

Notes from ACADEMIC SENATE PART-TIME FACULTY COMMITTEE

Monday, April 22, 2013; 11-12:30, College Conference Room

Present: Michael Lambe, Melanie Quinn, David Milroy. Department Representatives: Rebecca Thompson-Biology, Olga Philipets, Math Department Senator, Guests: Chris Hill, Accreditation Steering Committee Chair, Rochelle Weiser, Professional Development Admin Assistant.

I. Welcome and Introductions

Michael welcomed everyone and reviewed the minutes from the previous meeting. Becky made a motion to approve the minutes.
M/S/U Thompson/Quinn

The day's agenda had no additions or changes.

II. Accreditation Update/PT concerns-David Milroy/Chris Hill

David reported that at the AAUP (American Association of University Professors) the accreditation process was discussed and that accreditation is often a place that office hours for students are discussed. The committee wanted to know how office hours are addressed in the accreditation document; Chris noted that office hours for Distance Education are discussed as it is a requirement that DE courses have the same instructor availability as regular face to face courses. Chris explained that the accreditation document addresses the specific Accreditation Standards; the standard asks questions regarding whether or not the college is meeting the standard and a narrative supported by data is written. Some discussion occurred as to whether or not office hours for part-time instructors should be included in the Accreditation Document; the committee agreed they would like to draft a statement that they would like to be included in the accreditation in the future and a statement in support of office hours being available to all students.

III. Professional Development-Update

Rochelle reported that Denise wanted the committee to be aware of the ongoing discussions of a proposed College Hour. All agreed they would like to have Sue Gonda present to the committee the proposed College Hour information, as well as the 16 week calendar discussion.

The committee confirmed their activity during flex week would take place on Tuesday evening. Some discussion occurred regarding having an offering more specifically for Part-Time faculty members.

IV. Proposed Distinguished PT Faculty Award

It was agreed that the committee members would review the current criteria for the Full Time Distinguished Faculty Member award and be ready to discuss criteria for a Part-Time award at the next meeting.

V. PT Faculty Senate Caucus-David Milroy

David reported he attended the Part-Time Faculty Caucus at the Spring Plenary Session. He encouraged the committee members to visit the website www.asptfacultycaucus.com and sign up for the list serve by e-mailing seburks@sunset.net. David also presented a resolution that was brought forward regarding updating the 2002 white paper "A Principled Perspective". It was unknown if the resolution passed. More information on the Academic Senate for California Community Colleges can be found at <http://www.asccc.org/>.

VI. DEI sub-committee update-David Milroy

David reported that he would no longer be serving on the committee due to a schedule conflict, but that the survey should be ready to go.

Closing Notes

It was discussed that the May meeting would fall on the Memorial Day holiday; the committee determined they would like to meet on Monday, May 13.

Meeting adjourned 12:25pm

Next Meeting May 13, 2013, TBA