



Planning & Resources Council

THURSDAY, MARCH 23, 2017

3:00-5:00 PM, GRIFFIN GATE

MEETING SUMMARY

PRESIDENT	Nabil Abu-Ghazaleh	√	DIVISIONAL REPS (7)	Adelle Schmitt	
VICE PRESIDENT ACADEMIC AFFAIRS	Katrina VanderWoude	√		Jennifer Bennett	
VICE PRESIDENT STUDENT SERVICES	Marsha Gable	√		Michael Barendse	
VICE PRESIDENT ADMINISTRATIVE SERVICES	Lorenze Legaspi	√		Irene Palacios	
SR. DEAN OF COLLEGE PLANNING & INSTITUTIONAL EFFECTIVENESS	Aaron Starck	√		Liz Barrow	√
DEAN OF CAREER & TECH ED/WORKFORCE DEVELOPMENT	Javiar Ayala	√		Jessica Owens	
DEAN, COUNSELING & ENROLLMENT SERVICES	Martha Clavelle			Pat Morrison	√
DEAN OF ARTS, LANGUAGES AND COMMUNICATION	Bill McGreevy	√	BASIC SKILLS REPRESENTATIVE	Beth Kelley	√
DEAN, ENGLISH, SOCIAL/BEHAVIORAL SCIENCES	Agustin Albarran	√	SUPERVISORY REPRESENTATIVES (2)	Genie Montoya	
DEAN, MATH, NATURAL SCIENCES & EXERCISE SCIENCE/WELLNESS	Mike Reese	√		Kurt Brauer	√
DEAN, LEARNING & TECHNOLOGY RESOURCES	Nadra Fareina-Hess (Interim)	√	CLASSIFIED SENATE DESIGNEE	Monica Blando	√
SR. DEAN OF ALLIED HEALTH & NURSING	(Interim) Domenica (Dee) Oliveri	√	CLASSIFIED SENATE REPRESENTATIVE	Brian Lam	√
ASSOCIATE DEAN OF NURSING/DIRECTOR OF NURSING	Domenica (Dee) Oliveri		CSEA REP	Will Pines	
DEAN, ADMISSIONS, RECORDS & ENROLLMENT SERVICES	Wayne Branker (Interim)		ASGC REPRESENTATIVE	TBD	
ASSOCIATE DEAN, ATHLETICS	Thomas Armstrong	√			
ASSOCIATE DEAN OF STUDENT SUCCESS AND EQUITY	Lida Rafia				



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DIRECTOR FACILITIES & OPERATIONS	TBD				
PRESIDENT, ACADEMIC SENATE	Tate Hurvitz (Co-Chair)	v			
AFT REPRESENTATIVES	Jim Mahler		Guests	Tim Cliffe	v
	Victoria Curran for	v		Scott Therkalson	v
CHAIRS & COORDINATORS REP	Judd Curran		RECORDER:	Patty Sparks	v

Meeting commenced at 3:00 PM.

Introductions were made. Council members introduced themselves and stated their representations.

I. ONE CAMPUS, ONE THEME

Early this semester, the One Campus, One Theme Task Force solicited the campus via email regarding a new theme. The theme had to be universal, a common thread with all disciplines. From that email, three themes surfaced, they are:

- Food
- Migration
- Trash

Whichever theme has the most “votes” will be our new focus. This project will begin next fall, making this our last semester with the “Water” theme. There was no time-lined established for how long we keep a theme.

II. ENROLLMENT UPDATE –KATRINA VANDERWOUDE

The college is a little under 1,000 FTES short to make our 13,001 FTES goal to make base. With the additional sections added to the spring schedule we will garner approximately 100 FTES. We agreed to boost the summer schedule by 25%. We have made great progress with adding 8-week, 6-week and 4-week intersessions. With all the work and continued work we believe we will make base.

The Council discussed the difference between this and last year’s summer FTES. Comparative of last year, we are close to the same FTES count. It was explained that for the summer 2017



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we made intentional additions to the schedule, scheduling in areas where our marketing focus is, with specific students/groups. Areas of focus are:

- Incoming freshman
- Out of State Students
- SDSU Students
- Adult Ed and/or Life Long Learners – Not yet marketed
- Skill Learners - packaged courses

Skill Upgrades

Grossmont is coding two skill upgrades in CSIS and Culinary Arts. A vast amount of students do not want to continue with a four-year degree. CTE is working to package skill builder courses. Work is needed to design stackable certificated courses and build on those classes one at a time.

Outreach

Grossmont deans were assigned as liaisons with counselors from our seven feeder high schools. Helix High School, for example, has interest in 19 courses they would like to see in the fall. There is a lot of interests in our culinary arts and Arabic programs.

III. FACULTY STAFFING – NABIL ABU-GHAZALEH

A copy of the 2016/17 Faculty Staffing Prioritized List Presented to Planning & Resources Council, December 15, 2016, was provided as reference for the Council.

Nabil stated that some weeks back this Council provided the Faculty Staffing List to him as a recommendation to move down the list for faculty hires as funding allows. He reminded the Council that college funding will remain flat. The first two positions on the list, Computer Science and Nutritional Science/Dietetics will move to Chancellor's Cabinet as recommendations for hire. Enrollments in these areas have increased and community demand is steady.

Nabil reported that Cross-Culture Studies (ranked lower on the list) has experienced heavy demand as it serves some of our neediest students. In alignment with our strategic goals and the need to serve these students in a program with emergent needs for a full-time faculty he is recommending to forward this position for hire. This program also provides courses taken by



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students to fill transfer requirements. This program has no dedicated chair or full-time faculty members but engages students in special programs such as Puenta and Umoja. Sue Gonda agreed to chair the program however, does not teach any courses. There is an urgent need to support Cross Culture Studies and the students within the discipline. The next position on the list, Oceanography, has within its discipline nine full-time faculty and adjuncts have successfully managed that offering.

The Faculty Staffing Committee's recommended 3rd position (Oceanography) was discussed by the Council. Concerns were raised about its need for a full-time faculty. The president pointed to some of his concerns with the position – but noted that there would be opportunity to resubmit in next year's process.

The Council discussed the integrity of the Faculty Staffing Process. It was argued that the criteria provided to rank and score positions was fair and considerate of all programs. Further, some members agreed that the vetting process of the Faculty Staffing Committee is deliberate and enabled the committee to rank and score fairly and equally.

The Council discussed the implications should a position be hired/funded out of the recommended order. It was argued that the integrity of the process could be compromised and it should be trusted or it may lose its value.

Nabil thanked the Council for their suggestions and opinions.

IV. PLANNING – AARON STARCK

Tabled to the next meeting.

V. ISLOs – DENISE SCHULMEYER

Denise provided a drafted handout, *Grossmont College, Institutional Student Learning Outcomes*, for the Council to review. She explained that items marked 1 – 5 are the Institutional Student Learning Outcomes, they are:

1. Critical & Creative Thinking
2. Communications Skills
3. Global & Local Perspectives
4. Information Literacy
5. Life & Career Skills



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The ISLOs are making their way through the shared governance process. The column adjacent to the ISLO on the hand out are the outcome definitions.

The Council discussed and provided the following suggestions:

- **Information Literacy**

Judd Curran suggested adding Spatial Literacy. Not just for geographical, but concept mapping or generating any arrangement of information.

The debate is between using language to make immediate sense to students or actually reflects a body of research.

- **Life and Career Skills**

It was suggested to use Lifetime and Career Skills

This is a draft and will likely be seen again here at this Council.

VI. WORKDAY UPDATE – LORENZE LEGASPI

TABLED TO THE NEXT MEETING.

VII. STRATEGIC HIRES

- **Master Scheduler**

This position is vacant due a resignation. The budget for this position is included in the budget.

- **Scholarship Specialist**

This position is vacant due to a promotion within the department. The budget for this position is included in the budget.

Action: These two positions were forwarded via email to Planning & Resources Council on March 8, 2017, for recommendation to move forward. There were no abstentions and positions moved forward to Chancellor's Cabinet.



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- **Nursing Instructor** – Katrina VanderWoude

This position is vacant due to a retirement. This position provides the necessary education support to nursing students seeking to complete their Associate Degree in Nursing. This position fulfills the California Nursing Practice Act requirements to meet accreditation standards.

- **Electronics Technician Sr.** – Katrina VanderWoude

This position is vacant due to a resignation. This performs a variety of skilled and technical duties relating to the installation, repair and maintenance of sophisticated electronics equipment essential for student success in the Media Communications Department. This position oversees safe use of the equipment in the video and audio studios by students.

- **Athletic Field Maintenance Worker Sr.** – Lorenze Legaspi

This is a vacant position. This position performs specialized ground and maintenance work in the maintenance of athletic fields and Exercise Science classrooms, facilities and equipment. This is a specialized position as the worker must have working knowledge of NCAA regulations and Department of Agriculture regulations. This position is responsible for the safety and proper maintenance of equipment and set ups for Exercise Science and Wellness Classes. The sheer volume of ESW classes and athletic events require constant set ups and transitions on a daily basis which is impossible for the current grounds maintenance crew to achieve.

- **Athletic Equipment Technician** – Katrina VanderWoude

This position to fill a vacancy effective March 9, 2017. This position will issue equipment and supplies for use in all athletics. This position is responsible for the repair, cleaning and storing equipment as appropriate, as well as, sort and process uniforms for laundering, issue lockers and notify students of costs of lost items. The position assists with game set ups.

- **EOPS Counselor** – Marsha Gable

This position is vacant due to a retirement. This position if not hired will severely compromise the EOPS Program from achieving its mission, mandates and compliance with regulations of seeing each of the 750 students, three times per semester. This position is funded in the current budget.

Action Taken: The Council agreed to move these positions forward for hire.



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VI. OTHER

Faculty Staffing

Once the Governor's may revise is available, we will know how far down the faculty staffing list we can go.

Meeting adjourned: 5:10 p.m.

NEXT P&RC MEETING DATE: April 27, 2017, 3 – 5 p.m., Griffin Gate

VISION: CHANGING LIVES THROUGH EDUCATION