

# *Academic Senate Grossmont College*

## **MINUTES OF THE MEETING – October 1, 2001**

**PRESENT:** Cathy Harvey(President), Mary Rider(Vice President), Beth Smith, Jerry Buckley(Senate Officers at Large); P.J. Ortmeier, (AOJ); Jeff Irwin(Art); Dave Wertlieb, Diane Merlos (Biological Sciences); Sandy Sikes(Business Office Technology); Rick Kirby(Cardiovascular Technology); Cary Willard, Tom Olmstead (Chemistry); Barbara Chernofsky Sonia Gaiane, (Child Development); Roxane Tuscany, Sheri Sjoberg(Speech Communications); Wayne Allen, Diane Mayne-Stafford(CSIS); Mary Rose (Counseling); Jennifer Carmean(DSPS); Mike Matherly(Earth Sciences); Gary Phillips, Marilyn Ivanovici, Qais Sako, Chuck Passentino (English); Pat Bennett, Virginia Berger, Nancy Herzfeld-Pipkin(ESL); Sylvia Montejano(EOPS); Bushra Jonna, Jim Symington(Exercise Science); Jerry Baydo, Mel Amov(History); Zoe Close, William Hoaglin(Humanities); Patricia Morrison(Library); Peg Hovde, Jenny Vanden Eynden, Larry Langley, Linda Langley(Math); William Snead(Media Communications); Jane West, Susan Wild(Nursing); Marcelle Karlin(Occupational Therapy); Dennis Collins(Physics, Astronomy & Physical Sciences); Bill Cummings(Political Economy); Lorenda Seibold-Phalan(Respiratory Therapy); Craig Everett(Theatre Arts).

**ABSENT:** Rick Michelson(AOJ); Ron Tatro, Les Lawrence (Art); Ben Newkirk, Leilani Holmes, Gregg Robinson, Israel Cardona(Behavioral Science); Jed Ashley(Business); Don Ridgeway(Cardiovascular Technology); Janet Gelb (CSIS); Bonnie Shcmiege, Peggy Shepard (Counseling); Tom Gamboa(Cross Cultural Studies); Joe Orate(Culinary Arts); Cathy Meyer(Dance); Jane Nolan(DSPS); Tim Cliffe(Earth Sciences); Julie Cardenas(English); Joyce Sake, Rick Trestrail, Colleen Suwara, Gay Cox(Exercise Science); Antonio Crespo, Paul Vincent(Foreign Language); Gene Britt(International Business); Curtis Stevens(Library); Evan Wirig(Media Communications); Steve Baker, Fred Benedetti (Music); Pat Bradley(Nursing); Kritin Maria Reichardt(Part Time Representatives); Patti Tsai(Physics, Astronomy & Physical Sciences); Henry Jordan, Beth Mallet-Anderson(Theatre Arts).

**RECORDER:** Martha Garcia

### **I. PRESIDENT'S REPORT**

#### **Call to order**

Cathy Harvey called the meeting to order at 11:10 a.m.

#### **Approval of Agenda**

The agenda was approved with the following amendment added to the Action Items:

Committee Membership Endorsement:

-Curriculum Committee

- Debbie Wulff – Mathematics, Natural Science, and Exercise Science and Wellness

**M/S/U Montejano/Werlieb**

## **Approval of Minutes**

The minutes of the May 7, May 17, and September 17, 2001 meetings were approved as presented.

**M/S/U Wertlieb/Amov**

## **Introduce New Faculty**

Cathy Harvey introduced the new faculty members present. The Academic Senate welcomed them.

## **Middle College High School Instructor**

Cathy Harvey introduced Cathy Zemlick, the Middle College High School Instructor. Mrs. Zemlick explained that Middle College is a partnership program between the Grossmont Union High School District and Grossmont College. Students from high school have the opportunity to explore and be challenged by new options in the 11<sup>th</sup> and 12<sup>th</sup> grades. They complete requirements for high school graduation and take courses for college credit.

## **New Articulation Officer**

Cathy Harvey introduced Beverly Wight as the new Articulation Officer of Grossmont College. Beverly gave a brief explanation of her one-year term assignment.

## **Other**

Cathy Harvey distributed a handout that lists councils and committees at Grossmont College. She explained that an Organizational and Governance Structure document is being developed that will include detailed information about the councils and committees.

## **II. ACTION ITEMS**

### **A. Committee Membership Endorsement**

#### **1. Program Review Committee**

- Fatima Konopka (Spanish) – Humanities, Social and Behavioral Sciences and International Programs
- Patti Tsai (Physics) – Mathematics, Natural Sciences, Exercise Science and Wellness
- Scott Barr – Counseling

2. Calendar Committee

- Jerry Baydo – History

3. Curriculum Committee

- Debbie Wulff – Mathematics, Natural Science, and Exercise Science and Wellness

**M/S/U Amov/Chernofsy**

**Academic Senate Resolution**

At the September 17 Academic Senate meeting, Cathy Harvey presented a resolution that was drafted to address the September 11 tragedy.

The resolution was presented under the action items category at today's meeting; however, senators agreed to drop the resolution when Cathy explained that the ADSOC Committee is working on forming an adhoc committee represented by all campus constituencies that will serve as an emergency response team.

**III. INFORMATION ITEMS**

**A. Student Vote on the proposed Student Center Fee  
Presented by Peter White and Jack Peters**

Peter White explained that during the week of October 22 through October 26, the Associated Students of Grossmont College (ASGC) and the college administration are going to ask for a "yes" vote from students on the proposed Student Center construction fee. The proposal states that credit students pay on a mandatory basis up to \$10.00 per year towards the construction fee. If a full time student takes more than twelve units in one year, the fee will remain \$10.00 for that year; however, variations and exemptions will apply for part-time and low-income students.

The fee, if approved, will be exclusively used for the renovation, remodel and ongoing maintenance of the Student Center. The plan includes construction work on the exterior area to extend the outdoor spaces, improved inside meeting rooms, and a more comfortable and larger dining area with a variety of vendors.

Peter also explained that twenty percent of all enrolled students need to take part in the election; of those, two thirds are needed to approve the fee. From there, the proposed fee increase goes to the Board of Trustees for their final approval. He asked for faculty's support in conducting voting in class. The vote will be through scantron ballots with mechanisms to control and avoid duplication of voting.

**B. Self-Study Report  
Presented by Peter White**

Peter White informed senators that the Accreditation Team will visit the campus from Tuesday October 16, through Thursday, October 18. The Accreditation Team's principal purpose is to review and validate the Grossmont College Self-Study Report. During their visit, the team members will spend most of the time with the self-study committees discussing in detail each accreditation standard. They will also attend some committee and department meetings as well as visit some classrooms, learning labs, and student support services to better understand the self-study's findings and recommendations. The Accreditation Team has also scheduled three open forums to give faculty the opportunity to ask questions. Peter will email the team's schedule and the email address to access the Grossmont College Self-Study Report.

### **C. Policy Review Presented by Cathy Harvey**

Seven "Pulled Policies" need senate approval and were included with the following documents which were attached to the September 17, Academic Senate agenda:

- Table of Contents (Pink) - lists the contents of five of the seven chapters of the approved new Board Policy Manual.
- "Pulled Policies" (Green) which indicate changes proposed by both senate presidents.
- Governing Board Memo and Revised Board Policies (Yellow). These are the existing policies corresponding to the "Pulled Policies". If the senates do not approve the "Pulled Policies," then these will remain in effect.

Cathy asked senators to review the seven "Pulled Policies" (Green), as they will be action items on the October 15 Academic Senate meeting.

### **D. Full-time Faculty Hiring Procedures By Cathy Harvey**

The Hiring Regular Faculty Procedure booklet –REVISED 9/17/01- was attached to the September 17 Academic Senate agenda. Cathy asked senators to give special attention to the following pages in PE9 and the following documents:

- PE9: Pages 2, 4, 5, 6, 8, 9, 10, 11, 13
- Forms: Selection Plan
- Templates

The meeting adjourned at 12:20 p.m.