

ISSUE - How do we select a replacement part-time senate officer?

Under the current by-laws, an officer is replaced from the ranks of the existing senators for the remainder of the term. This presents a problem for the part-time officer position in that there are only two part-time senate representatives available.

Possible Options:

- A. Revise the Academic Senate By-Laws to allow for election of a replacement from among the entire part-time population of the campus as indicated below:**

Academic Senate By-Laws section 4.2

"Other Officers. In case of the resignation or disability of any elected officer other than the President and the part-time officer-at-large, the Senate shall designate one of its members to fill the remainder of the unexpired term by a simple majority vote. If the vacancy for the part-time officer-at-large occurs less than one semester from a regularly scheduled election, the replacement will be selected at that scheduled election. Otherwise, a special election will be held and follow the procedures specified in Section 2 of the Bylaws, except that the vote will be among part-time faculty only. Any current part-time faculty member may be nominated as a replacement."

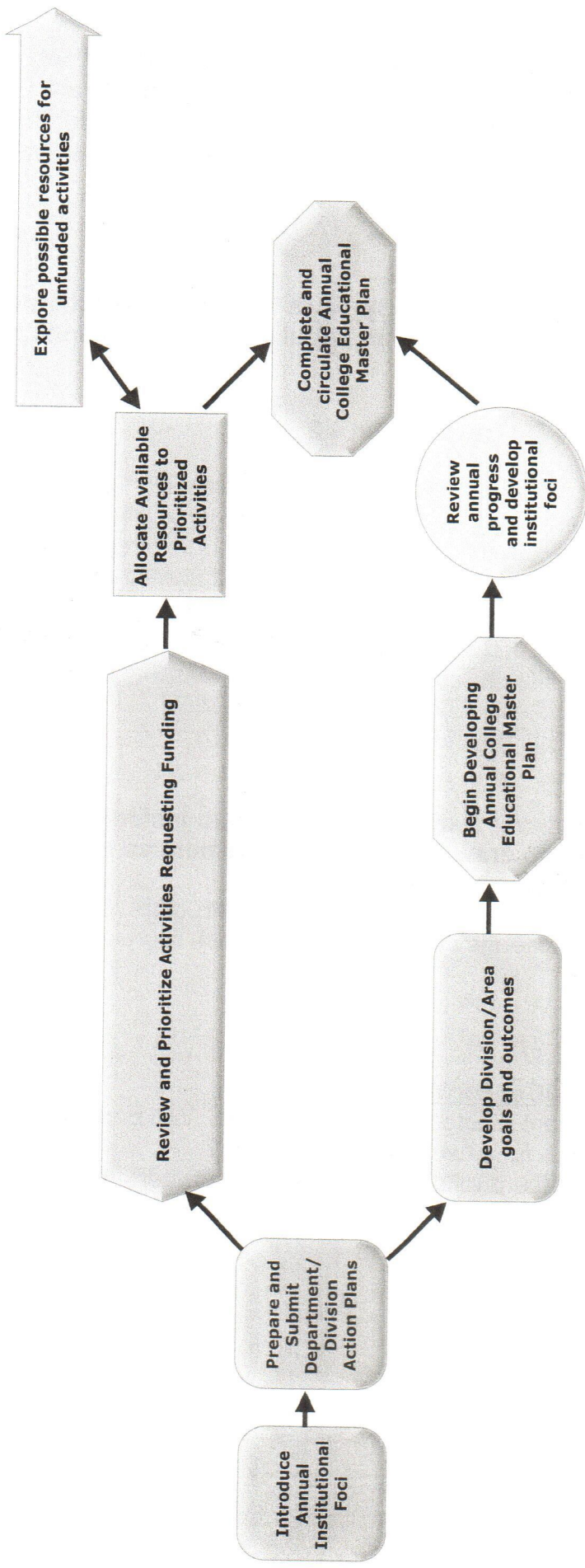
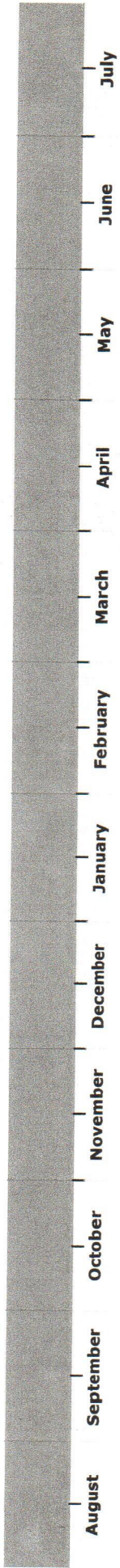
- B. Revise the Academic Senate Constitution to include more part-time senate representatives to draw from for a replacement as indicated below:**

"Two at-large and five divisional part-time instructors, elected at large by part-time instructors to terms of two years, with each representative elected in an alternate year."







Questions/Comments/Concerns

- The part-time slots are elected to two-year terms. Will part-time faculty want to and/or be able to run for a two-year commitment?
- In option B, who do the divisional representatives report to?
- Is there a need to change to change the constitution to address this issue?

GROSSMONT COLLEGE ANNUAL INSTITUTIONAL PLANNING CYCLE



KEY:

-  Department/Division/Area
-  Institutional Review Committee
-  TBD
-  Annual Leadership Retreat
-  Resource Development Committee
-  Planning and Resources Council

RESOLUTION OF APPRECIATION FOR
THE INSTRUCTIONAL OPERATIONS STAFF
Grossmont College Academic Senate
November 3, 2008

WHEREAS, Marsha Raybourn and the phenomenal Instructional Operations staff of Danielle Camacho, Bobby Prilaman and Reyna Torriente are essentially the cornerstone of the fundamental operational aspects of the academic side of the house at Grossmont College;

WHEREAS, the Instructional Operations staff's monumental responsibilities include the copious amounts of information, paperwork, cooperation and flawless organization required in the processes of curriculum, program review, facilities use, and faculty teaching load documentation along with generating the class schedules and catalog;

WHEREAS, despite the incontrovertible pressure on the Instructional Operations staff, they unfailingly treat all faculty and staff with whom they work with a friendly smile and unflagging willingness to provide assistance; and

WHEREAS a visit to Instructional Operations provides a unique experience: Pirate Jack Sparrow (Johnny Depp) keeps a watchful eye from Reyna's screen saver lest we steal a room; Bobbi's golden retriever decor masks the secret pit bulls in the back that keep cantankerous faculty and administrators in line; Danielle's seemingly easy-going and calm demeanor hides her frothy fits of profanity directed at Colleague; Marsha's martial arts Black Belt backs her insistence that faculty be thorough and accurate in curriculum and program review; and the endless smorgasbord of goodies and chocolate in the office transform faculty from frustrated academics into contented, obedient, sugar-intoxicated pussycats;

BE IT RESOLVED, that the Academic Senate of Grossmont College recognizes and fully appreciates the extraordinary work performed by the staff of Instructional Operations in the vast scope of their responsibilities.

Attachment #1

AP 7111

College President Selection

Accreditation Standard IV.B.1.j, IV.B.2, IV.B.3.e.

Reference:

Date Issued:

Overview

Under the direction of the Chancellor, the College President has primary responsibility for the quality of the college. Within this responsibility, the President leads, directs and supervises the college, administering programs and operations in compliance with applicable rules, regulations, policies, and legal requirements.

Process

(1) The Chancellor shall recommend a College President selection process to the Governing Board for approval. The recommendation shall include the following:

- The Designation of a person, committee, or firm to conduct the search
- Development of a time line
- Development of a position description
- Designation of a Search and Interview Committee, to be composed of the following members from the searching college unless otherwise noted:
 - Co-chair: The Academic Senate President or designee from the searching college
 - Co-chair: A cabinet-level administrator from the searching college
 - The President (or Interim President) of the non-searching college
 - A community representative(s) selected by the Governing Board
 - A representative from the Administrators' Association
 - Two faculty representatives appointed by the Academic Senate
 - A representative from United Faculty
 - A representative from the Classified Senate
 - A representative from CSEA
 - A student representative
 - A representative from the District administration
 - An at-large representative, selected by the co-chairs

The recommendations shall be provided to the Chancellor's Cabinet and Districtwide Executive Council for review.

(2) The Search and Interview Committee shall:

- Develop the screening and interview plan
- Screen candidates and select those to be interviewed
- Conduct preliminary interviews and recommend finalists to the Chancellor
- Designate a team of committee representatives, led by the two co-chairs, to conduct site visitations and check references
- Conduct public forums that have been previously advertised to the community for candidates that have been recommended to the Chancellor

(3) The Chancellor and Governing Board committee shall conduct final interviews. The Academic Senate President or designee shall be present as a resource.

(4) The Chancellor recommends candidate to the Governing Board.

(5) Contract negotiations are completed and President begins assignment.

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