

# Academic Senate Grossmont College

## MINUTES OF THE MEETING – November 18, 2002

**PRESENT:** Cathy Harvey(President), Mary Rider(Vice President), Beth Smith, Jerry Buckley(Senate Officers at Large); P.J. Ortmeier(AOJ); James Wilsterman, Jeff Irwin(Art); Israel Cardona(Behavioral Science); Dave Wertlieb, Virginia Dudley, Diane Merlos(Biological Sciences); Judith Zander(Business); Ilyana McManus(Business Office Technology); Rick Kirby(Cardiovascular Technology); Cary Willard(Chemistry); Barbara Chernofsky, Cathie Robertson(Child Development); Roxane Tuscany, Joel Castellaw(Communication); Wayne Allen(CSIS); Bonnie Shcmiege, Lynn Gardner(Counseling); Jane Nolan(DSPS); Marlene Jansky(DSPS); Mark Goodman(Earth Sciences); Qais Sako, Gary Phillips(English); Virginia Berger(ESL); Sylvia Montejano(EOPS); Jim Symington(Exercise Science); Carmen Hernandez(Foreign Language); Mel Amov(History); William Hoaglin, Zoe Close(Humanities); Patricia Morrison(Library); Peg Hovde(Math); Evan Wirig, William Snead(Media Communications); Steve Baker(Music); Jeanne Raimond(Nursing); Marcelle Karlin(Occupational Therapy); Ross Cohen, Dennis Collins(Physics, Astronomy & Physical Sciences); Lorenda Seibold-Phalan(Respiratory Therapy); Hank Jordan(Theatre Arts).

**ABSENT:** Rick Michelson(AOJ); Ron Tatro(Art); Teresa Jacobs, Gregg Robinson(Behavioral Science); Sandy Sikes(Business Office Technology); Don Ridgeway(Cardiovascular Technology); Tom Olmstead(Chemistry); Janet Gelb, Diane Mayne-Stafford(CSIS); Peggy Shepard(Counseling); Tom Gamboa(Cross Cultural Studies); Joe Orate(Culinary Arts); David Mullen, Kathy Meyer(Dance); Marlene Jansky(DSPS); Gary Jacobson(Earth Sciences); Chuck Passentino, Sydney Brown, Marilyn Ivanovici (English); Nancy Herzfeld-Pipkin(ESL); Gay Cox, Rick Trestrail, Laura Burger(Exercise Science); Yolanda Guerrero, Paul Vincent(Foreign Language); Thomas Bell(History); Gene Britt(International Business); Curtis Stevens(Library); Jenny Vanden Eynden, Larry Langley , Jim Tarvin(Math); Fred Benedetti(Music); Diane Helland, Pat Bradley(Nursing); Joan Ahrens, Kristen Maria Reichardt(Part Time Representatives); Bill Cummings, Todd Meyers(Political Economy) Craig Everett, Beth Mallet-Anderson(Theatre Arts).

**RECORDER:** Martha Garcia

*The Academic Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

### I. PRESIDENT'S REPORT

#### A. Call to order

Cathy Harvey called the meeting to order at 11:10 a.m.

#### B. Approval of Agenda

The agenda was approved as presented.

**M/S/U Wertlieb/Smith**

#### C. Approval of Minutes

The minutes of the November 4, 2002, meeting were approved as submitted.

**M/S/U Schmiege/Smith**

#### D. BP 6740 & BP 5010

A copy of the newly adopted BP 6740 Citizens' Bond Oversight Committee was attached to the agenda. Senators were interested in knowing the committee's charge and how committee members will be selected. Cathy will get that information and forward it to those interested.

Cathy presented BP 5010 as approved by the Academic Senate on May 6, 2002; it contained procedural information. A revised BP 5010 without the last two (procedural) paragraphs was attached to the agenda and will be presented to the Governing Board for approval on November 19. Senate members did not object to changes.

## II. ACTION ITEMS

### A. Incomplete Grade – Catalog Description Presented by Beth Smith

Beth Smith presented the following statement developed as a replacement for the Incomplete Grade statement currently presented in the Grossmont College catalog.

Words in italics indicate the added language:

- I **Incomplete-** Incomplete academic work for unforeseeable, emergency and justifiable reasons at the end of the term, may result in an “I” symbol being entered in the student’s record. An incomplete grade may be given only after the student has contacted the instructor; *awarding of an “I” is at the discretion of the instructor.*

The “I” may be made up no later than one semester following the end of the term in which it was assigned. The “I” symbol shall not be used in calculating units attempted nor for grade points. A student may petition for extension of the time limit for removal of the incomplete. The petition must include evidence of approval from the instructor.

*Both the instructor and the student must complete and sign the Incomplete Grade Contract form. Procedural details are printed on the back of that form and on page \_\_\_\_\_ of the catalog.*

The statement was approved with no objections.  
**M/S/U Montejano/Robertson**

## III. INFORMATION ITEMS

### A. Honor’s Experience

#### Presented by Israel Cardona

Israel explained that the purpose of developing an Honor’s Experience at Grossmont College is to provide highly motivated students who have demonstrated outstanding academic achievement the opportunity to:

- pursue their individual scholarly interests,
- participate in an intellectual community of students with a shared purpose of advancing scholarship, and
- enhance their ability to transfer to their preferred college/university and/or participation in an honor’s program at their transfer institution.

Some supportive faculty members who have taught honor’s courses shared their experiences in teaching these types of courses. Also, other faculty shared concerns.

Jim Fenningham distributed a handout entitled “University Transfer Agreements” that lists several universities and the areas in which students that have completed the honor’s program are benefited.

After discussion, it was agreed that a resolution supporting the implementation of an Honor’s Experience at Grossmont College be developed for senators’ approval.

Dr. Suarez was present at the meeting, and he showed interested in the outcome of the Honor’s Experience resolution. He suggested that the financial aspect of instituting an Honor’s Experience be considered.

## **B. Articulation Officer – Then & Now**

### **Presented by Bonnie Schmiede & Beverly Wight**

Bonnie gave a brief history on how the Articulation Officer reassigned time position, which allots 13 hours per week, came into existence at Grossmont College. Bonnie asked senators to review an attached document listing responsibilities of the Articulation Officer in 1991 in comparison to those responsibilities in 2002. The comparison shows that the demands have greatly increased and that allotted time is not ample. Beverly Wight, the current Grossmont College Articulation Officer, explained what she is able to accomplish within the given time. Senators agreed that a full time Articulation Officer is required at Grossmont College. It was agreed that SOC would develop a resolution supporting a full time Articulation Officer position at Grossmont College.

## **C. Budget Reduction Contingency Plans**

### **Presented by Dr. Omero Suarez**

Dr. Suarez thanked faculty for the great team effort to get Proposition R to pass.

He also thanked faculty for their participation in the development of the 3%, 5%, and 10% contingency plans.

## **IV. COMMITTEE REPORTS**

### **A. Academic Rank Committee**

This item will be presented at the December 2 meeting.

The meeting adjourned at 12:20 p.m.