

# PROPOSED POLICY

## ACADEMIC RENEWAL

### Criteria

Substandard coursework may be alleviated subject to all of the following criteria:

1. The student has requested the action formally and has presented evidence that coursework is substandard and not representative of present scholastic ability and level of performance.
2. At least one year has elapsed and the student has completed, at any accredited post-secondary institution, at least 15 units of coursework with at least a 2.0 Grade Point Average (GPA). All courses taken during the semester/session in which the student reaches or exceeds the 15 unit minimum will be used in computing the 2.0 GPA.

Substandard coursework completed at Cuyamaca/Grossmont College may be alleviated from consideration in the computation of the cumulative GPA as follows:

The student may select Option I or Option II. The student may **not** apply for both.

Option I: A maximum of any 15 units of substandard coursework (grades D or F only) may be alleviated. Student may apply for this option up to two times.

Option II: Two complete semesters in which the semester GPA is below 2.0 may be alleviated. Courses taken at Cuyamaca College and Grossmont College during the same semester shall be combined and counted as one semester as it relates to the maximum number of semesters of alleviated work allowed.

For students with previously earned degrees, courses used to fulfill requirements of a degree are not eligible for academic renewal.

When academic renewal procedures permit previously recorded substandard coursework to be alleviated in the computation of a student's GPA, the student's permanent academic record shall be annotated in such a manner that all coursework remains legible to ensure a complete academic history. The academic renewal decisions are irreversible and permanent. Academic renewal procedures may not conflict with the District's obligation to retain and destroy records or with the instructor's ability to determine a student's final grade.

Petitions to request academic renewal shall be available in the Admissions and Records Office. Official transcripts of all academic work completed, from all accredited post-secondary institutions, must be on file in the Admissions and Records Office at the time of request for Academic Renewal.

Petitions will be reviewed by Cuyamaca and Grossmont College's Petition Committees.

## CURRENT POLICY

### ACADEMIC RENEWAL

When previously recorded Grossmont College work is substandard and not reflective of a student's present level of demonstrated ability this policy will allow alleviation of substandard work. Academic renewal cannot be used to set aside semesters containing course work which has been used to meet degree, certificate or certification requirements. Two semesters may be alleviated; only complete semesters may be alleviated, i.e., not individual courses. Summer session, if it is to be alleviated, will be counted as a semester.

When courses are alleviated, grades in courses taken during the semester to be alleviated remain on the student's record but are not used in the computation of the GPA. Academic renewal actions are irreversible.

#### **Criteria**

Substandard work completed at Grossmont College may be alleviated subject to all of the following criteria:

1. The student has requested the action formally and has presented evidence that work completed in the semester(s) under consideration is substandard and not representative of present scholastic ability and level of performance.
2. Since the end of the semester to be alleviated one or more years have elapsed and the student has completed 20 units with at least a 2.5 GPA, or 30 units with at least a 2.0 GPA. Work completed at another accredited institution can be used to satisfy this requirement. Units completed with "P" (Pass) grades will be excluded and not counted toward fulfillment of this requirement.