



Thursday, April 25, 2013
Griffin Gate
2:30 to 5:00 p.m.

MEETING SUMMARY

Chair	Sunita Cooke	√	AFT Rep	Michael Golden Jim Mahler	√
Co-Chair, Faculty Rep	Michael Barendse	√	Chairs & Coordinators Rep	Joel Castellaw	√
Academic Affairs Facilitator	Chris Hill	√			
VPAS – Dir. of Facilities & Operations	Tim Flood	√	Divisional Reps (7)	Adelle Schmitt Jim Wilsterman Jane Nolan Craig Milgrim Pat Morrison	√ √ √ √
VPSS	Jeff Baker	√	Supervisory Rep		
Arts, Humanities, Lang/Comm	Steve Baker	√	Classified Senate Rep	Janet Carter √ Irene Bauza	
CTE/Workforce	Christina Tafoya	√	CSEA Rep	Will Pines	√
Counseling and Enrollment Services	Howard Irvin, Int.	√	ASGC President or Designee	Victor Barajas	√
English, Social and Behavioral Sciences	Agustin Albarran, Int.	√			
MNSESW	Mike Reese	√	Guests:	Joan Ahrens	√
LTR	Kerry Kilber	√		Denise Schulmeyer	√
Allied Health	Debbie Yadow	√		Shirley Pereira	√
Assoc. Dean, Athletics	Jim Spillers				
Academic Senate President	Sue Gonda	√	Recorder	Patty Sparks	√

Meeting Convened: 2:30 p.m.

Education – Shirley Pereira

Student Engagement: Part-Time vs. Full-Time . . . Is There a Big Difference in Engagement
 Shirley provided a PowerPoint presentation for the Council. Information and data was shared regarding the spring 2012 Community College Survey of Student Engagement (CCSSE). The PowerPoint will be posted with this meeting summary on the Planning & Resources Council Website.

Program Review Presentation – Food Services

Tim Flood provided a PowerPoint presentation for the Council. He highlighted information and data on the following:

- Student data, how many students utilize food services and how much they spend

- Board of Health ratings
- Commission(s) to Grossmont College
- Contributions from Food Services/Partnerships
- Menus
- Green Cleaning
- Program Outcomes
- Goals for the upcoming year based on outcome analysis

The PowerPoint will be posted with this meeting summary on the Planning & Resources Council Website.

Activity Proposal Presentations

AP-1216, Joan Ahrens – FIG (Faculty Inquiry Group)

Joan provided a brief summary of her Activity Proposal and outcome summary for her Faculty Inquiry Group as part of her Kellogg Practicum for the year 2011/12. that the FIG provided faculty from across the disciplines the opportunity to examine various institutional data sets (disaggregated by race, ethnicity, gender, etc.) and conduct a literature review on using data and research to assess equity in student outcomes. The purpose was to discuss ways individual faculty members can take responsibility for narrowing the achievement gap. The group came up with the following recommendations which were made public across campus during flex week presentations, DEI and Basic Skills committee meetings and English and Math Department Meetings:

- All departments should regularly review disaggregated data in order to identify and address any equity gaps in student success.
- Departments should provide more focused opportunities to discuss pedagogical issues/strategies to improve classroom practices (i.e., culturally responsive teaching methods).
- A literature review of best practices should be a regular component of professional development.
- Course and program outcomes across all disciplines and levels should address the affective needs of students.

The Council discussed:

- Data sets
- What works Nationally and how to incorporate them campus wide
- Faculty Responsibility
- Student Responsibility
- Best tools and practices

Handouts included: FIG Agenda dated 10/21/11; FIG Literature Review, 2011/12 Academic Year; and Kenneth P. Gonzalez – Using Data to Increase Student Success: A Focus on Diagnosis, Principles and Practices of Student Success article. These handouts are available on the Planning & Resources Council webpage.

AP-1280, Denise Schulmeyer (Faculty Professional Development) \$25,000 in 12/13

Denise Schulmeyer reported that 53 faculty members attended 56 conferences and four guest speakers were provided for campus events. Faculty is responsible for providing a report on the conference/workshop attended and those reports are coming in and are/will be posted to the

Professional Development webpage. Of the \$25,000 set aside for professional development, all but approximately \$1,000 was utilized. This program started in October, nearly four months into the fiscal year and will again be accepting requests for the 2013/14 fiscal year on July 1. There was some discussion to possibly increase the amount of funding. The council discussed the benefits and continued opportunity to attend conferences/workshops that ultimately benefit our students.

I. Review of Meeting Summary

The Council discussed meeting summaries and there was consensus that a more condensed version be provided. Relevant PowerPoint presentations and handouts will be made available on the Planning & Resources Council webpage. The “Review of Meeting Summary” will no longer be an agenda item.

Action Taken: The Council agreed to a more general meeting summary. Item number 1, will no longer be “Review of Meeting Summary.”

II. Review of Council Charge and Composition/ADSOC Recommendation

The council reviewed its committee charge and composition as it does annually. Recommendations regarding council membership which were discussed at ADSOC were brought to the committee for consideration. The Council discussed the following changes:

The Committee Charge will read as follows:

“This Council provides guidelines and recommendations for all Grossmont College planning processes and identifies institution-wide priorities in support of the college’s mission. The council makes resource allocation recommendations to the President.”

Committee Composition:

Currently, it reads:

- Chairs and Coordinators Representative
- Academic Senate Representatives (5)
- Technology for Teaching and Learning Committee Chair or Designee
- Library Representative
- Supervisory Representative

Now, it should read, per the changes:

- Chairs and Coordinators Representative
- Divisional Faculty Representatives (7)
- Basic Skills Faculty Co-Chair or Designee
- Supervisory Representative

Action taken: There was consensus to change the committee charge and composition as stated above.

III. Prop 30 Funding Distribution

The Council reviewed the expenditure of funds recognized by the college since the passage of Prop 30. \$2.1 million was allocated in the following general areas: funding of additional sections and support services to reach increased FTES goals; funding of activity proposals prioritized for the 12/13 budget year; technology upgrades; and additional needs of departments and divisions that had arisen since the activity proposals were submitted. Tim reported on the funding allocation breakdown.

Action Taken: The Council discussed and agreed to the funding allocation as follows:

FTEF (increased FTEF)	\$684,447
Strategic Planning Initiative	\$290,000
Additional Department Needs	\$567,376
Technology Needs	\$520,000
Student Service Needs	\$110,725

The Council agreed to move forward with recommendations.

Action Taken: The Council agreed with the funding allocations as recommended by Administrative Services.

IV. IRC Recommendation

P&RC considered the prioritized list of college strategic planning activities submitted by the IRC. After a lengthy discussion the Council agreed to move forward with the funding 22 of the 26 activities forwarded by the IRC for review. Four recommendations were pulled pending further research as to the technology and support required to implement these activities:

- AP – 360, Astronomy (portable planetarium)
- AP – 922, World Language (Mini laptop)
- AP – 923, World Language (Computer screens)
- AP – 1246, Theatre (12 Mac Laptops for use in the scenic and lighting design classes)

Action Taken: The Council agreed to move forward with IRC's recommendation, however four APs will not be funded until further research/recommendation regarding technology support is clarified through Kerry Kilber Rebman.

V. Update on AACC Planning Presentation

Sunny reported on her presentation at the AACC Conference in San Francisco in front of nearly 150 national college leaders regarding best practices in Mission, Vision, Values driving strategic planning and resource allocation. The three community colleges that were featured were Fox Valley Technical College, Grossmont College and Heartland Community College. More information can be found at:

<http://www.communitycollegetimes.com/Pages/Campus-Issues/Colleges-should-have-noble-ambitions.asp>
Nobleambitions.org

VI. The need for a June Meeting (Discussion)

The Council was informed that the Classified Staffing Committee will bring their prioritized list of new positions to this Council in May. The classified replacement prioritized list cannot be presented until June, at a time when faculty is on break and not on campus. The Council agreed to move forward with the regularly scheduled June 27 meeting and members can send a representative if they are off campus.

VII. Committee Updates

Committee updates for Facilities Committee, IRC, Faculty Staffing, and TTLC are provided on the April 2013, Agenda.

Meeting Adjourned: 5:00 p.m.