

## Notes from ACADEMIC SENATE PART-TIME FACULTY COMMITTEE

Monday, November 26, 2012; 11-12:30, College Conference Room

Present: Michael Lambe, David Milroy, Melanie Quinn, Alan Silva, Dan Greenheck, Barbara Blanchard, Sheridan DeWolf, Narges Heidari. Department Representatives: Rebecca Thompson-Biology, Michael Orr-Math. Guests: Marion de Koning-AS Rep, Sue Gonda-AS President.

### I. Welcome and Introductions

Michael welcomed everyone and introduced Marion de Koning as the Academic Senate resource member.

A motion was made to approve the minutes from the October 22, 2012 meeting. Vote of approval by all.

A motion was made to approve the day's agenda, with the following addition:

IIIB. Review of open letter to part-time faculty.

Vote of approval by all.

### II. Part-Time Rank-Survey Monkey results

Michael reported the response to the survey was better than expected; 215 responses. He noted this was a positive connection with part-time faculty at Grossmont and the establishment of rank will be useful to part-time faculty members. The survey results were as follows:

- Those in favor of Part-Time Assistant Professor, Part-Time Associate Professor, Part-Time Professor- 64 or 30.8%
- Those in favor of Adjunct Assistant Professor, Adjunct Associate Professor, Adjunct Professor- 145 or 69.7%.
- Optional comments-46

The full survey, results and comments can be accessed at:

<http://www.surveymonkey.com/MySurveys.aspx> the user name is ASPTFC and password is part-time. The full survey results will only be available until December 21<sup>st</sup>; the 1 month upgrade subscription will expire then. I will download the information and will also post results on the website.

Much discussion followed regarding the use of part-time vs. adjunct; some felt adjunct is a more widely used collegial term, others felt part-time was a more descriptive term-the amount of courses taught are the only differences between part-time and full time faculty. It was noted that the survey results showed that in relation to rank, the term adjunct was preferred.

A motion was made to accept the term "adjunct" in relation to rank. M/S/P Greenheck/de Koning Motion passed with 1 "no".

Michael will move forward with the Rank Committee to work on creating Adjunct Rank.

### III. Updates

#### A. Adjunct Offices-Alan Silva

Alan reported on various office spaces available to adjunct faculty.

- **CATL** office space in the tech mall was no longer available; Barb noted these were previously CATL offices and when CATL came to an end it was replaced by the Professional Development Coordinator, but the office for Professional Development was moved upstairs and currently ICS is using the old offices for workspace; due to the value of the equipment it is currently a “staff only” area. Long term plans include a change in the area ICS uses as well as the Professional Development Office, which would include office and room space.
- **590 H, I, J**-These spaces were lacking scanners, printers and grade master forms until Alan contacted Sue Gonda and Kerry Kilber (Dean LTR); all are available now.
- **220 Building:** Space available, but no printer in one room. Barb noted these spaces are due for upgrades, but not in the immediate future. It was recommended to contact ICS or Kerry Kilber to get an additional printer. Dan Greenheck to contact.
- **Additional Spaces:**
  - **Health Sciences-Alan will contact Debbie Yaddow to see if any space available for part-time faculty to use.**
  - **Counseling/Student Services-Narges will contact Kristi Kluka to find out if any space is available.**
  - **It was noted that often space is provided by the Division for part-time faculty-Alan will research this and report back to the committee.**
- **Part-time break room:** Currently there are no official break rooms or lounges for faculty. Barb noted she would not be opposed to looking into adding spaces when remodels occur.

#### B. Open Letter to Part-Time Faculty-Michael Lambe

Michael reviewed the letter that was sent to part-time faculty at the beginning of the semester. All agreed they would like the letter to go out again at the beginning of the Spring semester.

### IV. December Meeting Date

The College Conference room is scheduled for December 10, 2012, 11:00am-12:30pm. It was noted that Sue Gonda, Barbara Blanchard and Rochelle Weiser would be attending the Council of Chairs and Coordinators that day.

**V. Diversity, Equity and Inclusion Committee selection of a Part-Time Representative-David Milroy**

David reported that there are 2 part-time faculty representatives on the DEI Committee and currently 1 spot is vacant. The committee asked that the ASPTFC review the candidates for the best possible representation. Michael then reviewed the criteria for the selection of committee representatives; [http://www.grossmont.edu/academic\\_senate/senatecommittees.asp](http://www.grossmont.edu/academic_senate/senatecommittees.asp). Michael asked the committee to vote via ballot.

Mehdi Safaee was selected as the committee representative. His appointment confirmation will take place at the next Senate meeting. Michael would work with Sue to draft a letter to the candidates; it was suggested they be invited to serve as Department Representatives.

David asked that the ASPTFC work in conjunction with the DEI Committee to create survey questions addressed to Part-Time faculty and their concerns. David asked that at the next ASPTFC the members have a discussion regarding possible questions. It was suggested that a request be made to IS to create a distribution list of Part-Time Faculty; this would be a valuable tool for communication. Sue would contact Brian at IS.

Meeting adjourned 12:25pm

**Next Meeting December 10, College Conference Room**