



**Thursday, November 15, 2012**  
**Griffin Gate, 3 – 5 p.m.**

**AGENDA**

***Mission: Grossmont College is committed to providing an exceptional learning environment that enables diverse individuals to pursue their hopes, dreams, and full potential, and to developing enlightened leaders and thoughtful citizens for local and global communities***

- I. a) Information Item – Administrative Services Program Review (Part 1) Flood
- II. CSEA All
  - Will Pines selected to serve another term as the CSEA Rep
- III. Budget Flood
  - Planning Post Prop 30 Blanchard or Designee
  - Update on Spring Schedule
- IV. Determining critical levels of classified staffing required Blanchard
  - Key reasons for use of PE-19
    - i. Substitute for approved leave
    - ii. Backfill while in recruitment
    - iii. Non-recurring project-based work
  - Look at where PE-19s had been used and where we have retirement or other holes in staffing to maintain a critical level of staffing to the college
  - Process college prioritization based upon:
    - i. Recurring use of PE-19 that are crucial
    - ii. Classified staffing committee rankings
    - iii. Early retirement holes that were approved or rated as very high need
  - District wide prioritization of positions needed at all sites – Taskforce Discussion
- V. FMP Phase II Flood

*Key Message:*

- I. Committee Reports

IRC  
 No Report

Classified Staffing  
 No update.

### Faculty Staffing

The Faculty Staffing Request form was sent out to all Deans, Chairs, and Coordinators on October 25th. These requests are for potential fall 2013 faculty hires. All requests must be completed with all data verified by Shirley Pereira and returned to Jim Spillers Friday, November 16th.

### Facilities Committee (Flood)

The Facilities Committee met on November 6. The Committee was updated on Phase II, cluster group representatives, and reviewed the timeline provided by the architects. Additional safety issues were discussed specific to evening coverage. No recommendations to this council at this time.

### TTLC

## II. Other

Next meeting date: November 22, 3 – 5 p.m., Griffin Gate  
Continuing Ed: Administrative Services Program Review – Part 2

**Vision: *Changing Lives Through Education***