

## **Academic Senate Part-Time Faculty Committee**

**Monday, September 24, 2012**

**11:00 am-12:30pm, College Conference Room**

- I.** Welcome and Introductions
- II.** Overview Academic Senate-Sue Gonda ([Attachment A](#))
- III.** Open Letter to Part-Time Faculty-Michael Lambe
- IV.** Part-Time Faculty Caucus Update-David Milroy
  - A.** Part-Time Faculty Award ([Attachment B](#))
- V.** Task Force-Employment Committee Workgroup ([Attachment C](#))
- VI.** December meeting date-follow-up discussion

**Next scheduled Part-Time Faculty Committee meeting**

**Monday, October 22, 2012 11:00-12:30, College Conference Room**

## **Attachment A (9/24/2012)**

### **Grossmont College Academic Senate Description**

#### **What are the Senate's role and responsibilities?**

The Academic Senate, representing the faculty of Grossmont College, consults collegially with both the college administration and the Governing Board (in line with AB1725) to reach mutual agreement on the development of policies and procedures related to academic and professional matters.

#### **What are academic and professional matters?**

1. Curriculum, including established prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Educational program development;
5. Standards or policies regarding student preparation and success;
6. District and College governance structures as related to faculty roles;
7. Faculty roles and involvement in the accreditation process, including the College's self-study and other annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Processes for institutional planning and budget development; and
11. Other academic and professional matters as mutually agreed upon between the Governing Board and Academic Senate.

#### **Constitution of the Grossmont Academic Senate: Article II. Goals and Purposes**

1. The goals and purposes for which this organization is formed are to represent the faculty in the formation of policy in academic and professional matters.
2. To make recommendations to the college administration and to the Governing Board.
3. To facilitate communication among the faculty, the college administration, the classified staff, the students and the Governing Board.
4. To promote the development and maintenance of teaching excellence within the framework of academic freedom and professional responsibility and ethics.

## Attachment B



Whereas, In the Fall of 2010, the Academic Senate for California Community Colleges passed a resolution (01.05) creating a yearly award for a part-time faculty member “that recognizes excellence in teaching and outstanding contributions to the campus environment and to student success and that the award amount and presentation be consistent with other comparable faculty awards given by the Academic Senate for California Community Colleges“;

Whereas, The status of this award was changed to award a part-time scholarship specific for attending institutes and plenary sessions and, secondarily, changed to allow part-time faculty eligibility for any of the other four Senate Awards;

Whereas, Awards and scholarships have completely different requirements and objectives; and

Whereas, The possibility of a part time faculty being awarded one of any of the four existing Senate Awards is negligible given that a full time faculty member’s opportunities to serve professionally are so much greater than those afforded part time faculty members’ opportunities to serve professionally;

**Resolved,** That the Academic Senate for California Community Colleges honor the original spirit and intent of the Fall 2010 resolution (01.05) and create a yearly award for part-time faculty that follows criteria for excellence in part-time faculty contributions and that is

## Attachment C

Sept 19, 2012

Task Force: Employment Committee Work Group

Alan Silva, Michael Lambe, Denise Schulmeyer, Agustín Albarrán

How to get a Full time Teaching Job?

- Application
- Cover Letter
- Resumes

Interview Techniques

- What to do
- What not to do
- Mock Interviews

Hiring Process

- Explanation
- Blank applications (with samples)

Going Beyond: Now you have the job. What's Next?

Invite Barbara Blanchard & Angela Johnson to next meeting

Focus on Flexweek

Come up with a Calendar of events

1.5 hour Workshop: proposed

DS- Contact Angela Johnson

MS- Discuss at Academic Senate PT Faculty Committee

AA- Ask BB, update & ask for Panel Discussion Participation

AS-Ask Oralee to Guest Speak

Next meeting October 17, 2012 11:00am location TBD