

Academic Senate Grossmont College

Minutes of the Meeting – October 29, 2007

PRESENT: Chris Hill (President); Sue Gonda (Vice President); Scott Barr (Senate Officer at Large); Laura Burger (Senate Officer at Large); Jeff Lehman (Senate Officer at Large); Raul Sandelin (Senate Officer at Large); Tina Young (Administration of Justice); Jennifer Carmean (ASL); (Art); Amy Ramos, (Behavioral Sciences); Virginia Dudley, (Biological Sciences);, Judith Zander (Business Administration); Linda Snider, Barb Gillespie (Business Office Technology);, Don Ridgway (Cardiovascular Technology); (Chemistry);, Amy Obegi (Child Development); Joel Castellaw, Jill Carleton, Victoria Howitt (Communication); Janet Gelb, Diane Mayne-Stafford (Computer Science); Donne Leigh, Debbie Lim, (Counseling); (Culinary Arts); Kathy Meyers (Dance); (Disabled Student Science); Judd Curran, Jenny Duncan (Earth Sciences); Oralee Holder, Joan Ahrens, Tony Ding, Tate Hurvitz (English); Nancy Herzfeld-Pipkin, Barbara Loveless (ESL); (EOPS); Jim Symington, Randy Abshier, (Exercise Science and Wellness); Paul Vincent, (Foreign Language); Sue Gonda, Devon Atchison (History); Priscilla Rogers (International Business); Pat Morrison (Library); Jenny VandenEynden, Susan Working, Ray Funk, Corey Manchester, Shirley Pereira (Math); William Snead (Media Communications); Derek Cannon, (Music); Roland Estrella (Nursing); (Occupational Therapy); Lee Johnson, David Milroy (Part-Time Representatives); Zoe Close (Philosophy, Humanities & Religious Studies); (Physics, Astronomy, & Physical Sciences); Joe Braunwarth, Brian Jennings (Political Economy); (Respiratory Therapy); Craig Everett (Theatre Arts).

ABSENT: (Vice President); P.J.Ortmeier, Lance Parr, (Administration of Justice); (ASL); Jim Wilsterman, Jennifer Bennett , Marion DeKoning (Art); Israel Cardona, Gregg Robinson (Behavioral Sciences); Michael Golden, Michelle Perchez (Biological Sciences); Evan Enowitz (Business Administration); (Business Office Technology); Rick Kirby (Cardiovascular Technology); Martin Larter, Diana Vance (Chemistry); Sheridan Dewolf (Child Development); (Communication); (Computer Science); Tom Gamboa (Cross Cultural Studies); (Counseling); Joe Orate (Culinary Arts); (Dance); Jane Nolan, Carl Fielden (Disabled Student Services); (Earth Sciences); Adelle Schmitt, Micah Jendian (English); Pat Bennett, (ESL); Sylvia Montejano, Pearl Lopez (EOPS); Jamie Ivers, Larry Larsen (Exercise Science and Wellness); Yolanda Guerrero, Carmen Hernandez, Edda Temoche-Wedele (Foreign Language); (History); (International Business); (LRC); (Math); Evan Wirig, (Media Communications); Paul Kurokawa Steve Baker (Music); (Nursing); Christine Vicino (Occupational Therapy); (Part Time Representatives); Bill Hoaglin (Philosophy, Humanities & Religious Studies); Ross Cohen (Physics, Astronomy, & Physical Sciences); (Political Economy); Lorenda Seibold-Phalan, Barry Winn (Respiratory Therapy); Beth Duggan (Theatre Arts).

GUESTS: Gregg Barr – District Governing Board Trustee
Lisa Ledri-Aguilar – Grossmont Faculty
Julie Nares – SDICCA Intern
Mary Rider - Grossmont, Transfer Center Coordinator
Beth Smith – Grossmont, Faculty & State Academic Senate Representative
Pamela Wright – District, Institutional Research Planner

RECORDER: Tasa Campos

I. CALL TO ORDER

A. Public Comment

None

B. Approval of Agenda

A motion was made to approve the day's agenda.

M/S/U Dudley/Burger

C. Approval of Minutes from October 15, 2007

A motion was made to approve the minutes from the October 15, 2007 meeting.

Roland Estrella noted he was noted as absent at the meeting but he was in attendance. The change was noted.

II. PRESIDENT'S REPORT

A. Introductions and Recognitions

Chris welcomed and introduced Governing Board Trustee Gregg Barr to the meeting.

Chris stated that Tasa Campos, Academic Senate Secretary, was leaving the Senate for a full time position on campus working for Tim Flood in the Facilities and Operations Department. Chris and Beth Smith, past Senate President, thanked Tasa for her work with the Senate the past three years. The past and present Senate Officers gave Tasa a gift and wished her luck. Andrea Whitney, a temporary replacement will start tomorrow.

B. Announcements

1. Report on Fire Impact

Chris asked if anyone knew of any faculty or staff on campus who may have lost a home during the fires last week. Linda Snider shared that Tom Smerk a part time faculty member lost everything in the fire. The group discussed the following concerns about students and the fire:

- Incomplete process.
- A different process maybe used for fire victims.
- Students on financial aid.
- Federal emergency declared and the implications to students.
- Situation will be different for each student.
- Petitions processes.
- Drop dates and flexibility.
- Where to refer a student to.

The Academic Senate will keep faculty updated on the situation.

2. Additional Senate Meeting

Due to a large number of items to discuss Chris asked if there was any objection to scheduling an additional senate meeting on November 19. The date is the third Monday of the month when a senate meeting is held but normally not scheduled due to it being Thanksgiving week. No objections were expressed. An additional meeting will be scheduled on Monday, November 19.

3. Plenary Session – Resolutions

Chris stated she and Sue Gonda would be attending the State Academic Senate Plenary Session later this week and weekend. She reviewed an electronic version of the table of contents with the group. If you have any concerns or input and any of the items or resolutions, please send them to Chris prior to Thursday. She will report on the session at the next senate meeting.

4. Accreditation Update

The Accreditation Team was scheduled to visit last week and since the college was closed due to the fires, all of the accreditation evidence was taken to the hotel where the team was staying. All of the scheduled standard group meetings were held. A good representation was made even with the fires. Chris and the group reviewed and discussed a non-official list of commendations and recommendation of the Accreditation Team results. Official results should be out by January. Chris will keep the Senate posted.

5. DE and SLO Coordinator Questions - Handout

Due to the fires and closure of the campus the selection process of the Distance Education and SLO Coordinators was delayed. The Senate will receive a ballot to vote at the November 19 meeting. Chris stated the candidates would each be required to send out, by email, a bio and question answers. The group reviewed the following questions:

DE Coordinator questions –

- Looking at the job description and the Distance Ed Plan, how do you prioritize your tasks for Grossmont's Distance Education? In other words, on which duties will you begin to place your greatest efforts? Next?
- What strategies, or organizing efforts, will you use to evaluate and implement the Distance Ed Plan?

SLO Coordinator questions -

- Looking at the job description, the "Student Learning Outcomes Progress Report" see (http://www.grossmont.edu/academic_senate/slo.asp), and our SLO information provided in the 2007 Accreditation Self Study document, how do you prioritize your tasks to move Grossmont College forward on SLO's? In other words, on which duties will you begin to place your greatest efforts? Next?
- What strategies, or organizing efforts, will you use to create, and then implement, an SLO Plan for Grossmont? What timeline would you develop?

The group will receive the information by email soon.

III. COMMITTEE REPORTS

None

IV. ACTION ITEMS

A. Proposed Resolution on District-Level Evaluation Processes – Attachment #1

The group review Attachment #1 – Resolution Regarding the Evaluation of District-Level Administrators. Chris gave a background review on the resolution. The group discussed questions and concerns on the process. **Changes were made to the resolution.**

A motion was made to approve the resolution with the indicated changes.

M/S/U Barr/Abshier

The motion passed.

B. AP 3720 – Computer & Network Use – Attachment #2

The group reviewed Attachment #2 – AP 3720 Computer and Network Use in order to approve the version with new changes. Chris stated there is no evidence of the Administrative Procedure ever previously going through for Academic Senate approval at either Grossmont or Cuyamaca. The group reviewed an electronic version of the AP with highlighted areas reflecting changes.

The following questions and concerns were discussed:

- What is the final version.
- Would like to view the original version.
- Political activities noted in the AP.
- How does this reflect home computer use if routed through the District server.
- Computer and Network Use Agreement section being inconsistent with the rest.
- The Senate would like to see additional versions prior to approving.
- Cuyamaca Senate had denied approving the AP.
- Questioned whether new hires have been required to sign the form.

A motion was made to not approve AP3720 as it is.

M/S/U Barr/Leigh

The motion passed.

V. INFORMATION ITEMS

These items were provided for information and will be discussed at the next meeting.

A. Discussion on Confidentiality Statement - Handout

The group briefly reviewed the Joint Senate Resolution on New Confidentiality Statement and Procedures for Hiring Regular Faculty. Concern was expressed on the urgency of the matter due to the fact that some hiring committees are being put on hold.

A motion was made to move the item from Information to Action.

M/ Gonda

Due to the fact that some Senators had already left the meeting the motion was unable to move forward without quorum.

VI. OTHER

Meeting adjourned at 12:25 p.m.

***The next meeting will be on November 5, 2007.**

CH:tmc