



Thursday, January 27, 2011
Griffin Gate
3:00 to 5:00 p.m.

MEETING SUMMARY

Present: Fred Allen, Steve Baker, Michael Barendse, Barbara Blanchard, Jerry Buckley, Janet Castanos, John Colson, Sunny Cooke, Angela Feres, Tim Flood, Chris Hill, Oralee Holder, Michael Golden, Sue Gonda, Kerry Kilber, Anita Martinez, Patti Morrison, Jane Nolan, Alba Orr, Shirley Pereira, Will Pines, Adelle Schmitt, Wendy Stewart, Jim Wilsterman, Debbie Yaddow

Absent: Nick Montez, Jim Spillers, Lynette Wilson

Recorder: Patty Sparks

Meeting Convened: 3:00 p.m.

I. Review of Meeting Summary, December 2, 2010

Please provide Patty Sparks with edits or changes to the December Meeting Summary, if no edits or changes are submitted the Meeting Summary will move forward as final. Shirley welcomed Sue Gonda as the new Academic Senate President and Wendy Stewart, Dean, Counseling and Enrollment Services to the Council.

II. P&RC Action Items

Shirley reported that to better communicate actions and decisions from this Council she prepared a summary of actions taken from this Council last semester. She sent this out via email along with the Staffing Plan and the Spring 2011 Tutoring Requests. Sunny reported that this information can be used as a tool for members to take back to their divisions on how our planning is going, where our funds are being spent, and the work being done.

Jim Wilsterman suggested that this information be included in the President's News Burst publication.

Michael Golden asked that with the actions taken last semester regarding critical hires; can we still move forward now that we have an idea where the Governor's budget is? Sunny reported that at DSP&BC (districtwide version of this Council) both colleges and the district submitted their critical hire lists. At Chancellor's Cabinet it was discussed that not all critical hires can be considered, the must have positions will be discussed and re-evaluated.

Michael also asked about the \$500,000 for Strategic Planning. Chris explained that those funds are funding activity proposals that are a part of our annual planning process. There was discussion regarding the terminology regarding our planning processes and work to keep the terminology uniform. Chris referred the Council to the planning website on the intranet for the proper terminology.

Shirley reminded the Council that any suggestions to better communicate what we do here as a Council is welcome and appreciated.

III. Enrollment Update

Wendy Stewart reported that enrollments to date are as follows: 20,135 students; and 175,319 units. Putting this information into perspective we are actually in the negative however we were on the positive side until this week. This is understandable due to students who enrolled and not showing, students being dropped, and we have yet to process ad codes which mean we will have a more accurate count in the weeks to come. She anticipates that we will end up being over approximately 5% if we stay on par. Other big movements are with students dropped for academic disqualification or lack of progress disqualification and also students that were dropped for non-payment. There was a time issue as we had to wait until grades were posted and let students know if they were going to be disqualified and give them time to respond through the Petitions Committee. We have limited seats in classrooms and students that repeat a course time and again will have to be considered very carefully whether they deserve a seat or have to wait. An email notice from Wendy will go to instructional deans to notice no late ads will be accepted after six weeks. Shirley stated that she would like Wendy to discuss this issue at Academic Senate.

Sunny reminded the Council not to encourage faculty to overload their classrooms as we again will maintain cap plus 5%. Let us serve the students we can to the best of our ability.

Action Taken: Wendy to email instructional deans regarding no late ads after six weeks.

IV. Budget Update

Tim provided a Power Point presentation for the Council. He reported that across the entire State the Governor proposed budget reductions to not only community colleges but to Medi-Cal, CalWORKs, Department of Developmental Services, UCs and State Universities, and further proposed a 10% reduction in take home pay (after taxes) for State employees not covered under bargaining agreements, and an additional proposed \$200 million through a variety of actions including reorganizations and consolidations.

Tim explained that this current year's statewide community college system budget is at about \$6.3 billion and next year if extended tax and fee package initiatives pass in June (if it makes it to the ballot) it will go down to \$5.8 billion. Without the tax package, if the voters do not pass the initiatives, then the budget goes down to \$5.4 billion. These are significant reductions.

Tim reported that if the voters approve the tax and fee extension the system wide reduction would be approximately \$400 million. The Districts estimated share of that is \$6.4 million and Grossmont College's estimated share is \$3.8 million. If the tax package is not passed the system wide reduction would be \$900 million. The Districts estimated share of that is \$14.4 million and Grossmont College's estimated share is \$8.6 million. These figures do not take into account step and column, structural increases or inflation.

Tim stated that of the approximate \$62 million general fund budget, \$52 million is applied to personnel costs. The remaining funding of approximately \$10 million is allocated towards capital outlay (site and building improvements), rents, utilities and other operating expenses, supplies and outgo costs. The outgo cost includes the \$500,000 for roofing which was planned and recommended from this Council and \$19,000 is for financial aid which is repayment estimate.

Tim reported there will be no COLA again this year. There are growth funds of approximately \$2 million for this year however we won't see it until next year (we did not allocate those funds in our budget). There is a \$110 million statewide growth for 2011/12 funded by an increase of fees from \$26 to \$36 a unit. The difference from the increase will be allocated system wide. They have not assigned the percentage allocation but we anticipate our share to be a little under 2% which means an approximate \$1.7 million to the District.

Sunny commented that the State has given us workload reductions in the past and in this case they are reducing our funding, but providing growth - so in a sense the State is saying we are paying you cap, however to receive growth you must produce at a higher level. This is a very mixed message. This is why after heated discussions we decided to gamble with cap plus 5% so we could obtain growth funding. Tim explained that without the 2010/11 growth, our FTES Goal at Cap plus 5% is 12,517. Right now if the growth holds true the cap would be readjusted to 12,753, with the District's cap at 18,392.

V. Cost Savings Report

Tim reported that this Council has invested in cost saving projects. We lowered our water usage by 17.9%. We installed low flow flush-o-meters, implemented a computerized irrigation system; we have achieved significant savings from this. In addition, we are utilizing drought tolerant plant vegetation landscaping for the education process.

We are saving electrical usage because we are building better buildings and through HVAC management systems. We have decreased usage by 6.7% the last two years and a 5% decrease this year. We are still paying more for usage, however without the savings it would be a much more significant number. Michael Golden asked about solar. Tim responded that we are in our second phase of an energy audit. We have reviewed recommendations and are now looking at photovoltaic solar, whether it is solar heating or lighting. He is looking at several products such as sidewalk lights and portable light fixtures. Products are continuing to get better. As soon as we are done with the energy audit analysis we will look at what our options are and where to best spend our funds.

Tim explained that there was a significant savings from buying efficient kilns using funding from an activity proposal in ceramics. We have also been replacing boilers with energy efficient boilers. This allows us to better maintain usage.

Tim reported that other source reductions come from a 42% decrease in color copies and 45% decrease in black and white copies. In addition requisitions are slowing ramping down and the use of credit cards has increased. This is savings as staff is able to buy supplies at discounted or sale prices using their credit cards. Sunny stated that the important part of all this is not only have we saved significant dollars, more importantly we use these savings for student support, whether it be in the classroom, support services or technology.

VI. PROP R

Tim reported that Prop R is a \$207 million voter approved Proposition (Proposition 39). We had to have a Citizens Bond Oversight Committee which ensures we are spending the funds the way the bond was written and what the voters approved for us to do. We have received clean audits from the fiscal side of the house and our program management. Out of the \$207 million, Grossmont College received \$122 million. To date we have accomplished the following:

Tech Mall Upgrade	\$7.5 Million
LRC Expansion	\$18 Million

Life Safety Road/Parking Lot 1	\$1.3 Million
Science Lab Building	\$ 19.7 Million
Digital Arts & Sculpture	\$17.5 Million
Exercise Science and Wellness	\$9 Million
Parking Structure	\$20 Million
Health and Sciences Complex	\$35 Million
Griffin Center/Student and Admin Srvcs	\$36 Million
Performing Arts Center Allocation	\$3.5 Million

Tim explained that the projects above total to more than the \$122 million we received. He explained that we were able to capitalize on our state funds and matching funds from our State Scheduled Maintenance Funds. Tim provided a handout, *GCCCD Proposition R - Expenditures to Date*, for the Council to review. We have in addition accomplished much more in facility upgrades such as restroom remodels, small projects and our central chiller plant project. So far we have small line items in different budget accounts for final payments. Our last large project is the Performing Arts Center Project which is on the State's list to move forward when the next State Construction Bond passes. We will have to wait until the State passes the Bond and we need to match funds of \$7 million. As a note room 220 (south side of the Stage House Theater) and Room 370 are moving forward this summer as a single package. The Theater will consist of a 400 seat theater, ticket booth, green room, small production area, and orchestra pit.

Tim reported that the new Student Center is about two weeks behind, however there is a plan to get construction back on schedule. Both the Student Center and the Administration Area are on schedule for opening for the spring semester, 2012. Sunny stated that Administrative Area has a more harsh time line to finish so we can return the many displaced workers back into their permanent areas before the semester starts. This may or may not affect the timeline for the Student Center. This is all happening during our 50th Anniversary year. We will re-dedicate the campus to showcase the new areas on campus that will highlight not only the new buildings but faculty and programs. This will be a community event over a two day period maybe a Friday and Saturday anticipated for sometime in April.

VII. LAO Recommendations

Barbara Blanchard reported on the latest Legislative Analyst Office (LAO) Recommendations. She stated that there are three emphases on the report. The first issue is colleges are not following California's Master Plan in terms of how we prioritize registration regarding high school students. Students who take the time to matriculate and assess do not get priority registration, however internal students who have the most units get the highest priority, hence the second issue is that the LAO is recommending students with over 100 units do not get priority registration anymore. Lastly, the third and final recommendation is no reimbursement for repeats of activity classes and also their respective sequential classes. She requested that the departments with activity classes take a close look at their curriculum and see what they can do with it as well as how they are managing their enrollment. She asked Jerry Buckley to research and report on what our actual repetition rates for activity classes are at Grossmont College.

Shirley asked if students could pay for activity classes themselves. Sunny stated that currently it is not an option but is being discussed.

Oralee stated that we are in a State that does not mandate assessment and placement; it could be an incentive for students to take assessments to obtain priority registration. Wendy stated that this may be a bigger issue as the rules of the games may change and community colleges maybe funded

differently. We may have to look at our persistence rates and what are we doing in terms of success. Sunny stated that there are a lot of States across the nation where it has started out as an incentive. If student success rates go up, colleges receive more funding with the promise that it would not be taken away. This sounds good but some of these cases, colleges have been funded on student success and have had their funding taken away.

Sunny reported that there have been a couple of articles published recently about the rigor and the value of a college education. We are hearing about low rates of completion for four and two year colleges and concerns expressed by employers that they do not see skills when graduates come to them.

Barbara stated that another topic discussed, but no recommendation made, was older students returning to college looking to train for a new career or advance in their current employment and how they are placed.

It was recommended that the discussion regarding priority registration start at Student Success Committee and eventually at IAC, Academic Senate, and bring in Student Services. Ultimately the District would bring the recommendation to the Governing Board for a decision.

Sunny reminded the Council that we are involved with the Kingsborough Grant which beginning in July, gives us a year to plan and implement a whole scale change regarding student success mechanisms. They are clear that if you want to focus on success we may have to shift resources around for a time to better serve students in a more successful and effective way. We need to start having conversations on where we start, review and analyze data, and determine impacts on other areas of the college. Further, it was discussed to bring these conversations to flex week.

Action Taken: The Student Success Committee to study and discuss a priority registration mechanism to include assessment, orientation and counseling and bring forward a recommendation to this Council.

VIII. Committee Updates

TTLC

Kerry Kilber provided a handout, *2010-2011 Rollover Plan*, for the Council to review. She reminded the Council that there are four stages involved with the rollover plan. The first stage (new computers) which includes the five CSIS labs as well as the one lab for Health and Sciences is complete. Stage two consists of the computers from stage one to be rolled into other instructional labs on campus. This process has not started yet and should be completed between spring and more likely completed in summer 2011.

Stage three consists of the schedule to allocate the \$200,000 for lab rollovers. She explained that there were some savings with the 70-142 ADA stations. There was an oversight as to additional cost for mirror computers for CSIS and some other areas (70-142 Section C) of \$14,003.52. 30-252 (Chemistry) has not been done, but scheduled for Summer. Michael Golden asked about the existing "Thin Clients" in the library. Kerry responded that the Thin Clients do not work as the data bases are too heavy and strong and require a lot of space and memory. They do not work well for what is needed in the library. She talked to Student Services and other areas to see where these Thin Clients can be placed. They will be distributed in different kiosk areas and used more effectively.

Kerry explained that there are 80 CPUs and is in the process (through IAC) of finding out who actually has the oldest computers on campus. In addition, her department is currently taking a physical inventory which is nearly done. IS is providing a digital inventory which is a snapshot of computers being used on our campus at any given time. Kerry will compare the two inventories to get a better picture. There are some criteria such as age that will be considered for faculty computer upgrades but usage of the computer is another criteria. Fred asked if Kerry had a list what Instructional Computing supports on campus. Sunny stated that there are two components to that question as there is District IS and Campus ICS and Kerry can give a better understanding of what Campus ICS supports. Kerry has this on her list of to dos.

Stage four is the secondary effects of the rollover to faculty or other office based on the identification of labs, faculty and staff offices with the oldest computers or software needs that require new computers.

Facilities Committee

Tim stated that the Facilities Committee will consider the Prop R update (above) as this month's report and will defer any project updates to the next Council meeting.

Meeting Adjourned: 5:00 p.m.