



THURSDAY, JUNE 28, 2018
3:00- 5:00 PM, BUILDING 70, RM 066

MEETING SUMMARY

PRESIDENT	Nabil Abu-Ghazaleh		DIVISIONAL REPS (7)	Adelle Schmitt	
VICE PRESIDENT ACADEMIC AFFAIRS	Katrina VanderWoude			Evan Wirig	
VICE PRESIDENT STUDENT SERVICES	Marsha Gable			TBD	
VICE PRESIDENT ADMINISTRATIVE SERVICES	TBD			Irene Palacios	
SR. DEAN OF COLLEGE PLANNING & INSTITUTIONAL EFFECTIVENESS	Mike Reese (Interim)	√		Liz Barrow	√
DEAN OF CAREER & TECH ED/WORKFORCE DEVELOPMENT	Javier Ayala	√		Jessica Owens	
DEAN, COUNSELING & ENROLLMENT SERVICES	Martha Clavelle			Nadra Farina-Hess	
DEAN OF ARTS, LANGUAGES AND COMMUNICATION	Bill McGreevy	√	BASIC SKILLS REPRESENTATIVE	Shawn Hicks	√
DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES	Agustin Albarran	√	SUPERVISORY REPRESENTATIVES (2)	Genie Montoya	
DEAN, MATH, NATURAL SCIENCES & EXERCISE SCIENCE/WELLNESS	(Interim) Cary Willard	√		Kurt Brauer	
DEAN, LEARNING & TECHNOLOGY RESOURCES	Interim, Matt Calfin		CLASSIFIED SENATE DESIGNEE	Monica Blando	√
SR. DEAN OF ALLIED HEALTH & NURSING	(Interim) Domenica (Dee) Oliveri	√	CLASSIFIED SENATE REPRESENTATIVE	Brian Lam Cindy Emerson	√
ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING	Domenica (Dee) Oliveri	√	CSEA REP	Will Pines	√
DEAN, ADMISSIONS, RECORDS & ENROLLMENT SERVICES	Aaron Stark		ASGC REPRESENTATIVE	Samantha Ayala	√
ASSOCIATE DEAN, ATHLETICS	Thomas Armstrong				
ASSOCIATE DEAN OF STUDENT SUCCESS AND EQUITY	Lida Rafia				
DIRECTOR FACILITIES & OPERATIONS	Loren Holmquist (Interim)	√			
PRESIDENT, ACADEMIC SENATE	Tate Hurvitz (Co-Chair)	√			



AFT REPRESENTATIVES	Jim Mahler				
	Sara Fergeson		Guest:		✓ ✓
CHAIRS & COORDINATORS REP	Judd Curran		RECORDER:	Patty Sparks	✓

Meeting commenced at 3:00 p.m.

I. BUDGET UPDATE - HURVITZ

The Tentative Budget (TB) was ratified at the June Governing Board meeting. The District is required to have a tentative budget in place for the 2018/19 fiscal year. There will be changes once the Governor ratifies the State Budget. Some contributing factors in the TB are:

- \$124 Million in Unrestricted funds
- 2.71% COLA
- Contingency Reserve increased to \$8 Million
- New funding formula, 60% on FTES, 20% on the number of low- income students that enrolled, and 20% on student outcomes with additional funding for outcomes of low-income students.

The tentative budget was built on the assumption that we will achieve the 17/18 base out of stability. In theory, we will be able to pull forward this summer’s FTES and pull back next year’s. Once the Governor’s Budget is ratified revisions will be made and an Adopted Budget will be shared.

No action taken

II. ACCREDITATION - REESE

Accreditation teams are underway with their writing assignments and collecting evidence. The goal is to share the work to date during Flex Week for input and feedback. The timeline to completion is approximately 6 months and there is much to do.

No action taken

III. ANNUAL UNIT PLANNING - REESE

The Annual Unit Plan(s) include three sections that tie to the college’s mission and institutional goals. Requests for technology, equipment, faculty and staff, and like requests will need to



align with our mission and goals. A “test run” is underway. The draft time line was reviewed with the Council (attached). Requests for funding respective to the above-mentioned are designed to be reviewed at the same time - and in alignment with the new governance re-org structure proposal. Faculty have the opportunity to earn pay over the summer assisting with the summer pilot efforts.

During fall, the units participating in the summer pilot will be evaluated. The goal is to make refinements to the template and processes, then move forward through the new governance structure.

Action Taken: Patty to provide the Council via email the following documents:

- *The Annual Unit Planning Inventory*
- *Timeline flow chart for Annual Unit Planning*
- *Special Project form for Faculty*

(Sent 6/28/18 at 5:14 p.m. to P&RC)

IV. GOVERNANCE RE-ORG –ABU-GHAZALEH

The draft Governance Handbook will be presented at Convocation. During the GOSC Meetings, Classified Senate asked tough questions as it is not clear where classified staff fits in the new structure. The handbook will include guidelines on how information is reported out as each committee/council member is responsible and required to inform their constituents. ASGC can assign any student to a committee/council, as will Administrators Association, Academic Senate and Classified Senate

No action taken.

V. SENSE SURVEY INFORMATION – REESE

The survey will be administered in-class the fourth week near the first of the year. The survey itself takes approximately an hour and faculty should be prepared to offer an hour of class time. Instructors will not administer the survey but can choose which class to have the survey taken.

The survey will include queries regarding first year experiences and guided pathways among other data driven questions. Faculty in participating departments have been notified via email on June 14th with details regarding this process.



The Council will receive via email the following documents for review:

- *CCSSE Sample survey*
- *CCSSE FAQs*
- *Guided Pathway Module*

Action Taken: Patty to provide via email the CCSSEE Sample Survey, CCSSE FAQs and the Guided Pathway Module for the Council to review. (Sent 6/28/18 at 5:14 p.m. to P&RC)

VI. STRATEGIC HIRES

Custodian, Sr., 3rd Shift – Holmquist

This position is vacant due to a retirement. This custodial position serves as a lead and oversees the third shift staff. There is no budget impact. To ensure Brown Act compliance an email vote was added to the unanimous consensus among those present to move this position forward.

Action taken: The Council agreed to move this position forward.

Meeting ended: 5 p.m.

Planning & Resources Council will not meet in July.

The next meeting is scheduled for Thursday, August 23, 3 – 5 p.m., Griffin Gate.