Request for Associate Degree and/or Certificate of Achievement

ID _____ Current Date _____

Last Name _____ First Name _____ Initial _____

Address _____ City _____ State _____ Zip Code _____	Phone Number _____ Email _____

Below print your name **EXACTLY** as you want it to appear on you degree/certificate, use correct Capitalization and allowable Accent Marks

Name on Diploma: _____

Please enter your ***GROSSMONT COLLEGE*** major.

	Office Use Only
1. _____	MC_____ D _____ R _____
2. _____	MC_____ D _____ R _____
3. _____	MC_____ D _____ R _____
4. _____	MC_____ D _____ R _____
5. _____	MC_____ D _____ R _____

Indicate the month and year that you will earn your degree/certificate: _____

Your name will appear in the annual commencement program unless otherwise indicated.

☐ **I do not want my name to appear in the commencement program.**

Honors Policy

Students who have earned a 3.5 or better GPA on ALL college work attempted receive their Associate Degree with honors.

Exclude Previous College Work for Honor Purposes Only

If you are below a 3.5 overall GPA, you may request to exclude an entire transcript from another college providing that none of that coursework is used to meet any degree requirements. This only applies to the GPA used to award a degree from Grossmont College and is not used to determine eligibility for honors for commencement.

☐ **I wish to request exclusion for honors, please list college/s to be excluded:**

☑ **I understand that official transcripts from all colleges attended must be on file to request a degree from Grossmont College.**

Signature: _____

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Office Use Only

Received by _____ Date _____ Completed _____ Catalog Year _____

**Note: Grossmont College holds an annual commencement ceremony in spring, if you are an August or December graduate you will be invited to the following spring ceremony.