

Academic Senate Grossmont College

Monday, April 16, 2012
11:00am – 12:20pm in Griffin Gate

I. CALL TO ORDER

- A. **Public Comment – Each speaker will be given a maximum of 4 minutes to address the senate about a non-agendized item or items, with a maximum of 15 minutes allowed for public comment. The senate may vote to extend public comment at any meeting. Please contact the senate secretary before the meeting when wishing to speak at public comment. The senate welcomes all speakers to participate in the discussion on agendized items.**
- B. **Approval of Agenda**
- C. **Approval of Minutes from March 5, 2012**

II. PRESIDENT’S REPORT **20 minutes**
Results of the College Planning Forum; District Planning & Resources; other Announcements and updates about work in progress at the College, District & State

III. COMMITTEES **15 minutes**
A. **Program Review – Steve Davis**

IV. ACTION ITEMS
A. **Instructional Peer/Manager Evaluation – Item A**

V. INFORMATION ITEMS* **45 minutes**

- A. **Workshops for Faculty – Denise Schulmeyer**
- B. **Transfer Model Curriculum (1440 degrees) – Jeff Waller**
- C. **New and Revised Board Policies and Administrative Procedures:**
Found at this link <http://intranet.gcccd.edu/dec/documents/2012/march2012/DEC-agenda-3-12-12.pdf>
 - BP/AP 3060- Institutional Code of Conduct (a/k/a “Code of Civility”)
(changes were made to this new policy based on our Senate feedback)
 - BP/AP 3515 – Reporting of Crimes
 - BP/AP 3540 – Sexual/Other Assaults Occurring on District Property
 - BP/AP 7130 – Compensation (new)
 - BP/AP 7241 – Confidential Administrator Evaluation (new)

***The Academic Senate may move information items to action upon a 2/3 vote.**

{ Section 5. Quorum “A simple majority of Senators including Senator designees recognized by the Chair at the openings of meetings shall constitute a quorum. Senator positions not filled by departments will not be included in quorum determination.” Average number of senators attending the first three Senate meetings, Fall, 2011: 54}

GROSSMONT/CUYAMACA COMMUNITY COLLEGE DISTRICT

PEER/MANAGER
INSTRUCTOR EVALUATION

Instructor: _____ Course: _____ Date: _____

Evaluation statement prepared by: _____

Categories for evaluation are based on the official *Job Description* and include the following:

- Command of subject matter
- Communication of subject matter
- Preparation for class
- Relationship of content to course objectives
- Teaching methods used
- Responsiveness to students
- Availability to students
- Classroom climate created
- Awareness of student differences
- Evidence of professional growth
- Quality of professional relationships
- Department, Division, College and District requirements are followed
- Related duties as specified in the official *Job Description*

COMMENTS/SUGGESTIONS

The instructor meets the standards for employment at this institution.

Strongly Agree 5 4.5 4 3.5 3 2.5 2 1.5 1 Strongly Disagree

RECOMMENDATIONS (in accordance with contract sections 5.4.4.11., 5.5.5.1., 5.6.5.1, requires a written response from evaluatee within ten working days of receipt of Summary Report)

Evaluator

Date

Your evaluation includes an optional recommended self-reflection. Examples of information in your reflection may include, but are not limited to: strengths you feel you have, areas you plan to develop, professional activities or development, research/publishing, involvement in department SLO activities, other service to your department, committee or other service to the college, performing, community involvement, or any other professional work you wish to reflect in your evaluation. The self-reflection is due to the Division Dean's Office at the beginning of the semester's evaluation for your Division. [DRAFT NOTE: DEPARTMENTS MAY EMPHASIZE THIS AS *OPTIONAL* FOR THEIR FACULTY—FULL OR PART-TIME.]