



THURSDAY, MAY 26, 2016, 3:00- 5:00 PM, GRIFFIN GATE

MEETING SUMMARY

PRESIDENT	Nabil Abu-Ghazaleh	√	DIVISIONAL REPS (7)	Adelle Schmitt	
VICE PRESIDENT ACADEMIC AFFAIRS	Katrina VanderWoude	√		Jennifer Bennett	
VICE PRESIDENT STUDENT SERVICES	Marsha Gable	√		Michael Barendse	
VICE PRESIDENT ADMINISTRATIVE SERVICES	Linda Jensen (Interim)	√		Irene Palacios	√
SR. DEAN OF COLLEGE PLANNING & INSTITUTIONAL EFFECTIVENESS	Aaron Starck	√		Liz Barrow	√
DEAN OF CAREER & TECH ED/WORKFORCE DEVELOPMENT	Javiar Ayala	√			
DEAN, COUNSELING & ENROLLMENT SERVICES	Martha Clavelle	√			
DEAN OF ARTS, LANGUAGES AND COMMUNICATION	Susan Schwartz (Interim)	√	BASIC SKILLS REPRESENTATIVE	Beth Kelley	√
DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES	Agustin Albarran		SUPERVISORY REPRESENTATIVES (2)	Genie Montoya	
DEAN, MATH, NATURAL SCIENCES & EXERCISE SCIENCE/WELLNESS	Mike Reese	√		Kurt Brauer	
DEAN, LEARNING & TECHNOLOGY RESOURCES	Taylor Ruhl (Interim)		CLASSIFIED SENATE DESIGNEE	Dana Mints	
DEAN OF ALLIED HEALTH & NURSING	Debbie Yaddow	√	CLASSIFIED SENATE REPRESENTATIVE	Brian Lam	
ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING	Domenica (Dee) Oliveri		CSEA REP	Will Pines	√
DEAN, ADMISSIONS, RECORDS & ENROLLMENT SERVICES	Amir Law (Interim)	√	ASGC REPRESENTATIVE	TBD	
ASSOCIATE DEAN, ATHLETICS	Donivan Marthis (Interim)				
ASSOCIATE DEAN OF STUDENT SUCCESS AND EQUITY	Lida Rafia	√			
ACCREDITATION LIASON OFFICER			GUESTS:		
DIRECTOR FACILITIES & OPERATIONS	Ken Emmons				√



PRESIDENT, ACADEMIC SENATE	Tate Hurvitz (Co-Chair)	√			
AFT REPRESENTATIVES	Jim Mahler				
	Victoria Curran for Judd Curran	√			
CHAIRS & COORDINATORS REP	Evan Wirig	√	RECORDER:	Patty Sparks	√

Meeting commenced at 3:00 PM.

I. ENROLLMENT MANAGEMENT UPDATE

Katrina reported that at yesterday’s Enrollment Management meeting there were substantial content and processes discussed. One key discussion was the need to increase FTES. Currently, we need to recover an estimated 744 FTES. We do not have the growth numbers from the State yet but anticipate a 1.5% increase for the 2016/17 year, leaving us to recover and estimated 950 FTES.

Katrina stated that this means we will need to increase at best, 475 FTES per semester. This translates into approximately 25 additional sections per division for the next two semesters. It was confirmed at the meeting that we will continue with the 80% cap as a guideline trigger for all sections. Nabil added that we start with deans and departments to determine what they can do as some departments can add more sections than others. The VPAA and deans will meet and discuss targets for FTEF.

It was suggested to have the “added” sections available in printed form for students. Katrina responded that this is being discussed.

There is on-going Grossmont College target marketing, i.e., postcards, direct mailings, email campaigns, advertising on Google, and also the Daily Aztec. There is additional efforts district wide with a new branding slogan, “We are here for you.” Outreach discussions regarding what we are doing now that works and what impacts over time (1 – 3 years) we would have should we start a new activity are on-going.



II. STRATEGIC HIRES/STAFFING

- CDC Coordinator

We are currently out of compliance by not having a permanent Coordinator. This position essentially runs the Child Development Center (CDC) and oversees compliance with State regulations. This position coordinates the day-to-day operations of the CDC and supervisors staff. In addition maintains and manages the budget and expenditures, grant development and serves as a liaison between the CDC and the Child Development and Family Studies Program.

Action Taken: This position is recommended to move forward.

III. BUDGET UPDATE

Tentative Budget

Linda stated that the College is currently working on the Tentative Budget. The Governors May Revise reported good news for categorical funding, some increases and some funded the same as last year. The growth percentage has not been officially determined but we anticipate a 1.5% increase. There is a \$3.3 million increase in STRS/PRS and we will need to find the difference not funded. Benefit costs increased as well by approximately \$1.9 million. We do not have definitive numbers but the final budget should go to the Governor on July 1 or soon thereafter for ratification.

We need to be mindful that positions filled with categorical funds like SSSP remain employed even if or when the funding source is reduced or cut altogether. Those who work with equity funds need to cap the percentage of funds used for hiring staff. The idea is to plan and spend dollars carefully. One suggestion was to use categorical funds creatively and compensate part-time faculty hours to better serve students. More discussion and recommendations should be heard here at Planning & Resources Council.



IV. STRATEGIC PLAN/ATD IMPLEMENTATION UPDATE

The Strategic Plan is essentially mirroring our ATD Plan's emphasis on Outreach, Engagement and Retention - with the addition of a fourth category called "Institutional Capacity" which focuses on data, administration, technology, decision making, as well as physical and fiscal resource management. Essentially, this category is an attempt to cover the core abilities required for the college to move effectively on the first three priorities. The plan is due the first week of June and we are still looking for feedback. It is important to note it is a broad over-reaching plan, but equity and disproportionately impacted students are at the heart.

Lida reported that on April 26, the ATD coaches visit was timely for us because it was right before our ATD Plan was due. At the workshops the coaches helped guide great conversations throughout the day. Attendees left feeling charged and ready to roll with the Strategic Plan for next year. She will send a summary of the workshops and plans to be implemented in the fall.

Nabil stated that we need to come to a common cause, plan our time and resources, stay on track and move the college forward. We need to keep to the four initiatives.

IV. WORKFORCE DEVELOPMENT CENTER UPDATE

Javier stated we have a workforce development opportunity which entails looking at building a workforce center offsite – a physical space to help facilitate meeting shortages in skilled labor in the East County Region. The facility would educate students including veterans, specific to east county trades providing one to two year degrees and/or certificates. This opportunity will add FTES and allows us to move into a different niche with non-credit/credit workforce training.

The new building location considered may be near Gillespie Airfield but that has yet to be determined. There is on-going discussions regarding timing and the types of demand occupations considered for the space. Javier further noted that there are new industries that cannot come here due to untrained workers. The Center would allow for more industries to consider East County as an ideal home for their businesses, reduce travel time for East County residents, and allow GCCCD to meet additional workforce needs.



The center will be funded through a bond, if a bond were to be approved. More information is forthcoming.

Other:

Faculty Obligation Number (FON)

It was discussed that we have been running relatively close to the required FON number and there is concern we may not have a sufficient buffer. Nabil explained that we have filled eight or nine faculty positions in spring. Some positions are hard to fill and hopefully this experience will teach us to speak to the concerns, minimize the impact of having to meet a FON number when we lose FTEF. We are not alone in keeping our FON numbers right at the requirement.

The Faculty Staffing Committee struggled with the tool/rubric which has been an on-going work in progress. We need to be mindful and equitable for all departments. More discussions are needed so concerns and feedback can be evaluated prior to going forward again.

NEXT P&RC MEETING DATE: June 23, 3 – 5 p.m., Griffin Gate

VISION: CHANGING LIVES THROUGH EDUCATION