

# Academic Senate Grossmont College

## Minutes of the Meeting – October 15, 2007

**PRESENT:** Chris Hill (President); Sue Gonda (Vice President); Scott Barr (Senate Officer at Large); Laura Burger (Senate Officer at Large); Jeff Lehman (Senate Officer at Large); Raul Sandelin (Senate Officer at Large); Tina Young (Administration of Justice); Jennifer Carmean (ASL); (Art); Amy Ramos, Gregg Robinson (Behavioral Sciences); Virginia Dudley, Michael Golden, Michelle Perchez (Biological Sciences);, Evan Evan (Business Administration); Linda Snider, (Business Office Technology);, Don Ridgway (Cardiovascular Technology); Martin Larter, Diana Vance (Chemistry); Sheridan Dewolf, Amy Obegi (Child Development); Joel Castellaw, Jill Carleton, Victoria Howitt (Communication); Janet Gelb, (Computer Science); Donne Leigh, Debbie Lim, (Counseling); (Culinary Arts); (Dance); Jane Nolan, Carl Fielden (Disabled Student Services); Judd Curran (Earth Sciences); Oralee Holder, Tony Ding, Tate Hurvitz (English); Nancy Herzfeld-Pipkin, Barbara Loveless (ESL); Pearl Lopez (EOPS); Jim Symington, Randy Abshier, Jamie Ivers, Larry Larsen (Exercise Science and Wellness); Paul Vincent, (Foreign Language); Sue Gonda, (History); Priscilla Rogers (International Business); Pat Morrison (Library); Jenny VandenEynden, Susan Working, Corey Manchester, (Math); William Snead (Media Communications); (Music); (Nursing); (Occupational Therapy); Lee Johnson, David Milroy (Part-Time Representatives); Zoe Close (Philosophy, Humanities & Religious Studies); Ross Cohen (Physics, Astronomy, & Physical Sciences); Brian Jennings (Political Economy); Lorenda Seibold-Phalan (Respiratory Therapy); Craig Everett (Theatre Arts).

**ABSENT:** (Vice President); P.J.Ortmeier, Lance Parr, (Administration of Justice); (ASL); Jim Wilsterman, Jennifer Bennett , Marion DeKoning (Art); Israel Cardona, (Behavioral Sciences); (Biological Sciences); Judith Zander Enowitz (Business Administration); Barb Gillespie (Business Office Technology); Rick Kirby (Cardiovascular Technology); (Chemistry); (Child Development); (Communication); Diane Mayne-Stafford (Computer Science); Tom Gamboa (Cross Cultural Studies); (Counseling); Joe Orate (Culinary Arts); Kathy Meyers (Dance); (Disabled Student Services); Jenny Duncan(Earth Sciences); Joan Ahrens, Adelle Schmitt, Micah Jendian (English); Pat Bennett, (ESL); Sylvia Montejano, (EOPS); (Exercise Science and Wellness); Yolanda Guerrero, Carmen Hernandez, Edda Temoche-Wedele (Foreign Language); Devon Atchison (History); (International Business); (LRC); Ray Funk, Shirley Pereira (Math); Evan Wirig, (Media Communications); Derek Cannon, Paul Kurokawa Steve Baker (Music); Roland Estrella (Nursing); Christine Vicino (Occupational Therapy); (Part Time Representatives); Bill Hoaglin (Philosophy, Humanities & Religious Studies); (Physics, Astronomy, & Physical Sciences); Joe Braunwarth, (Political Economy); Barry Winn (Respiratory Therapy); Beth Duggan (Theatre Arts).

**GUESTS:** Dr. Pamela Amor, Grossmont, Assoc. Dean Instructional & Evening Services  
Patrice Braswell-Burris, Grossmont – DSPS  
Marlene Jansky, Grossmont – DSPS  
Dana Quittner, District – Associate Vice Chancellor, Intergovtml Relations/Econ Dev & Public Info.  
Mary Rider, Grossmont, Transfer Center Coordinator  
Beth Smith – Grossmont, Faculty & State Academic Senate Representative

**RECORDER:** Tasa Campos

### I. CALL TO ORDER

#### A. Public Comment

None

#### B. Approval of Agenda

A motion was made to approve the day's agenda.

M/S/U Barr/Working

#### C. Approval of Minutes from October 1, 2007

A motion was made to approve the minutes from the October 1, 2007 meeting.

M/S/U Burger/Dudley

## **II. PRESIDENT'S REPORT**

### **A. Community College Initiative – Dana Quittner**

Chris welcomed Dana Quittner, District, Associate Vice Chancellor, Intergovernmental Relations/Economic Development & Public Information to the meeting. She stated Dana would be giving a review of the Community College Initiative: Proposition 92. A definition of Proposition 92 was stated in the Senate agenda, Attachment #1 as follows:

“Proposition 92 would establish in the state constitution a system of independent public community college district and Board of Governors. It requires minimum level of state funding for school districts and community college districts to be calculated separately, using different criteria, and appropriated separately. It would set community college fees at \$15 a unit and limit future fee increases.”

Dana reviewed the following:

- Draft
- Main areas
- Proponents Say
- Opponents Say
- Supporter's List
- Opponent's List
- Board Docket information for tomorrow's Governing Board meeting agenda.

The group then had a question and concern discussion. Dana thanked the Senate for their time.

### **B. Accreditation Update – Pam Amor**

Chris welcomed Pam Amor, Grossmont, Assoc. Dean Instructional & Evening Services to the meeting to give an Accreditation Visit update. Pam distributed and discussed the following handouts:

- Welcome Accreditation Team – containing a message from Grossmont President, Sunita Cooke and pictures of the 10 member Accreditation Team. Pam gave a brief bio review on the team members.
- Accreditation Visit Week Schedule – The schedule covered Tuesday, October 23 through Thursday, October 24. Pam expressed to importance of all members of the Standard Teams be available for the break-out sessions assigned to their standards.
- The third handout contained information on Student Learning Outcome Cycle for Continuous Improvement, How to Measure if a Student Learning Outcome is being Achieved – Measures of Effectiveness, and a visual of a Cycle of Continuous Improvement.

The group discussed the following:

- The visiting team would be randomly visiting classes on campus throughout their stay.
- Teaching schedule versus Standard Break-out meetings.
- Importance of communicating all information regarding the Accreditation visit to all faculty in departments.
- The college president has been sending out informational emails on a regular basis regarding the visit. Please share with those in your department who may not have email.
- On Wednesday, October 17, all mailboxes will be stuffed with the visit schedule and information.

Chris thanked Pam for her time and again stressed the importance of being available to the visiting team and being knowledgeable of the information.

### **C. Communication to Constituents**

Chris expressed concern over the fact that many faculty are still stating they do not know what is going on regarding many issues on campus. It is important the Senate Representatives take information received in Senate meetings back to their departments. Chris requested, as a

homework assignment, all representatives be able to state who their constituents are and who the Senators of their departments are. Information from the Senate body needs to be shared.

#### **D. Announcements**

Chris reported on the following announcements:

- The election for Part Time Faculty Representative closed on Friday, October 12. The new representative is Lee Johnson, Math Department. Chris introduced Lee.

### **III. COMMITTEE REPORTS**

None

### **IV. ACTION ITEMS**

#### **A. Selection of SLO & DE Coordinators – Determination of Process**

Chris restated that .04 reassigned time has been designated for both a college Student Learning Outcomes Coordinator and Distance Education Coordinator. Chris, at the last meeting, requested any nominees for the two coordinators be sent to her prior to today's meeting. She received the following names:

SLO Coordinator:

- Aned Muniz Gracias – Foreign Language
- Chuck Passentino – ESL.

Distance Education Coordinator:

- Janet Gelb – CSIS
- Lee Johnson – Math
- Diane Mayne-Stafford – CSIS.

Chris stated no official process is in motion regarding the selection of the two coordinators. The group discussed a variety of process. Concern was expressed in the length of time it may take to get the coordinators in position by Spring 2008 semester.

A motion was made to implement a selection process:

“A questionnaire containing preapproved questions, developed by SOC, plus a bio will be submitted by the candidates via email. No questions and answer session will be held in a Senate meeting.”

M/S/U          Burger/Barr

The motion passed.

The following motion was made regarding the voting/selection process:

“During the voting process, there will be a non-secret, written ballot.”

M/S/U          Carmean/Rogers

The motion passed.

#### **B. Motion of Child Abuse Administrative Procedure (AP 3518) – Attachment #2**

The group reviewed the agenda Attachment #2 – Motion on Administrative Procedure 3518 – Child Abuse. The motion states the following:

“Given that the Child Abuse Reporting Act is complex and that the responsibility of community college faculty remains ambiguous, the Academic Senate of Grossmont College requests that the District arrange with external experts for the presentation of a comprehensive workshop on the subject of “Community College Faculty and Child Abuse Reporting.” The Academic Senate will defer any further deliberation on the Administrative Procedures governed by the Board Policy 3518 until after such presentation is made.”

The above motion was initially made at the last Senate meeting on October 1, 2007.  
M/S/U           Close/Carmean

The motion was unanimously passed at today's meeting.

## **V. INFORMATION ITEMS**

These items were provided for information and will be discussed at the next meeting.

### **A. AP 3720 – Computer & Network Use – Attachment #3**

Please review this information prior to the next meeting. Chris will distribute an electronic version of AP 3720 showing the marked up changes. This item was briefly discussed at today's meeting.

### **B. Discussion on District-Level Evaluation Processes - Handout**

Please review this information prior to the next meeting. This item was briefly discussed at today's meeting.

## **VI. OTHER**

Meeting adjourned at 12:20 p.m.

**\*The next meeting will be on October 29, 2007.**

CH:tmc