cannon (Music)
	Barb Gillespie (BOT)	X	Tony Ding (English)		Paul Kurokawa (Music)
	Andy Biondo (CVT)	X	Christopher Farquar (English)		Steve Baker (Music)
X	Don Ridgway (CVT)	X	Sue Jensen (English)	X	Joy Zozuk (Nursing) Diane Hellar
X	Jeff Lehman (Chemistry-Senate Officer)	X	Adelle Schmitt (English)		Diane Gottschalk (Nursing)
	Cary Willard (Chemistry)	X	Lisa Ledri-Aguilar (English)		Sharon Sykora (Nursing)
X	Martin Larter (Chemistry)		Michelle Tucker (English)		Christine Vicino (Occ Therapy)
X	Diana Vance (Chemistry)	X	Chuck Passentino (ESL)	X	June Yang (Phil/ Rel Studies)
	Angie Gish (Child Dev)	X	Nancy Herzfeld-Pipkin (ESL)		Ross Cohen (Physics)
X	Claudia Flores (Child Dev)		Barbara Loveless (ESL)		Stephanie Plante (Physics, Astr. Ph Sc)
	Joel Castellaw (Comm)		Jim Tolbert (EOPS)	X	Shahrokh Shahrokhi (Polit Economy)
X	Jade Solan (Comm)	X	Sylvia Montejano (EOPS)	X	Todd Myers (Polit Economy)
	Victoria Curran (Comm)	X	Laura Sim (Exer Sci/Well-Sen Officer)		Lorenda Seibold-Phalan (Resp Ther)
X	Janet Gelb (CSIS)	X	Beth Kelley (Exer Sci/Well)		Rebecca Handley (Resp Ther)
	Clif Quinn (CSIS)	X	Jim Symington (Exer Sci/Well)		Beth Duggan (Theatre Arts)
	Ronald Norman (CSIS)	X	Randy Abshier (Exer Sci/Well)	X	Craig Everett (Theatre Arts)
X	Bonnie Schmieg (Counseling)	X	Larry Larsen (Exer Sci/Well)		Pete Schmidt (Visual Arts & Humanities)
X	Mary Rider (Counseling)	X	Yolanda E. Guerrero (Foreign Lang)		Gareth Davies-Morris (Visual Arts & Humanities)
X	Cruz Cerda (Counseling)	X	Virginia Young (Foreign Lang)	X	Jennifer Bennett (Visual Arts & Humanities)
X	Danny Martinez (Cross Cult Stud)		Paul Vincent (Foreign Lang)	X	Malia Serrano (Visual Arts & Humanities)

### GUESTS:

- Beth Smith - Math Department Faculty, Academic Senate for California Community Colleges (ASCCC) Treasurer
- Barbara Blanchard - Vice President, Academic Affairs

**RECORDER:** Rochelle Weiser

### I. CALL TO ORDER (11:05)

#### A. Public Comment

Gregg Robinson:

Gregg began by encouraging the Senators to get involved in the upcoming election in any way possible. He noted the Grossmont-Cuyamaca Community College District (GCCCD) Board of Directors election is very important to the district, the collegial process, and education. Gregg reported that one way to participate was to sign up for the "COPE" Fund, a payroll auto deduction that is deposited into the union's fund for political campaigning.

**B. Approval of Agenda**

A motion was made to approve the day's agenda with one change; remove item E in the President's report, semester withdrawal deadlines, until the next meeting.

M/S/U Perchez/Robinson

**C. Approval of Minutes from September 20, 2010**

A motion was made to approve the minutes from September 20, 2010.

M/S/U Sim/Nolan

**II. PRESIDENT'S REPORT**

**A. Announcements**

Chris reported that the state is closer to approving a budget and noted as of the latest update growth funds may be available to community colleges.

Chris noted an e-mail sent by Kerry Kilber, Dean of Technology and Learning Resources, regarding ED 214, teaching and developing an online course. Chris noted Kerry requested her to highlight the course and its purpose, a learning opportunity for faculty members interested in teaching an online course. The course begins October 18 and registration is now open. Chris asked interested faculty to contact her for the e-mail link for the course and that an e-mail should be sent to all faculty soon.

**B. SB 1440 Update**

Chris began by reviewing SB 1440, noting it is legislation regarding guaranteed transfer for community college students to the CSU system. Chris then announced it had recently been signed into law, but noted that the process is going to take time to put the degrees into place. Beth reported the ceremonial signing would be taking place that morning at Los Angeles Mission College. Beth reported that conversations had already begun at the ASCCC to review all the community colleges and how to best implement the CSU, and possible UC, transfer degree programs (SB 2302 was also passed encouraging similar UC transfer guarantees). A task force has been formed to facilitate conversations between the academic areas; student services areas, and the CSU and UC systems. Beth noted a lot of work would be going into implementing the programs. She reported the CI-D project (focused on the development of common course numbering and descriptors) discipline input groups would be meeting for discussion on the degrees. Chris noted that e-mails would go out to the faculty as it came time for input from their discipline. Beth noted that the CI-D would be meeting with the top 20 majors that transfer to the CSU/UC system. It was reported the conversations with the Business/Economics disciplines would be upcoming in the spring.

**C. White House Summit on Community Colleges**

Chris reported that many discussions regarding education are taking place on the national level, one of those being the White House Summit on Community Colleges. Chris noted that this discussion would be taking place tomorrow and would be live streamed on the GC campus at 9:15am (opening session) and at 12:00pm (closing session) in room 220. It was noted that the link to the website was included in a campus wide email that was sent out on Friday. Chris encouraged faculty to attend as well as having their students attend.

**D. Academic Senate President Election-Open Nominations- Laura Sim**

Chris began by reporting that there were several upcoming election/selection processes, the first being the election of the Academic Senate President. Chris reported that Laura Sim, as a

Senate Officer, had volunteered to facilitate those processes. Chris noted that the Senate Bylaws provided for an election committee of three members. Chris reported that with the electronic ballot process fewer committee members are needed and the Senate may want to review the Senate Bylaws regarding elections at a later time. Chris then asked for volunteers for the committee; Angela Feres and Jennifer Bennett both volunteered.

Laura then reviewed the election process; candidates would be nominated, they would then need to accept the nomination in writing, the candidates would then receive the rules and have an opportunity to submit a candidate statement which will be posted online for all faculty to read. Laura then reviewed the timeline for the election; nominations would open today, October 4<sup>th</sup> and running through October 18<sup>th</sup>; candidate statements would be due to Rochelle, Senate secretary, by October 21<sup>st</sup> for posting on the Academic Senate website; there will be an online election October 25<sup>th</sup> thru noon on October 29<sup>th</sup>, and November 1<sup>st</sup> a new senate president will be announced at the Senate meeting. Laura noted that all faculty members are eligible to vote, not just the Academic Senate.

Laura then officially opened nominations; Robert Henry nominated Sue Gonda; Yolanda Guerrero nominated Jeff Lehman, Jeff declined the nomination.

It was noted that the election for the divisional Senators would take place during the same electronic election.

#### **E. Semester Withdrawal Deadline- Barb Blanchard**

This item was moved to the next meeting.

### **III. COMMITTEE REPORTS**

NONE.

Chris noted that there would be a small change in the committee reporting process; rather than having the committees report twice a year to the senate, the committees would report to the Senate Officers Committee (SOC) and a combined, bulleted list of the highlights for the upcoming year would be presented at a Senate meeting. At the end of the year the committees would come to the Senate to give a report on the year's activities and progress.

### **IV. ACTION ITEMS**

#### **A. BP/AP 3910- Institutional Code of Ethics**

Chris began by explaining that one of the areas of focus during the last accreditation visit was ethics. Chris noted that previously the GCCCD did not have a code of ethics, so this is a new document that was presented at the previous District-wide Executive Council (DEC) to be presented to the various constituent groups for discussion and input. Chris then reviewed the document for the Senators and asked for a motion to put BP/AP 3910 on the table for discussion.

M/S/ Atchison/Dudley

Chris then opened the discussion. Some items discussed were: the specifics of the AP-Chris then covered the areas the AP touched on; the concern over whether the AP addresses discipline; the definition of the employees of the district (i.e. does it also extend to contractors). Much discussion occurred regarding gifts to faculty members from students. There was some concern regarding the term "requirement" in the BP language and what the consequences were for actions. It was noted that the union, the American Federation of Teachers, would want to be

involved in the process of reviewing a code of ethics. Also mentioned was a concern about how this code of ethics would apply to areas of study that require the use of subjects for experimentation. Chris noted that the document would be discussed among all the constituent groups on campus; Academic Senate, CSEA, Classified Senate, the AFT, etc. and all the input would be taken into consideration prior to a final endorsement being made by the groups.

Chris asked the Senators to please take the document back to their departments for discussion and she would carry forward the questions from this meeting.

Chris then asked for a motion to table the document until the next Senate meeting on October 18, 2010.

M/S/U Carmean/Atchison

## **V. INFORMATION ITEMS**

### **A. GCCCD Legislative Program 2010-2011**

Chris began by explaining that this list is put together on an annual basis by the district so the district can keep track of and be aware of the different legislative items the state is working on, as well as be aware when the district may need to take a stand “for” or “against” an item. Chris noted some suggestions she had received regarding the list, including financial aid reform, the possible removal of transfer issues from the list (SB 1440 addressed this issue), and the addition of prerequisites to the list. Beth Smith noted that these are big picture items regarding legislation that might need to change in order to better service students and aid the job of teaching. It was suggested to add allowing for more full-time positions to the list. Chris requested the Senators take the list to their constituents for review and bring recommendations back to the next meeting for endorsement as additions to the list.

### **B. Committee Appointments**

Chris asked the Senators to review the list of Committee Appointments as it would return as an action item at the next meeting.

### **C. Accreditation Faculty Co-Chair Selection Process**

Chris noted that Laura Sim would be covering this information item, and due to Laura needing to leave that she would cover this item first. Laura began by noting that the Senators needed to discuss the process for selecting a Co-Chair for the Accreditation Committee. Laura noted that the selection would take place in the Senate and be by paper ballot. Laura reported that the process for the SLO and Distance Ed coordinator had been done slightly different than in the past and that the Senate officers thought they would like to follow that process for the Accreditation Co-Chair. Laura then reviewed process and the application. She noted that the position would require a 6-semester commitment, some reassigned time would be available, and some of the duties would include: co-chair the accreditation self study steering committee, assist the organization process for the college; and preparation and editing of self-study document. Laura noted interested candidates could contact her for the position description and requirements. Laura then reviewed the suggested questions from the SOC. Laura then asked the Senators to please review the process and the proposed application process and consider it for the next meeting. Laura then reviewed the process timeline; October 18<sup>th</sup> to approve the application and process as well as open nominations; November 1<sup>st</sup> to close nominations, November 5<sup>th</sup> for interested parties to submit application to Laura, November 8<sup>th</sup> for applications to be sent to Senators for review, November 15<sup>th</sup> for vote to take place during Senate meeting. Laura noted that neither the application nor the process was final; today it was presented as an information item and at the next meeting the Senators would have an opportunity to make

changes or suggestions. It was clarified that the committee has a faculty co-chair as well as an administrative co-chair; and that the position would need to be filled by a full-time faculty member. Laura closed with this item would be an action item at the October 18<sup>th</sup> meeting and to please e-mail her any suggestions or changes.

#### **D. Prerequisites-Enforcement, Clearance and Challenge Processes**

Chris began by reviewing the purpose and current status of course prerequisites. She noted that many prerequisites on campus are not being enforced; this creates a situation where students either under-prepared for classes, and are often not successful, and/or the instructors must take on the responsibility of determining eligibility for the course after the student has enrolled. She reported that there is currently a discussion underway on how to address the inconsistency in enforcement that would include working with the departments on courses that have pre-requisites, reviewing those courses, and determining if a prerequisite is still needed. If so, then the prerequisite would be hard blocked. If not, then the department could choose a recommended prep or remove the prerequisite entirely. Chris then reviewed the prerequisite clearance processes that are in place. Chris noted that Senators will have the opportunity for discussion at the next meeting and asked the Senators to review the current clearance processes that are in place and available in the catalog. It was estimated that less than 50% of the pre-requisites in place are enforced or hard-blocked.

Meeting Adjourned at 12:20 pm  
Next meeting is scheduled for October 18, 2010.

CH: rw

The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."

**Attachment #1**

**2010-11 Committee Appointments – Part I**

**Bookstore:**

- Janice Bellinghiere

**GE Task Force:**

- Marion de Koning
- James Canady

**Curriculum:**

- Kathleen Aylward
- Steve Garcia

**Facilities:**

- Lisa Ledri-Aguilar

**Enrollment Strategies:**

- Susan Working

**Room Utilization:**

- Bill Mosley

**Academic Program Review:**

- Cindi Harris
- Tina Young

**Student Success Steering:**

- Natalie Ray

**Technology for Teaching and Learning:**

- Janice Johnson
- Linda Camara

**Screening/Interviewing Committees:**

**Director of Student Activities:**

- Tony Ding
- Jane Nolan

**Director of Nursing:**

- Tom Olmstead