



**Thursday, August 23, 2012**  
**Griffin Gate**  
**3:00 to 5:00 p.m.**

**MEETING SUMMARY**

**Present:** Agustin Albarran, Jeff Baker, Steve Baker, Irene Bauza, Barbara Blanchard, Janet Carter, Joel Castellaw, Sunny Cooke, Sheridan Dewolf, Tim Flood, Diane Glow, Sue Gonda, Rick Griffin, Kerry Kilber, Patti Morrison, Jane Alba Orr, Will Pines, Michael Reese, Jim Spillers, Jim Wilsterman, Debbie Yaddow

**Absent:** Michael Barendse, Michael Golden, Jeff Lehman, Jane Nolan, Adelle Schmitt

**Recorder:** Patty Sparks

**Meeting Convened:** 3:00 p.m.

**I. Information Item – Prop 30 and other Tax Measures**

(a) A handout was provided, *Proposition 30 and Proposition 38 – a comparison*, for the Council to review. The handout explains the difference between the two propositions. *Prop 30* is the Governors measure, *Schools and Safety Protection Act* and *Prop 38* is supported by civil rights attorney Molly Munger, *Our Children, Our Future Act*. Both measures require a simple majority vote (50% plus 1). If both measures pass, the one with the most votes will be enacted.

Prop 30

- Raises taxes by a quarter-cent from 2013 through 2016. Increase taxes on a sliding scale for those making more than \$250,000 a year for tax years 2012 through 2018.
- Money from the measure would avoid \$5 billion in mid-year cuts to K-12 and \$1 billion for higher education. (For our District that is a \$5.6 million difference.)
- 89% of *Prop 30* funds go to K-12 education and 11% goes to higher education.
- If *Prop 30* passes community colleges would get \$209 million in 2012/13 and more than \$3 billion over the next seven years.
- If it fails, community colleges would lose \$338 million in funding – cutting enrollment by 85,000 FTES.

Prop 38

- Increases personal income tax rates in a progressive manner ranging from .4% taxation to 2.2% taxation for years 2013 through 2024. 92% percent of the revenue would come from families earning more than \$70,000 and 50% from those earning more than \$300,000.
- Estimated revenue for 2012/13 is \$5.5 billion, increasing to \$10 billion to \$12 billion per year through 2018, with increasing amounts beyond then depending on economic factors.
- If passed, 90 percent of the new tax revenue from 2013 through 2016-17 would go to K-12 schools and early care and education with 10% for state bond debt repayment. From 2017 – 18 through 2024-25, all of the additional revenue would go toward K-12 and early education
- None of the additional revenue is directed toward higher education.

In both measures, K through 12 benefits however, only Prop 30 will allocate funds to higher education. Again, if both measures pass the one with the most votes will be enacted. Both AFT and CSEA are supporting *Prop 30*.

The polling for the Governor's tax measure is at approximately 54.5% in support of; polling for Prop 38 is at approximately 39.7% in support. The percentage of voters most likely to vote for both measures is at approximately 39.9%.

### Proposition V

A two sided informational hand-out was disseminated for the Council to review. One side is the Facilities Bond Measure language, *Exhibit A, East County, Grossmont College and Cuyamaca College Students, Active Military and Veterans Affordable Education and Job Training Measure*. It was explained that the bond language has to be written in one long sentence with a question mark. In addition the language has to be permissive and is written in a way that enables projects that are prioritized in our master planning documents be considered for funding. The ballot argument was uncontested as far as this morning.

The other side is an explanation of guidelines for GCCCD staff during a campaign - the dos and don'ts. It is very important that we all abide by these guidelines as they were constructed by our district's attorney.

#### (b) Possible Education Items for this year

Sunny asked the Council for their input regarding future information items they would like to see on the Agenda. The Council made the following suggestions:

<b>Education Topic</b>	<b>Month</b>
• Facilities Master Plan	September
• Workforce Development/Gainful Employment Statistics	October (Sheridan DeWolf, Barbara Blanchard)
• Remaining Department Program Review	November
• Student Services Program Review	December
• Administrative Services Program Review	January
• CCSSE and Institutional Data	February
• Accreditation Update	March

The Council was asked to please forward any additional education items they would like to see on future agendas to Sunny, Michael or Patty Sparks.

## **II. Budget**

Tim provided a handout, *2012 – 2013 Income Allocation Formula – Adoption Budget*, for the Council to review. He reported that the Adopted Budget (AB) for Grossmont College stands at approximately \$56.4 million. It reflects a reduction of approximately \$4 million less than last year. He reminded the Council that we carried \$5.8 million from last year's budget into this year's budget which makes up a part of the \$56.4 million.

Tim reminded the Council that savings from last year were garnered by cutting budgets by 10% last year, then requesting additional reductions from budgets. We also saved funds from the Early Retirement Incentive (ERI) and ultimately we ended up with an additional \$1 million in savings. We

managed, saved and were good money stewards. In addition, the district did not set aside usual 4% contingency fund as in the past years - those funds were distributed through the formula district wide. Tim reported that although the District did not set aside the 4% contingency funds, we as a college did set aside a small contingency fund of \$425,000. If taxes pass, we as an institution can look to see how to best allocate those funds, however if they do not pass we have some cushion.

Diane Glow asked about the schedule, should we experience a mid-year reduction. Barbara Blanchard stated that the FTES Task Force has developed a prioritized list for section reductions to get back to worst case. The Enrollment Strategies Committee will discuss the process to use to add back in should the tax measure pass.

Tim utilized the overhead to project a graph indicating where our dollars are allocated by percentages. He reported the following:

- 65.4% Salaries
- 21.4% Benefits
- 2.6% Supplies
- 9.5% Rents and other Ops (5000 object codes)
- .05% Capital Outlay
- .06 Other Outgo

### III. Critical Staffing

#### Hiring Status

This council previously reviewed critical hire lists however, with the ERI and critical positions that came up during the summer we had to address those issues and update the critical hire list. We have three dean positions moving forward, they are: Dean, Career and Technical Education; Dean, Counseling Services; and Dean, English, Social and Behavioral Sciences. We are moving forward with restricted positions that do not affect our general budget. These positions will better serve our students, they are:

#### Positions – **Restricted**

(2) CDC Positions

Foster Care Ed Program Supervisor

Bookstore Account Clerk, Sr. (Funded by Barnes & Noble)

Bookstore Purchasing Assist (Funded by Barnes & Noble)

Further, we are moving forward with:

- Director of Facilities

With Walter's retirement the Facilities area is greatly affected, we have been without a Director for four years.

- Admissions and Records Specialist – Veterans Certifying Agent

We have 1036 Veterans on the GI Bill at Grossmont College. We are second in the area for number of Veterans served. Based upon workload in the area and VA Requirements, it is clear that we cannot operate with only one certifying agent.

- Administrative Assistant – Admissions & Records

There is no support staff currently in this area.

- Administrative Assistant – Facilities

There is no support staff currently in this area. In addition this position is imperative to the day to day operations for the Custodial, Grounds, Maintenance and Operations staff to rely on.

- Administrative Assistant – Professional Development

There is no support staff currently in this area.

- Evaluation Specialist

This is a very technical, specialized position required for appropriate student counseling and completion. Pat Flemming will return to help train once the position is filled.

- Computer Lab Technician

This position will assist in the evening as there is no contract support staff currently in this area (evening).

The critical hire list is posted on the intranet at

[http://intranet.gcccd.edu/dspbc/documents/meetings/2012/7.9.12/CH\\_7.9.12.pdf](http://intranet.gcccd.edu/dspbc/documents/meetings/2012/7.9.12/CH_7.9.12.pdf) for further details and rationale. These hires in no way fill the holes that this college has for staffing but we are filling our most critical needs with the limited funding we have available.

## **V. Facilities Master Plan**

We began planning for our Educational Master Plan (EMP) two-years ago and completed it a year ago. The EMP then helped to drive the Technology Plan (both at the College and District levels in the spring) and the Facilities Master Plan. We hired a consultant, HMC Consulting (HMC) to assist in the development of our Phase I Facilities Master Plan. Tim will provide the PowerPoint Presentation provided by HMC that details the plan in full at the next Council meeting. The presentation also includes slides identifying our oldest buildings, greatest needs, pathways - both vehicle and pedestrian and much more. HMC has helped us with sustainability and infrastructure planning.

There are some choices to make regarding District Services. The portables that they have now are not sustainable and in fact past their useful expectancy. It was discussed however where the District Offices should go and both colleges wanted them on their site. It was explained that the Plan is in two phases, the first is the overall plan itself and the second phase involves programmatic projections of growth at a more specific level. Right now we are using Sandags' number of .8% of growth. This Facilities Master Plan is a long term multi-year plan. Phase II will consist of more detailed, program-based projections including many more voices.

As a note the Facilities Bond request going out for community support will not cover our current needs as our needs will exceed \$600 million in infrastructure, technology and building upgrades throughout the district.

*Action Taken: Tim will provide the HMC PowerPoint Presentation of the Facilities Master Plan at the next Council meeting.*

## **VI. Committee Reports**

### **IRC**

Tim disseminated a handout, *IRC 2012-13 Activity Rankings*, for the Council to review. He reported that we had funding to allocate to these Activity Proposals but, please keep in mind that the money we allocate is one-time monies. Proposals funded are annual and not on-going. He noted that the first that priority listed is tutoring. The deans, after discussing with their departments, forwarded to Barbara Blanchard their greatest needs for tutoring. After lots of discussion it is recommended to allocate \$209,000 to tutoring needs. These funds will be transferred into the appropriate budgets. Further Tim is requesting that those receiving tutoring funds to please meet with him to discuss not only where they funding goes but to track the tutoring. These funds in no way can be used to backfill other needs within those department budgets.

Tim reviewed each Activity Proposal providing a brief summary for each with the Council as well as the recommended allocation of funds. Further he reported that many of the Activity Proposals are being funded through alternative resources or re-allocations to support college priorities. He reported that there are four activities in the Student Services area, 6, 9, 13, and 19 that been pulled for more information. These particular proposals are being discussed at length with Jeff Baker and Student Services Council to best allocate funds to better serve our student population. The goal is to commit and fund a comprehensive set of student services that promotes student success efforts, like we did with tutoring. There are Activity Proposals on this list wherein the authors have withdrawn their request for funding or left the organization.

The Council agreed to fund the Activity Proposals through 24, with the exception of those specifically pulled for further information and input. The Council understands that not all of the proposals are funded through the Strategic Planning Budget as some are funded through alternative resources as detailed on the handout. If resources remain, the next highest priority may be partially funded.

*Action Taken: The Council agreed to fund the Activity Proposals through 24, with the exception of those specifically pulled for further information and input.*