AGENDA
COUNCIL OF CHAIRS & COORDINATORS MEETING
Monday, November 14, 2011
11:00 am-12:20 pm, Room 325

I.   Report on District IT Plan (infrastructure, Web Degree Audit for students, software for curriculum development, wireless expansion, etc.)--Brian Nath--11:00-11:15

II. Best Practices for Teaching Online, Regular & Effective Contact Policy, and Tech Plan—Kerry Kilber—11:15-11:20

III. Travel and Conference money availability (is there a freeze or restriction? can we transfer funds for major discipline-specific conference attendance?)--Barbara Blanchard--11:20-11:35

IV. AFT Side Letters going into effect Spring 2012--Barbara Blanchard and Michael Golden--11:35-11:45 (See attachment)

V. Non-FTES generating courses in ES, Math, ESL, Biology—Barb Blanchard—11:45-12:00 (See attachment)

VI. Other matters related to Spring 2012 (fire code regulations on 1-door rooms, discussions about creating more accurate models for calculating FTES, request to keep to class maximums, etc.)--Barb Blanchard--12:00-12:15

Ground Rules:

- We will stick to the time allotted for each issue/presentation;

- We will allow the person giving a presentation to finish before asking questions; and

- If we have further questions or comments and we run out of time with regard to a particular issue, we will choose from the following options: continue with the current presentation/discussion if the majority approves; address the issue in an e-mail forum following the meeting; address the issue at the next available CCC meeting; forward the issue to Academic Senate for further discussion; or schedule a special 4th Monday CCC meeting to continue discussion.